

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

OVERVIEW:

The acupuncturist license type allows a licensee to engage in the practice of acupuncture.

NOTE: The content contained below is a general overview of licensing requirements. Links to access the Public Health Code and Administrative Rules for this profession can be found at the end of this guide.

TABLE OF CONTENTS

LICENSURE REQUIREMENTS CHECKLIST.....1
 APPLICATION AND FEES1
 THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS.....2
 ADDITIONAL REQUIREMENTS FOR LICENSURE BY EXAMINATION2
 ADDITIONAL REQUIREMENTS FOR LICENSURE BY ENDORSEMENT2
 ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE3
 RENEWAL REQUIREMENTS CHECKLIST3
 HELPFUL RESOURCES AND FORMS.....4
 FREQUENTLY ASKED QUESTIONS.....5

LICENSURE REQUIREMENTS CHECKLIST

APPLICATION AND FEES

- Online Application for an Acupuncturist License - Complete all fields, answer all questions, and upload any supporting documentation.
- Online applications can be completed by visiting www.michigan.gov/miplus
- Application Fee + 2 year license fee (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card):

Licensed Acupuncturist: \$484.50

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Criminal Background Check – Once the online application is completed and submitted you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure if the license expired within the last three years).

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

- Good Moral Character Questions – Documentation and explanation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.
- Human Trafficking Training – Beginning April 22, 2021, completion of a one-time training to identify victims of human trafficking is required for individuals seeking licensure that meets the standards of Administrative Rule 338.13002.
- Implicit Bias Training– Beginning June 1, 2022, completion of 2 hours of implicit bias training within the 5 years immediately preceding issuance of the license or registration is required.
- Social Security Number (SSN) – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or you do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- Verification of Licensure – Verification of licensure must be submitted directly to our office by the licensing agency of any state of the United States or country in which you hold or ever held a license. The verification must show that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- English Language Proficiency – An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant’s required health professional educational program was taught in English, a transcript establishes the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b\(2\)](#) of the Public Health Code – General Rules.

ADDITIONAL REQUIREMENTS FOR LICENSURE BY EXAMINATION (These are in addition to the requirements stated above that apply to All applicants)

- Possess a current certification in acupuncture or acupuncture and herbal medicine granted by the NCBAHM – Verification must be sent directly from the NCBAHM by email to bpldata@michigan.gov or by mail to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

ADDITIONAL REQUIREMENTS FOR LICENSURE BY ENDORSEMENT (These are in addition to the requirements stated above that apply to All applicants)

- Possess an active license or registration in good standing as an acupuncturist in another state or in a province of Canada. Verification of licensure must be submitted directly to our office by the licensing agency of any state of the United States or country in which you hold or ever held a license. The verification must show that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Possess a current certification in acupuncture or acupuncture and herbal medicine granted by the NCBAHM. Verification must be sent directly from the NCBAHM by email to bpldata@michigan.gov or by mail to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE (These are in addition to the requirements stated above that apply to All applicants)

- Online application can be completed by visiting www.michigan.gov/miplus. Once logged in, select **Licenses**, select “**Modification**” next to your license number and then select “**Relicensure.**”
- Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)
Licensed Acupuncturist Relicensure: \$504.50

All relicensure applicants must complete the following:

- Submit proof to the department of accumulating not less than 30 hours of Board approved continuing education during the 2 years immediately preceding the date of the application for relicensure. Of the 30 hours, a minimum of 5 hours in pain and symptom management must be earned. The board approves for continuing education a course or activity approved by the NCBAHM as a professional development activity (PDA). One PDA credit equals 1 hour of continuing education credit.

An individual who has met the continuing education standards of the NCBAHM is considered to have met the continuing education requirements for relicensure.

- You must arrange for official verification to come directly from any other state or country in which you have ever held an acupuncture license or registration and must include documentation of any disciplinary action taken or pending.

Applicants for relicensure whose license has lapsed for 3 years or more preceding the date of application for relicensure and not currently licensed or registered in another state or province of Canada, must complete the above requirements listed for all relicensure applicants along with the following requirement:

- Presents evidence to the department of current NCBAHM certification in acupuncture or acupuncture and herbal medicine – Verification must be sent directly from the NCBAHM by email to bpldata@michigan.gov or by mail to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for Acupuncture Renewal – Must be completed by visiting www.michigan.gov/miplus.
- Acupuncturist License Renewal Fee: \$408.00 (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card).
- Renewal Cycle: 2 years
- Good Moral Character Questions – Documentation and explanation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

- Disciplinary Question - Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- Human Trafficking Training – Licensees seeking renewal must certify on their renewal application that prior to renewing their license they have completed a one-time training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.13002.
- Implicit Bias Training – Licensees and registrants are required to complete 1 hour of implicit bias training for each year of their license or registration cycle. Please note, this is not a one-time training and must be completed for each renewal cycle prior to the renewal being completed.
- Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met the following continuing education requirements during the renewal period and all information provided on your renewal application is true and correct:
 - 30 hours of continuing education in courses or programs approved by the board, of which a minimum 5 hours of the required 30 hours must be earned in the area of pain and symptom management. The board approves for continuing education a course or activity approved by the NCBAHM as a professional development activity (PDA). One PDA credit equals 1 hour of continuing education credit.

An individual who has met the continuing education standards of the NCBAHM is considered to have met the continuing education requirements for license renewal.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/healthlicense and clicking on the Acupuncture link you can access the following helpful resources and forms:

Resources:

- [Public Health Code](#)
- [Administrative Rules for Acupuncture](#)
- Track continuing education using CE broker – The Bureau of Professional Licensing (BPL) has partnered with CE Broker to help licensed professionals keep track of their continuing education (CE) credits. Additional information can be found on our [website](#).

FREQUENTLY ASKED QUESTIONS

1. When did Acupuncture Licensure begin in the State of Michigan?

Public Act 140 of 2019 changed the profession of Acupuncture from a registration to requiring a license. Acupuncture rules for licensure were promulgated on April 1, 2021.

2. How long are Acupuncturist licenses valid? Can I renew my licensure early? How will I know when I need to renew?

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

Your initial Acupuncturist license is valid for 2 years. All subsequent renewals will also be valid for 2 years.

Renewal begins 90 days prior to the expiration date of your current license.

Renewal notifications are mailed and emailed to the mailing and email addresses on record 90 days prior to the expiration date of the license. Remember to notify the Department in writing of any address change by submitting a MiPLUS modification. It is a licensee's responsibility to renew his or her license on time. Failure to receive the renewal notification, or to notify the Department of an address change, does not exempt a licensee from renewing their license on time.

You can renew online by logging into your MiPLUS account at www.michigan.gov/miplus. You may pay your renewal fee by using a debit or credit card containing a Discover, MasterCard, Visa, or American Express logo.

3. How do I verify my Michigan license?

Certified license verification requests must be obtained online. You must submit your request via the MiPLUS system. There is a \$15.00 fee for certification processing for each address you list. Licenses may also be verified online on the Bureau's License Verification website free of charge. You may need to confirm with the recipient if verifying a license on this website is acceptable or if a certified license verification is needed.

4. My license was lost/stolen/destroyed, how do I get a new one?

You may request a duplicate license online at www.michigan.gov/miplus. In order to request a hard copy of your license you will need to log in to your MiPLUS account and pay a \$10.00 fee.

5. How do I file a complaint against a health care professional?

Information on how to [File an Allegation Against a Health Care Licensee](#) can be located on the Bureau of Professional Licensing's website at: www.michigan.gov/bpl.