



MICHIGAN REAL ESTATE APPRAISER TEMPORARY PRACTICE PERMIT GUIDE

OVERVIEW:

The temporary practice permit allows a nonresident of this state who holds a valid license from another state or United States jurisdiction and is temporarily in this state to conduct an appraisal. The holder of a temporary practice permit may apply in writing for 1 extension of the temporary practice permit for not more than 180 days. The extension shall be given to finish work on the same temporary assignment that was the subject of the initial temporary practice permit.

NOTE: The content contained below is a general overview of licensing requirements. Links to access the Occupational Code and Administrative Rules for this profession can be found at the end of this guide.

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LICENSURE REQUIREMENTS CHECKLIST

APPLICATION AND FEES

- Online Application for a Michigan Real Estate Appraiser Temporary Practice Permit - Complete all fields, answer all questions, and upload any supporting documentation.
Online applications can be completed by visiting www.michigan.gov/miplus
180 day permit fee: (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)
Michigan Real Estate Appraiser Temporary Practice Permit Application: \$125.00

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Social Security Number (SSN) – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or you do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.

# MICHIGAN LIMITED REAL ESTATE APPRAISER LICENSING GUIDE

## ADDITIONAL REQUIREMENTS FOR LICENSURE BY EXAMINATION (These are in addition to the requirements stated above that apply to ALL applicants)

- Verification of Licensure – Proof of licensure or regulation in another state or jurisdiction.
- Written Description – Provide written description of the nature of the applicant’s temporary appraisal assignment.
- Consent to Service of Process – Provide completed Consent to Service of Process Form.
- Good Standing Requirement – Applicant must be in good standing with the ASC National Registry.

## HELPFUL RESOURCES AND FORMS

- By visiting [www.michigan.gov/occupationallicense](http://www.michigan.gov/occupationallicense) and clicking on the appraisers, real estate link you can access the following helpful resources and forms:

### Resources:

- [Michigan Occupational Code](#)
- [Administrative Rules for Real Estate Appraisers](#)

### Forms:

- [Consent to Service of Process](#)

## FREQUENTLY ASKED QUESTIONS

### 1. How do I update my address on my license with the department?

You can update your name, address, and contact information at any time by logging into your MIPLUS account and clicking on the word “Modification” next to your license.

### 2. My license was lost or destroyed. How can I get another copy?

You can access an electronic copy of your license by logging into your MIPLUS account and clicking on your license number, followed by “record info” and then “attachments”. Look for your license file and download and print the license. This license is a valid license that you can use and display.

If you would like a copy printed and mailed to you for a \$10.00 fee, log into your MIPLUS account and click on the word “modification” next to your license to find the license reprint option.

# MICHIGAN LIMITED REAL ESTATE APPRAISER LICENSING GUIDE

## 3. How do I file a complaint against an occupational professional?

Information on how to File a Complaint with the Bureau of Professional Licensing can be found on the Bureau of Professional Licensing's website at [www.michigan.gov/bpl](http://www.michigan.gov/bpl).

## 4. Can I apply for a Temporary Practice Permit?

The Department may issue a temporary permit, valid for 180 – days, to a non-resident of this state who holds a valid license from another state or United States jurisdiction and is temporarily in this state to conduct an appraisal involving a federally related transaction or a real estate related financial transaction. The application shall be accompanied by proof of licensure in the other state or jurisdiction, a consent to service of process as described in subsection (1), and a written description of the nature of the temporary assignment.

The holder of an active nonresident temporary permit issued by the department may request one (1) extension to finish work on the *same* temporary assignment that was the subject of the initial temporary permit. The extension will not be more than 180 days, therefore in no case will a temporary permit be issued for the same assignment for more than 360 days. To request an extension the permit holder must put their request in writing to the department with the temporary permit number, assignment information and name to [BPLHELP@michigan.gov](mailto:BPLHELP@michigan.gov).

## 5. What is a federally regulated transaction?

“Federally related transaction” means any real estate related financial transaction that a federal financial institution regulatory agency engages in, contracts for, or regulates and that requires the services of an appraiser under any of the following:

- (i) 12 CFR part 323, adopted by the federal deposit insurance corporation.
- (ii) 12 CFR parts 208 and 225, adopted by the board of governors of the federal reserve system.
- (iii) 12 CFR parts 701, 722, and 741, adopted by the national credit union administration.
- (iv) 12 CFR part 34, adopted by the office of the comptroller of the currency.
- (v) 12 CFR parts 506, 545, 563, 564, and 571, adopted by the office of thrift supervision.