

MICHIGAN AUDIOLOGIST LICENSING GUIDE

OVERVIEW:

The audiologist license type allows a licensee to engage in the practice of audiology.

NOTE: The content contained below is a general overview of licensing requirements. Links to access the Occupational Code and Administrative Rules for this profession can be found at the end of this guide.

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LICENSURE REQUIREMENTS CHECKLIST

APPLICATION AND FEES

- Online Application for an Audiologist License - Complete all fields, answer all questions, and upload any supporting documentation.
- Online applications can be completed by visiting www.michigan.gov/miplus
- Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)

Audiologist by Examination or Endorsement \$463.50

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Criminal Background Check – Once the application is completed and submitted you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure if the license expired within the last three years).
- Good Moral Character Questions – Documentation and explanation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.

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- Human Trafficking Training – Beginning April 22, 2021, completion of a one-time training to identify victims of human trafficking is required for individuals seeking licensure that meets the standards of Administrative Rule 338.1a.
- Implicit Bias Training– Beginning June 1, 2022, completion of 2 hours of implicit bias training within the 5 years immediately preceding issuance of the license or registration is required.
- Social Security Number (SSN) – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or you do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- Verification of Licensure – Verification of licensure must be submitted directly to our office by the licensing agency of any state of the United States or country in which you hold or ever held a license. The verification must show that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Professional Education – Name of school attended, and name of educational program completed.
- English Language Proficiency – An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant’s required health professional educational program was taught in English, a transcript establishes the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b\(2\)](#) of the Public Health Code – General Rules.

ADDITIONAL REQUIREMENTS FOR LICENSURE BY EXAMINATION (These are in addition to the requirements stated above that apply to ALL applicants)

- Final, Official Transcripts – Transcripts must be submitted directly to our office from the school attended and meet the standards set forth by the Board. Transcripts can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Clinical Audiology Work Experience Form – This form verifying a minimum of 9 months of supervised clinical audiology experience must be filled out by your supervisor, and can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909 directly from your supervisor. **NOT REQUIRED IF YOU HAVE EARNED AN Au.D. DEGREE.**
- You are required to pass the PRAXIS Series II Examination in Audiology (PRAXIS). Once you have passed the test, contact ETS and have your score report sent to the Michigan Board of Audiology using recipient code 7430.

*If you submit proof that you hold your certification of clinical competency in audiology (CCC-A) from ASHA or board certification in audiology by the ABA that has been held up to September 1, 1995, then it is presumed that you meet the education, clinical experience, and examination requirements.

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ADDITIONAL REQUIREMENTS FOR LICENSURE BY ENDORSEMENT (These are in addition to the requirements stated above that apply to All applicants)

- ❑ Must hold a current and full audiologist license in another state or province of Canada. Verification of licensure must be sent directly to our office by the licensing agency of any state or province of Canada which you hold or ever held a license as an audiologist. Verification includes, but is not limited to, showing proof that the applicant's license is in good standing and, if applicable, any disciplinary action taken or pending against the applicant. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.
- ❑ Verification of the completion of the educational requirements for an audiologist license in a province of Canada or another state to obtain licensure as an audiologist in a province of Canada or another state. Transcripts must be submitted directly to our office from the school attended and can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ❑ Have passed either of the following examinations: National Teachers Examination (NTE) in Audiology, Praxis Series II Examination in Audiology, or the Canadian Entry-to-Practice Exam for Audiology (CETP Exam). This must be sent directly to this office and can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ❑ If the applicant has held an audiologist license for less than 18 months, the applicant will need to complete a 9-month supervised clinical experience under a licensed audiologist, in the United States. – If you need to complete this requirement in Michigan, please view the Michigan Audiologist Limited Licensing Guide located on our website at www.michigan.gov/audiologist.

ADDITIONAL REQUIREMENTS FOR FOREIGN EDUCATED OR TRAINED APPLICANTS WHO RECEIVED EDUCATION OR TRAINING OUTSIDE THE UNITED STATES (These are in addition to the requirements stated above that apply to All applicants)

- ❑ If you graduated from a postsecondary institution outside of the United States or Canada, you must submit a full course-by-course credential evaluation of your Audiology education certified by a credentialing agency accredited by NACES. A list of approved credentialing agencies may be found on their website at www.naces.org. Credential evaluations must be submitted directly from a current member organization of NACES and meet the standards set forth by the Board. Credential evaluations can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ❑ Clinical Audiology Work Experience Form – This form verifying a minimum of 9 months (1,080 clock hours) of supervised clinical audiology experience under a licensed audiologist in the United States must be filled out by your supervisor, and can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909 directly from your supervisor. If you need to complete this requirement in Michigan, please view the Michigan Audiologist Limited Licensing Guide located on our website at www.michigan.gov/audiologist.
- ❑ You are required to pass the PRAXIS Series II Examination in Audiology (PRAXIS). Once you have passed the test, contact ETS and have your score report sent to the Michigan Board of Audiology using recipient code 7430.

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ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE (These are in addition to the requirements stated above that apply to All applicants)

- Online application can be completed by visiting www.michigan.gov/miplus and selecting **MiPLUS Login**. Once logged in, select “**Modification**” next to your license number and this will start the relicensure process.
- Audiologist Relicensure Application and Fee: \$483.50 (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)

Applicants for relicensure whose license has lapsed for less than 3 years preceding the date of application for relicensure, must complete the following requirements:

- Continuing Education – Submit proof of having completed 20 hours of continuing education in courses and programs approved by the board, including at least 1 hour in pain and symptom management, all of which were earned within the 2 year-period immediately preceding the application for relicensure.

Applicants for relicensure whose license has lapsed for 3 years or more preceding the date of application for relicensure, must complete one of the following requirements:

- Retake PRAXIS Examination –You must have successfully passed the Praxis Series II Examination in Audiology during the 2 years immediately before the date of the application for relicensure. Score reports must be received directly from ETS.

OR

- Submit evidence that you were licensed as an audiologist in another state or a province of Canada during the 2-year period immediately preceding relicensure.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for Michigan Licensed Accountant Renewal – Must be completed by visiting www.michigan.gov/miplus no sooner than 90 days prior to the expiration date of current license.
- Audiologist Renewal Application Fee: \$331.10 (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)
- Renewal Cycle: 2 years
- Good Moral Character Questions – Documentation and explanation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.

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- Human Trafficking Training – Licensees seeking renewal must certify on their renewal application that prior to renewing their license they have completed a one-time training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.1a.
- Implicit Bias Training – Licensees and registrants are required to complete 1 hour of implicit bias training for each year of their license or registration cycle. Please note, this is not a one-time training and must be completed for each renewal cycle prior to the renewal being completed.
- Accept Renewal Attestation – By accepting the renewal attestation you as the licensee are certifying that you have met the continuing education requirements during the renewal period and all information provided on your renewal application is true and correct:

If licensed during the full 2-year renewal cycle:

- 20 hours of continuing education in courses or programs approved by the board of which includes a minimum of 1 hour in pain and symptom management.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/healthlicense and clicking on the audiology link you can access the following helpful resources and forms:

Resources:

- [Public Health Code](#)
- [Administrative Rules for Audiology](#)

Forms:

- [Clinical Audiology Work Experience Form](#)

- Track continuing education using CE broker – The Bureau of Professional Licensing (BPL) has partnered with CE Broker to help licensed professionals keep track of their continuing education (CE) credits. Additional information can be found on our [website](#).

FREQUENTLY ASKED QUESTIONS

1. **How long are Audiologist licenses valid? Can I renew my license early? How will I know when I need to renew?**

Your initial Audiologist license is good for 2 years. All subsequent renewals will also be valid for 2 years.

You will be mailed and emailed a renewal notification postcard to your mailing and email addresses on record approximately 90 days prior to the expiration date of your license. Remember to notify the Department of any address change by submitting a MiPLUS modification. It is your responsibility as a licensed health professional to renew your license on time. **Failure to receive the renewal postcard or email notification, or to notify to Department of an address change does not exempt you from renewing your license on time.**

You can renew online by logging into your MiPLUS account at www.michigan.gov/MiPLUS. You may pay

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your renewal fee by using a debit or credit card containing a Discover, MasterCard, American Express, or Visa logo.

2. Is there anyone who does audiology activities who are exempt from licensure?

The following people are exempt from licensure:

- a) Individuals involved in research or the teaching of communication disorders in a regionally accredited college or university, as long as the individual does not practice audiology, or represent himself/herself as a licensed audiologist.
- b) Individuals employed by the Department of Community Health in one of its approved hearing screening training programs are exempt from conducting screenings of hearing sensitivity.
- c) Individuals certified by an agency acceptable to the Occupational Health Standards Commission, are exempt from engaging in hearing screening as part of a hearing conservation program, in compliance with standards adopted under MIOSHA.
- d) Individuals certified, registered, or otherwise regulated members of another profession, including a person licensed in the practice of medicine or osteopathic medicine and surgery, and an unlicensed or licensed person to whom tasks have been delegated under his or her supervision, and including a person licensed as a Hearing Aid Dealer or Salesperson, as long as the individual does not hold himself/herself out to the public as a licensed audiologist.

3. Do I need to complete continuing education?

The law for Audiology requires continuing education for renewal. The Administrative Rules require 20 hours, including a minimum of 1 hour of continuing education hours in pain and symptom management, in the two years prior to an application for renewal or relicensure.

4. Does my Implicit Bias Training count towards my CE hours?

If otherwise permitted by the code and rules, this training may be used to satisfy other training or continuing education requirements.

5. How do I verify my Michigan license?

Certified license verification requests must be obtained online. You must submit your request via the MiPLUS system. There is a \$15.00 fee for certification processing for each address you list. Licenses may also be verified online on the Bureau's License Verification website free of charge. You may need to confirm with the recipient if verifying a license on this website is acceptable or if a certified license verification is needed.

6. My license was lost/stolen/destroyed, how do I get a new one?

You may request a duplicate license online at www.michigan.gov/miplus. In order to request a hard copy of your license you will need to log in to your MiPLUS account and pay a \$10.00 fee.

7. How do I file a complaint against a health care professional?

Information on how to [File an Allegation Against a Health Care Licensee](#) can be located on the Bureau of Professional Licensing's website at www.michigan.gov/bpl.