

MICHIGAN BARBER COLLEGE LICENSING GUIDE

OVERVIEW:

The barber college license type allows an establishment to render for compensation the services of a barber, but having for its primary purpose the teaching for compensation of the theory and practice of serving as a barber.

NOTE: The content contained below is a general overview of licensing requirements. Links to access the Occupational Code and Administrative Rules for this profession can be found at the end of this guide.

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LICENSURE REQUIREMENTS CHECKLIST

APPLICATION AND FEES

- Online Application for a Barber College License - Complete all fields, answer all questions, and upload any supporting documentation.
- Online applications can be completed by visiting www.michigan.gov/miplus
- Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)

Barber College: \$375.00

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Certify that the barber college will provide an educational program requiring completion of 225 hours of classroom study, demonstrations, and recitations and 1,575 hours of practical barber training.
- Certify all licensure requirements have been fulfilled except for the inspection pursuant to MCL 339.1110, of the Occupational Code, Act 299 of 1980.
- Provide the days and hours of operation of the barber college.

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- Provide calendar date in which premises will be ready for inspection.
- Submit a copy of the corporate surety or cash bond of \$10,000 conditioned on the faithful performance and satisfaction of the contractual rights of students enrolled in the barber college.
- Submit a drawing or diagram of the premises to be licensed, showing that the premises is fully partitioned from any other place of business or dwelling. Label and identify the location of required equipment and facilities. Washbasins used to satisfy the sanitation requirements may not be in a restroom or out of view of the work area where services are performed.
- Business is not permitted to be conducted in the college until after an inspection has occurred and the license has been issued.

ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE (These are in addition to the requirements stated above that apply to All applicants)

- Online application can be completed by visiting www.michigan.gov/miplus and selecting MiPLUS Login. Select **“Modification”** next to your license number and this will start the relicensure process.
- Barber College Relicensure Application and Fee: \$395.00 (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for Michigan Barber College Renewal – Must be completed by visiting www.michigan.gov/miplus no sooner than 90 days prior to the expiration date of current license.
- Barber College Renewal Application Fee: \$300.00 (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)
- Renewal Cycle: 2 years
- Accept Renewal Attestation – By accepting the renewal attestation, you as the licensee are certifying that you have met the requirements and all information provided on your renewal application is true and complete.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/occupationallicense and clicking on the barbers link you can access the following helpful resources and forms:

Resources:

- [Occupational Code](#)
- [Administrative Rules for Barbers](#)
- Barber College Inspection Requirements

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FREQUENTLY ASKED QUESTIONS

1. **What happens if my barber college has a transfer of ownership or change of location?**

Barber college licenses are issued to a specific address and owner; therefore, you must submit a new application and all other required documentation (i.e. floor plan) to obtain a new license for the new barber college location or owner. An address or ownership change of a licensed barber college voids the license and a new application for licensure is required for the new location or ownership.

2. **How can I change the name of my barber college?**

Licensed Barber Colleges can modify their name via their MiPlus account by completing a modification. An updated bond with the new name is required to be submitted.

3. **How many licensed barber instructors are required?**

Employs or contracts with not fewer than 2 full-time, licensed instructors. At any time classroom study or theory training is given to any number of students, at least 1 instructor is present. If practical training occurs, there is at least 1 instructor present for every 30 students at all times.

4. **A barber student that is licensed as a cosmetologist, can training hours be substituted?**

Pursuant to section 1110 (6) of the code, MCL 339.1110, a barber college may allow a student who is a Michigan-licensed cosmetologist to substitute up to 1,000 hours of substantially similar instruction completed at a Michigan-licensed cosmetology school for hours of instruction required by the barber college. In determining the substantially similar hours of instruction, the barber college may consider the cosmetology school transcripts, scores on examinations, the cosmetology school course descriptions and the students performance on an examination conducted by the barber college that tests the student's theory and practical knowledge.

5. **How can I contact PSI to get more information regarding my exam, registering for my exam, or to schedule my exam?**

The testing vendor, PSI can be reached by telephone at 855-579-4635. You can visit their website at www.psiexams.com for information on registering and scheduling your exam. You can also download the Candidate Information Bulletin from the PSI website which contains valuable detailed examination information.

6. **I have been approved by the Michigan Board of Barber Examiners to test and my exam registration form was sent to PSI. Why am I not being allowed to schedule my exam with PSI?**

If this is a first-time registration, the exam registration form must be emailed (preferred method) or mailed to PSI and allow 2 weeks for processing of the initial application by PSI. PSI will not allow you to schedule your exam until their application processing is complete even though you have received approval by the Michigan Board of Barber Examiners to test.

7. **What content will be covered on my examination? Are there study materials available?**

The Candidate Information Bulletins (CIB) on PSI's website contains an exam content outline. The Board of Barber Examiners does not offer or endorse any specific study materials, but you are encouraged to utilize the CIB and other resources available to you on the PSI website.