

MICHIGAN BARBER INSTRUCTOR LICENSING GUIDE

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain a barber instructor license.)

APPLICATION AND FEES

- Online Application for a Barber Instructor License - Complete all fields, answer all questions and upload any supporting documentation. Online application can be completed by visiting www.michigan.gov/miplus
- Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)
Barber Instructor by Exam or Reciprocity \$100.00.

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Good Moral Character Question – I have the ability and will serve the public in a fair, honest, and open manner. If I have had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated, or the substance of my former offence is not reasonably related to the occupation or profession for which I am seeking a license.
- Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or you do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- Have graduated from high school or have an equivalent education as approved by the department.
- Actively licensed as a barber with not less than 2 years of experience.
- Have completed 1 year of instruction in the teaching of barbering at a licensed barber college or has successfully completed 60 semester hours or 90 term hours in a course of instruction approved by the board at an accredited college or university and has 6 months of instruction in the teaching of barbering at a barber college.
- Have passed the Theory Exam. For exam related questions or to schedule your exam, contact PSI at www.psiexams.com or by calling 855-579-4635.

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ADDITIONAL REQUIREMENTS FOR LICENSURE BY ENDORSEMENT (These are in addition to the requirements stated above that apply to ALL Applicants)

- Verification of Licensure – Verification that you hold or have held in good standing a license as a barber instructor in another state, jurisdiction, or country. If licensed to instruct others in barbering in another state, jurisdiction, or country, you may substitute 1 year of experience in barber instruction for the purpose of fulfilling the required training. Verification must be sent directly to our office from the licensing agency by email to bpldata@michigan.gov or by mail to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE (These are in addition to the requirements stated above that apply to ALL Applicants)

- Online application can be completed by visiting www.michigan.gov/miplus, select **MiPLUS Login**, select **“Modification”** next to your license number and this will start the relicensure process

- Barber Instructor Relicensure: \$120.00 (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)

Applicants for relicensure whose license has lapsed for MORE than 3 years after the expiration date of the last license must satisfy either of the following:

- Pass the examination required for licensure.
- Establish that you have an active barber instructor license in good standing in another state, jurisdiction, or country.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for Barber Instructor Renewal – Must be completed by visiting www.michigan.gov/miplus
- Renewal Application Fee: \$80.00 (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)
- Renewal Cycle: 2 years
- Accept Renewal Attestation – By accepting the renewal attestation you as the licensee are certifying that you have met the requirements and all information provided on your renewal application is true and complete.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/occupationallicense and clicking on the barbers link you can access the following helpful resources and forms:

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Resources:

- Occupational Code
- Administrative Rules for Barbers