

Bureau of Professional Licensing Cosmetology Shop and School Inspections FAQ

1. What types of inspections are conducted?

Inspections can be conducted for the following reasons:

- before initial licensure is granted to a cosmetology establishment [MCL 339.1204(1)(c)] or school [MCL 339.1205(1)(e)]
- due to an annual inspection for cosmetology establishment or twice a year for cosmetology schools [MCL 339.1218(1)]
- complaint related

2. What does the inspector look for?

Click [here](#) for the requirements of the cosmetology shop and click [here](#) for the requirements of the cosmetology school. All of these items are reviewed at the time of the inspection.

3. Do I have to let the inspector enter my premises?

Yes, as indicated by MCL 339.1218(2) which states, “A representative of the department shall be allowed to enter and inspect, during regular business hours, a cosmetology establishment or school of cosmetology to determine whether the licensee is conforming to this article and the rules promulgated under this article.”

In addition, the inspector may require the individual(s) working in the establishment or school to present identification in order to substantiate his or her identity as the holder of the posted license. [MCL 339.1218(3)]

4. **What happens if a violation is found?**

You will receive a citation form in the mail indicating the violation(s) found during the time of inspection. Each violation is subject to a \$100 fine. Once you receive the citation form, you will have 30 days to agree to the citation and pay the fine or return the form requesting further administrative proceedings.

If the violation is egregious in nature, an investigation will be requested and administrative proceedings may follow.