



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

BOARD OF COUNSELING DISCIPLINARY SUBCOMMITTEE MARCH 11, 2022, MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Counseling met in regular session on March 11, 2022, at 611 West Ottawa Street, Upper-Level Conference Room 4, Lansing, Michigan 48933.

CALL TO ORDER

Walter Harper, Public Member, Chairperson, called the meeting to order at 12:38 p.m.

Members Present: Walter Harper, Public Member, Chairperson
Lesley Addison, Public Member
Rotesa Baker, L.P.C
Katie Bozek, Ph.D., L.M.F.T.
Sheri Pickover, Ph.D., L.P.C.

Members Absent: None

Staff Present: Kimmy Catlin, Board Support, Boards and Committees Section
Weston MacIntosh, Departmental Specialist, Boards and Committees Section
Rick Roselle, Senior Analyst, Compliance Section

APPROVAL OF AGENDA

MOTION by Bozek, seconded by Baker, to approve the agenda with the removal of 5A1.

A voice vote was held.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Bozek, seconded by Baker, to approve the January 7, 2022, meeting minutes as presented.

A voice vote was held.

MOTION PREVAILED

Discussion was held.

MOTION by Bozek, seconded by Addison, to accept the Order of Dismissal.

A roll call vote followed: Yeas – Addison, Baker, Bozek, Pickover, Harper
 Nays – None

MOTION PREVAILED

Robin Sexton, L.P.C. – Proposal for Decision

MOTION by Bozek, seconded by Pickover, to discuss the matter.

A voice vote was held.

MOTION PREVAILED

Discussion was held.

MOTION by Addison, seconded by Bozek, to accept the Proposal for Decision and fine the Respondent \$500.00 to be paid within six months, and impose probation for a minimum of two years and not to exceed four years. The terms of probation require the completion of continuing education within six months in the following areas: eight hours in ethics, four hours in boundary issues, four hours in HIPAA, and eight hours in accountability & record keeping, for a total of 24 hours, which must be pre-approved by the Board's chair or designee and shall not count toward renewal. Additionally, the Respondent shall obtain a licensed reviewer pre-approved by the Board chair or designee, who shall be a fully licensed LPC and who the Respondent shall meet with at least quarterly in-person or by live video conferencing to review the Respondent's practice covering, at a minimum, the Respondent's practice in the areas of ethics, boundary issues, record keeping, and adherence to HIPAA. The approved reviewer shall review at least four of the Respondent's patient records quarterly, focusing on the Respondent's practice in ethics, boundary issues, record keeping, and adherence to HIPAA and file at least eight quarterly reports with the department. If the Respondent fails to comply with any terms, the license shall be automatically suspended for a minimum of one day and, if the Respondent complies within six months of the automatic suspension, the license shall be automatically reinstated. The Respondent must apply for reinstatement if the license remains suspended for more than six months.

A roll call vote followed: Yeas – Addison, Baker, Bozek, Pickover, Harper
 Nays – None

MOTION PREVAILED

Jessica Quick, L.P.C.– Administrative Complaint

MOTION by Bozek, seconded by Baker, to discuss the matter.

A voice vote was held.

MOTION PREVAILED

Discussion was held.

MOTION by Bozek, seconded by Addison, to dissolve the Order of Summary Suspension and suspend the Respondent’s license for one year. The Respondent is fined \$1,000.00 to be paid prior to petitioning for reinstatement.

A roll call vote followed: Yeas – Addison, Baker, Bozek, Pickover, Harper
 Nays – None

MOTION PREVAILED

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held on June 24, 2022, immediately following the regularly scheduled Michigan Board of Counseling meeting, scheduled to begin at 10:00 a.m. at 611 West Ottawa Street, Upper-Level Conference Room 4, Lansing, Michigan 48933.

ADJOURNMENT

MOTION by Bozek, seconded by Pickover, to adjourn the meeting at 1:36 p.m.

A voice vote was held.

MOTION PREVAILED

Minutes approved by the Board on June 24, 2022.

Prepared by:

Kimmy Catlin, Board Support
Bureau of Professional Licensing

Date: March 15, 2022