



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

## BOARD OF COUNSELING DISCIPLINARY SUBCOMMITTEE JUNE 18, 2021 MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Counseling met in regular session on June 18, 2021. The meeting was held via Zoom, Pursuant to MCL 15.263 and 15.263a, and the City of Lansing Resolution #2021-081.

#### CALL TO ORDER

Walter Harper, Public Member, Chairperson, called the meeting to order at 11:42 a.m.

#### **Members Present: Walter Harper, Public Member, Chairperson**

Attended remotely from the city of Rose City, Ogemaw County, Michigan.

#### **Rotesa Baker, L.P.C**

Attended remotely from remotely from the city of Detroit, Wayne County, Michigan.

#### **Mary Billman, Public Member**

Attended remotely from the city of Gaylord, Otsego County, Michigan.

#### **Katie Bozek, Ph.D., L.M.F.T.**

Attended remotely from the city of Grand Rapids, Kent County, Michigan.

#### **Janet Glaes, Ph.D., L.P.C**

Attended remotely from the city of Vicksburg, Kalamazoo County, Michigan.

**Members Absent:** None

**Staff Present:** Kimmy Catlin, Board Support, Boards and Committees Section  
Jennifer Shaltry, Senior Analyst, Compliance Section

## **APPROVAL OF AGENDA**

MOTION by Bozek, seconded by Glaes, to approve the agenda as presented.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

## **APPROVAL OF MINUTES**

MOTION by Billman, seconded by Baker, to approve the June 18, 2021 meeting minutes with removal of Billman in the attendance and votes.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

## **REGULATORY CONSIDERATIONS**

### **Bradley Holley, L.P.C., Disc. Ltd. – Petition for Reclassification**

MOTION by Bozek, seconded by Baker, to discuss the matter.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

Discussion was held.

MOTION by Bozek, seconded by Billman, to accept the Petition for Reclassification to a full and unlimited license.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

### **Matthew Cavins, L.L.P.C., – Consent Order and Stipulation**

MOTION by Bozek, seconded by Billman, to discuss the matter.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

Discussion was held.

MOTION by Billman, seconded by Bozek, to accept the Consent Order and Stipulation.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

**Ryan Delvecchio, L.L.P.C., – Consent Order and Stipulation**

MOTION by Bozek, seconded by Glaes, to accept the Consent Order and Stipulation.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

**Sarah Hargrave, L.P.C., – Consent Order and Stipulation**

MOTION by Bozek, seconded by Billman, to accept the Consent Order and Stipulation.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

**Russell Mitchell, L.P.C., – Consent Order and Stipulation**

MOTION by Billman, seconded by Bozek, to discuss the matter.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

Discussion was held.

MOTION by Billman, seconded by Baker, to reject the Consent Order and Stipulation and counteroffer the following terms: suspension of the license for one year and a \$2,500 fine to be paid prior to petitioning for reinstatement.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

**Michelle Northrop, L.L.P.C., Ed. Ltd., – Consent Order and Stipulation**

MOTION by Bozek, seconded by Billman, to accept the Consent Order and Stipulation.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

**Carriann Turcotte, L.L.P.C., – Consent Order and Stipulation**

MOTION by Bozek, seconded by Baker, to discuss the matter.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

Discussion was held.

MOTION by Bozek, seconded by Glaes, to accept the Consent Order and Stipulation.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper  
  Nays – None

MOTION PREVAILED

**PUBLIC COMMENT**

None

**ANNOUNCEMENTS**

The next regularly scheduled meeting will be held on September 17, 2021, immediately following the regularly scheduled Michigan Board of Counseling meeting, scheduled to begin at 10:00 a.m. at 611 West Ottawa Street, Upper-Level Conference Room 3, Lansing, Michigan 48933.

**ADJOURNMENT**

MOTION by Bozek, seconded by Billman, to adjourn the meeting at 12:38 p.m.

A roll call vote followed:                   Yeas – Baker, Billman, Bozek, Glaes, Harper

Nays – None

**MOTION PREVAILED**

Minutes approved by the Board on September 17, 2021.

Prepared by:  
Kimmy Catlin, Board Support  
Bureau of Professional Licensing

Date: June 22, 2021