

## Process for Dental Therapy Non-CODA Accredited Program Review

October 24, 2023

The Michigan Dentistry General Rules provide the following for Dental Therapist applicants that graduate from a non-CODA accredited educational program:

*(3) For an applicant applying for a dental therapy license, upon application for licensure on a department form, the board shall review and may approve an applicant's dental therapy education program if the program substantially conforms to the dental therapy education program CODA standards at the time of graduation of the dental therapy applicant. (Rule 338.11302)*

### **Requirements for requesting review of a non-CODA accredited program:**

- The individual must first apply for licensure. No review of educational programs will be performed unless an application for licensure is received.
- The department must receive a request for educational program review along with all relevant material at least 30 days before the next scheduled board meeting. This is to allow adequate time for the department to receive and review the request, hold a meeting of the board's Credentials Review Committee, place the request on the board's agenda, and for the board members to review the material. The public notice which contains the board meeting dates can be found on the board's page on the Bureau of Professional Licensing's website. ([www.michigan.gov/dentistry](http://www.michigan.gov/dentistry))
- A request should include at a minimum:
  - The applicant's full name
  - Final official transcripts that are submitted directly from the school
  - Any additional information you believe would help the Board make a determination regarding your educational program, such as course descriptions and syllabi. The burden is solely on the applicant to provide sufficient information for the board to evaluate the program.
- The licensee must make a written request to the board for program approval and should supply as much information and documentation as possible to support the request so that the board can make an informed decision. A licensee should send a request to [BPLHelp@michigan.gov](mailto:BPLHelp@michigan.gov).

### **Process once the Department properly receives a request for program review:**

- Upon receiving a submission that follows the above requirements, it will be sent to the Board's Credentials Review Committee for review and recommendation and subsequently be placed on the full board meeting agenda.
- The board will review the request and decide whether to approve the request, deny or seek more information from the applicant.

- If the board decides to request additional information, they may table their decision until a future board meeting.

If you have any additional questions, you can contact the Bureau of Professional Licensing at 517-241-0199 or [BPLHelp@michigan.gov](mailto:BPLHelp@michigan.gov).