

MICHIGAN PROFESSIONAL ENGINEER LICENSING GUIDE

OVERVIEW:

The professional engineer license allows a licensee to engage in the unrestricted practice of professional engineering.

NOTE: The content contained below is a general overview of licensing requirements. Links to access the Occupational Code and Administrative Rules for this profession can be found at the end of this guide.

LICENSURE REQUIREMENTS CHECKLIST

APPLICATION AND FEES

- Online Application for a Professional Engineer License - Complete all fields, answer all questions, and upload any supporting documentation.
- Online applications can be completed by visiting www.michigan.gov/miplus

- 2 year license fee: (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)
Professional Engineer New or Reciprocal Application: \$115.00

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Good Moral Character Questions – I have the ability and will serve the public in a fair, honest, and open manner. If I have had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated, or the substance of my former offense is not reasonably related to the occupation or profession for which I am seeking a license.
- Social Security Number (SSN) – An individual applying for a permit is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or you do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.

ADDITIONAL REQUIREMENTS FOR LICENSURE

(This is in addition to the requirements stated above that apply to ALL Applicants)

- NCEES Council Record – If you hold a license in another state, you may request a transmittal of your NCEES Council Record by contacting NCEES at 1-800-250-3196 or by visiting www.ncees.org. You may also choose to upload certain documents as indicated below.

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- Professional Education – You may upload copies of official transcripts during *Step 3: Supporting Documentation* of the online application that confirm the completion of a bachelor’s degree in engineering from an ABET-EAC or CEAB-accredited program. ETAC-accredited programs are not acceptable. Applicants without an accredited degree may obtain an evaluation by a NACES evaluation provider or NCEES. Contact NCEES at 1-800-250-3196 or www.ncees.org or visit www.naces.org for a list of NACES members. You cannot upload copies of evaluations. Evaluations must be received by our office from the evaluation service.
- Experience – Upload copies of completed experience forms documenting professional experience under the current administrative rules. Four years of experience is granted for an acceptable bachelor’s degree. One additional year of experience is granted for a post-baccalaureate degree in engineering. Experience shall be granted for only 1 post-baccalaureate degree. You must document 8 years of experience in total. The form and requirements of the current administrative rules can be found below under **HELPFUL RESOURCES AND FORMS**.
- Examination – You must pass the Fundamentals of Engineer (FE) and the Principles and Practices of Engineering (PE) (the Structural Exam (SE) is accepted in lieu of the PE exam) exams administered by NCEES. You do not need to obtain department-approval before scheduling any of the exams. For NCEES exam information and scheduling, contact NCEES at 1-800-250-3196 or www.ncees.org. To notify the department of your NCEES exam results, please upload the month and year you passed the NCEES exams during *Step 3: Supporting Documentation* of the online application. We will then obtain your exam results from NCEES.

NOTE: If you qualify for a waiver of your FE exam, please submit documents as outlined in the current administrative rules.

ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE (These are in addition to the requirements stated above that apply to All Applicants)

- Online Application can be completed by visiting www.michigan.gov/miplus and selecting **MiPLUS Login**. Once logged in, click on the “**Licenses**” tab, select “**Modification**” next to your license number and then select “**Relicensure**.”
- 2 year Application Fee: (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)
Professional Engineer Relicensure: \$135.00

Applicants for relicensure whose license has lapsed for less than 3 years after the expiration date of the license must submit the following:

- Continuing Education – Proof of at least 15 hours of continuing education that was completed during the 12-month period immediately preceding the date of the relicensure application. Of the 15 hours, at least 1 hour of continuing education must be earned in ethics, as it relates to professional engineering.

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Applicants for relicensure whose license has lapsed for 3 years or more after the expiration date of the license must submit the following:

- NCEES Council Record - Proof that you meet current licensure requirements by arranging for the transmission of your NCEES Council Record.
- Continuing Education – Proof of at least 30 hours of continuing education that was completed during the 24-month period immediately preceding the date of the relicensure application. Of the 30 hours, not less than 2 hours of continuing education must be earned in ethics, as it relates to professional engineering.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for Professional Engineer Renewal – Must be completed by visiting www.michigan.gov/miplus.
- Professional Engineer Renewal Application Fee – \$80.00 (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card.)
- Renewal Cycle: 2 years
- Continuing Education – You **MUST** complete the continuing education requirements **BEFORE** completing the online renewal application. You must have completed 30 hours of continuing education that was completed during the 24 month period immediately preceding the license expiration date. Of the 30 hours, at least 2 hours of continuing education must be earned in ethics, as it relates to professional engineering.
- Accept Renewal Attestation – If you have not met the continuing education requirements and cannot certify to the above statement at the time of your renewal application, you should not submit the online renewal application.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/occupationallicense and clicking on the Professional Engineer link you can access the following helpful resources and forms:

Resources:

- [Michigan Occupational Code](#)
- [Administrative Rules for Professional Engineers](#)

Form:

- [Experience Form](#)

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- Track continuing education using CE Broker – The Bureau of Professional Licensing (BPL) has partnered with CE Broker to help licensed professionals keep track of their continuing education (CE) credits. Additional information can be found on our [website](#).