

MICHIGAN ELECTROLOGY INSTRUCTOR LICENSING GUIDE

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain an electrology instructor license.)

APPLICATION AND FEES

- Online Application for an Electrology Instructor License or Limited Electrology Instructor License - Complete all fields, answer all questions and upload any supporting documentation. Online application can be completed by visiting www.michigan.gov/miplus
- Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, or Discover credit or debit card)
 Electrology Instructor \$63.00
 Limited Electrology Instructor \$63.00
 Upgrade to a Full Electrology Instructor \$10.00

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Good Moral Character Question – I have the ability and will serve the public in a fair, honest, and open manner. If I have had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated, or the substance of my former offense is not reasonably related to the occupation or profession for which I am seeking a license.
- Social Security Number (SSN) – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining a SSN or do not have a SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- If requesting a fee waiver as an individual who served in the armed forces – Form DD214, DD215, or any other form acceptable to the Department that demonstrates you were separated from service with an honorable character of service or under honorable conditions (general) character of service.
- Possess a high school diploma or its equivalent.
- Is licensed as a electrologist in Michigan.
- Have completed not less than 300 hours of instructor training.
- Have passed the theory examination approved by the department and the board.

ADDITIONAL REQUIREMENTS FOR FULL ELECTROLOGY INSTRUCTOR LICENSE

- Have a least 3 years of practical experience in electrology, at least 1 year of which shall be in a cosmetology establishment holding a limited license for the practice of electrology.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for Electrology Instructor Renewal or Electrology Limited Instructor Renewal – Can be completed by visiting www.michigan.gov/miplus
- Renewal Application Fee: \$48.00 (Must be paid by Visa, Mastercard, or Discover credit or debit card)
- Renewal Cycle 2 years
- Accept Renewal Attestation

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/occupationallicense and clicking on the cosmetology link you can access the following helpful resources and forms:

Resources:

- Occupational Code
- Administrative Rules for Cosmetology