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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

**MICHIGAN BOARD OF COUNSELING  
RULES COMMITTEE WORK GROUP  
MEETING**

**MINUTES  
MAY 8, 2020**

The Michigan Board of Counseling, Rules Work Group Committee, met on May 8, 2020. The meeting was held via teleconference, pursuant to Executive Order 2020-75.

**CALL TO ORDER**

Robyn Emde, Ph.D., L.P.C., Chairperson, called the meeting to order at 1:05 p.m.

**ATTENDANCE**

**Members Present:** Robyn Emde, Ph.D., L.P.C., Chairperson  
Stephen Craig, Ph.D., L.P.C.  
Harold Koviak, Public Member  
Gerald Papazian, C.A.A.D.C., L.P.C.

**Members Absent:** None

**Staff Present:** Kimmy Catlin, Board Support, Board and Committees Section  
Weston MacIntosh, Senior Policy Analyst, Board and Committees Section

**Public Present:** Cindy Goldman  
Lorraine McKnight  
Laurie Orlando

**RULES DISCUSSION**

MacIntosh explained the Rules Work Group process as well as the promulgation process.

**R 338.1774 (i) Application requirements; licensure by examination.**

Emde expressed concern with supervision requirements of “in the presence.”

MacIntosh stated that “in the immediate physical presence” was removed, to accommodate the use of telecommunication, as discussed at the last rules committee work group meeting.

Emde suggested that 25 hours have the option to be done remotely with no variance mentioned.

Papazian agreed with 25 hours.

Craig agreed with the number of hours.

Koviak questioned the total of 3,000 hours.

Craig clarified that 100 hours is part of the 3,000 hours.

Emde questioned if the 100 was part of the 3,000.

MacIntosh stated he will change the language for master's level graduates to clarify that while 100 hours must be done in the direct immediate physical presence of the supervisor, the language will be revised to allow up to 25 hours to be done through two-way real-time audiovisual technology that allows direct, contemporaneous interaction by sight and sound between the supervisor and the supervisee.

The Rules Committee agreed.

**R 338.1774 (ii) Application requirements; licensure by examination.**

For doctoral level graduates, Emde suggested that of the 50 hour requirement, 35 hours must be done in the direct immediate physical presence, while up to 15 hours may be done through two-way real-time audiovisual technology that allows direct, contemporaneous interaction by sight and sound between the supervisor and the supervisee.

The Rules Committee agreed.

Discussion was held regarding LLPC's needing supervision.

MacIntosh stated it is already in the code and did not need to be restated in the rules.

McKnight stated she was happy about the suggested changes and appreciated the work the Rules Committee has done.

McKnight inquired how long it will take for the new rules to go into effect.

MacIntosh explained the promulgation process.

Goldman and Orlando also expressed their appreciation to the Rules Committee.

**R 338.1781 Requirements to provide counseling supervision.**

Papazian requested to match the approved clinical supervisor (ACS) experience.

Craig stated there are several paths to fulfill this requirement.

Emde agrees in reflecting the ACS experience requirements.

MacIntosh stated he would make the suggested changes and bring the draft back before the Rules Committee.

**ADJOURNMENT**

The meeting adjourned at 1:55 p.m.

Prepared by:  
Kimmy Catlin, Board Support  
Bureau of Professional Licensing

May 12, 2020

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

DIRECTOR'S OFFICE

COUNSELING - GENERAL RULES

Filed with the secretary of state on

These rules take effect immediately upon filing with the secretary of state unless adopted under section 33, 44, or 45a(6) of the administrative procedures act of 1969, 1969 PA 306, MCL 24.233, 24.244, or 24.245a. Rules adopted under these sections become effective 7 days after filing with the secretary of state.

(By authority conferred on the director of the department of licensing and regulatory affairs by sections ~~16141~~, 16145(3), 16148, ~~16201~~, ~~18101~~, ~~18106~~, ~~18107~~, and ~~18101~~ ~~18111~~ of the public health code, 1978 PA 368, MCL ~~333.16141~~, 333.16145(3), MCL 333.16148, ~~333.16201~~, ~~333.18101~~, ~~333.18106~~, ~~333.18107~~, and ~~333.18101~~, ~~333.18111~~, and Executive Reorganization Order Nos. ~~1996-1~~, ~~1991-9~~, 1996-2, 2003-1, and 2011-4, MCL ~~330.3101~~, ~~338.3501~~, 445.2001, 445.2011, and 445.2030)

R 338.1751 of the Michigan Administrative Code is amended, R 338.1761, R 338.1763, R 338.1765, R 338.1771, R 338.1772, R 338.1773, R 338.1774, R 338.1775, R 338.1776, and R 338.1781 are added, and R 338.1751a, R 338.1752, R 338.1752a, R 338.1753, R 338.1753a, R 338.1753b, R 338.1753c, R 338.1754, R 338.1755, and R 338.1757 are rescinded, as follows:

PART 1. GENERAL PROVISIONS

R 338.1751 Definitions.

Rule 1. (1) As used in these rules:

(a) "Board" means the **Michigan** board of ~~counseling~~; **counseling created under section 18103 of the code, MCL 333.18103.**

(b) "~~Career development~~" means ~~studies that provide an understanding of all of the following:~~

~~(i) Career development theories.~~

~~(ii) Occupational and educational information sources and systems.~~

~~(iii) Career counseling.~~

~~(iv) Lifestyle and career decision making.~~

~~(v) Career development program planning, implementation, and evaluation.~~

~~(c)~~ (b) "Code" means **the public health code, 1978 PA 368, MCL 333.1101- to 333.25211.**

~~(d) "Consulting" means studies that provide an understanding of the process of psychoeducational consultation with emphasis on theories and strategies that are used to provide services to individuals, groups, and organizations.~~

~~(e) "Counseling philosophy" means studies that incorporate a belief system that a person can change or develop a more fully functioning self through the application of various counseling approaches regardless of the extent of the problem.~~

~~(f) "Counseling techniques" means the application of counseling and psychotherapy skills and theories in the counseling process in order to do all of the following:~~

~~(i) Establish and maintain the counseling relationship.~~

~~(ii) Diagnose and identify the problem.~~

~~(iii) Formulate a preventive, treatment, or rehabilitative plan.~~

~~(iv) Facilitate appropriate interventions.~~

~~(g) "Counseling theories" means the study of the theoretical foundations of counseling and psychotherapy, including, but not limited to, major affective, behavioral, and cognitive theories of human development and personality development and change and multicultural and diversity issues in counseling.~~

~~(h) (c) "Department" means the department of licensing and regulatory affairs.~~

~~(i) "Group techniques" means the application of basic counseling and psychotherapy skills and theories in the group counseling process that are based on an understanding of group development and dynamics, theories of group counseling and psychotherapy, and group leadership styles.~~

~~(j) "Internship" means supervised curricular field experience that provides students opportunities to perform all the activities that a licensed professional counselor would be expected to perform.~~

~~(k) "Multicultural counseling" means the study of the effects of diversity on the counseling process.~~

~~(l) "Practicum" means a supervised curricular experience that provides for the development of individual and group counseling and psychotherapy skills by giving students opportunities to perform, on a limited basis, some of the activities that a licensed professional counselor would be expected to perform.~~

~~(m) "Professional ethics" means studies that prepare students to understand and apply the legal requirements and ethical codes related to the practice of counseling.~~

~~(n) "Research methodology" means studies that provide an understanding of all of the following:~~

~~(i) Types of research and their application to the practice of counseling.~~

~~(ii) Basic statistics.~~

~~(iii) Research design, proposal development, implementation, and report writing.~~

~~(o) (d) "Supervision" means the term as defined in section 16109(2) of the code.~~

~~(p) (e) "Supervisor" means a licensed professional counselor who received training in the function of counseling supervision, as specified in R-338.1757. **R 338.1781.**~~

~~(q) "Testing procedures" means studies that provide an understanding of all of the following:~~

~~(i) Group and individual psychometric theories and approaches to appraisal and diagnosis.~~

~~(ii) Selecting, administering, scoring, and interpreting instruments and procedures that are designed to assess all of the following with respect to an individual:~~

~~(a) Aptitudes.~~

~~(b) Interests.~~

~~(c) Attitudes.~~

~~(d) Abilities.~~

~~(e) Achievements.~~

~~(f) Personal characteristics.~~

~~(iii) Factors that influence appraisals.~~

~~(iv) Use of appraisal and diagnostic results in helping processes.~~

~~(f)~~ (f) "Under the supervision of a licensed professional counselor" means under the ongoing supervision of a licensed professional counselor licensed in this state who meets the requirements of a supervisor or under the ongoing supervision of an individual in another state who substantially meets the requirements for a professional counselor license and counseling supervisor in this state.

**(2) A term defined in the code has the same meaning when used in these rules.**

Rule 338.1751a ~~Training standards for identifying victims of human trafficking; requirements.~~ **Rescinded.**

Rule 1a. ~~(1) Pursuant to section 16148 of the code, MCL 333.16148, an individual licensed or seeking licensure shall complete training in identifying victims of human trafficking that meets the following standards:~~

~~(a) Training content shall cover all of the following:~~

~~(i) Understanding the types and venues of human trafficking in Michigan or the United States.~~

~~(ii) Identifying victims of human trafficking in health care settings.~~

~~(iii) Identifying the warning signs of human trafficking in health care settings for adults and minors.~~

~~(iv) Resources for reporting the suspected victims of human trafficking.~~

~~(b) Acceptable providers or methods of training include any of the following:~~

~~(i) Training offered by a nationally recognized or state recognized, health related organization.~~

~~(ii) Training offered by, or in conjunction with, a state or federal agency.~~

~~(iii) Training obtained in an educational program that has been approved by the board for initial licensure, or by a college or university.~~

~~(iv) Reading an article related to the identification of victims of human trafficking that meets the requirements of subrule (1)(a) of this rule and is published in a peer review journal, health care journal, or professional or scientific journal.~~

~~(c) Acceptable modalities of training may include any of the following:~~

~~(i) Teleconference or webinar.~~

~~(ii) Online presentation.~~

~~(iii) Live presentation.~~

~~(iv) Printed or electronic media.~~

~~(2) The department may select and audit a sample of individuals and request documentation of proof of completion of training. If audited by the department, an individual shall provide an acceptable proof of completion of training, including either of the following:~~

~~(a) Proof of completion certificate issued by the training provider that includes the date, provider name, name of training, and individual's name.~~

~~(b) A self-certification statement by an individual. The certification statement shall include the individual's name and either of the following:~~

~~(i) For training completed pursuant to subrule (1)(b)(i) to (iii) of this rule, the date, training provider name, and name of training.~~

~~(ii) For training completed pursuant to subrule (1)(b)(iv) of this rule, the title of article, author, publication name of peer review journal, health care journal, or professional or scientific journal, and date, volume, and issue of publication, as applicable.~~

~~(3) Pursuant to section 16148 of the code, MCL 333.16148, the requirements specified in subrule (1) of this rule apply to license renewals beginning with the first renewal cycle after the promulgation of this rule and for initial licenses issued 5 or more years after the promulgation of this rule.~~

**R 338.1752 Application requirements; licensure by examination. Rescinded.**

~~Rule 2. (1) An applicant for a professional counselor license shall submit a completed application on a form provided by the department, together with the requisite fee, and the professional disclosure statement required under the code. In addition to meeting the requirements of the code and administrative rules, an applicant shall meet the requirements of this rule.~~

~~(2) An applicant shall have received a master's or doctoral degree in counseling or student personnel work in a program approved by the board.~~

~~(3) In addition to meeting the requirements of subrule (2) of this rule, an applicant, after receiving the degree, shall meet both of the following requirements:~~

~~(a) Have engaged in the practice of counseling under section 18101(d) of the code, which practice involved an opportunity to work with a broad range of the population and which was conducted in an organized education, business, health, private practice, or human services setting under the supervision of a licensed professional counselor for either of the following periods of time, as applicable:~~

~~(i) For an applicant who has received a master's degree in counseling or student personnel work, not less than 3,000 hours accrued in not less than a 2-year period, with not less than 100 hours of regularly scheduled supervision accrued in the immediate physical presence of the supervisor. The supervision begins upon the issuance of the limited license and continues until the licensed professional counselor license is issued.~~

~~(ii) For an applicant who has completed 30 semester hours or 45 quarter hours of graduate study in counseling beyond the master's degree in counseling or student personnel work, not less than 1,500 hours accrued over not less than a 1-year period, with not less than 50 hours of regularly scheduled supervision accrued in the immediate physical presence of the supervisor. The supervision begins upon the issuance of the limited license and continues until the licensed professional counselor license is issued.~~

~~(b) Have passed either of the following examinations with a passing score established by the testing organizations:~~

~~(i) The national counselor examination developed by the national board for certified counselors.~~

~~(ii) The certification examination developed and scored by the commission on rehabilitation counselor certification.~~

~~(4) For practice experience gained in Michigan, an applicant shall have held a limited license pursuant to the provisions of R 338.1754 while accruing the experience.~~

**R 338.1752a Examination adoption: Rescinded.**

~~Rule 2a. (1) The board approves and adopts the national counselor examination developed by the national board for certified counselors. The passing score for the national counselor examination is the passing score established by the national board for certified counselors.~~

~~(2) The board approves and adopts the certification examination developed by the commission on rehabilitation counselor certification. The passing score on the certification examination shall be the passing score established by the commission on rehabilitation counselor certification.~~

**R 338.1753 Counselor training programs; approval standards; adoption by reference: Rescinded.**

~~Rule 3. (1) The board shall approve a counselor training program that is conducted in a higher education institution that meets the standards in R 338.1753a and complies with 1 of the following:~~

~~(a) The program consists of not less than 48 semester hours or 72 quarter hours in counseling related topics.~~

~~(b) The program meets the 2009 standards of the council for accreditation of counseling and related educational programs (caacrep) for accrediting master's level counseling degree programs and doctoral level counseling education and supervision programs, which the board adopts by reference as set forth in the document entitled "Council for Accreditation of Counseling and Related Educational Programs (CACREP), 2009 Standards." The board shall consider any master's level counseling degree program and any doctoral level counseling education and supervision program that are accredited by caacrep as a counseling program approved by the board. Copies of the 2009 caacrep standards are available for inspection and distribution at cost from the Board of Counseling, Bureau of Health Professions, Department of Licensing and Regulatory Affairs, 611 West Ottawa Street, P.O. Box 30670, Lansing, Michigan 48909. Copies of the standards are available at no cost from the website for the Council for Accreditation of Counseling and Related Educational Programs at <http://www.caacrep.org>.~~

~~(c) The program meets the 2001 standards of the council for accreditation of counseling and related educational programs (caacrep) for accrediting master's level counseling degree programs and doctoral level counseling education and supervision programs, which the board adopts by reference as set forth in the document entitled "Council for Accreditation of Counseling and Related Educational Programs (CACREP), 2001 Standards." The board shall consider any master's level counseling degree program and any doctoral level counseling education and supervision program that are accredited by caacrep as a counseling program approved by the board. Copies of the 2001 caacrep standards are available for inspection and distribution at cost from the Board of Counseling, Bureau of Health Professions, Department of Licensing and Regulatory Affairs, 611 West Ottawa Street, P.O. Box 30670, Lansing, Michigan 48909. Copies of~~



the standards are available at no cost from the website for the Council for Accreditation of Counseling and Related Educational Programs at <http://www.caarep.org>.

~~(d) The program meets the standards for accrediting rehabilitation counselor education programs of the council on rehabilitation education, which the board adopts by reference as set forth in the document entitled "Council on Rehabilitation Education (CORE) Accreditation Manual," 2009 edition with revised standards effective January 1, 2011. The board shall consider any rehabilitation counselor education program that is accredited by core as a program approved by the board. Copies of core's standards for accrediting rehabilitation counselor education programs are available for inspection and distribution at cost from the Board of Counseling, Bureau of Health Professions, Department of Licensing and Regulatory Affairs, 611 West Ottawa Street, P.O. Box 30670, Lansing, Michigan 48909, or from the Council on Rehabilitation Education, 300 N. Martingale Road, Suite 460, Schaumburg, IL 60173 at no cost from the council's website at <http://www.core-rehab.org>.~~

~~(2) The program shall include graduate course work in all of the following content areas:~~

- ~~(a) Career development.~~
- ~~(b) Consulting.~~
- ~~(c) Counseling techniques.~~
- ~~(d) Counseling theories.~~
- ~~(e) Counseling philosophy.~~
- ~~(f) Group techniques.~~
- ~~(g) Professional ethics.~~
- ~~(h) Research methodology.~~
- ~~(i) Multicultural counseling.~~
- ~~(j) Testing procedures and assessment.~~
- ~~(k) Practicum.~~

~~(3) The program shall include an internship that consists of not less than 600 hours of supervised clinical experience in counseling.~~

R 338.1753a Accreditation standards; higher education institutions; adoption by reference. **Rescinded.**

~~Rule 3a. (1) A higher education institution is considered approved by the board if it is accredited by the accrediting body of the region in which the institution is located and the accrediting body meets either the recognition standards and criteria of the council for higher education accreditation or the recognition procedures and criteria of the U.S. department of education. The board adopts by reference the procedures and criteria for recognizing accrediting agencies of the U. S. department of education, effective July 1, 2000, as contained in Title 34, Part 602 of the Code of Federal Regulations, and the policies and procedures for recognition of accrediting organizations of the council for higher education accreditation (chea), effective June 28, 2010. Copies of the standards and criteria of the council for higher education accreditation and the U.S. department of education are available for inspection and distribution at cost from the Board of Counseling, Bureau of Health Professions, Department of Licensing and Regulatory Affairs, 611 West Ottawa, P.O. Box 30670, Lansing, MI 48909. The chea recognition~~

standards may also be obtained at no cost from the council's website at <http://www.chea.org>. The federal recognition criteria may also be obtained at no cost from website for the U.S. Department of Education Office of Postsecondary Education, at <http://www.ed.gov/about/offices/list/OPE/index.html>.

(2) The board adopts by reference the standards of the following postsecondary accrediting organizations, which are available for inspection and distribution at cost from the Board of Counseling, Bureau of Health Professions, Department of Licensing and Regulatory Affairs, 611 West Ottawa, P.O. Box 30670, Lansing, MI 48909. Copies of the following standards may be obtained from the individual accrediting organization at the identified cost:

(a) The standards of the Middle States Association of Colleges and Schools Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, set forth in the document entitled "Characteristics of Excellence in Higher Education: Eligibility Requirements and Standards for Accreditation," 2009 edition, which is available free of charge on the association's website at <http://www.msche.org>.

(b) The standards of the New England Association of Schools and Colleges, Inc. Commission on Institutions of Higher Education, 209 Burlington Road, Bedford, MA 07130, in the document entitled "Standards for Accreditation," 2005 edition, which is available at no cost on the association's website at <http://www.nease.org>.

(c) The standards of the North Central Association of Colleges and Schools, The Higher Learning Commission, 30 North LaSalle Street, Suite 2400, Chicago, IL 60602, set forth in the document entitled "Handbook of Accreditation," Third Edition, which is available for no cost on the association's website <http://www.ncahigherlearningcommission.org>.

(d) The standards of the Northwest Commission on Colleges and Universities, 8060 165th Avenue NE, Suite 100, Redmond, WA 98052 set forth in the document entitled "Accreditation Handbook," 2003 edition, updated June 23, 2008, and "Revised Accreditation Standards 2010" which are available at no cost on the association's website at <http://www.nwccu.org>.

(e) The standards of the Southern Association of Colleges and Schools, Commission on Colleges, 1866 Southern Lane, Decatur, Georgia 30033, set forth in the document entitled "Principles of Accreditation: Foundations for Quality Enhancement," 2010 Edition, which is available at no cost on the association's website at <http://www.saescoc.org>.

(f) The standards of the Western Association of Schools and Colleges, The Accrediting Commission for Senior Colleges and Universities, 985 Atlantic Avenue, Suite 100, Alameda, CA 94501, set forth in the document entitled "Handbook of Accreditation," October 2008, which is available at no cost on the commission's website at <http://www.wasesenior.org>.

(g) The standards of the Western Association of Schools and Colleges, Accrediting Commission for Community and Junior Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949 set forth in the document entitled "Accreditation Reference Handbook," August 2009, which is available at no cost on the commission's website at <http://www.acejc.org>.

R 338.1753b Application requirements; licensure by endorsement. **Rescinded.**

~~Rule 3b. (1) In addition to meeting the requirements of the code and administrative rules, an applicant for a professional counselor license by endorsement shall submit a completed application on a form provided by the department, together with the requisite fee.~~

~~(2) If an applicant was licensed in another state and has been engaged in the practice of counseling for a minimum of 5 years before the date of filing an application for Michigan licensure, then it is presumed that the applicant meets the requirements of section 16186(1)(a) and (b) of the code. In addition, an applicant shall meet both of the following requirements:~~

~~(a) Submit a professional disclosure statement with an application for licensure, as required under section 18113(3) of the code.~~

~~(b) Provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state or territory of the United States in which the applicant holds a current license or ever held a license as a professional counselor. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.~~

~~(3) If an applicant was licensed in another state or territory of the United States and has been engaged in the practice of counseling for less than 5 years before the date of filing an application for Michigan licensure, then the applicant shall comply with the requirements for licensure by examination, as specified in R 338.1752, and shall meet both of the following requirements:~~

~~(a) Submit a professional disclosure statement with an application for licensure, as required under section 18113(3) of the code.~~

~~(b) Provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state or territory of the United States in which the applicant holds a current license or ever held a license as a professional counselor. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.~~

R 338.1753c Application requirements; relicensure of licensed professional counselor. **Rescinded.**

~~Rule 3c. (1) An applicant for relicensure as a licensed professional counselor shall submit a completed application on a form provided by the department, together with the requisite fee. An applicant shall also comply with either of the following:~~

~~(a) If the license was lapsed for less than 3 years, an applicant shall comply with both of the following:~~

~~(i) Submit a professional disclosure statement with an application for licensure, as required under section 18113(3) of the code.~~

~~(ii) Provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state or territory of the United States in which the applicant holds a current license or ever held a license as a professional counselor. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.~~

(b) If the license was lapsed for 3 or more years, an applicant shall submit a professional disclosure statement with his or her application for licensure, as required under section 18113(3) of the code, and shall do either of the following:

(i) Retake and pass either the national counselor examination developed by the national board for certified counselors or the certification examination given by the commission on rehabilitation counselor certification.

(ii) Submit evidence of current certification issued by the national board for certified counselors or the commission on rehabilitation counselor certification.

(2) If an applicant was originally licensed as a counselor based on the applicant having received a master's or doctoral degree in counseling or student personnel work that was conferred before October 1, 1991, and the applicant completed 2 years of professional experience before October 1, 1993, the applicant shall comply with both of the following:

(a) Submit an updated professional disclosure statement with an application for licensure, as required under section 18113(3) of the code.

(b) Provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state or territory of the United States in which the applicant holds a current license or ever held a license as a professional counselor. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.

R 338.1754 Application requirements; limited licenses; disclosure of supervision requirement. **Rescinded.**

Rule 4. (1) An applicant for licensure as a limited licensed professional counselor shall submit a completed application on a form provided by the department, together with the requisite fee, and the professional disclosure statement required under the code. In addition to meeting the requirements of the code and the administrative rules promulgated pursuant thereto, an applicant shall meet the requirements of this rule.

(2) An applicant for a limited license under section 18111 of the code shall establish that the applicant has received a master's or doctoral degree in counseling or student personnel work in a program approved by the board, as specified in R 338.1753.

(3) An applicant shall submit a professional disclosure statement with an application for a limited license, as required under section 18113(3) of the code. The limited licensed professional counselor's professional disclosure statement, when provided to the client, shall state that the limited licensed professional counselor shall practice under the supervision of a licensed professional counselor. In addition to the requirements under section 18113 of the code, the disclosure statement shall identify the licensed professional counselor who is supervising the limited licensed professional counselor's practice.

(4) An applicant shall provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state or territory of the United States in which the applicant holds a current license or ever held a license as a professional counselor. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.

~~(5) Effective January 1, 2012, a limited license may be renewed annually, but for no more than 10 years. In cases of hardship, the board may consider a request for an extension of this time period.~~

~~R 338.1755 Application requirements; relicensure limited licensed professional counselor. **Rescinded.**~~

~~Rule 5. An applicant for relicensure as a limited licensed professional counselor shall submit a completed application on a form provided by the department, together with the requisite fee. In addition to meeting the requirements of the code and administrative rules promulgated under the code, an applicant shall satisfy both of the following requirements:~~

~~(a) Submit a professional disclosure statement with an application for licensure, as required under section 18113(3) of the code.~~

~~(b) Provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state or territory of the United States in which the applicant holds a current license or ever held a license as a professional counselor. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.~~

~~R 338.1757 Requirements to provide counseling supervision. **Rescinded.**~~

~~Rule 7. (1) Before providing counseling supervision, a licensed professional counselor shall comply with 1 of the following:~~

~~(a) For licensed individuals who were providing supervision on or before January 1, 2013, have training in the function of counseling supervision and have acquired at least 3 years of experience in counseling.~~

~~(b) For licensed individuals who began providing supervision after January 1, 2013, have acquired at least 3 years of practice in counseling and have completed training in the function of counseling supervision that complies with the requirements of subrule (2) of this rule.~~

~~(2) Training in the function of counseling supervision shall include both of the following requirements:~~

~~(a) Include 1 of the following as specialized training:~~

~~(i) 2 semester hours of graduate credit in training in counseling supervision.~~

~~(ii) 30 contact hours of workshop training in counseling supervision.~~

~~(b) The specialized training specified in subrule (2)(a) of this rule shall include studies in all of the following topics:~~

~~(i) Roles and functions of counseling supervisors.~~

~~(ii) Models of counseling supervision.~~

~~(iii) Mental health-related development.~~

~~(iv) Methods and techniques in counseling supervision.~~

~~(v) Supervisory relationship issues.~~

~~(vi) Cultural issues in supervision.~~

~~(vii) Group supervision.~~

~~(viii) Legal and ethical issues in counseling supervision.~~

~~(ix) Evaluation of supervisee and the supervision process.~~

~~(3) Before the onset of supervision, a licensed professional counselor shall provide a supervisee with a written statement that addresses the licensee's supervising qualifications, including how the licensee complies with the requirements in subrules (1) and (2) of this rule.~~

~~(4) A licensee who provides counseling supervision shall keep ongoing documentation, including, but not limited to, performance and clinical notes, for each supervisee on the supervision being provided.~~

## PART 2. EDUCATION

**R 338.1761 Accreditation standards; higher education institutions; adoption by reference.**

**Rule 61.** A higher education institution is considered approved if it is accredited by the accrediting body of the region in which the institution is located and the accrediting body satisfies either the recognition standards and criteria of the Council for Higher Education Accreditation (CHEA) or the recognition procedures and criteria of the United States Department of Education. The recognition standards and criteria of CHEA, effective September 24, 2018, and the procedures and criteria for recognizing accrediting agencies of the United States Department of Education, effective July 1, 2010, as contained in 34 CFR 602.10 to 602.38, are adopted by reference. Copies of the standards and criteria of CHEA and the United States Department of Education are available for inspection and distribution at a cost of 10 cents per page from the Bureau of Professional Licensing, Department of Licensing and Regulatory Affairs, 611 West Ottawa Street, P.O. Box 30670, Lansing, MI 48909. The CHEA recognition standards also may be obtained from the Council for Higher Education Accreditation, One Dupont Circle NW, Suite 510, Washington, DC 20036-1110, or from the council's website at <http://www.chea.org> at no cost. The federal recognition criteria may be obtained from the United States Department of Education Office of Postsecondary Education, 1990 K Street, NW, Washington, DC 20006 or from the department's website at <http://www.ed.gov/about/offices/list/OPE/index.html> at no cost.

**R 338.1763 Accreditation standards; counselor training programs; adoption by reference.**

**Rule 63. (1)** The standards of the Council for Accreditation of Counseling and Related Educational Programs (CACREP) for accrediting master's-level counseling degree programs and doctoral-level counseling or counselor education and supervision programs, as set forth in the document entitled "Council for Accreditation of Counseling and Related Educational Programs (CACREP), 2016 Standards," are approved and adopted by reference. Copies of CACREP's standards are available for inspection and distribution at a cost of 10 cents per page from the Bureau of Professional Licensing, Department of Licensing and

Regulatory Affairs, 611 West Ottawa Street, P.O. Box 30670, Lansing, Michigan 48909. Copies of the standards are available at no cost from the website for CACREP at <http://www.cacrep.org>.

(2) The standards of the Council for Accreditation of Counseling and Related Educational Programs (CACREP) for accrediting master's-level counseling degree programs and doctoral-level counseling or counselor education and supervision programs, as set forth in the document entitled "Council for Accreditation of Counseling and Related Educational Programs (CACREP), 2009 Standards," are approved and adopted by reference. Copies of CACREP's standards are available for inspection and distribution at a cost of 10 cents per page from the Bureau of Professional Licensing, Department of Licensing and Regulatory Affairs, 611 West Ottawa Street, P.O. Box 30670, Lansing, Michigan 48909. Copies of the standards are available at no cost from the website for CACREP at <http://www.cacrep.org>.

**R 338.1765 Counselor educational training requirements.**

**Rule 65.** A counselor educational training program is considered approved if it is conducted in a higher education institution that satisfies the standards in R 338.1761 and satisfies 1 of the following requirements:

(a) A program accredited under the standards approved and adopted under R 338.1763(1) or (2).

(b) For a program that does not satisfy the requirements of subrule (a) of this rule, proof of satisfying 1 of the following requirements is required:

(i) For applicants who entered a program on or before June 30, 2023, the program must consist of not less than 48 semester hours or 72 quarter hours in a graduate level degree granting program. The program must include graduate coursework and training in the diagnosis and treatment of mental and emotional disorders and all other coursework requirements of CACREP, including practicum and internship. The applicant must bear the expense of a program evaluation of whether the applicant's educational program was substantially equivalent to a program that satisfies the standards adopted under R 338.1763(1) or (2). The evaluation must be completed by 1 of the following entities:

(A) The Center for Credentialing and Education, Inc. (CCE), located at the website <http://cce-global.org>.

(B) A credential evaluation organization that is a current member organization of the National Association of Credential Evaluation Services (NACES), located at the website <http://www.naces.org>.

(ii) For applicants who entered a program on or after July 1, 2023, the program must consist of not less than 60 semester hours or 90 quarter hours in a graduate level degree granting program. The program must include graduate coursework and training in the diagnosis and treatment of mental and emotional disorders and all other coursework requirements of CACREP, including practicum and internship. The applicant must bear the expense of a program evaluation of whether the applicant's educational program was substantially equivalent to a program that satisfies the standards adopted under R 338.1763(1) or (2). The evaluation must be completed by 1 of the following entities:

- (A) The CCE, located at the website <http://cce-global.org>.
- (B) A credential evaluation organization that is a current member organization of NACES, located at the website <http://www.naces.org>.

### PART 3. LICENSURE

**R 338.1771 Training standards for identifying victims of human trafficking; requirements.**

**Rule 71. (1) Under section 16148 of the code, MCL 333.16148, an individual seeking licensure or registration or who is licensed or registered must complete training in identifying victims of human trafficking that satisfies the following standards:**

- (a) **Training content must cover all of the following:**
    - (i) **Understanding the types and venues of human trafficking in the United States.**
    - (ii) **Identifying victims of human trafficking in health care settings.**
    - (iii) **Identifying the warning signs of human trafficking in health care settings for adults and minors.**
    - (iv) **Resources for reporting the suspected victims of human trafficking.**
  - (b) **Acceptable providers or methods of training include any of the following:**
    - (i) **Training offered by a nationally recognized or state-recognized health-related organization.**
    - (ii) **Training offered by, or in conjunction with, a state or federal agency.**
    - (iii) **Training obtained in an educational program that has been approved for initial licensure or registration, or by a college or university.**
    - (iv) **Reading an article related to the identification of victims of human trafficking that satisfies the requirements of subdivision (a) of this subrule and is published in a peer review journal, health care journal, or professional or scientific journal.**
  - (c) **Acceptable modalities of training may include any of the following:**
    - (i) **Teleconference or webinar.**
    - (ii) **Online presentation.**
    - (iii) **Live presentation.**
    - (iv) **Printed or electronic media.**
- (2) The department may select and audit a sample of individuals and request documentation of proof of completion of training. If audited by the department, an individual must provide an acceptable proof of completion of training, including either of the following:**
- (a) **Proof of completion certificate issued by the training provider that includes the date, provider name, name of training, and individual's name.**
  - (b) **A self-certification statement by an individual. The certification statement must include the individual's name and either of the following:**
    - (i) **For training completed under subrule (1)(b)(i) to (iii) of this rule, the date, training provider name, and name of training.**



(ii) For training completed under subrule (1)(b)(iv) of this rule, the title of article, author, publication name of peer review journal, health care journal, or professional or scientific journal, and date, volume, and issue of publication, as applicable.

(3) Under section 16148 of the code, MCL 333.16148, the requirements specified in subrule (1) of this rule apply for license renewals beginning with the 2016 renewal cycle and for initial licenses issued after March 17, 2021.

**R 338.1772 Application requirements; limited licenses; disclosure of supervision requirement.**

**Rule 72.** An applicant for licensure as a limited licensed professional counselor must submit a completed application on a form provided by the department, together with the requisite fee, and the professional disclosure statement required under the code. In addition to satisfying the requirements of the code, an applicant must satisfy the following requirements:

(a) Establish that he or she has received a master's or doctoral degree in a program approved under R 338.1765.

(b) Submit a professional disclosure statement with the application for a limited license, as required under section 18113(3) of the code, MCL 333.18113(3). The limited licensed professional counselor's professional disclosure statement, when provided to the client, must state that the limited licensed professional counselor must practice under the supervision of a licensed professional counselor. In addition to the requirements under section 18113 of the code, MCL 333.18113, the disclosure statement must identify the licensed professional counselor who is supervising the limited licensed professional counselor's practice.

(c) Provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state in which the applicant holds a current license or ever held a license as a professional counselor. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.

**R 338.1773 Examination adoption.**

**Rule 73. (1)** The National Counselor Examination for Licensure and Certification (NCE) developed by the National Board for Certified Counselors (NBCC) is approved and adopted. The passing score for the NCE is the passing score established by the NBCC.

(2) The certified rehabilitation counselor examination developed by the Commission on Rehabilitation Counselor Certification (CRCC) is approved and adopted. The passing score on the certified rehabilitation counselor examination is the passing score established by the CRCC.

(3) The National Clinical Mental Health Counseling Examination (NCMHCE) developed by the NBCC is approved and adopted. The passing score for the NCMHCE is the passing score established by the NBCC.

**R 338.1774 Application requirements; licensure by examination.**

**Rule 74. (1) An applicant for a professional counselor license must submit a completed application on a form provided by the department, together with the requisite fee, and the professional disclosure statement required under the code. In addition to satisfying the requirements of the code, an applicant must satisfy all of the following requirements:**

**(a) Establish that he or she has received a master's or doctoral degree in a program approved under R 338.1765.**

**(b) Engaged in the practice of counseling under section 18101(d) of the code, MCL 333.18101(d), which practice involved an opportunity to work with a broad range of the population and which was conducted in an organized education, business, health, private practice, or human services setting under the supervision of a licensed professional counselor for either of the following periods of time, as applicable:**

**(i) For an applicant who has completed a master's degree, not less than 3,000 hours accrued in not less than a 2-year period, with not less than 100 hours of regularly scheduled supervision accrued in the immediate physical presence of the supervisor. The supervision begins upon the issuance of the limited license and continues until the licensed professional counselor license is issued. A limited licensee who seeks a variance from the 100 hours of regularly scheduled supervision accrued in the immediate physical presence of the supervisor must submit a request for a variance to the board for consideration. A variance must not be implemented without the written permission of the board. A request to the board must include, at a minimum, the following information:**

**(A) The details of the proposed variance, and the reason the variance is being requested.**

**(B) The underlying cause of the need for a variance.**

**(C) Whether a previous variance request was made and, if so, the previous decision.**

**(D) The demographic makeup of the surrounding geographic area.**

**(E) The number of licensed professional counselors within a 50-mile radius from home and work.**

**(F) The names and addresses of all licensed professional counselors the licensee contacted or attempted to contact, including number of times, or attempts, or both.**

**(G) The responses received from the licensed professional counselors contacted.**

**(ii) For an applicant who has completed a doctoral degree, not less than 1,500 hours accrued over not less than a 1-year period, with not less than 50 hours of regularly scheduled supervision accrued in the immediate physical presence of the supervisor. The supervision begins upon the issuance of the limited license and continues until the licensed professional counselor license is issued. A limited licensee who seeks a variance from the 50 hours of regularly scheduled supervision accrued in the immediate physical presence of the supervisor must submit a request for a variance to the board for consideration. A variance must not be implemented**

without the written permission of the board. A request to the board must include, at a minimum, the following information:

(A) The details of the proposed variance, and the reason the variance is being requested.

(B) The underlying cause of the need for a variance.

(C) Whether a previous variance request was made and, if so, the previous decision.

(D) The demographic makeup of the surrounding geographic area.

(E) The number of licensed professional counselors within a 50-mile radius from home and work.

(F) The names and addresses of all licensed professional counselors the licensee contacted or attempted to contact, including number of times, or attempts, or both.

(G) The responses received from the licensed professional counselors contacted.

(c) Passed an examination approved and adopted under either R 338.1773(1), (2), or (3).

(2) For practice experience gained in Michigan, an applicant must have held a limited license under R 338.1772, while accruing the experience.

#### **R 338.1775 Application requirements; licensure by endorsement.**

**Rule 75. (1) In addition to satisfying the requirements of the code, an applicant for a professional counselor license by endorsement must submit a completed application on a form provided by the department, together with the requisite fee.**

**(2) If an applicant was licensed as a professional counselor in another state for a minimum of 5 years before the date of filing an application for Michigan licensure, then it is presumed that the applicant satisfies the requirements of section 16186(1)(a) and (b) of the code, MCL 333.16186(1)(a) and (b). In addition, an applicant must satisfy both of the following requirements:**

**(a) Submit a professional disclosure statement with the application for licensure, as required under section 18113(3) of the code, MCL 333.18113(3).**

**(b) Provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state in which the applicant holds a current license or ever held a license as a professional counselor. Verification includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.**

**(3) If an applicant was licensed as a professional counselor in another state for less than 5 years before the date of filing an application for Michigan licensure, then the applicant must satisfy the requirements for licensure by examination, as specified under R 338.1774, and must satisfy both of the following requirements:**

**(a) Submit a professional disclosure statement with an application for licensure, as required under section 18113(3) of the code, MCL 333.18113(3).**

**(b) Provide for his or her license to be verified, on a form provided by the department, by the licensing agency of any state in which the applicant holds a current license or ever held a license as a professional counselor. Verification**

includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.

**R 338.1776 License renewal; requirements.**

**Rule 76. (1) An applicant for license renewal who has been licensed for the 3-year period immediately preceding the application for renewal must submit the required fee and a completed application on a form provided by the department.**

**(2) Effective January 1, 2012, a limited license may be renewed annually, but for no more than 10 years. In cases of hardship, the department in consultation with the board may consider a request for an extension of this time period. Relicensure of the limited license is counted the same as renewal for the purposes of this subrule.**

**PART 4. SUPERVISOR TRAINING**

**R 338.1781 Requirements to provide counseling supervision.**

**Rule 81. (1) Before providing counseling supervision, a licensed professional counselor must satisfy 1 of the following requirements:**

**(a) Began providing supervision on or before January 1, 2013, has completed training in the function of counseling supervision, and has acquired at least 3 years of practice in counseling.**

**(b) Began providing supervision after January 1, 2013, has completed training in the function of counseling supervision that complies with the requirements of subrule (2) of this rule, and has acquired at least 3 years of practice in counseling.**

**(c) Begins providing supervision 1 year after promulgation of this rule, completes training in the function of counseling supervision that complies with the requirements of subrule (2) of this rule, and acquires at least 3 years of practice in counseling as a fully licensed counselor.**

**(d) Currently holds the Approved Clinical Supervisor (ACS) credential from the CCE.**

**(2) Training in the function of counseling supervision must include both of the following requirements:**

**(a) Specialized training which includes 1 of the following:**

**(i) Two semester hours of graduate credit in training in counseling supervision.**

**(ii) Thirty contact hours of workshop training in counseling supervision.**

**(b) The specialized training specified in subdivision (2)(a) of this rule must include studies in all of the following topics:**

**(i) Roles and functions of counseling supervisors.**

**(ii) Models of counseling supervision.**

**(iii) Mental health-related development.**

**(iv) Methods and techniques in counseling supervision.**

**(v) Supervisory relationship issues.**

**(vi) Cultural issues in supervision.**

**(vii) Group supervision.**

**(viii) Legal and ethical issues in counseling supervision.**

**(ix) Evaluation of supervisee and the supervision process.**

**(3) Before the onset of supervision, a licensed professional counselor must provide a supervisee with a written statement that addresses the licensee's supervising qualifications, including how the licensee complies with the requirements in subrules (1) and (2) of this rule.**

**(4) A licensee who provides counseling supervision must keep ongoing documentation, including, but not limited to, performance and clinical notes, for each supervisee on the supervision being provided.**