



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

## HEALTH PROFESSIONAL RECOVERY COMMITTEE

DECEMBER 13, 2021, MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Health Professional Recovery Committee (HPRC) met on December 13, 2021, at the Ottawa Building, Conference Room 3, 611 West Ottawa Street, Lansing, Michigan 48933.

#### CALL TO ORDER

Edward Jouney, DO Chairperson called the meeting to order at 9:37 a.m.

#### ROLL CALL

**Members Present:** Edward Jouney, DO, Chairperson  
Jennifer Harrison, PhD, LMSW, CAADC, Vice Chairperson  
Carter Comrie, PhD, LP  
Dawn Goldstein, PhD, RN, PMHNP-BC  
Attended remotely from the city of Ypsilanti, Washtenaw County, Michigan.  
Tiffany Lee, PhD, LPC, CAADC  
Erin Lyons, LLMSW  
Catherine Macomber, PhD, LMSW  
Ronald Stavale, PA-C  
Paul Trowbridge, MD, MPH

**Members Absent:** Dominic Borgialli, DO, MPH  
Jed Magen, DO, MS  
Suit-Hing Moy-Sandusky, RPh, MS, CM  
Abdulhassan Saad, FACP  
Paul Schmidt, MS, AT, ATC, PT  
Virgil Williams, Jr, LMSW

**Staff:** Dena Marks, Policy Analyst, Boards and Committees Section  
LeAnn Payne, Board Support, Boards and Committees Section  
Weston MacIntosh, Policy Analyst, Board and Committees Section  
Michelle Wagner-Gutkowski, Assistant Attorney General

Journey requested everyone introduced themselves and welcomed new members.

## **APPROVAL OF AGENDA**

MOTION by Harrison, seconded by Lee, to approve the agenda, as presented.

A voice vote was taken.

MOTION PREVAILED

## **APPROVAL OF MINUTES**

MOTION by Harrison, seconded by Macomber, to approve the minutes from April 19, 2021, as presented.

A voice vote was taken.

MOTION PREVAILED

## **SUBCOMMITTEE REPORTS**

### **Clinical & Policy**

Will review under 7. C. Review Policies.

### **Step - 2 Review**

Stavale stated they have reviewed 27 Step 2's since the last meeting.

### **Audit Data & Statistics**

No Report

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Subcommittee Assignments**

Step 2 Group 1 – Goldstein, Magen, Lyons

Step 2 Group 2 – Borgialli, Macomber, Trowbridge

Clinical and Policy – Comrie, Macomber, Journey

Audit Data and Statistics – Jouney, Harrison

### **Review draft HPRP Annual Report**

Harrison went over the highlights of the 2020-2021 HPRP Annual Report.

MOTION by Macomber, seconded by Harrison, to approve the 2020-2021 Annual Report as presented.

A roll call vote followed: Yeas: Comrie, Goldstein, Harrison, Lee, Lyons, Macomber  
Stavale, Trowbridge, Jouney

MOTION PREVAILED

### **Review Policies 203 and 300**

Marks went over 203 and 300 policies.

MOTION by Harrison, seconded by Macomber, to approve policy 203, as presented.

Discussion was held.

A roll call vote followed: Yeas: Comrie, Goldstein, Harrison, Lee, Lyons, Macomber  
Stavale, Trowbridge, Jouney

MOTION PREVAILED

Policy 300 will be discussed at the next meeting.

### **Resolutions**

Jouney presented Lee, Schmidt, Stavale a resolution and thanked them for their hard work and dedication to the HPRC.

### **2022 Public Notice**

The Committee was given the 2022 Public Notice.

### **Chairperson Report**

No Report

### **Department Update**

Marks informed the Committee that there is new member board training on January 20, 2022. All members are welcome to attend.

Payne asked members to let her know if they have trouble accessing their state email.

### **Public Comment**

None

### **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held March 14, 2022, at 9:30 a.m. at 611 West Ottawa Street, Upper Level (UL), Conference Room 3, Lansing, Michigan.

### **ADJOURNMENT**

MOTION by Stavale, seconded by Lee, to adjourn the meeting at 10:24 a.m.

A voice vote followed.

MOTION PREVAILED

Approved on September 19, 2022

Prepared by:  
LeAnn Payne, Board Support

December 20, 2021