

**MICHIGAN HEARING AID DEALER TRAINEE LICENSING GUIDE**

**LICENSURE REQUIREMENTS CHECKLIST**

(Listed below are the minimum requirements needed to obtain a hearing aid dealer trainee license)

**APPLICATION AND FEES**

- Online Application for a Hearing Aid Dealer Trainee License - Complete all fields, answer all questions, and upload any supporting documentation.
- Online applications can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus)
- 1 year license fee – (Must be paid by Visa, Mastercard, or Discover credit or debit card)
  - o Hearing Aid Dealer Trainee Application – \$50.00
  - o Relicensure Application – \$70.00
  - o Renewal Fee – \$40.00
  - o Transfer – \$10.00

**THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS (EXCEPT RENEWAL)**

- Good Moral Character Question – I have the ability and will serve the public in a fair, honest, and open manner. If I have had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated, or the substance of my former offense is not reasonably related to the occupation or profession for which I am seeking a license.
- Social Security Number (SSN) – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining a SSN or you do not have a SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- If requesting a fee waiver as an individual who served in the armed forces – Form DD214, DD215, or any other form acceptable to the Department that demonstrates you were separated from service with an honorable character of service or under honorable conditions (general) character of service.

**ADDITIONAL REQUIREMENTS FOR LICENSURE**

- Education Requirement** – Must have graduated from an accredited high school or secondary school.
- Supervision Requirement** – Must verify the Michigan licensed Hearing Aid Dealer to whom the Hearing Aid Trainee will work for and under the direction of.

## RELICENSURE (REQUIREMENTS FOR A LAPSED MICHIGAN HEARING AID DEALER TRAINEE LICENSE)

- Relicensure application and fee – \$70.00
  - Supervision Requirement – Must verify the Michigan licensed Hearing Aid Dealer to whom the Hearing Aid Trainee will work for and under the direction of.

## RENEWAL REQUIREMENTS CHECKLIST

Online Application for Hearing Aid Dealer Trainee License Renewal – Can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus).

- Hearing Aid Dealer Trainee Renewal Application Fee – \$40\* (Must be paid by Visa, Mastercard, or Discover credit or debit card).
- Renewal Cycle – 1 years.

\*A \$20.00 late fee applies for those who renew during the 60-day late renewal period following the expiration date of the license.

## HELPFUL RESOURCES AND FORMS

- By visiting [www.michigan.gov/occupationallicense](http://www.michigan.gov/occupationallicense) and clicking on the hearing aid dealers link you can access the following helpful resources and forms:

Resources:

- [Michigan Occupational Code](#)