



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

MICHIGAN BOARD OF MEDICINE MARCH 16, 2022 MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, the Michigan Board of Medicine met on March 16, 2022, at 611 West Ottawa Street, Upper-Level Conference Room 3, Lansing, Michigan 48933.

CALL TO ORDER

Venkat Rao, MD, Vice Chairperson, Acting Chairperson, called the meeting to order at 10:09 a.m.

ROLL CALL

Members Present: Venkat Rao, MD, Vice Chairperson
Holly Gilmer, MD
Mustafa Mark Hamed, MD, MBA, MPH
Michael Lewis, MD
John McGinnity, MS, PA-C
Surya Nalamati, MD
Cara Poland, MD
Teresa Robinson, PhD, Public Member
Angela Trepanier, MS, CGC
Donald Tynes, MD

Members Absent: Michael Chafty, MD, Chairperson
Renee Johnston, JD, Public Member
Bryan Little, MD
Ali Moiin, MD
Terri Tahnoose, Public Member

Staff Present: Laury Brown, Senior Analyst, Compliance Section
Brian DeBano, Director, Licensing Division
Weston MacIntosh, JD, Departmental Specialist,
Boards and Committees Section

Bridget Smith, Assistant Attorney General
Stephanie Wysack, Board Support Technician,
Boards and Committees Section

APPROVAL OF AGENDA

MOTION by Lewis, seconded by Robinson, to approve the Amended Agenda, as presented.

A voice vote followed

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Poland, seconded by Robinson, to approve the January 19, 2022, meeting minutes, as written.

A voice vote followed.

McGinnity abstained.

MOTION PREVAILED

CE Tracker Presentation

DeBano presented "CE Compliance Made Easy" (Attachment 1) outlining CE Broker and the benefits to both licensees and the Department. He stated it should be available for the Board of Medicine sometime in April.

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

None

COMMITTEE REPORTS

Board Review Panel

No report.

Disciplinary Subcommittee

Robinson provided an overview of the Disciplinary Subcommittee agenda.

NEW BUSINESS

Continuing Education Waiver Requests

Gulam H. Mir, MD

MOTION by Gilmer, seconded by Tynes, to grant the Continuing Education Waiver Request.

A roll call vote was held: Yeas: Gilmer, Tynes
Nays: Hamed, Lewis, McGinnity, Nalamati, Poland, Robinson,
Trepanier, Rao

MOTION FAILED

MOTION by Poland, seconded by Lewis, to deny the Continuing Education Waiver Request.

A roll call vote was held: Yeas: Hamed, Lewis, McGinnity, Nalamati, Poland, Robinson,
Trepanier, Rao
Nays: Gilmer, Tynes

MOTION PREVAILED

USMLE Variance Request

Devang Amin, MD, PhD

MOTION by Tynes, seconded by Poland, to grant the USMLE Variance Request.

A roll call vote was held: Yeas: Gilmer, Hamed, Lewis, McGinnity, Nalamati, Poland,
Robinson, Trepanier, Tynes, Rao
Nays: None

MOTION PREVAILED

Muhtadi Islam, MD, PhD

MOTION by Trepanier, seconded by Tynes, to grant the USMLE Variance Request.

A roll call vote was held: Yeas: Gilmer, Hamed, Lewis, McGinnity, Nalamati, Poland,
Robinson, Trepanier, Tynes, Rao
Nays: None

MOTION PREVAILED

Committee Assignments

Rao referred the Board to the Committee Assignments document in Egress. Wysack reminded the Board Review Panel members that they have a Zoom meeting with the Investigations and Inspections section on March 21, 2022 at 1:00 p.m.

Master Resolution Discussion

MacIntosh went over the change to the Board of Medicine Master Resolution.

MOTION by McGinnity, seconded by Lewis, to approve the Board of Medicine Master Resolution as presented.

A roll call vote was held: Yeas: Gilmer, Hamed, Lewis, McGinnity, Nalamati, Poland, Robinson, Trepanier, Tynes, Rao
Nays: None

MOTION PREVAILED

Rules Discussion

Genetic Counseling

MacIntosh provided an overview of the substantive changes.

Discussion was held.

MOTION by Robinson, seconded by Gilmer, to approve the Genetic Counseling draft rules as presented today.

A roll call vote was held: Yeas: Gilmer, Hamed, Lewis, McGinnity, Nalamati, Poland, Robinson, Trepanier, Tynes, Rao
Nays: None

MOTION PREVAILED

Medicine

MacIntosh provided an overview of the substantive changes.

Discussion was held.

MOTION by Lewis, seconded by Robinson, to approve the Medicine draft rules as presented today.

A roll call vote was held: Yeas: Gilmer, Hamed, Lewis, McGinnity, Nalamati, Poland,
Robinson, Trepanier, Tynes, Rao
Nays: None

MOTION PREVAILED

Chair Report

No report.

Department Update

MacIntosh stated that Amy Gumbrecht has been named the Acting Director of the Bureau of Professional Licensing, replacing Debra Gagliardi.

MacIntosh stated that the Bureau will hold the next new Board Member Training on August 15, 2022. All Board members are welcome to attend.

MacIntosh reminded the board members to check their state email accounts regularly, as it is the means of communication with the Department.

Wysack reiterated the importance of checking their state email and notifying the Department in the event that they may have to recuse themselves from an item on the agenda, as that could affect quorum.

Wysack explained the adjustment on travel vouchers to accommodate for the change from .56 to .585 per mile.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting is May 18, 2022, at 10:00 a.m. at 611 West Ottawa Street, Upper-Level Conference Center Room 3, Lansing, Michigan 48933.

ADJOURNMENT

MOTION by Lewis, seconded by Nalamati, to adjourn the meeting at 11:30 a.m.

A voice vote followed.

MOTION PREVAILED

Minutes approved by the Board on: May 18, 2022.

Prepared by:
Stephanie Wysack, Board Support Technician
Bureau of Professional Licensing

March 16, 2022



PROFESSIONAL LICENSING



cebroker

CE Compliance Made Easy

Michigan Bureau of Professional Licensing

Subject area	HOURS REQUIRED	HOURS POSTED	HOURS NEEDED
Medical Errors	8	3	5
Preventing Medical Errors	5	2	3
Defining Medical Errors	3	1	2
General	20	10	10
Treating Tobacco Use & Dependence	10	5	5
Pediatric Respiratory Infections	10	5	5
Laws and Rules of the Board	10	10	0
Florida Respiratory Care Law	10	10	0
<small>Limit on anytime courses</small>		(Anytime)	
Total	38	23	15

Registered Respiratory Therapist
 RT99999999 44 10 34
HOURS REQUIRED HOURS POSTED HOURS NEEDED

[Report CE](#)

i A licensee may perform no more than twelve (12) hours of continuing education as home study education per biennium. Home study education is independent study and requires a certificate of completion. [Load more](#)

Employee name
 Current Status
 Days to Complete
 Expiration Date

Expired

Expired on 10/10/17

Registered Respiratory Therapist
 RT 334445566

Name Jason Steiger
 Status Expired
 State National Board for Respiratory Care
 Expires 10/10/17

[View license](#) ...

What is CE Broker?

CE Broker is a Software as a Service (SaaS) platform that empowers regulatory profession boards, licensed professionals, and education providers with a comprehensive CE/CME compliance tracking system.

Since 2003, CE Broker has grown to serve over 160 Profession Boards and over 3 million license holders.



Profession Boards

can increase on-time education compliance, and streamline audits, and monitor progress.

+160

Regulating body
partnerships

+21

States across
the US



Education Providers

can manage board approvals and automate reporting directly to the board.

+9,000

Education
providers

+30,000

CE/CME offered in
the Course Search



Licensed Professionals

are given a comprehensive suite of tools to find, track, and report CE in one place.

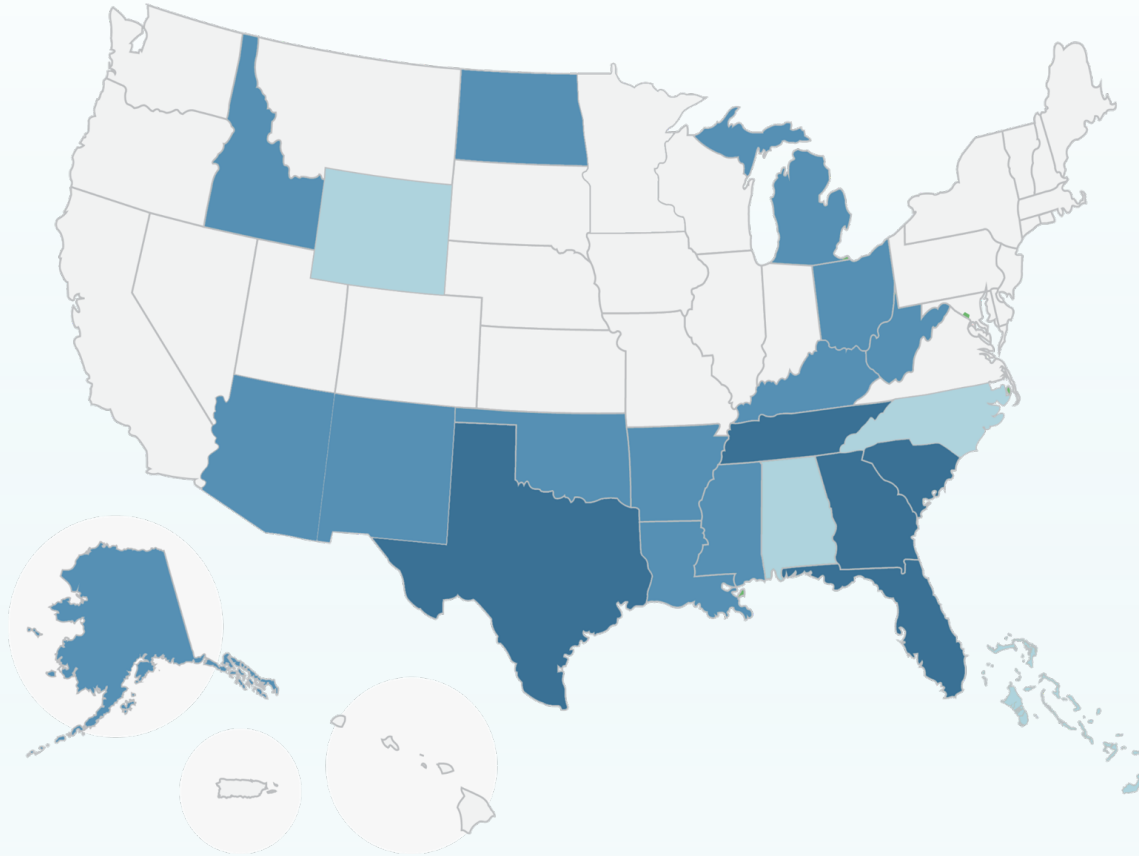
+3 Million

Licensees served
nationwide

+350

Professions using
CE Broker

CE Broker Board Partnerships



100 - 5,000



5,000 - 100,000



GEORGIA BOARD OF MASSAGE THERAPY



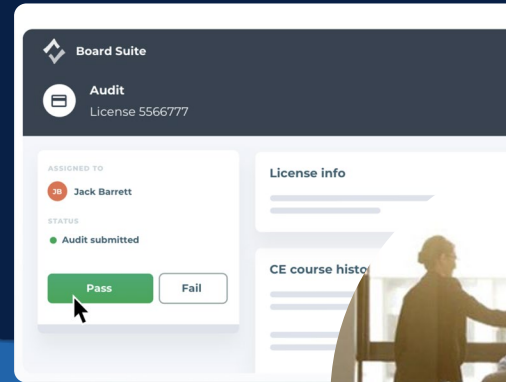
DC HEALTH
GOVERNMENT OF THE DISTRICT OF COLUMBIA

100,000 - 1,000,000



The Administrator Experience

For Regulating Bodies

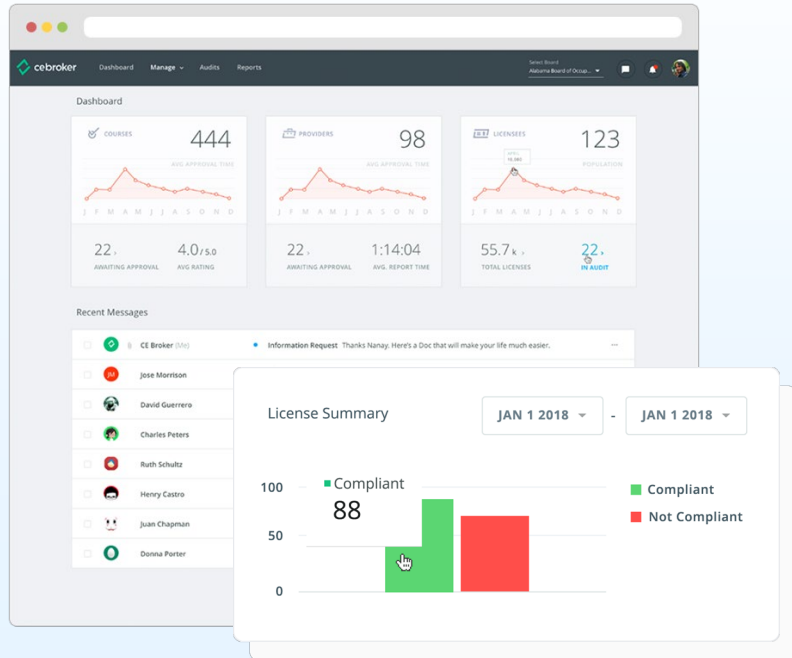


"CE Broker has allowed us to see our licensees' CE progress at any point in time without performing a time-consuming audit."

- TN Department of Health

The Board Suite

Michigan Licensing Bureau Staff users will have a secure account where they can perform CE audits, individual approvals, and access various CE management tools.



Tools available to Licensing Bureau Staff:

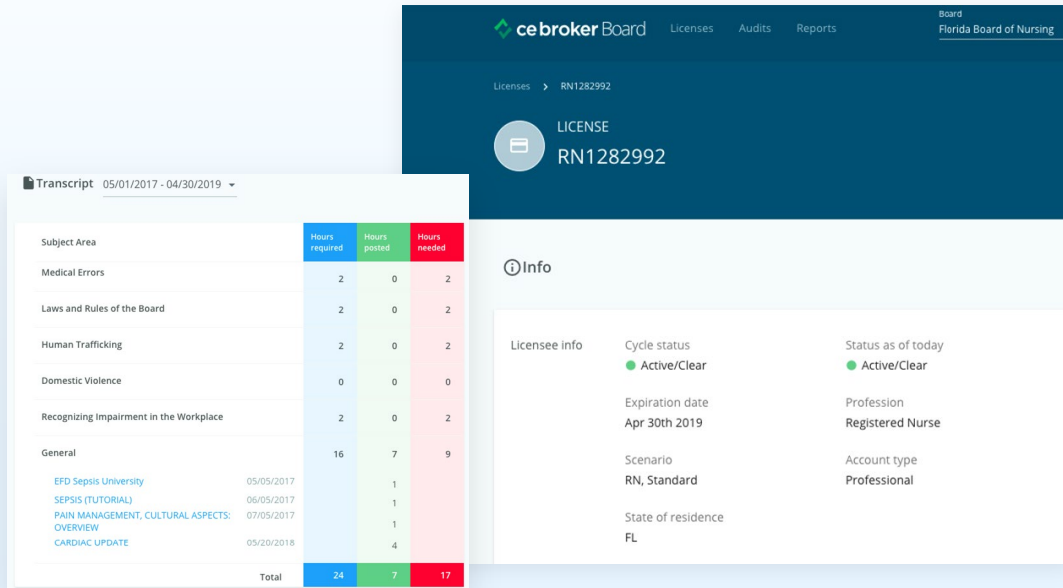
- Paperless communication between profession board staff and CE providers
- Approval queues with reminder messages to designated staff members
- Review flow where individual applications can be routed to other users
- Paperless history of provider requests, responses, approvals, course offerings, and CE data

Automate Your Audits

All data is electronically collected from educational providers and licensees, so audits are transformed from paperwork-ridden investigations into quick, accurate verifications. Whether the state audits licensees at the time of renewal, or as a random post-renewal audit, CE Broker enables licensing boards to efficiently audit up to 100% of the licensed population.

Access Licensee Status Information Anytime

View all licensee transcripts and uploaded documents and generate compliance reports so you always know where your licensee population stands at a glance.



The screenshot displays the CE Broker Board interface for the Florida Board of Nursing. It shows a transcript for licensee RN1282992 from 05/01/2017 to 04/30/2019. The transcript table includes columns for Subject Area, Hours required, Hours posted, and Hours needed. The licensee information panel shows the license is Active/Clear, expires on Apr 30th 2019, and the licensee is a Registered Nurse (RN, Standard) residing in FL.

Subject Area	Hours required	Hours posted	Hours needed
Medical Errors	2	0	2
Laws and Rules of the Board	2	0	2
Human Trafficking	2	0	2
Domestic Violence	0	0	0
Recognizing Impairment in the Workplace	2	0	2
General	16	7	9
EFD Sepsis University	05/05/2017	1	
SEPSIS (TUTORIAL)	06/05/2017	1	
PAIN MANAGEMENT, CULTURAL ASPECTS: OVERVIEW	07/05/2017	1	
CARDIAC UPDATE	05/20/2018	4	
Total	24	7	17

Licensee Info

Licensee info	Cycle status ● Active/Clear	Status as of today ● Active/Clear
	Expiration date Apr 30th 2019	Profession Registered Nurse
	Scenario RN, Standard	Account type Professional
	State of residence FL	

Implementation

Approximately 120 Days



CE Broker is conducting research for all Michigan boards ahead of meeting with Subject Matter Experts in March and April 2022. The Start Date kicks off all software configuration, development, and testing. Including training and the communication rollout in coordination with the board, implementation requires approximately 90-120 days.

The Licensee Experience

For Licensed Professionals

"CE Broker gives me confidence in the fact that my license renewal will progress smoothly."

Transcript

License 445566
Profession

Requirements

Laws and Rules of the Board
Complete ✓

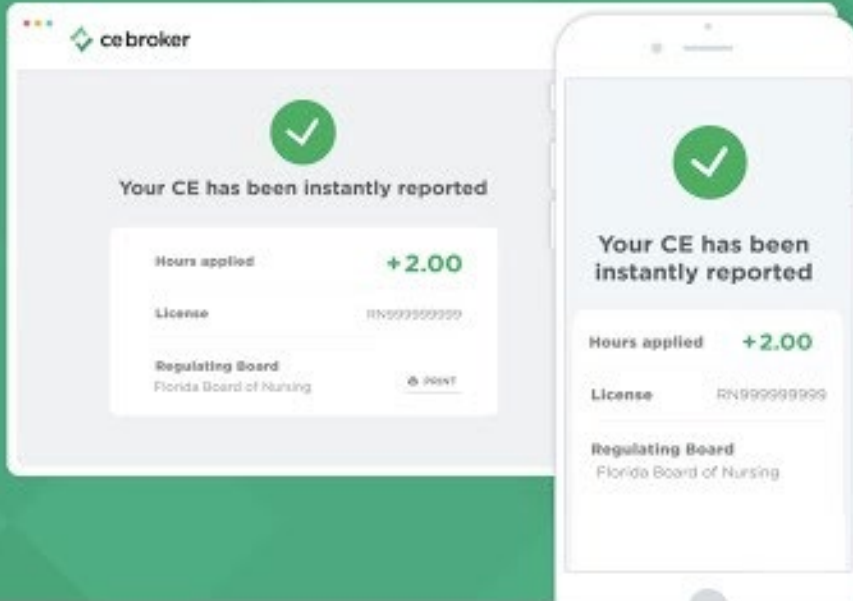
Medical Errors
Hours needed 2

68% Complete

44 Hrs Required	10 Hrs Applied	34 Hrs Needed
--------------------	-------------------	------------------

Designed for Licensees

The CE Broker platform provides Licensees with a comprehensive view of CE requirements and accredited courses to fulfill their requirements.



"My favorite part of CE Broker is my Compliance Transcript. It makes my renewal simple and straightforward."

Reporting Options

The CE Broker platform allows for CE to be reported by Course Providers or directly by Licensees.



Education Provider Reporting

To accommodate a large array of educational providers - our suite supports multiple reporting options.



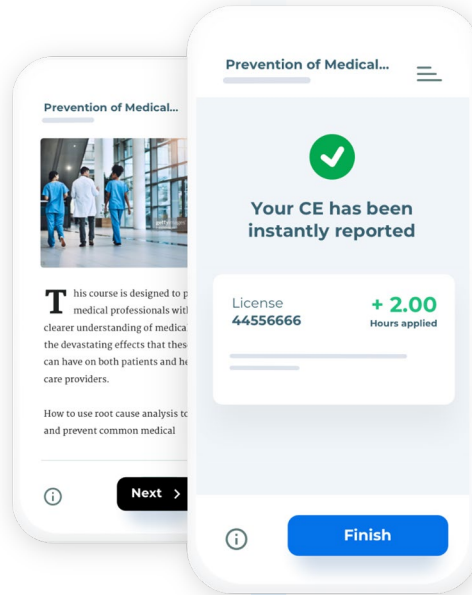
One-by-one submissions



Bulk record uploads



Complete integration



Licensee Self-Reporting

Licensees can easily report CE at any time from multiple devices. During submission, the licensee must answer state-determined questions, and attach corresponding documentation to complete the submission.

Account Options

	Basic Account \$0	Professional Account \$29/yr	Concierge Account \$99/yr
Manual Reporting	✓	✓	✓
CE Broker Course Search	✓	✓	✓
Renewal Notifications	✓	✓	✓
Access Detailed Course History	✓	✓	✓
Official Record Storage	✓	✓	✓
Multiple License Tracking	✓	✓	✓
Personalized Compliance Transcript	●	✓	✓
Dedicated Account Manager	●	●	✓

CE Experts & Quality Support

CE Broker provides a fully-managed, U.S. based support team for licensed professionals and board staff at no cost. A team of experts trained on each licensed profession's unique requirements are available to answer questions through phone, email, and chat.

In 2021, CE Broker's Support Center answered:



101,007

Live Chat conversations



97,177

Phone Calls



65,774

Email correspondences



4.51/5

Average CSAT Score



Thank You!

For questions about CE Broker services or questions regarding our implementation process, please contact us!



Jessica Jenks, *Sr. Program Manager*
jessicajenks@cebroker.com



Brian Keeley, *Implementation Specialist*
briank@cebroker.com



Marcia Mann, *Sr. Client Success Manager*
marcia@cebroker.com



Sarah Conine, *Implementation Specialist*
sarah@cebroker.com