

Applying for a New License in MiPLUS

May 2019

Presented by
Bureau of Professional Licensing
Department of Licensing and Regulatory Affairs
BPLHelp@Michigan.gov | 517-241-0199

CUSTOMER DRIVEN. BUSINESS MINDED.

Welcome to MiPLUS! LARA's new registration and renewal system for licensed professionals in Michigan.

This presentation will walk you through how to get your first license in Michigan.

We recommend reviewing the licensing guide for your profession before applying for a license. These guides outline the specific requirements for each license and are available at www.michigan.gov/miplus then by clicking on your profession under then "Licensing Requirements Help Guides".

Make sure you have registered with a MiPLUS account before starting this process.

We recommend using Internet Explorer for this process.

Michigan.gov/MiPLUS

To get started, please open Internet Explorer and go to: www.michigan.gov/miplus

MiPLUS

WELCOME TO MIPLUS

The Michigan Professional Licensing User System (MIPLUS) is the Department of Licensing and Regulatory Affairs, Bureau of Professional Licensing's new online licensing and regulatory database application for health and occupational professionals in Michigan.

HEALTH LICENSING

- Behavioral Analysts
- Dentistry
- Midwifery
- Optometry
- Pharmacy
- Podiatry
- Osteopathic Medicine and Surgery
- Physicians Assistants
- Veterinarians

OCCUPATIONAL LICENSING

- Barbers
- Cosmetology

Select your profession from the list on this website.

DEPARTMENT OF

LICENSING AND REGULATORY AFFAIRS

BUREAU LIST ▾

SEARCH LICENSE TYPES

VERIFY A LICENSE ▾

FILE A COMPLAINT ▾

LARA NEWS RELEASES

FOIA REQUEST

LARA / BUREAU LIST / PROFESSIONAL LICENSING

Michigan Professional Licensing User System

WELCOME TO MIPLUS

The Michigan Professional Licensing User System (MIPLUS) is the Department of Licensing and Regulatory Affairs, Bureau of Professional Licensing's new online licensing and regulatory database application for health and occupational professionals in Michigan.

- Applicants can now apply online, track the status of their application, and receive electronic notifications
- Licensees are able to renew and modify their existing licensing information
- Verify the status of a licensed professional
- File a complaint against a licensed professional or report a change in staff privileges

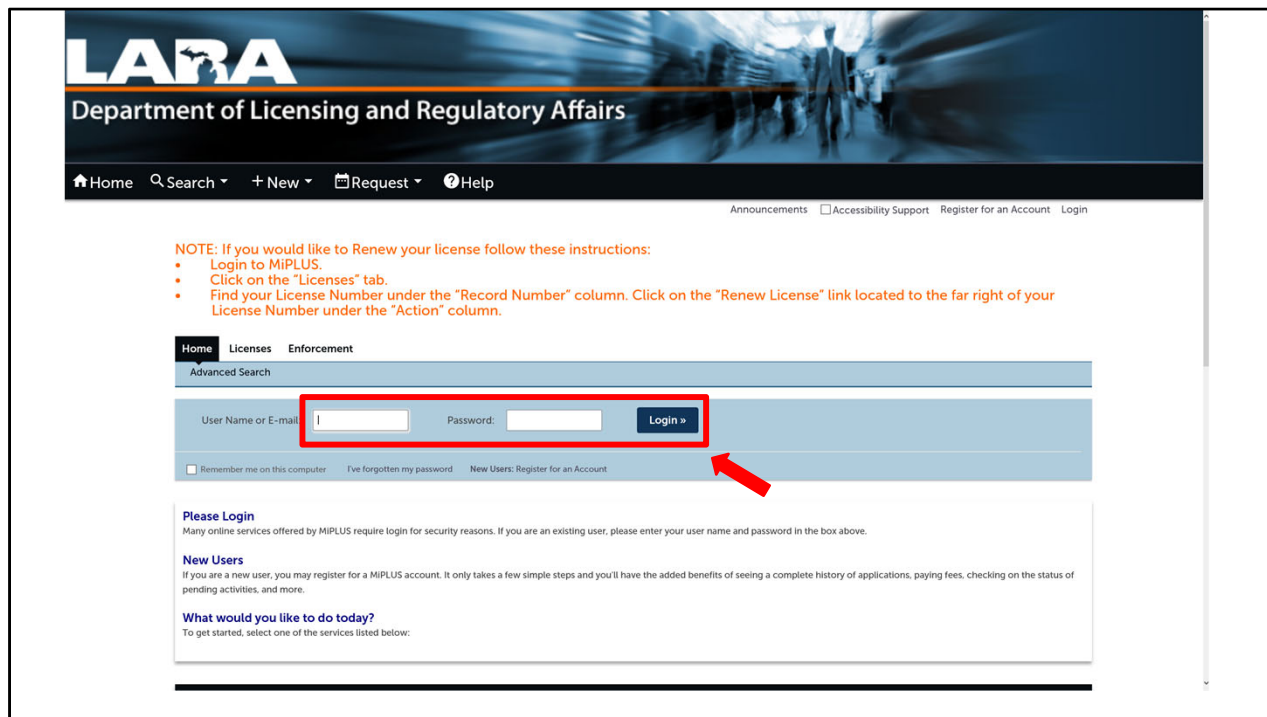
QUICK LINKS

[MiPLUS Login](#)

[File a Nursing Complaint](#)

[Verify a Nursing License](#)

Click on the MiPLUS login link highlighted in red on the right side of the screen.



Log in to your account with the username and password you created when registering for MiPLUS.

Then click the "Login" button.

LABA
Department of Licensing and Regulatory Affairs

Home Search + New Request Help

Announcements Logged in as: theenc10 Account Management Logout

NOTE: If you would like to Renew your license follow these instructions:

- You must use a desktop or laptop computer to complete the registration and renewal process.
- Login to MiPLUS.
- Click on the "Licenses" tab.
- Find your License Number under the "Record Number" column. Click on the "Renew License" link located under the "Action" column.

Home Licenses Enforcement

Apply for a License

Records

Click on the Record Number of the results below to view more details:

Showing 1-14 of 14 | Add to collection

<input type="checkbox"/>	Action	Record Number	Record Type	Status	Expiration Date	Name
<input type="checkbox"/>	Resume Renewal Modification	4704335314	Registered Nurse License	Active	03/31/2018	Thelen, Cole Robert

Click on "Licenses" at the top of the screen and then click on "Apply for a License" underneath it.

Home Search + New Request Help

Announcements Logged in as:thelenc10 Account Management Logout

NOTE: If you would like to Renew your license follow these instructions:

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Home Licenses Enforcement

Apply for a License

Online License Application

Welcome to MiPLUS. Using this system you can submit and update information, pay fees, track the status of your application, and print your final license all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

General Disclaimer

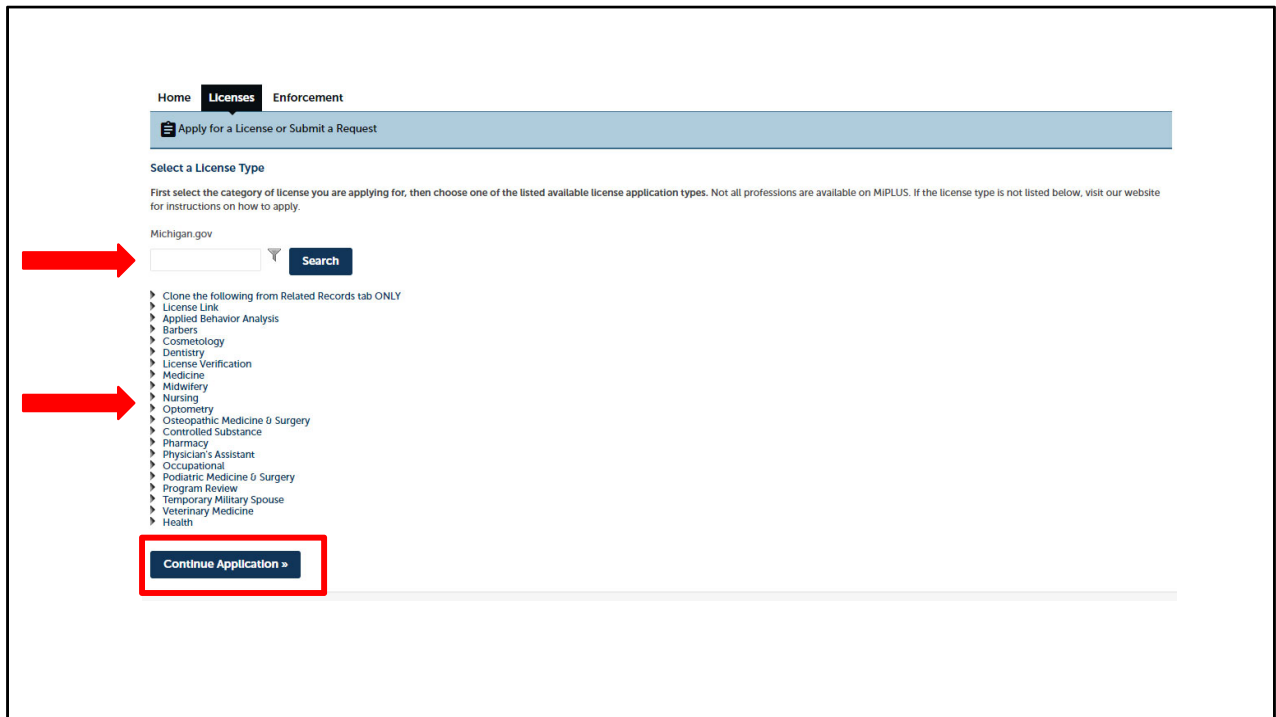
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I have read and accepted the above terms.

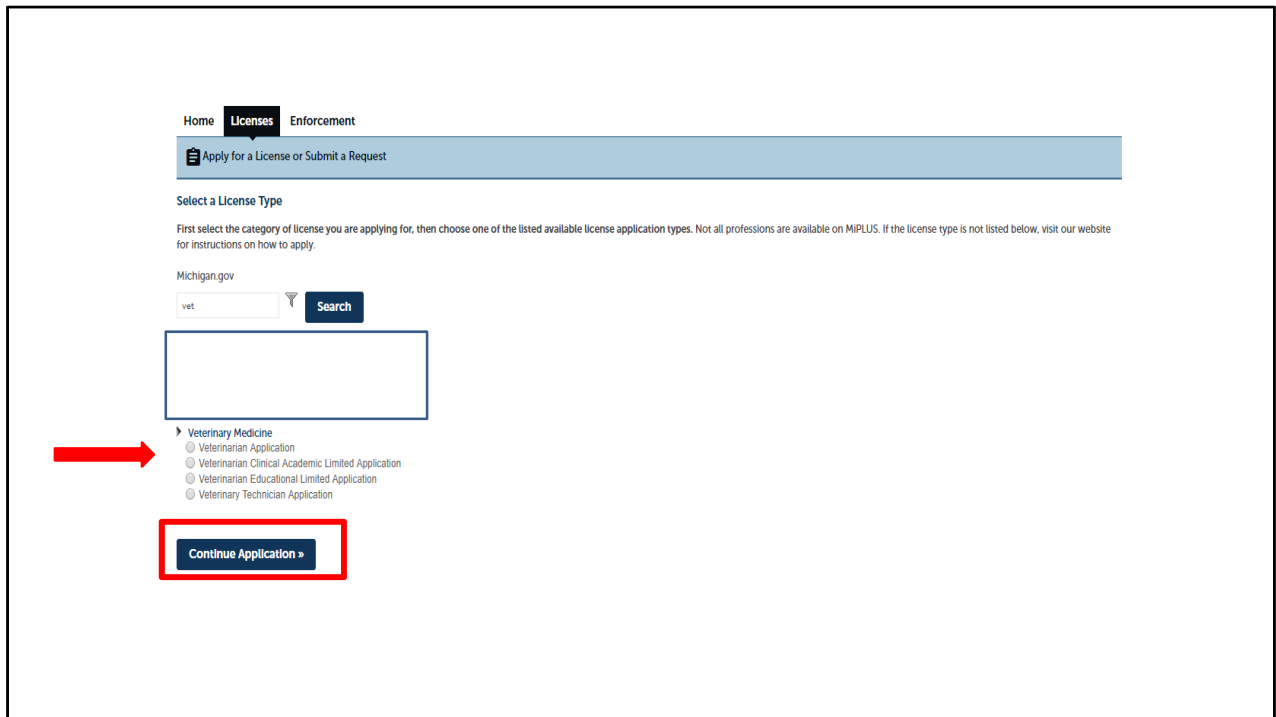
[Continue Application »](#)

© 2016 State of Michigan.

Accept the "general disclaimer" by checking the box on the left side of the screen and then select "Continue Application."



Select the type of license you are applying for by either entering the name in the search box or clicking on one of the listed professions. Then select “Continue Application” at the bottom of the screen.



For the purpose of this presentation we will be applying for a Veterinary Medicine License, but all professions follow approximately the same process in MiPLUS.

Veterinarian Application

1 Contact Information 2 Application Information 3 Controlled Substance 4 Education Information 5 Supporting Documentation 6 7 8

Step 1: Contact Information > Applicant Information

You must download the [SOCIAL SECURITY NUMBER EXPLANATION FORM](#), complete it, and upload it as a supporting documentation attachment to your application if you have a social security number and did not provide the number during registration, OR if you are exempt under law from obtaining or disclosing your social security number.

* Indicates a required field.

Applicant

To add contact information, click Select from Account. To edit the contact information, click on the Account Management link at the top of the page and find the Contact Section. To remove the contact information, click the Remove link.

Select from Account

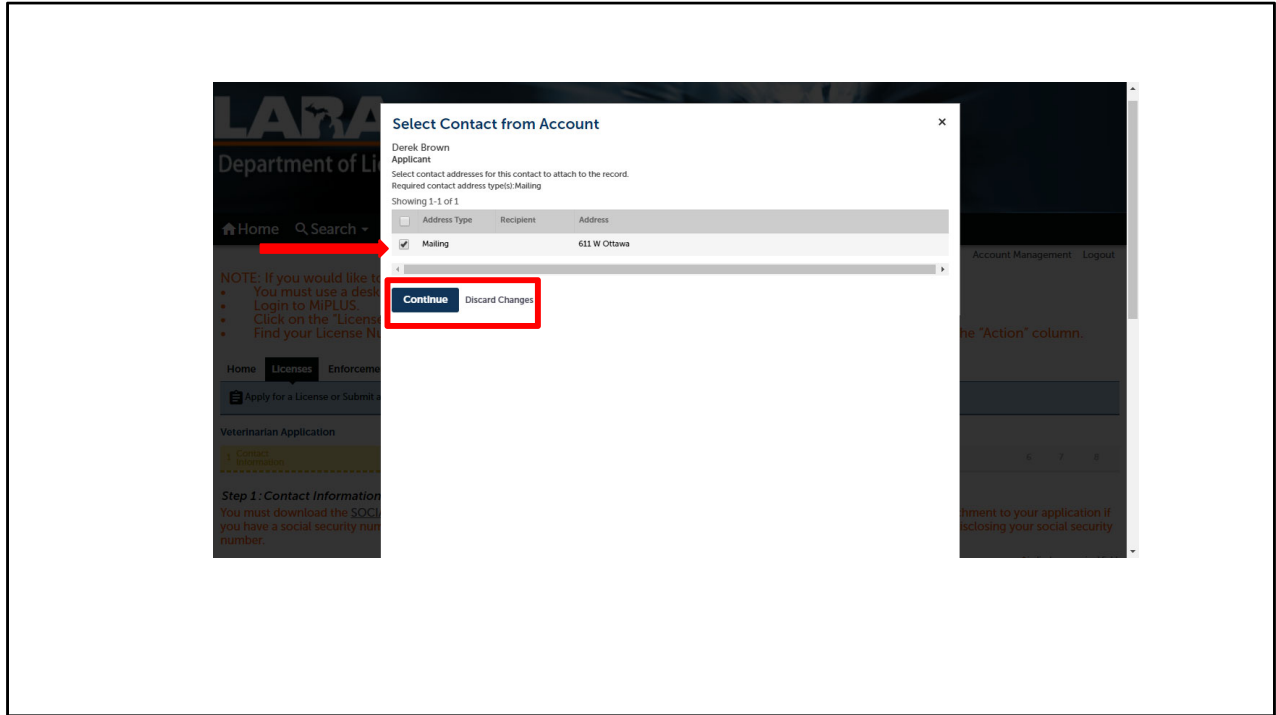
County

Country

* Please select the County in which you currently reside:

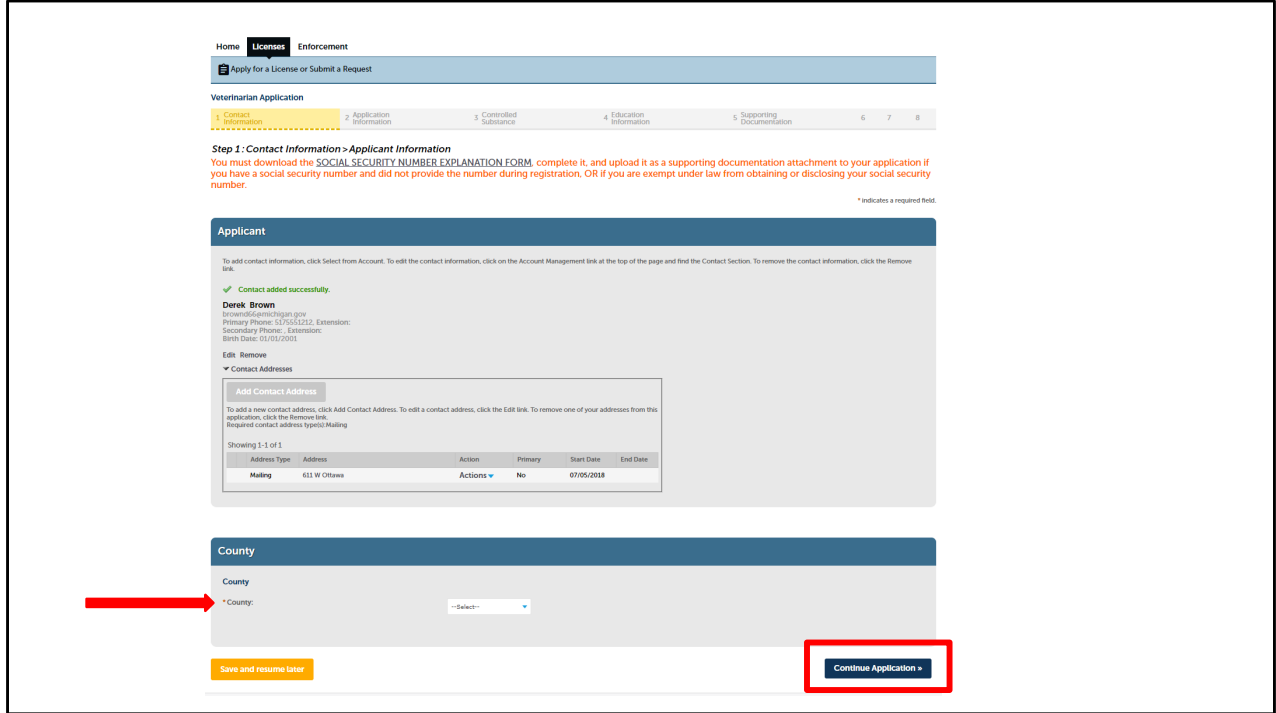
Save and resume later **Continue Application >**

Click on “Select from Account” under the applicant box.



A pop-up box will appear. Select your address in the pop-up box by checking the box beside the red arrow.

Then click "Continue".



Select the County you live in from the dropdown menu and then click “Continue Application” at the bottom right corner of the screen to continue.

Home Licenses Enforcement

Apply for a License or Submit a Request

Veterinarian Application

1 Contact Information 2 Application Information 3 Controlled Substance 4 Education Information 5 Supporting Documentation 6 7 8

Step 2: Application Information > Application Information * Indicates a required field.

Obtained By

Obtained By Method

* Obtained by: --Select--

Good Moral Character

* Have you ever been convicted of a felony: Yes No

* Have you ever been convicted of a misdemeanor punishable by imprisonment for a maximum term of two years or a misdemeanor involving the illegal delivery, possession, or use of alcohol or a controlled substance: Yes No

Save and resume later Continue Application

Indicate the qualification that permit you to get this license by selecting an option from the “Obtained By” drop down menu.

Then answer the questions related to “Good Moral Character”.

Good Moral Character

Good Moral Character

* Have you ever been convicted of a felony: Yes No

* Have you ever been convicted of a misdemeanor punishable by imprisonment for a maximum term of two years or a misdemeanor involving the illegal delivery, possession, or use of alcohol or a controlled substance: Yes No

You must upload as an attachment to this application a signed statement listing the convictions you are reporting along with court documents for each conviction that include details regarding the offense, year, court, case number, disposition, incarceration, and any parole or probation.

Offense: *

Year: *


Court: *

Case Number: *

Incarceration, Probation, or Parole Information: *

spell check

Check this box if you have additional offenses to report:

[Save and resume later](#)  [Continue Application >](#)

Depending on your answers to the “Good Moral Character” questions you may need to provide additional information. Once that is complete click “Continue Application”.

Apply for a License or Submit a Request

Veterinarian Application

1 Contact Information 2 Application Information 3 Controlled Substance 4 Education Information 5 Supporting Documentation 6 7 8

Step 2: Application Information > Licenses in Other States

List each state or country where you have ever held a veterinary license or registration, the license or registration number, the date issued, how the license was obtained, and whether sanctions have ever been imposed and/or if disciplinary proceedings are currently pending against that license or registration. If you indicate there have been sanctions imposed and/or pending disciplinary proceedings against a license or registration, you must upload documentation that the sanctions are not in force or there are no pending disciplinary proceedings at the time of this application.

* Indicates a required field.

License(s) in Other State(s) and/or Country

Licenses in other States

Showing 0-0 of 0

State or Country	Permanent License/Registration Number	Date of Issuance	How obtained	Have you ever had sanctions imposed against this license/registration OR are there pending disciplinary proceedings?	Sanctions Imposed or Disciplinary Proceedings Explanation
No records found.					

[Add a Row](#)
[Edit Selected](#)
[Delete Selected](#)

[Save and resume later](#)
[Continue Application >](#)

This screen asks about your licenses in other states.

If you have a license in another state, click on “Add Row” beside the red arrow on the screen to provide details about this other license.

If you don’t have a license in another state, click on “Continue Application” to fill in your education information.

LICENSES IN OTHER STATES ✕

List each state or country where you have ever held a nursing profession license, the license or registration number, the date issued, how the license was obtained, and whether sanctions have ever been imposed and/or if disciplinary proceedings are currently pending against that license or registration. If you indicate there have been sanctions imposed and/or pending disciplinary proceedings against a license or registration, you must submit documentation that the sanctions are not in force or there are not pending disciplinary proceedings at the time of this application.

<p>*State or Country:</p> <input type="text" value="--Select--"/>	<p>*Permanent License/Registration Number:</p> <input type="text"/>	<p>*Date of Issuance:</p> <input type="text"/>
<p>*How obtained:</p> <input type="text" value="--Select--"/>	<p>*Have you ever had sanctions imposed against this license/registration OR are there pending disciplinary proceedings?:</p> <p><input type="radio"/> Yes <input type="radio"/> No</p>	<p>Explain the sanctions imposed against this license/registration OR pending disciplinary proceedings. Be as specific as possible.:</p> <input type="text"/>

If you selected “Add a Row” a pop-up will appear requesting additional information about your license in another state.

Fill in the required information and select “Submit”.

Veterinarian Application

1 Contact Information 2 Application Information 3 **Controlled Substance** 4 Education Information 5 Supporting Documentation 6 7 8

Step 3 : Controlled Substance > Controlled Substance

A controlled substance license is required for every individual who manufactures, distributes, prescribes, or dispenses any controlled substance in Michigan as provided in Article 7 of the Public Health Code, PA 368 of 1978, as amended. A separate controlled substance license is required for each business location from which you manufacture, distribute, or dispense controlled substances. If you only prescribe controlled substances at more than one location, you only need one controlled substance license. A pharmacist is only required to have one controlled substance license to dispense controlled substances from any licensed pharmacy. Controlled substance licenses expire on the same date as the individual's professional license and must be renewed for the same length of time.

To apply for a controlled substance license, fill out the section below. You may apply for multiple licenses by adding a row for each location you are applying for and providing the physical address. The appropriate fees will be assessed when the application is submitted.

* indicates a required field.

Controlled Substance

Controlled Substance

Showing 0-0 of 0

Address Line 1	Address Line 2	Address Line 3	City	State	ZIP Code
No records found.					

[Add a Row](#) [Edit Selected](#) [Delete Selected](#)

[Save and resume later](#) [Continue Application >](#)

Next, some professions are eligible for a controlled substance license. Click on “Add a Row” if you are eligible and would like to apply for a controlled substance license

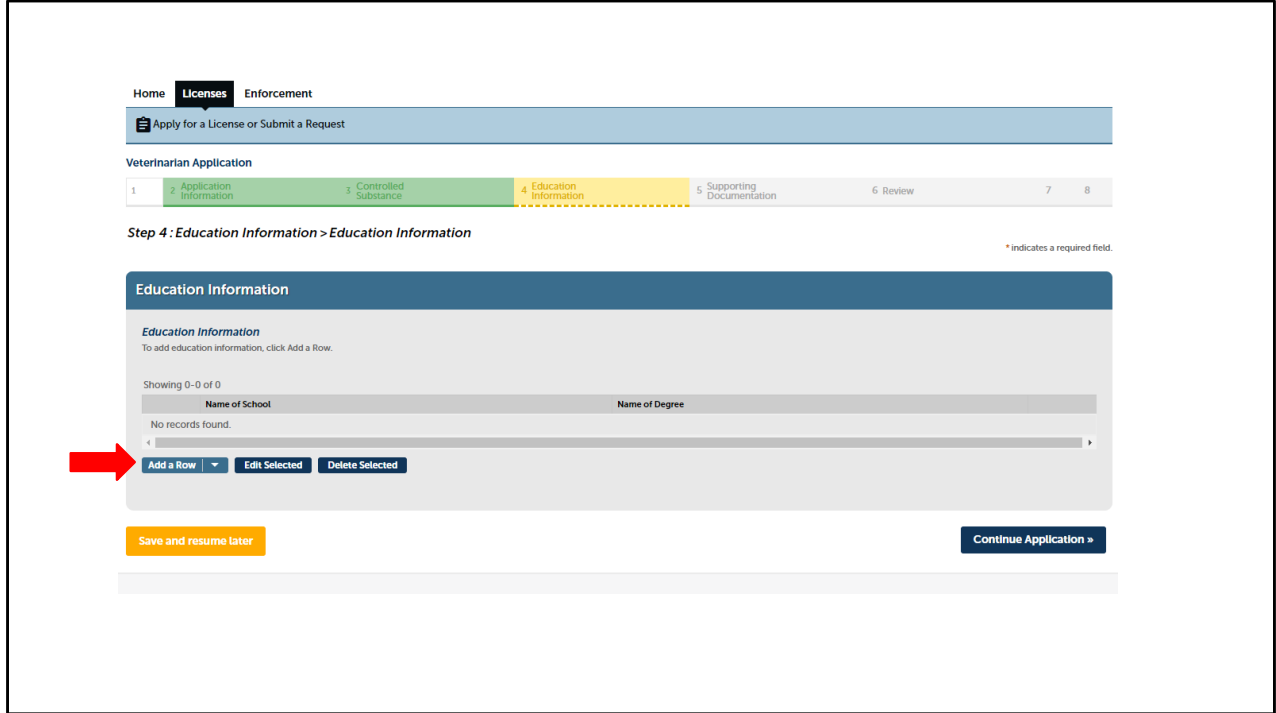
If you are not eligible or do not want a controlled substance license, click on “Continue Application.”

Note: If you would like a controlled substance license and do not apply at this time, you will have to wait until you receive your professional license before you can apply for a controlled substance license.

The image shows a screenshot of a web application interface. A large rectangular frame contains a smaller, centered pop-up window. The pop-up window has a title bar that reads "Controlled Substance" and a close button (an 'x' icon) in the top right corner. The form inside the pop-up contains several fields: "Address Line 1:", "Address Line 2:", and "Address Line 3:" are each followed by a text input box. Below these, "City:" is followed by a text input box, "State:" is followed by a dropdown menu showing "--Select--", and "ZIP Code:" is followed by a text input box. At the bottom left of the form is a dark blue button labeled "Submit", and at the bottom right is a "Cancel" link. A large red arrow points from the left edge of the frame towards the "Submit" button.

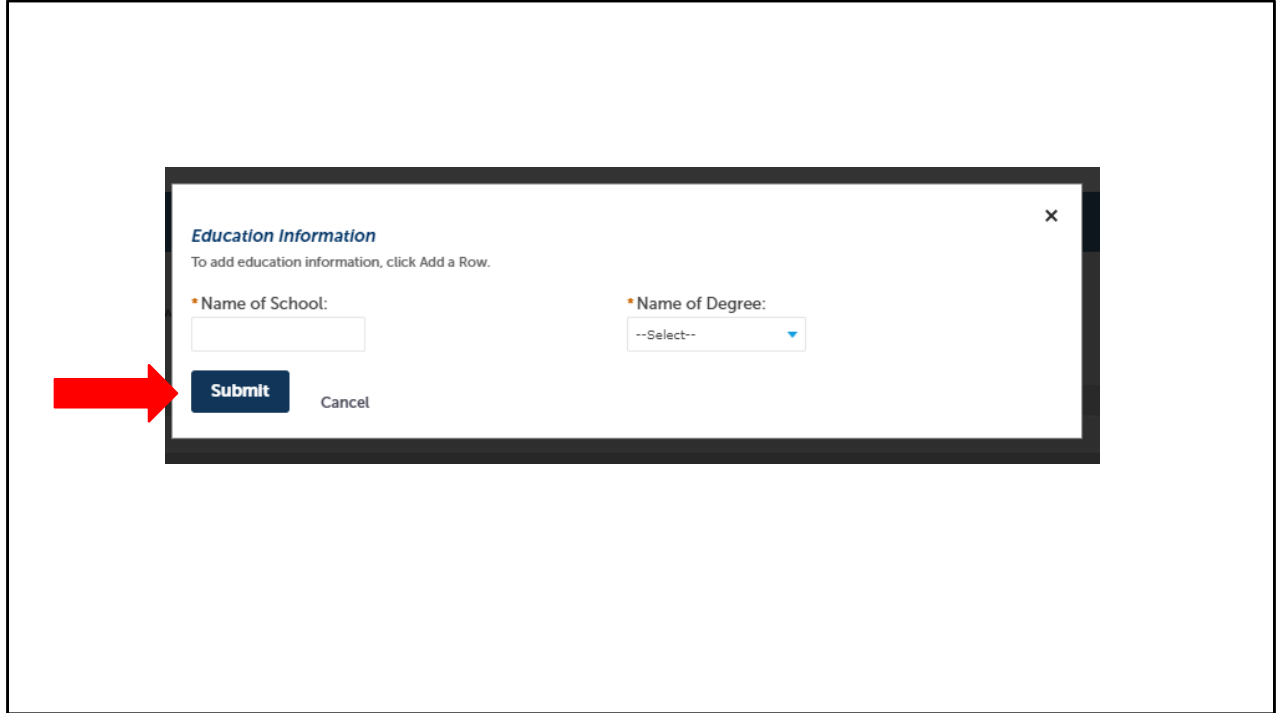
If you selected "Add a Row" a pop-up will appear.

Complete the information in the pop-up box and select "Submit".



Now you must input your Education Information.

Click “Add a Row” on this screen to enter your education information.

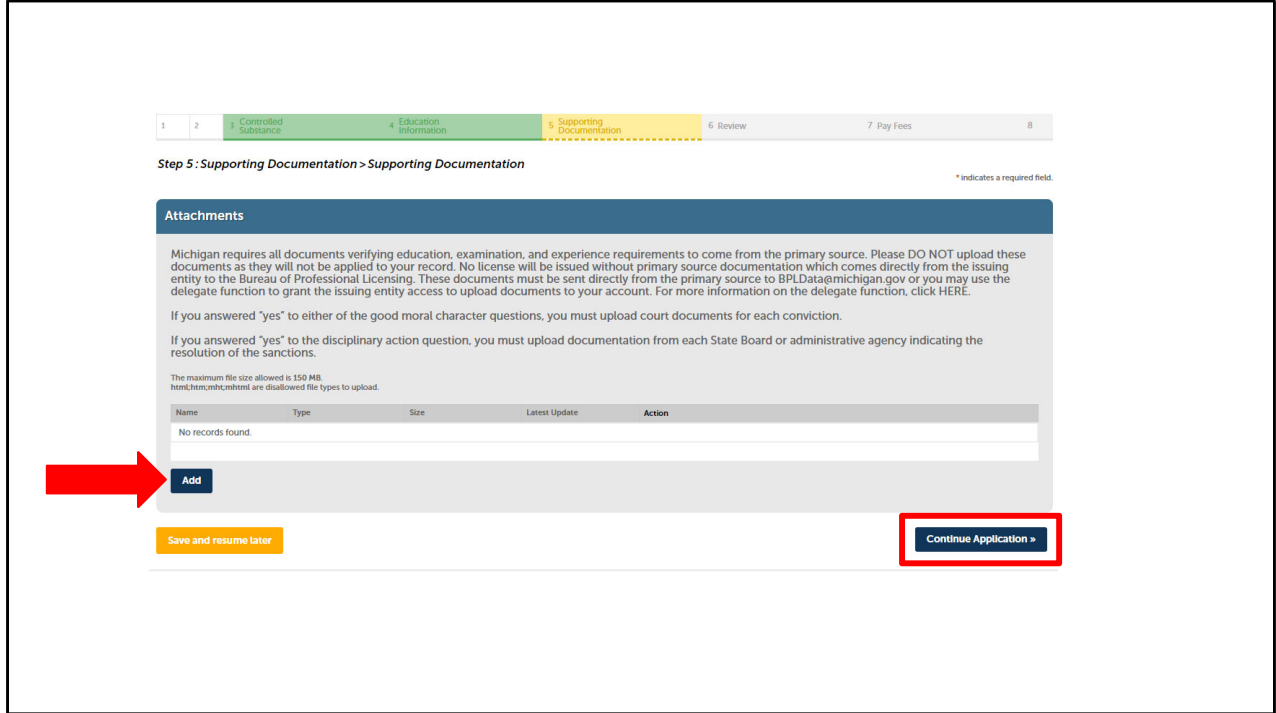


The image shows a screenshot of a web application interface. A large black-bordered rectangle contains a smaller white-bordered pop-up window. The pop-up window has a title bar with the text "Education Information" and a close button (an 'x' icon) in the top right corner. Below the title, there is a subtitle: "To add education information, click Add a Row." The form contains two input fields: "Name of School:" followed by a text input box, and "Name of Degree:" followed by a dropdown menu with "--Select--" and a downward arrow. At the bottom of the form, there are two buttons: a blue "Submit" button and a grey "Cancel" button. A red arrow points from the left side of the page towards the "Submit" button.

A pop-up box will appear. Enter the name of your school where you earned the educational requirements to be eligible for this license type.

Next, select the degree from the drop-down menu.

Then click "Submit" to continue.



Most supporting documents will be directly obtained from the educational institution.

However, applicants can also provide supporting attachments by clicking "Add" on the screen.

In most cases, supporting attachments are not required.

Click "Continue Application" on the bottom right corner of the screen to review your application.

Home | **License** | **Information**

Apply for a License or Submit a Request

Verification Application

1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 | 38 | 39 | 40 | 41 | 42 | 43 | 44 | 45 | 46 | 47 | 48 | 49 | 50 | 51 | 52 | 53 | 54 | 55 | 56 | 57 | 58 | 59 | 60 | 61 | 62 | 63 | 64 | 65 | 66 | 67 | 68 | 69 | 70 | 71 | 72 | 73 | 74 | 75 | 76 | 77 | 78 | 79 | 80 | 81 | 82 | 83 | 84 | 85 | 86 | 87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95 | 96 | 97 | 98 | 99 | 100 | 101 | 102 | 103 | 104 | 105 | 106 | 107 | 108 | 109 | 110 | 111 | 112 | 113 | 114 | 115 | 116 | 117 | 118 | 119 | 120 | 121 | 122 | 123 | 124 | 125 | 126 | 127 | 128 | 129 | 130 | 131 | 132 | 133 | 134 | 135 | 136 | 137 | 138 | 139 | 140 | 141 | 142 | 143 | 144 | 145 | 146 | 147 | 148 | 149 | 150 | 151 | 152 | 153 | 154 | 155 | 156 | 157 | 158 | 159 | 160 | 161 | 162 | 163 | 164 | 165 | 166 | 167 | 168 | 169 | 170 | 171 | 172 | 173 | 174 | 175 | 176 | 177 | 178 | 179 | 180 | 181 | 182 | 183 | 184 | 185 | 186 | 187 | 188 | 189 | 190 | 191 | 192 | 193 | 194 | 195 | 196 | 197 | 198 | 199 | 200 | 201 | 202 | 203 | 204 | 205 | 206 | 207 | 208 | 209 | 210 | 211 | 212 | 213 | 214 | 215 | 216 | 217 | 218 | 219 | 220 | 221 | 222 | 223 | 224 | 225 | 226 | 227 | 228 | 229 | 230 | 231 | 232 | 233 | 234 | 235 | 236 | 237 | 238 | 239 | 240 | 241 | 242 | 243 | 244 | 245 | 246 | 247 | 248 | 249 | 250 | 251 | 252 | 253 | 254 | 255 | 256 | 257 | 258 | 259 | 260 | 261 | 262 | 263 | 264 | 265 | 266 | 267 | 268 | 269 | 270 | 271 | 272 | 273 | 274 | 275 | 276 | 277 | 278 | 279 | 280 | 281 | 282 | 283 | 284 | 285 | 286 | 287 | 288 | 289 | 290 | 291 | 292 | 293 | 294 | 295 | 296 | 297 | 298 | 299 | 300 | 301 | 302 | 303 | 304 | 305 | 306 | 307 | 308 | 309 | 310 | 311 | 312 | 313 | 314 | 315 | 316 | 317 | 318 | 319 | 320 | 321 | 322 | 323 | 324 | 325 | 326 | 327 | 328 | 329 | 330 | 331 | 332 | 333 | 334 | 335 | 336 | 337 | 338 | 339 | 340 | 341 | 342 | 343 | 344 | 345 | 346 | 347 | 348 | 349 | 350 | 351 | 352 | 353 | 354 | 355 | 356 | 357 | 358 | 359 | 360 | 361 | 362 | 363 | 364 | 365 | 366 | 367 | 368 | 369 | 370 | 371 | 372 | 373 | 374 | 375 | 376 | 377 | 378 | 379 | 380 | 381 | 382 | 383 | 384 | 385 | 386 | 387 | 388 | 389 | 390 | 391 | 392 | 393 | 394 | 395 | 396 | 397 | 398 | 399 | 400 | 401 | 402 | 403 | 404 | 405 | 406 | 407 | 408 | 409 | 410 | 411 | 412 | 413 | 414 | 415 | 416 | 417 | 418 | 419 | 420 | 421 | 422 | 423 | 424 | 425 | 426 | 427 | 428 | 429 | 430 | 431 | 432 | 433 | 434 | 435 | 436 | 437 | 438 | 439 | 440 | 441 | 442 | 443 | 444 | 445 | 446 | 447 | 448 | 449 | 450 | 451 | 452 | 453 | 454 | 455 | 456 | 457 | 458 | 459 | 460 | 461 | 462 | 463 | 464 | 465 | 466 | 467 | 468 | 469 | 470 | 471 | 472 | 473 | 474 | 475 | 476 | 477 | 478 | 479 | 480 | 481 | 482 | 483 | 484 | 485 | 486 | 487 | 488 | 489 | 490 | 491 | 492 | 493 | 494 | 495 | 496 | 497 | 498 | 499 | 500 | 501 | 502 | 503 | 504 | 505 | 506 | 507 | 508 | 509 | 510 | 511 | 512 | 513 | 514 | 515 | 516 | 517 | 518 | 519 | 520 | 521 | 522 | 523 | 524 | 525 | 526 | 527 | 528 | 529 | 530 | 531 | 532 | 533 | 534 | 535 | 536 | 537 | 538 | 539 | 540 | 541 | 542 | 543 | 544 | 545 | 546 | 547 | 548 | 549 | 550 | 551 | 552 | 553 | 554 | 555 | 556 | 557 | 558 | 559 | 560 | 561 | 562 | 563 | 564 | 565 | 566 | 567 | 568 | 569 | 570 | 571 | 572 | 573 | 574 | 575 | 576 | 577 | 578 | 579 | 580 | 581 | 582 | 583 | 584 | 585 | 586 | 587 | 588 | 589 | 590 | 591 | 592 | 593 | 594 | 595 | 596 | 597 | 598 | 599 | 600 | 601 | 602 | 603 | 604 | 605 | 606 | 607 | 608 | 609 | 610 | 611 | 612 | 613 | 614 | 615 | 616 | 617 | 618 | 619 | 620 | 621 | 622 | 623 | 624 | 625 | 626 | 627 | 628 | 629 | 630 | 631 | 632 | 633 | 634 | 635 | 636 | 637 | 638 | 639 | 640 | 641 | 642 | 643 | 644 | 645 | 646 | 647 | 648 | 649 | 650 | 651 | 652 | 653 | 654 | 655 | 656 | 657 | 658 | 659 | 660 | 661 | 662 | 663 | 664 | 665 | 666 | 667 | 668 | 669 | 670 | 671 | 672 | 673 | 674 | 675 | 676 | 677 | 678 | 679 | 680 | 681 | 682 | 683 | 684 | 685 | 686 | 687 | 688 | 689 | 690 | 691 | 692 | 693 | 694 | 695 | 696 | 697 | 698 | 699 | 700 | 701 | 702 | 703 | 704 | 705 | 706 | 707 | 708 | 709 | 710 | 711 | 712 | 713 | 714 | 715 | 716 | 717 | 718 | 719 | 720 | 721 | 722 | 723 | 724 | 725 | 726 | 727 | 728 | 729 | 730 | 731 | 732 | 733 | 734 | 735 | 736 | 737 | 738 | 739 | 740 | 741 | 742 | 743 | 744 | 745 | 746 | 747 | 748 | 749 | 750 | 751 | 752 | 753 | 754 | 755 | 756 | 757 | 758 | 759 | 760 | 761 | 762 | 763 | 764 | 765 | 766 | 767 | 768 | 769 | 770 | 771 | 772 | 773 | 774 | 775 | 776 | 777 | 778 | 779 | 780 | 781 | 782 | 783 | 784 | 785 | 786 | 787 | 788 | 789 | 790 | 791 | 792 | 793 | 794 | 795 | 796 | 797 | 798 | 799 | 800 | 801 | 802 | 803 | 804 | 805 | 806 | 807 | 808 | 809 | 810 | 811 | 812 | 813 | 814 | 815 | 816 | 817 | 818 | 819 | 820 | 821 | 822 | 823 | 824 | 825 | 826 | 827 | 828 | 829 | 830 | 831 | 832 | 833 | 834 | 835 | 836 | 837 | 838 | 839 | 840 | 841 | 842 | 843 | 844 | 845 | 846 | 847 | 848 | 849 | 850 | 851 | 852 | 853 | 854 | 855 | 856 | 857 | 858 | 859 | 860 | 861 | 862 | 863 | 864 | 865 | 866 | 867 | 868 | 869 | 870 | 871 | 872 | 873 | 874 | 875 | 876 | 877 | 878 | 879 | 880 | 881 | 882 | 883 | 884 | 885 | 886 | 887 | 888 | 889 | 890 | 891 | 892 | 893 | 894 | 895 | 896 | 897 | 898 | 899 | 900 | 901 | 902 | 903 | 904 | 905 | 906 | 907 | 908 | 909 | 910 | 911 | 912 | 913 | 914 | 915 | 916 | 917 | 918 | 919 | 920 | 921 | 922 | 923 | 924 | 925 | 926 | 927 | 928 | 929 | 930 | 931 | 932 | 933 | 934 | 935 | 936 | 937 | 938 | 939 | 940 | 941 | 942 | 943 | 944 | 945 | 946 | 947 | 948 | 949 | 950 | 951 | 952 | 953 | 954 | 955 | 956 | 957 | 958 | 959 | 960 | 961 | 962 | 963 | 964 | 965 | 966 | 967 | 968 | 969 | 970 | 971 | 972 | 973 | 974 | 975 | 976 | 977 | 978 | 979 | 980 | 981 | 982 | 983 | 984 | 985 | 986 | 987 | 988 | 989 | 990 | 991 | 992 | 993 | 994 | 995 | 996 | 997 | 998 | 999 | 1000

Step 6: Review

Save and Return Later **Continue Application**

Please review all information below. Check the "I Agree" button to indicate agreement to the "License Applicant" for which you are applying. You must check "I Agree" to the verification of the history of the Michigan Department of State.

Record Type

Verification Application

Applicant **Go Back**

First Name: [Redacted]
 Last Name: [Redacted]
 Date of Birth: [Redacted]
 Primary Phone: [Redacted]
 E-mail: [Redacted]
 Residential Address: [Redacted]

County **Go Back**

County: Chippewa

Obtained By **Go Back**

Obtained By: [Redacted]

Good Moral Character **Go Back**

Good Moral Character: [Redacted]

Licenses in Other States and/or Country **Go Back**

Licenses in other states: [Redacted]

Controlled Substance **Go Back**

Controlled Substance: [Redacted]

Education Information **Go Back**

Education Information: [Redacted]

Attachments **Go Back**

The maximum file size allowed is 10 MB.
 Attachment(s) are attached to this application.

Agree

I understand that it is the policy of this agency to secure a criminal conviction history as part of the pre-licensure screening process. I authorize this agency to ask the information provided in this application to obtain a criminal conviction history search from the Office of Business and Professional Regulation, Central Records Division of the Michigan Department of State Police, law enforcement, or judicial record-keeping organization. I consent to the release of information regarding a disciplinary investigation conducted by a similar authority, registration, or specialty licensure or specialty certification board of this or any other state, of the United States military, of the federal government, or of another country.

I certify that the statements in this application are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary actions, or may be punishable by law.

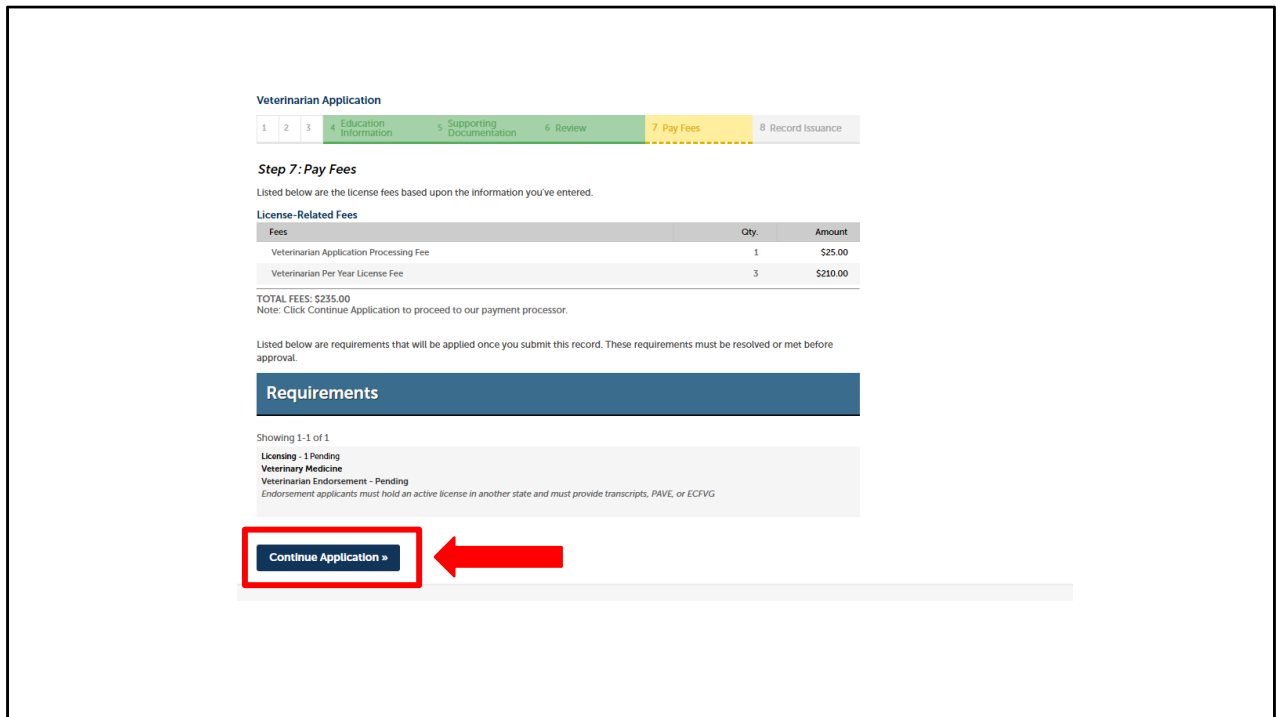
By checking this box, I agree to the above certification.

Save and Return Later **Continue Application**

Please review the information on this screen to make sure it is correct.

If the information is correct, acknowledge the terms of the agreement by checking the box at the bottom left part of the screen.

Then click “Continue Application” at the bottom right of the screen.



The next and final step to complete your renewal is to pay the license and application fees.

The License fees are established by the State of Michigan legislature.

Click “Continue Application” to complete the renewal process by paying the renewal fees.

Payment Method




MI Professional Licensing

Welcome to the CEPAS Credit Card Processing Payment Module for MI Professional Licensing.
 This process is being used as a secure means of processing online payments 24 hours a day, seven days a week.
 Payment may be made using a valid Credit or Debit card (Visa, MasterCard, or Discover).
 In order to make a payment, please select 'Next' below.

* Indicates required field

Choose method of payment

Pay by credit card

Back Next Exit



All trademarks, service marks and trade names used in this material are the property of their respective owners.

Powered by PayPoint's
PayPoint Privacy Policy

Debit or credit cards are the only accepted methods of payment for your license.

The online system does not accept American Express.

Click on “next” to continue with the payment.

Payment Information


MI Professional Licensing

To continue the payment process, click the "Next" button in the box below.

**NOTE: If you receive any type of error message at any point hereafter please do not resubmit payments; contact the BPL office at 517-373-8068.

* Indicates required field

Billing Address	
<input type="checkbox"/> Use Business Name	
*First Name:	<input type="text"/>
M.I.:	<input type="text"/>
*Last Name:	<input type="text"/>
*Street Line 1:	<input type="text"/>
Street Line 2:	<input type="text"/>
*City:	<input type="text"/>
*State:	Select State <input type="text"/>
*Zip:	<input type="text"/>
*Country:	UNITED STATES <input type="text"/>
*Phone:	<input type="text"/>
*E-Mail:	<input type="text"/>
Payment Details	
*Payment Amount: 152.40 USD	



Complete the billing information form. Make sure the name and address you enter matches the name and address on the credit card you will be using to pay for the licensing fees.

Scroll down to complete the form.


Payment Method

*Name on Card:

*Card Number:

*Expiration Date: * Month
* Year

*Card Verification Value(CVV2): [What's This?](#)



Enter your credit card information and click “next.”

Payment Review

MI Professional Licensing

Upon submission of your payment, you will receive an email confirmation. After your renewal is approved, you will receive your printed license in the mail in 7-10 business days.

To confirm your payment information, click on "Pay Now" in the box below.

****NOTE:** If you receive any type of error message at any point hereafter please do not resubmit payments; contact the BPL office at 517-373-8068.

Address
Billing Address: Cole Thelen 123 Main St DeWitt, MI 85284 (517) 555-5555 Test@gmail.com
Payment Method
Credit Card VISA Cole Thelen x1111 03/20
Payment Amount
Amount: 152.40 USD
Total: 152.40 USD
Back Pay Now Exit



On the next page, review that your information is correct and click "Pay Now" to complete the licensing process.

Once you click "pay now" the screen will go blank and you will receive a confirmation receipt in your email.

The receipt confirms that the Department of Licensing and Regulatory Affairs has received your payment and that the renewal process was completed."

Questions or Concerns?

Email: BPLHelp@Michigan.gov

Phone: 517-241-0199

If you have additional questions or concerns, please contact us.

We are available to help Monday-to-Friday from 8 a.m. to 5 p.m.