

**Michigan Professional Licensure User System
(MiPLUS)**

**How to Renew Your License
in MiPLUS**

October 2018

License renewal in MiPLUS

Proceed to the MiPLUS website at: www.michigan.gov/miplus. Please use the username/email, and password you created .

Home Licenses Enforcement

Advanced Search

User Name or E-mail: Password: **Login »**

Remember me on this computer I've forgotten my password New Users: Register for an Account

Please Login

Many online services offered by MiPLUS require login for security reasons. If you are an existing user, please enter your user name and password in the box above.

New Users

If you are a new user, you may register for a MiPLUS account. It only takes a few simple steps and you'll have the added benefits of seeing a complete history of applications, paying fees, checking on the status of pending activities, and more.

What would you like to do today?

To get started, select one of the services listed below:

General Information



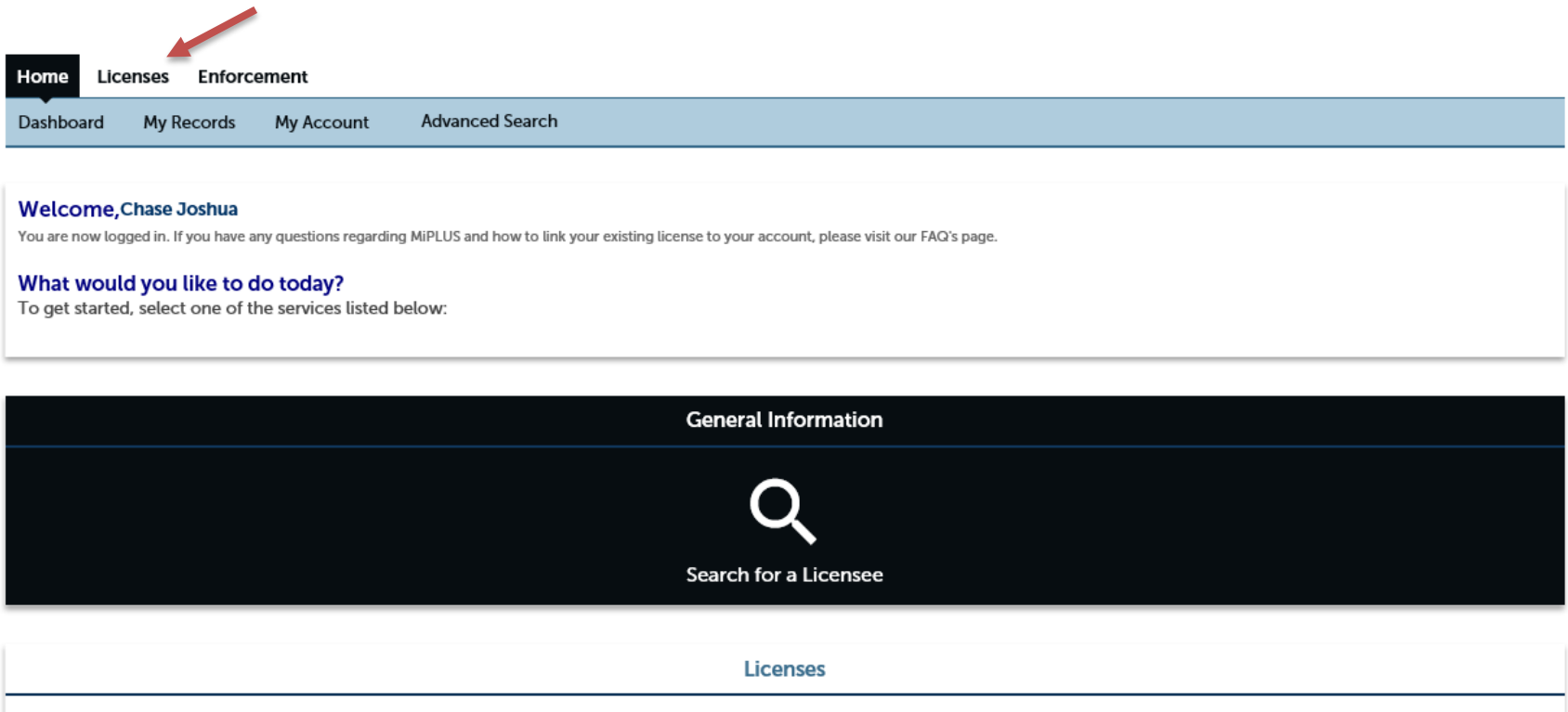
Search for a Licensee



CUSTOMER DRIVEN. BUSINESS MINDED.

License renewal in MiPLUS

Above the welcome message, select the **Licenses** tab.




The screenshot shows the MiPLUS dashboard interface. At the top, there is a navigation bar with three tabs: "Home", "Licenses", and "Enforcement". A red arrow points to the "Licenses" tab. Below this is a secondary navigation bar with links for "Dashboard", "My Records", "My Account", and "Advanced Search". The main content area features a welcome message for "Chase Joshua" and a section titled "What would you like to do today?" with a sub-heading "To get started, select one of the services listed below:". Below this is a dark blue section titled "General Information" containing a search icon and the text "Search for a Licensee". At the bottom of the dashboard, the word "Licenses" is displayed in a light blue font.



License renewal in MiPLUS

Select the link [Click here to Renew License](#).

Home **Licenses** Enforcement

 Apply for a License

Records

Click on the Record Number of the results below to view more details.

Showing 1-2 of 2 | Add to collection

<input type="checkbox"/>	Action	Record Number	Record Type	Status	Expiration Date	Name
<input type="checkbox"/>		4704340041APP18	Application	License Issued	10/25/2018	Chase Joshua
<input type="checkbox"/>	Click here to Renew License Modification	4704340041	License	Active	11/29/2018	Chase Joshua

Search for Records

Enter information below to search records in the list above.

General Search



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License renewal in MiPLUS

Step 1: Contact Information

Please review , and select **Continue Application**. If you are unable to complete the application at this time, select **Save and Resume later**.

* If your contact information is incorrect, you must go back to the homepage, **Licenses**, and select **Modification**. Then you may continue with the renewal application.

Home **Licenses** Enforcement

Apply for a License

Renewal

1 Contact Information 2 Renewal Information 3 Supporting Documentation 4 Review 5 Pay Fees 6

Step 1: Contact Information > Applicant Information

* indicates a required field.

License Holder

If you need to change your last name, or update your address, email, or phone number, you **MUST** complete a license modification prior to renewing your license. You **WILL NOT** be able to edit or add any contact information below.

NOTE: If you submitted a modification online prior to renewing your license, the changes may not immediately reflect below. You may continue the renewal process. Submitted license modification changes will be finalized prior to the printing of your renewed license.

Chase Joshua Grove

slyk1@michigan.gov
Primary Phone: 9893394284, Extension:
Secondary Phone: , Extension:
Birth Date: 09/07/1992

Edit

▼ Contact Addresses

To add a new contact address, click Add Contact Address. To edit a contact address, click the Edit link. To remove one of your addresses from this application, click the Remove link.

Showing 1-1 of 1

Address Type	Address	Action	Primary	Start Date	End Date
Mailing	12315 Forest Hill		Yes	10/24/2018	10/24/2018

Save and resume later

Continue Application »

License renewal in MiPLUS

Step 2: Renewal Information

Answer all of the **Good Moral Character** questions, along with **Disciplinary Actions**, and **Specialty Certification**. Then select **Continue Application**.

Step 2: Renewal Information > Renewal Information

* Indicates a required field.

Good Moral Character

Good Moral Character

- * Have you been convicted of a felony you have not previously reported to the Department?: Yes No
- * Have you been convicted of a misdemeanor punishable by imprisonment for a maximum of 2 years or a misdemeanor conviction involving the illegal delivery, possession, or use of alcohol or a controlled substance you have not previously reported to the Department?: Yes No

Disciplinary Actions

Disciplinary Actions

- * Have any sanctions been imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the Department?: Yes No

Specialty Certification

SPECIALTY CERTIFICATION

If you have an active nurse specialty, the applicable specialty box will be checked below. Keeping the box checked signifies you have met the requirements for recertification of the specialty and allows you to renew the specialty certification. If this is your first renewal, you can keep the box checked and renew the specialty but do NOT have to meet the requirements for recertification.

By keeping this box checked, you are acknowledging you have obtained recertification by the Council of Recertification of Nurse Anesthetists.

- Nurse Anesthetist:
- Nurse Midwife:
- Nurse Practitioner:
- Clinical Nurse Specialist:

Save and resume later

Continue Application »

License renewal in MiPLUS

If you answered “No” to all of the Good Moral Character questions, select **Continue Application**. If you answered “Yes”, to any of the questions, you will be required to upload your documents. Click **Add, Add**, choose the file, **Open**, and **Continue**.

Home **Licenses** Enforcement

Apply for a License

Renewal

1 Contact Information	2 Renewal Information	3 Supporting Documentation	4 Review	5 Pay Fees	6
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Step 3: Supporting Documentation > Supporting Documentation

* indicates a required field.

Attachments

If you answered “yes” to either of the GMC questions, you must upload a signed statement listing the convictions you are reporting along with court documents for each conviction that include details regarding the offense, year, court, case number, disposition, incarceration, and any parole or probation.

If you answered “yes” to the Disciplinary Action question, you must upload a signed statement accompanied by documentation from the State in which the sanction was imposed indicating the resolution of the matter.

The maximum file size allowed is 230 MB.
html,htm,mht,mhtml are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

Add

Save and resume later

Continue Application »

License renewal in MiPLUS

Step 4 : Review

Please review all of your answers, in each section. If you need to make a correction, Select **Edit**. Check the box, to agree to the above certification, and select **Continue Application**.

Step 4: Review

Save and resume later

Continue Application »

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on. You must check the box to agree to the certification at the bottom of the page before you can continue.

By submitting this application I certify that I have fulfilled the continuing education (CE) requirements in accordance with the Michigan Public Health Code and Administrative Rules for my profession, if applicable. I certify all information to be true and correct and understand that any misrepresentation or fraud may be cause for disciplinary action. I understand all licensees may be subject to an audit of CE records by the Department and failure to properly maintain records or provide evidence of compliance may be cause for disciplinary action. I further attest that I have a written policy for protecting, maintaining, and providing access to my medical records in accordance with Section 16213 of the Public Health Code, 1978 PA 368, MCL 333.16213, and for complying with Section 16213 in the event that I sell or close my practice, retire from practice, or otherwise cease to practice under Article 15 of the Public Health Code, 1978 PA 368, MCL 333.16101 to 333.18838.

By checking this box, I agree to the above certification.

Date:

Save and resume later

Continue Application »



License renewal in MiPLUS

Step 5: Pay fees

Select **Continue Application**.

Home **Licenses** Enforcement

 Apply for a License

Registered Nurse Renewal



Step 5: Pay Fees

Listed below are the license fees based upon the information you've entered.

License-Related Fees

Fees	Qty.	Amount
RN Renewal Fee	1	\$126.00
RN Specialty Renewal Fee	1	\$29.30

TOTAL FEES: \$155.30

Note: Click Continue Application to proceed to our payment processor.

[Continue Application »](#)



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Select **Next**.

Payment Method

MI Professional Licensing

Welcome to the CEPAS Credit Card Processing Payment Module for MI Professional Licensing.

This process is being used as a secure means of processing online payments 24 hours a day, seven days a week.

Payment may be made using a valid Credit or Debit card (Visa, MasterCard, or Discover).

In order to make a payment, please select 'Next' below.

* Indicates required field

Choose method of payment

Pay by credit card



License renewal in MiPLUS

The billing address provided must match the address associated with the card. If you receive the error message “Verification Failed”, the address is not an exact match. If you receive the error message “Verification Denied”, there is an issue with available funds.

Select **Next**.

***Selecting Next, more than once, may result in multiple charges. If you need assistance, contact BPL.

* Indicates required field

Billing Address

Use Business Name

*First Name:

M.I.:

*Last Name:

*Street Line 1:

Street Line 2:

*City:

*State:

*Zip:

*Country:

*Phone:

*E-Mail:

Payment Details

*Payment Amount: 155.30 USD


Payment Method

*Name on Card:

*Card Number:

*Expiration Date: * Month * Year

*Card Verification Value(CVV2): [What's This?](#)



License renewal in MiPLUS

To confirm payment information, select **Pay Now**.

Upon submission of your payment, you will receive an email confirmation. After the renewal is approved, you will receive an email with the license attached, and a printed license will be mailed to you (allow 7-10 business days). If you receive an error message, please contact BPL.

Address	
Billing Address:	
Chase J. Grove	
12315 forest hill	
lansing, MI 48911	
(989) 339-4284	
slyk1@michigan.gov	
Payment Method	
Credit Card	
Chase Joshua Grove	
x0000 01/21	
Payment Amount	
Amount:	155.30 USD
Total:	155.30 USD
	
Back Pay Now Exit	

License renewal in MiPLUS

Once payment is processed, the system will redirect you back to the homepage. In **My Records**, you can confirm the renewal was successful by the new expiration date.

Home Licenses Enforcement

Dashboard **My Records** My Account Advanced Search

▼ Licenses

Showing 1-3 of 3 | Add to collection

<input type="checkbox"/>	Action	Record Number	Record Type	Status	Expiration Date
<input type="checkbox"/>	Resume Application	18TMP-007142	Renewal		
<input type="checkbox"/>		4704340041APP18	Application	License Issued	10/25/2018
<input type="checkbox"/>	Modification	4704340041	License	Active	11/29/2018

