LICENSING AND REGULATORY AFFAIRS
CUSTOMER DRIVEN. BUSINESS MINDED.

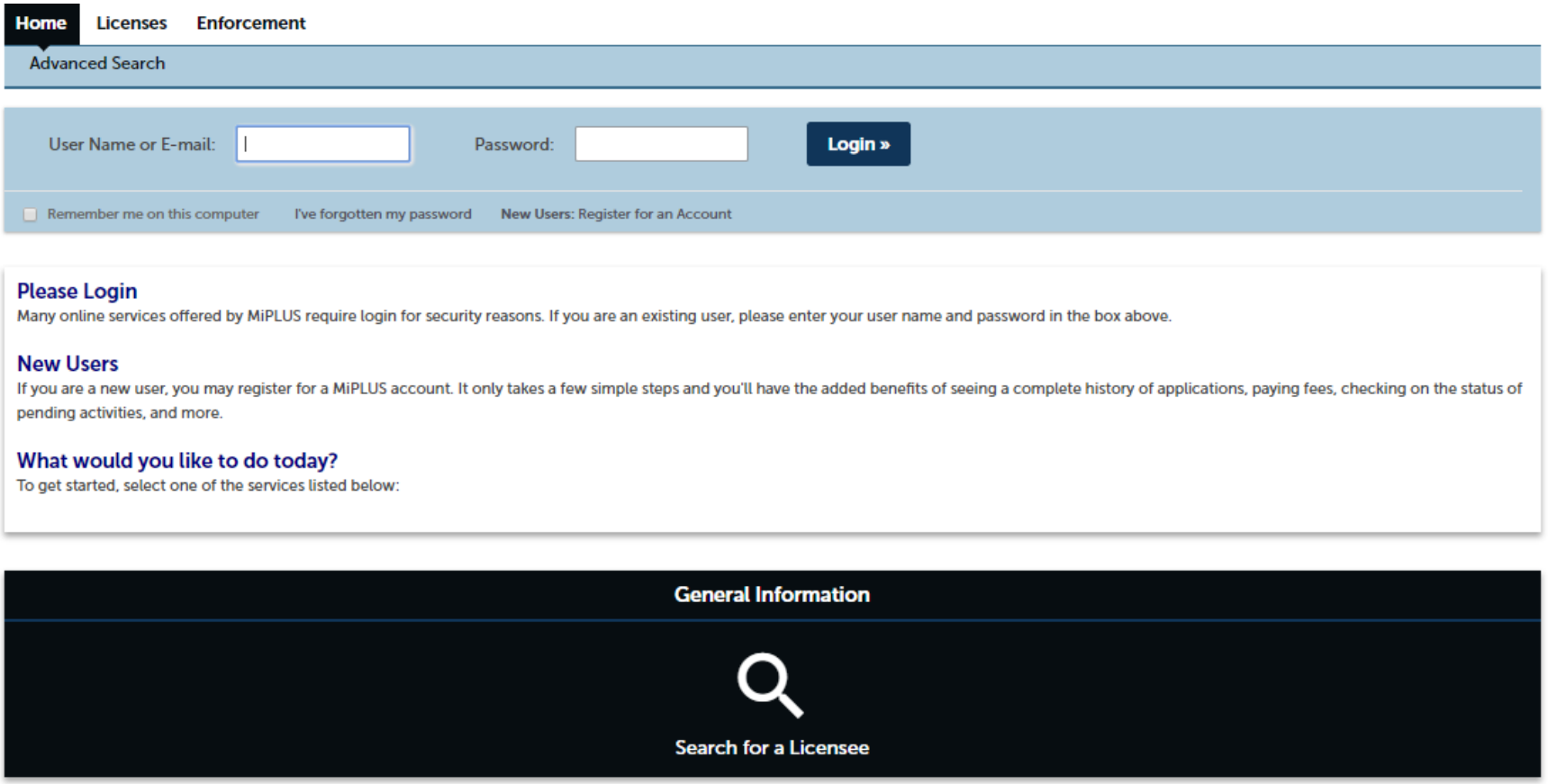
Michigan Professional Licensure User System
(MiPLUS)

How to Renew Your License in MiPLUS

October 2018

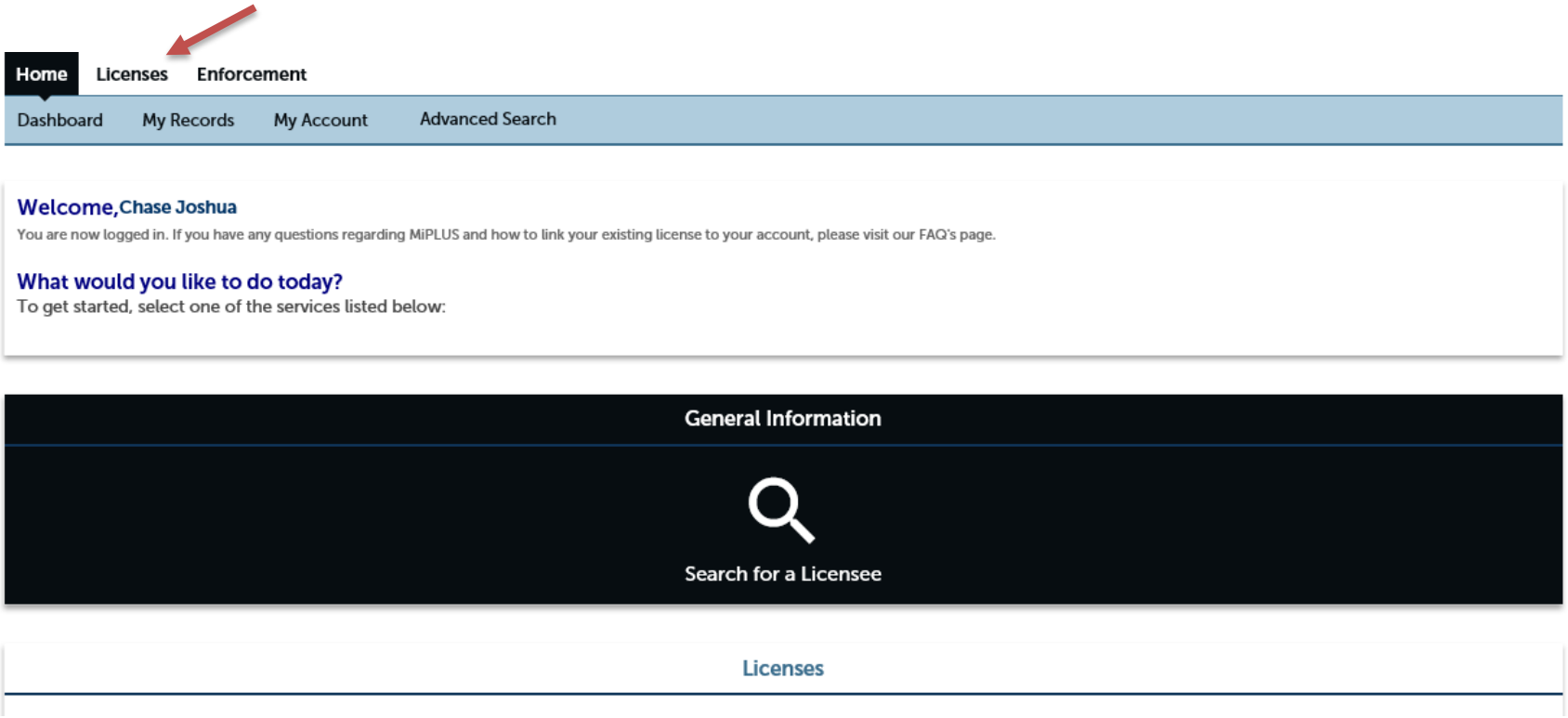
License renewal in MiPLUS

Proceed to the MiPLUS website at: www.michigan.gov/miplus. Please use the username/email, and password you created.



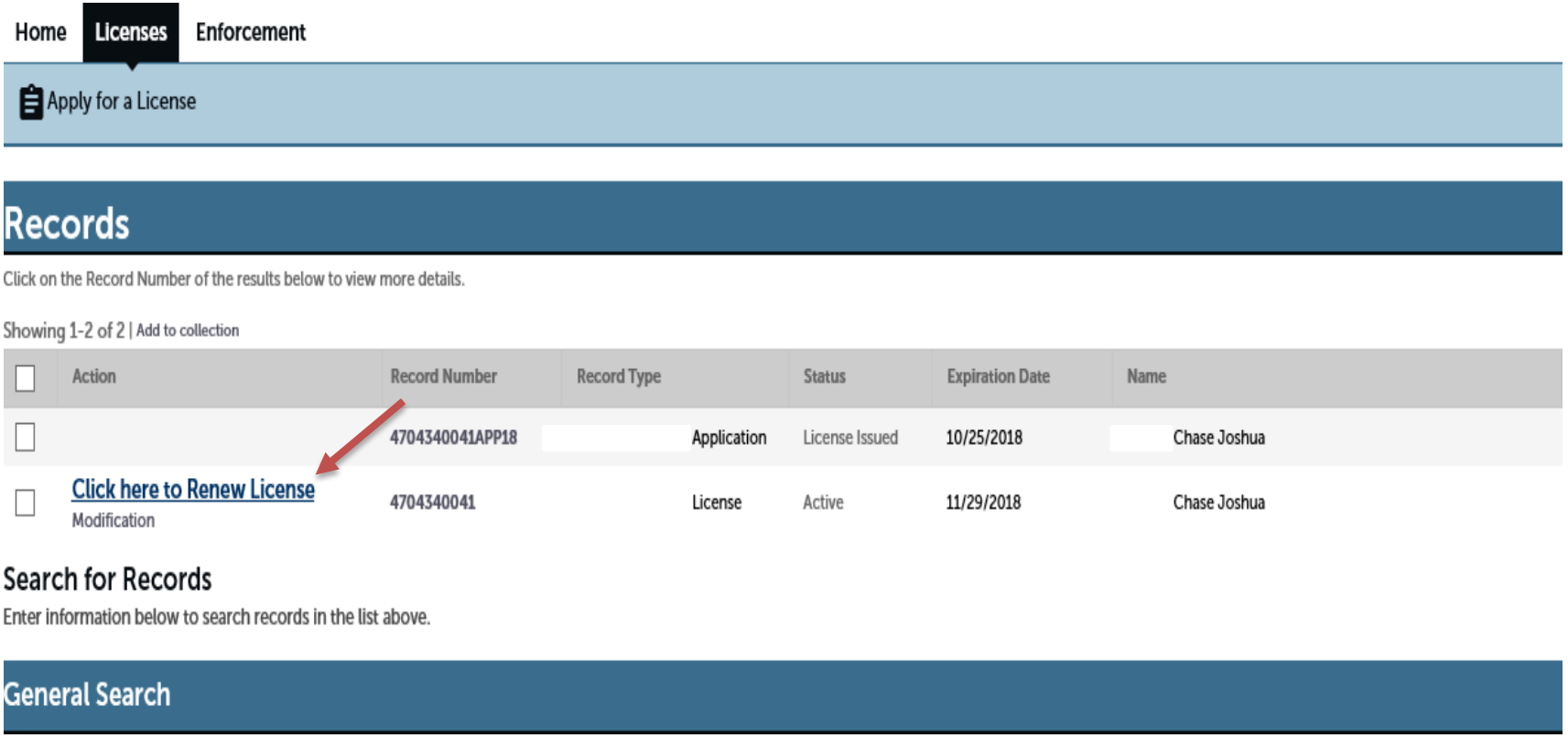
License renewal in MiPLUS

Above the welcome message, select the **Licenses** tab.



License renewal in MiPLUS

Select the link **Click here to Renew License**.

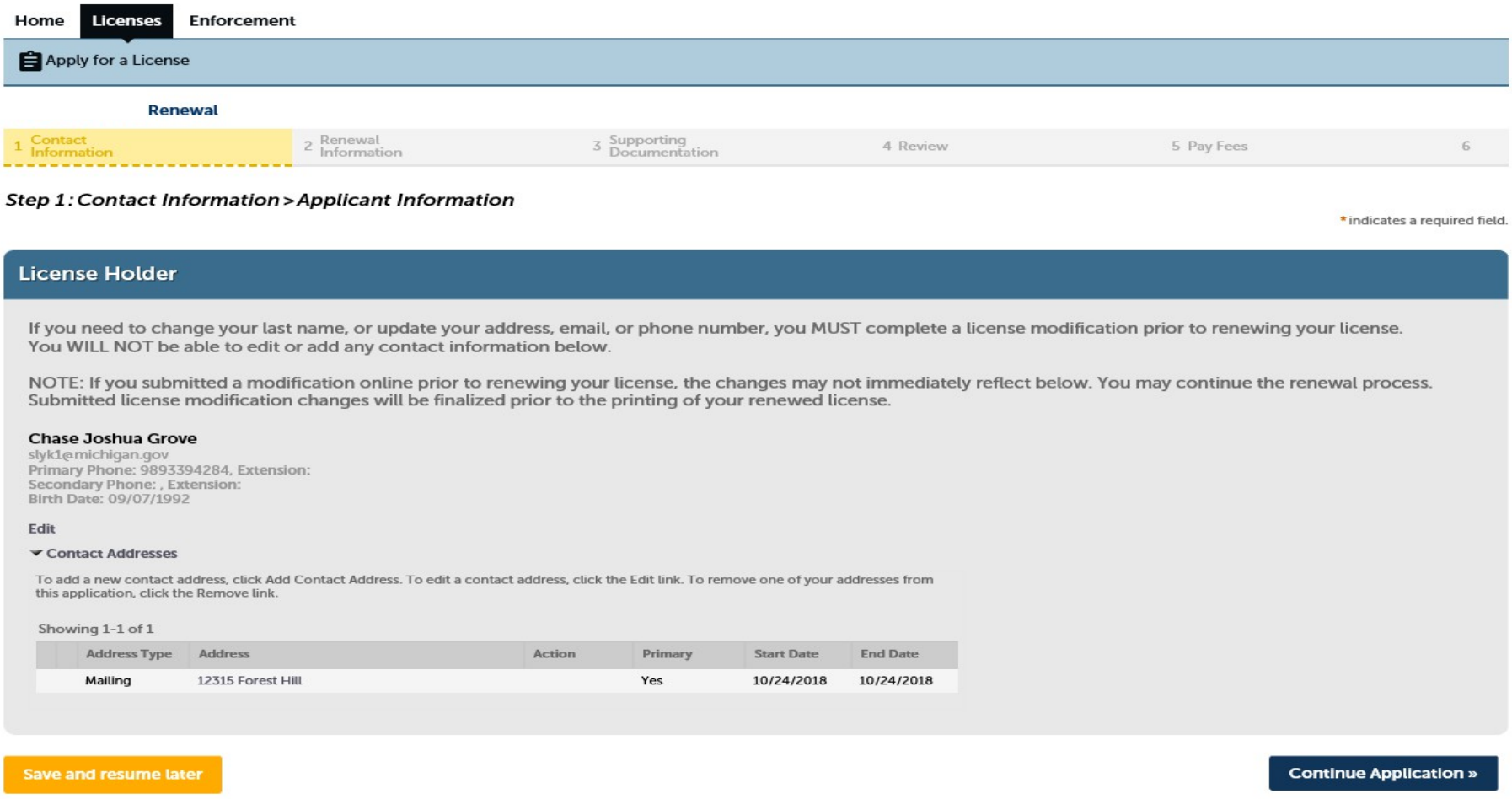


License renewal in MiPLUS

Step 1: Contact Information

Please review, and select **Continue Application**. If you are unable to complete the application at this time, select **Save and Resume later**.

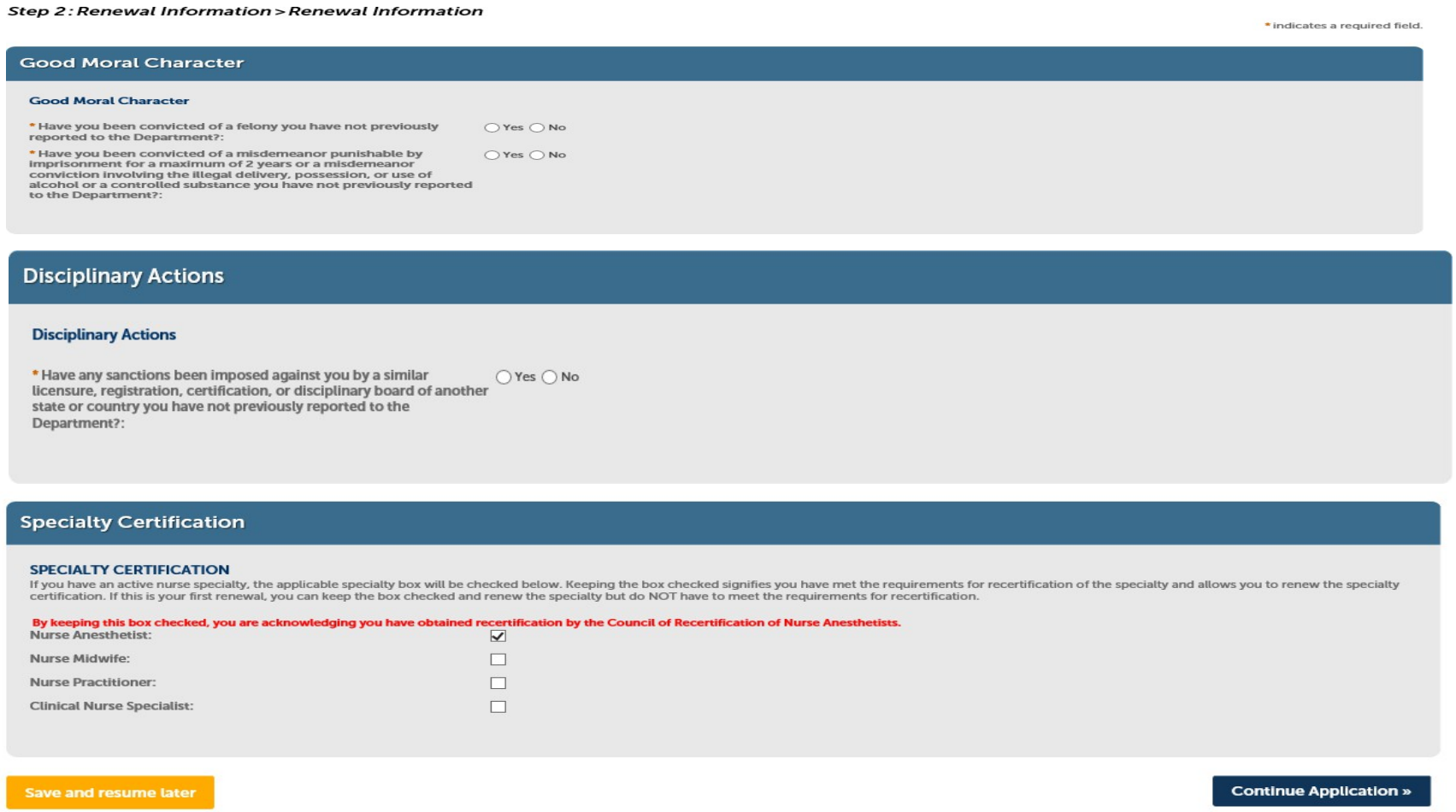
* If your contact information is incorrect, you must go back to the homepage, **Licenses**, and select **Modification**. Then you may continue with the renewal application.



License renewal in MiPLUS

Step 2: Renewal Information

Answer all of the **Good Moral Character** questions, along with **Disciplinary Actions**, and **Specialty Certification**. Then select **Continue Application**.



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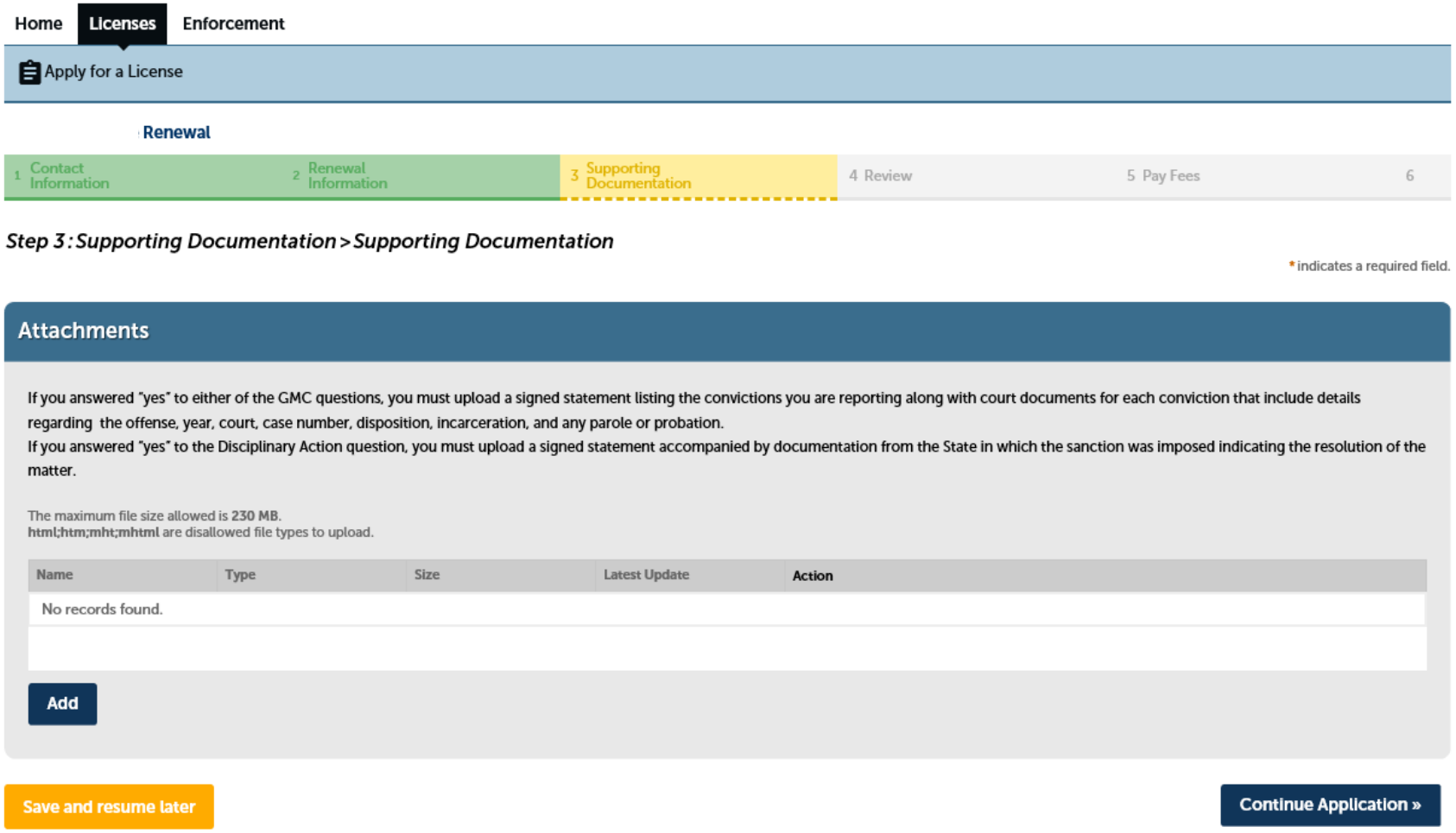
If you answered “No” to all of the Good Moral Character questions, select **Continue Application**. If you answered “Yes”, to any of the questions, you will be required to upload your documents. Click **Add**, **Add**, choose the file, **Open**, and **Continue**.



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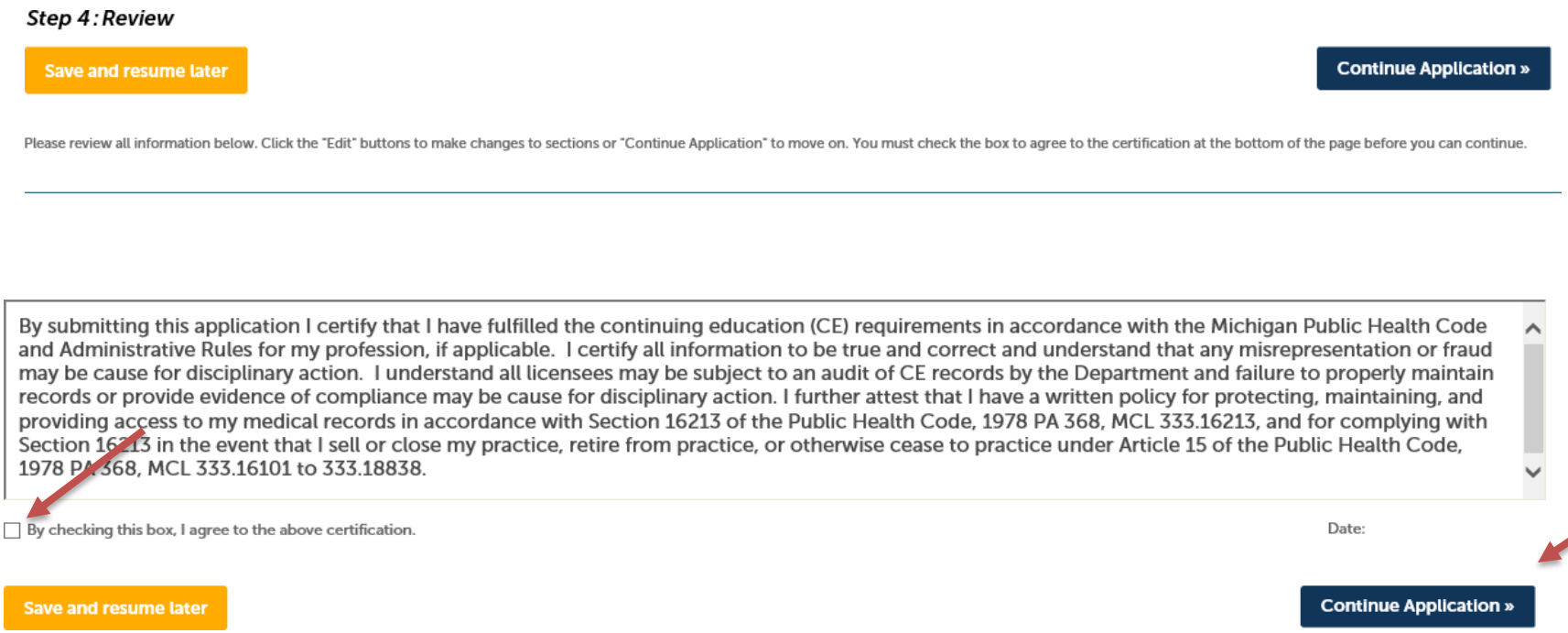
Step 4: Review

Please review all of your answers, in each section. If you need to make a correction, Select **Edit**. Check the box, to agree to the above certification, and select **Continue Application**.



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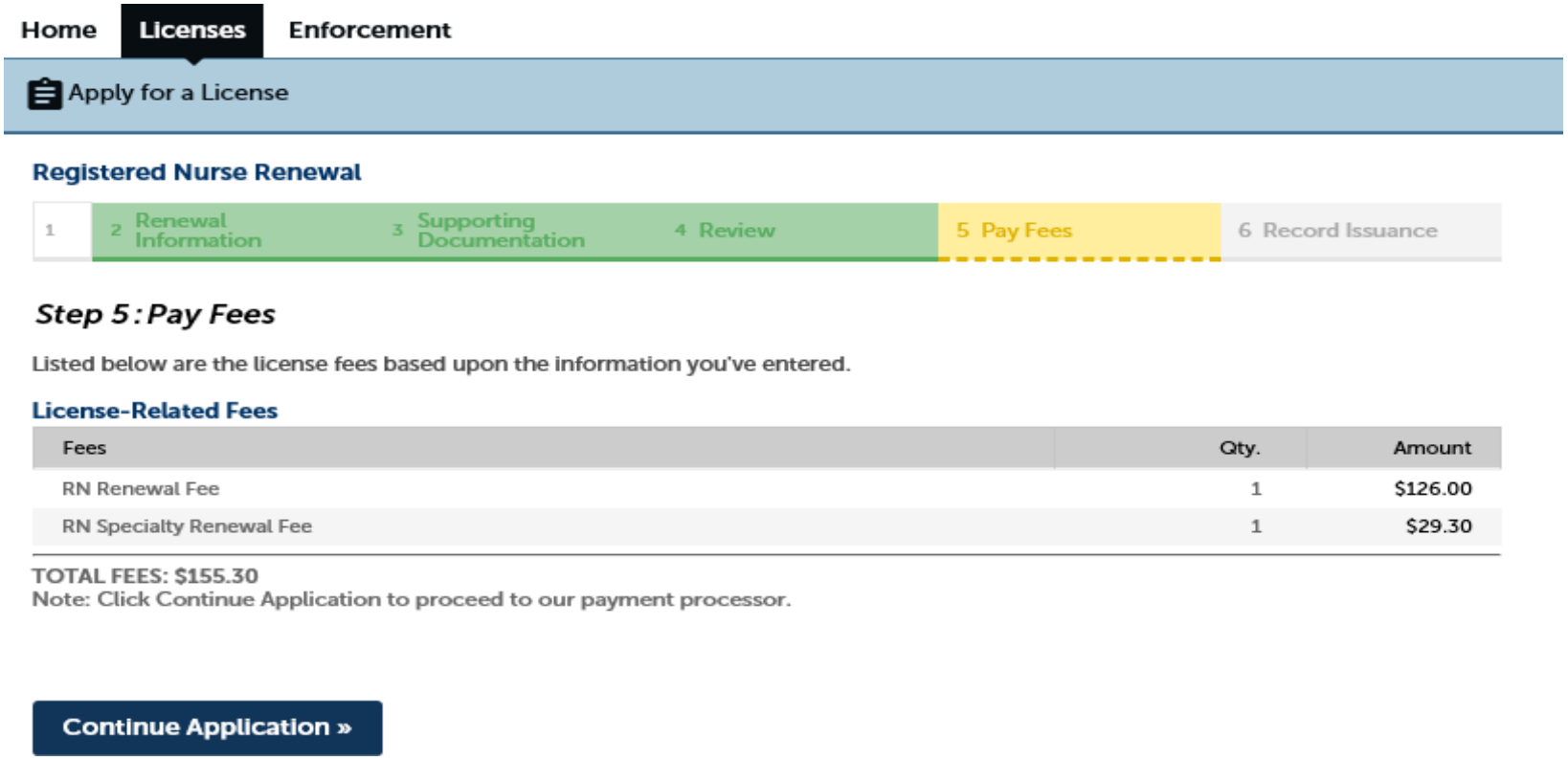
Step 5: Pay fees

Select **Continue Application**.



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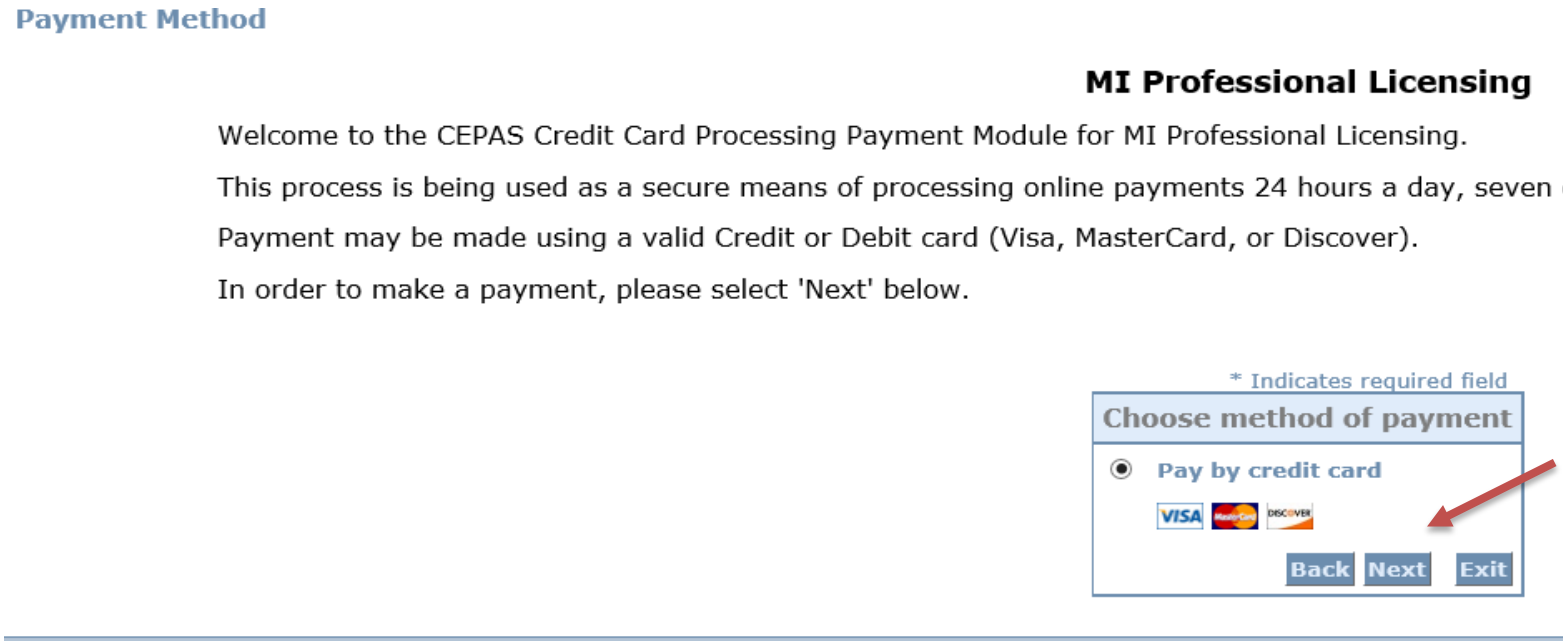
Select **Next**.



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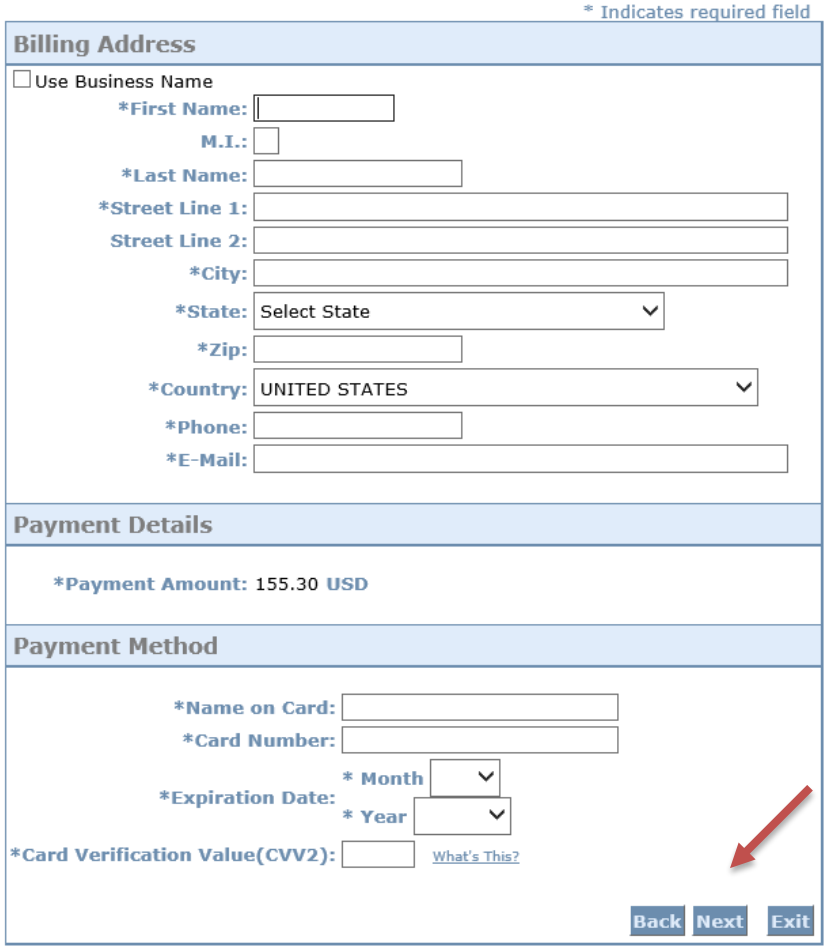
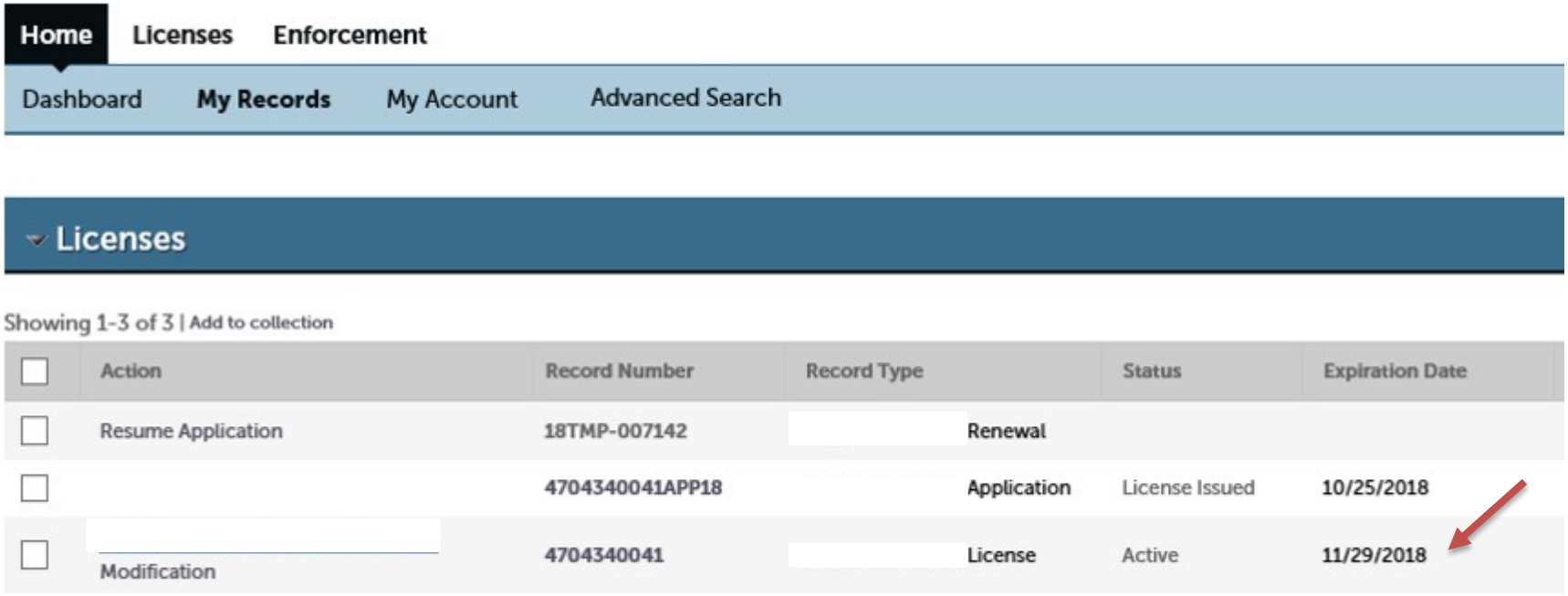
The billing address provided must match the address associated with the card. If you receive the error message "Verification Failed", the address is not an exact match. If you receive the error message "Verification Denied", there is an issue with available funds.
Select **Next.**
***Selecting Next, more than once, may result in multiple charges. If you need assistance, contact BPL.



License renewal in MiPLUS

To confirm payment information, select **Pay Now**.

Upon submission of your payment, you will receive an email confirmation. After the renewal is approved, you will receive an email with the license attached, and a printed license will be mailed to you (allow 7-10 business days). If you receive an error message, please contact BPL.

License renewal in MiPLUS

Once payment is processed, the system will redirect you back to the homepage. In **My Records**, you can confirm the renewal was successful by the new expiration date.