



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
ACTING DIRECTOR

## **MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS DISCIPLINARY SUBCOMMITTEE SEPTEMBER 12, 2023, MEETING**

### **UNAPPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met on September 12, 2023, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

#### **CALL TO ORDER**

Rita Williams, Chairperson, called the meeting to order at 12:08 P.M.

#### **ROLL CALL**

**Members Present:** Rita Williams, Public Member, Chairperson  
Marie Patrick, RN, NHA  
Dana Prince, NHA  
Paul Pruitt, NHA

**Members Absent:** Helen Hartwell, Public Member

**Staff Present:** Kimmy Catlin, Board Support, Boards and Committees Section  
Sloane Ebersole, Senior Analyst, Compliance Section  
Dena Marks, Departmental Specialist, Boards and Committees Section

#### **APPROVAL OF AGENDA**

MOTION by Pruitt, seconded by Patrick, to approve the agenda as presented.

A voice vote was held.

MOTION PREVAILED

#### **APPROVAL OF MINUTES**

MOTION by Patrick, seconded by Prince, to approve the March 7, 2023, meeting minutes as presented.

A voice vote was held.

MOTION PREVAILED

### **Master Disciplinary Subcommittee Resolution**

MOTION by Prince, seconded by Pruitt, to approve the resolution as presented.

A roll call vote was taken:                         Yeas: Patrick, Prince, Pruitt, Williams  
  Nays: None

MOTION PREVAILED

### **REGULATORY CONSIDERATIONS**

#### **Maureen MacKenzie, N.H.A. – Consent Order and Stipulation**

MOTION by Pruitt, seconded by Prince, to discuss the matter.

A voice vote was held.

MOTION PREVAILED

Discussion was held.

MOTION by Pruitt, seconded by Prince, to accept the consent order and stipulation.

A roll call vote was taken:                         Yeas: Patrick, Prince, Pruitt, Williams  
  Nays: None

MOTION PREVAILED

### **PUBLIC COMMENT**

None

### **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held December 5, 2023, immediately following the Michigan Board of Nursing Home Administrators meeting scheduled to begin at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper-Level Conference Room 4, Lansing, Michigan.

### **ADJOURNMENT**

MOTION by Pruitt, seconded by Prince, to adjourn the meeting at 12:29 P.M.

A voice vote was held.

MOTION PREVAILED

Minutes approved by the Board on \_\_\_\_\_.

Prepared by:

Kimmy Catlin, Board Support  
Bureau of Professional Licensing

September 12, 2023