



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS SEPTEMBER 12, 2023, MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators met on September 12, 2023, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Cheryl Bray, RN, NHA, Chairperson, called the meeting to order at 10:11 A.M.

ROLL CALL

Members Present: Cheryl Bray, RN, NHA, Chairperson
Marie Patrick, RN, NHA, Vice Chairperson
Dana Prince, NHA
Paul Pruitt, NHA
Kathy Russell, NHA
Rita Williams, Public Member

Members Absent: Helen Hartwell, Public Member
Daryl Henderson, NHA
Ian Koffler, Public Member

Staff Present: Kimmy Catlin, Board Support, Boards and Committees Section
Sloane Ebersole, Senior Analyst, Compliance Section
Dena Marks, Departmental Specialist, Boards and Committees Section

APPROVAL OF AGENDA

MOTION by Pruitt, seconded by Prince, to approve the agenda with the addition of a temporary waiver under new business.

A voice vote was held.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Williams, seconded by Patrick, to approve the December 6, 2022, meeting minutes as presented.

A voice vote was held.

MOTION PREVAILED

NAB HSE Presentation

Randy Lindner introduced himself to the Board and presented a PowerPoint presentation. (Addendum 1).

REGULATORY CONSIDERATIONS

Amanda Briggs - Petition for Reinstatement

MOTION by Patrick, seconded by Williams, to discuss the matter.

A roll call vote was taken: Yeas: Prince, Pruitt, Russel, Williams, Patrick, Bray
 Nays: None

MOTION PREVAILED

Discussion was held.

MOTION by Pruitt, seconded by Patrick, to deny the Petition for Reinstatement.

A roll call vote was taken: Yeas: Prince, Pruitt, Russel, Williams, Patrick, Bray
 Nays: None

MOTION PREVAILED

OLD BUSINESS

None

NEW BUSINESS

Master Resolution

Discussion was held.

Marks will add language regarding consultation with the chair on continuing education waiver requests and present to the board at the next regularly scheduled meeting.

Continuing Education Program Review

MOTION by Patrick, seconded by Pruitt, to accept the recommendations made by the Continuing Education Committee. (Addendum 2).

Discussion was held.

A roll call vote was taken: Yeas: Prince, Pruitt, Russel, Williams, Patrick, Bray
 Nays: None

MOTION PREVAILED

HPRP Annual Report

Marks presented the report.

HPRC Candidate Request

Marks informed the board that the profession is currently not represented on the HPRC and she presented Dr. Buckley's letter of interest.

MOTION by Bray, seconded by Williams, to appoint Dr. Brooke Buckley, M.D., to the HPRC to represent the Nursing Home Administrator profession.

A roll call vote was taken: Yeas: Prince, Pruitt, Russel, Williams, Patrick, Bray
 Nays: None

MOTION PREVAILED

2024 Public Notice

Discussion was held regarding the 2024 meeting dates.

Elections

MOTION by Pruitt, seconded by Prince, to nominate Bray, as chairperson.

A roll call vote was taken: Yeas: Prince, Pruitt, Russel, Williams, Patrick, Bray
 Nays: None

MOTION PREVAILED

MOTION by Williams, seconded by Bray, to nominate Patrick, as vice chairperson.

A roll call vote was taken: Yeas: Prince, Pruitt, Russel, Williams, Patrick, Bray
 Nays: None

MOTION PREVAILED

Committee Assignments

Board Review Panel: Bray, Henderson, and Russell

DSC: Williams (Chair), Hartwell, Patrick, Prince, and Pruitt
Alt: Koffler and Russell

CE Review: Bray, Hartwell, and Prince

Rules: Prince, Patrick, and Pruitt

Rules Discussion

Marks explained the rules promulgation process and timeline.

Marks presented the non-substantive changes.

R 339.14012 Training standards for identifying victims of human trafficking; requirements. **Educational requirements; approved course of instruction and training.**

Rule 12. **(1) An applicant for licensure shall have earned 1 of the following degrees:**

(a) An associate's degree as a registered nurse.

(b) A bachelor's degree.

The applicant's degree must be earned from an accredited college or university that satisfies the requirements of R 339.14011.

Discussion was held.

The Board agreed to add that an associate degree in nursing with an active license is acceptable under Rule 12.

R 339.14020a Licensure by endorsement.

Discussion was held.

R 339.14021.

The Board agreed to remove subpart 2 and subpart 4.

The Board agreed to remove rule 32 if not required due to the board no longer acting as the approving body.

MOTION by Prince, seconded by Pruitt, to approve the rules with the suggested changes.

A roll call vote was taken: Yeas: Prince, Pruitt, Russel, Williams, Patrick, Bray
 Nays: None

MOTION PREVAILED

Temporary Resolution

Marks explained that no continuing education program meeting the requirements of R 339.14024(7) has been approved by the board during 2022 or 2023 as the number of program applications have dropped and applications have been withdrawn because the board could not meet due to lack of quorum.

The board discussed a potential waiver of the requirements of R 339.14024(7) for license renewals in 2023.

MOTION by Pruitt, seconded by Prince, to approve the temporary resolution waiving of the requirement.

A roll call vote was taken: Yeas: Prince, Pruitt, Russel, Williams, Patrick, Bray
 Nays: None

MOTION PREVAILED

Chair Report

None

Department Update

Marks stated that Marlon I. Brown is the Acting Director of the department.

Marks stated that Bryan Modelski is the Bureau Deputy Director.

Marks stated that a conferee reference guide is now available in Egress.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held December 5, 2023, at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper-Level Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Patrick, seconded by Prince, to adjourn the meeting at 12:04 p.m.

A voice vote was held.

MOTION PREVAILED

Minutes approved by the Board on June 4, 2024

Prepared by:

Kimmy Catlin, Board Support
Bureau of Professional Licensing

December 8, 2022



**NATIONAL ASSOCIATION
OF LONG TERM CARE
ADMINISTRATOR BOARDS**

Health Services Executive (HSE)

*Leadership in Senior Living and Health
Services*

Tom Syverson, HSE Commissioner

National Association of Long Term Care Administrator Boards (NAB)

A New Vision for the Profession

“Discovery”

- NAB conducted a contemporary and aspirational study across multiple lines of service (Nursing Homes, Assisted Living, and Home and Community Based Services) to provide a basis for a forward looking competency-based credential, the Health Services Executive (HSE)
- To investigate similarities and differences and Identify
 - Common or core domains, tasks and KSs*
 - Specific or unique domains, tasks and KSs*

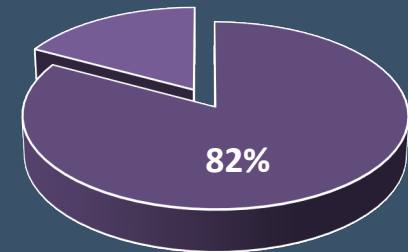


*KSs = Knowledge and Skills

A New Vision for the Profession

Finding: Domains of Practice

- 82% of competencies are common across multiple lines of service
- Less-experienced devote more time to *Customer Care, Supports and Services* and less time in *Management and Leadership* than more-experienced



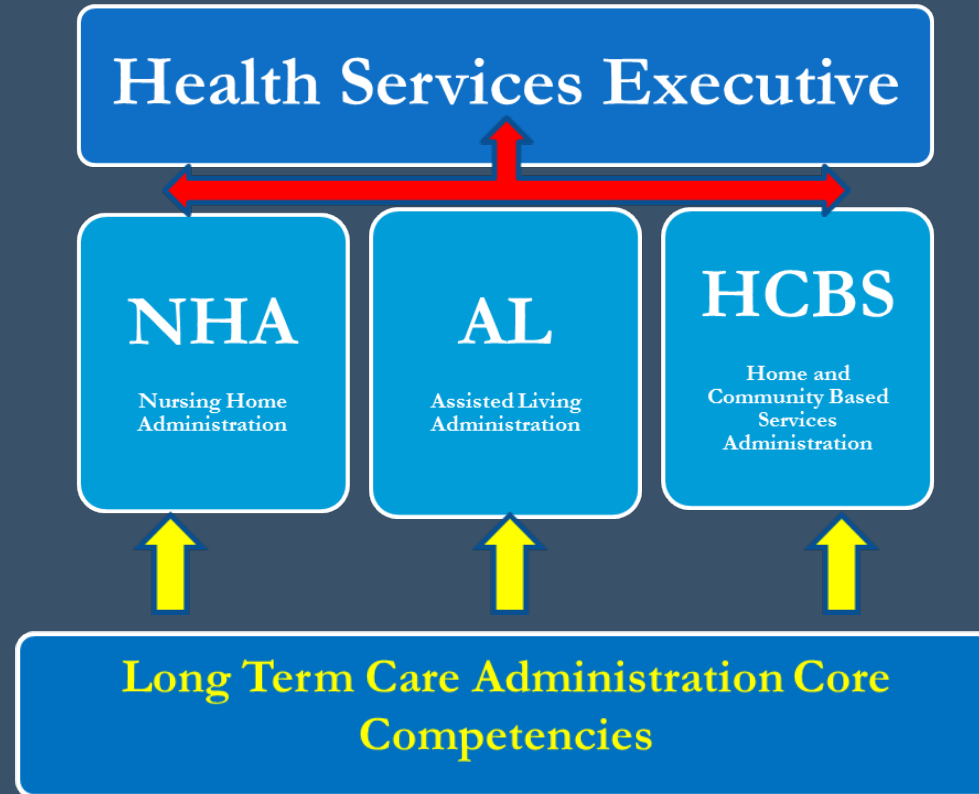
A New Vision for the Profession

“Vision”

- Establish an aspirational voluntary broad based qualification standard for the Health Services Executive (HSE) “Licensure by Equivalency”
 - Facilitate express licensure approval and transfer based on a common state standard
 - Meet state licensure requirements for practice as an NHA, RCAL and HCBS administrator
 - Promote consistency of the AIT and preceptor training experience across all jurisdictions
 - Broaden academic programs to prepare graduates to meet the HSE qualification standards upon graduation

A New Vision for the Profession

Core + Specialized Competencies = HSE



A New Vision for the Profession

“Goals”

- Establish Common Academic Standards for the profession
- Establish 25 Strong HSE Degree Programs across the Nation
 - First Vision 2025 Summit was held in June 2019
 - Currently 15 Accredited Programs

Academic
Standards



A New Vision for the Profession

“Goals”

- Establish Common Training Experiences for Administrators
- Establish Common standards for trainers



HSE Final Standards

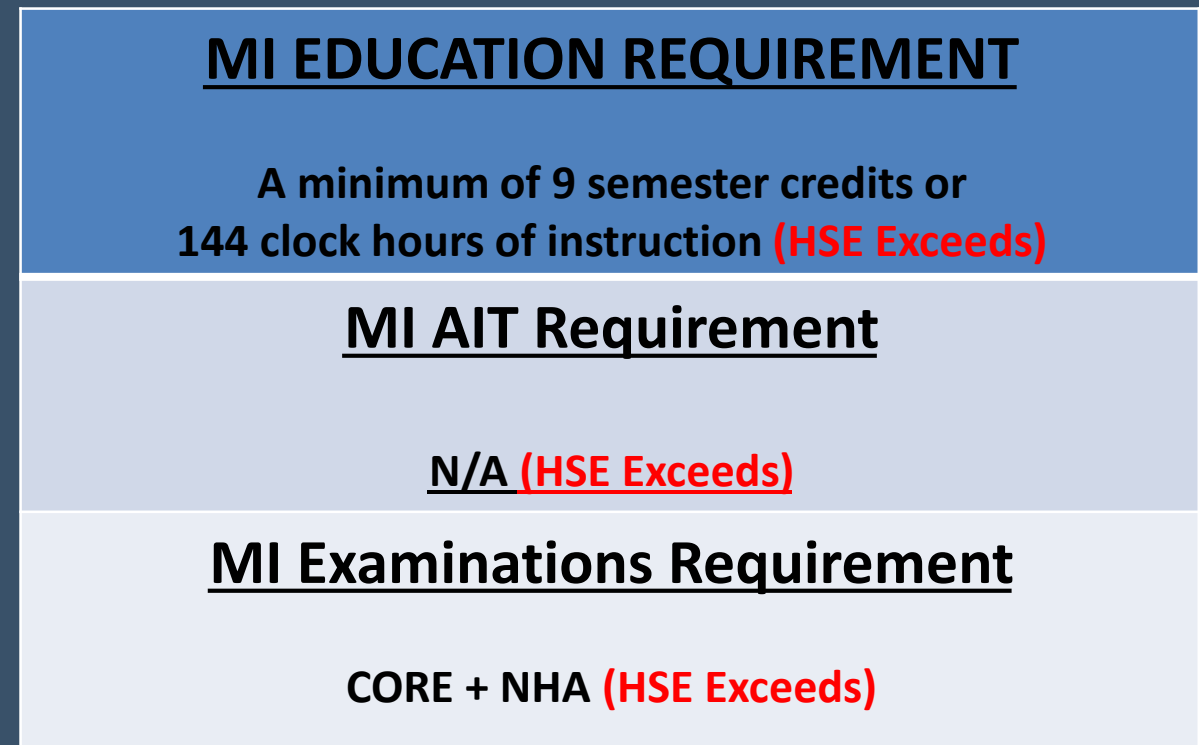
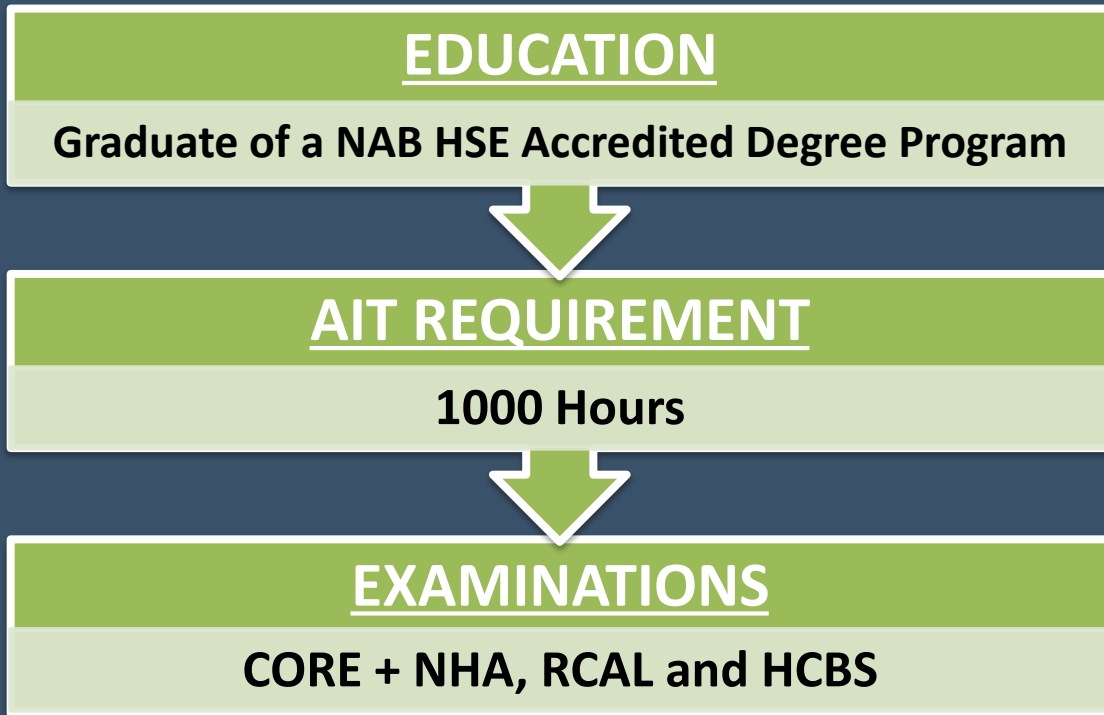
“Options for State Adoption”

- Adopt “Licensure by Equivalency” as meeting existing licensure requirements for NHA, RCAL and/or HCBS
- Or establish a new license category for the Health Services Executive (HSE) based on a NAB national qualification standard to practice in multiple lines of Senior Living and Health Services with a single license



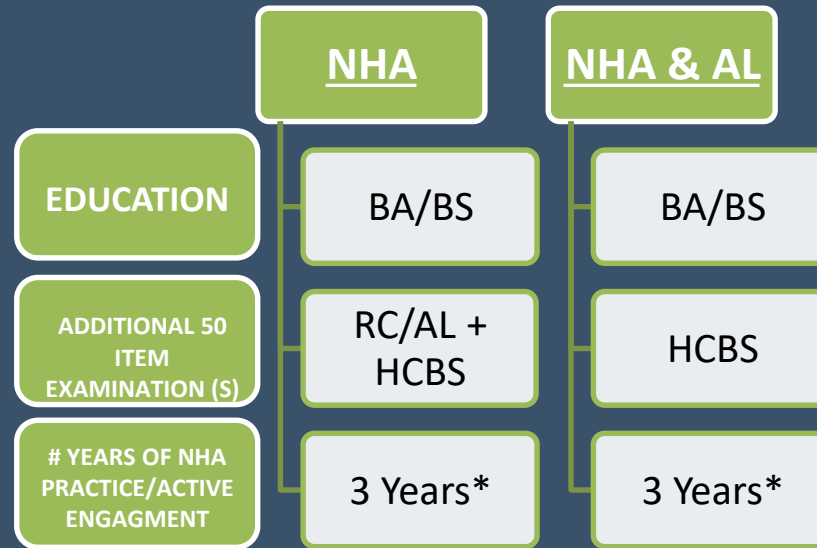
HSE Final Standards

Education Pathway to Health Service Executive Qualification



HSE Final Standards

Experience Pathway to Health Service Executive Qualification



Michigan Endorsement Requirements

No additional education requirement unless under 5 years prior license
(HSE Exceeds with BA/BS required)

NAB CORE + NHA **(HSE Exceeds with RCAL and HCBS)**

5 years licensed in another state
(HSE exceeds with 3 years as AOR* within the past 5 years licensed)

*Includes continuous practice as the administrator of record (AOR) or a licensed administrator serving in a supervisory capacity over the other AOR's.



HSE Exam Administration

Component Model

NHA EXAM

- 110 Item CORE exam
- 55 Item NHA LOS exam

RCAL EXAM

- 110 Item CORE exam
- 55 Item RCAL LOS exam

HCBS EXAM

- 110 Item CORE exam
- 55 Item HCBS LOS exam

NAB Verify

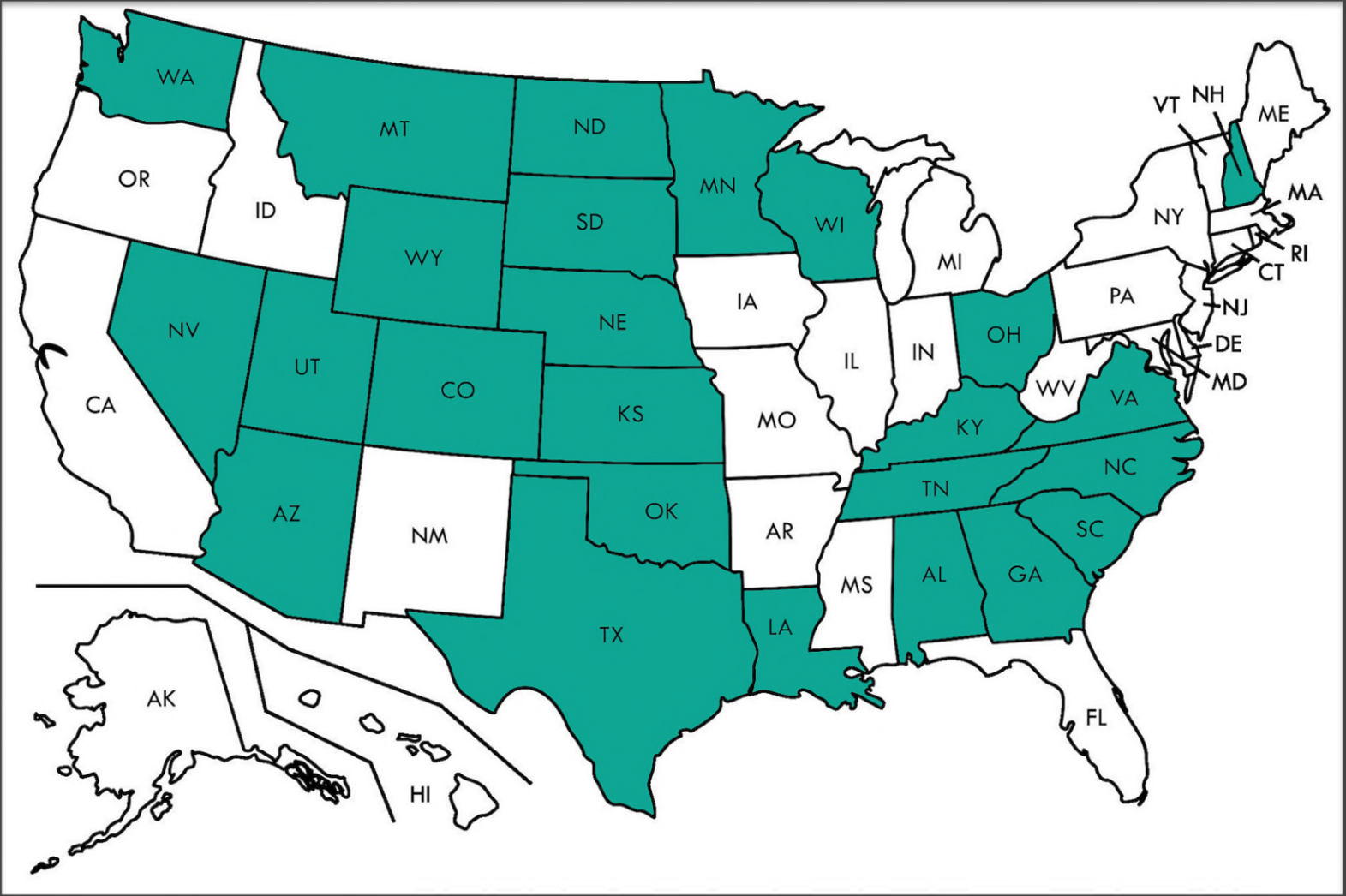
“Applicant”

- Components of NAB Verify System
 - HSE Qualification (\$70 application and Transfer Fees)
 - HSE Application, Review, Approval, Transfers and Maintenance
 - Continuing Education Registry (Free)
 - Licensee Application
 - CE Sponsor Application with ability to upload attendance verification and CEUs earned
 - Licensee ability to add non-NCERS approved CEUs
 - Licensee ability to submit CE portfolio to state licensure board/agency
 - State Board ability to review/audit licensee CE portfolio



How to Apply: www.nabweb.org/filebin/pdf/How_to_Apply_for_the_Health_Services_Executive.pdf

States That Accept the HSE



HSE

Request to States

- Adopt HSE Standard
- Adopt NAB's National AIT Program
- Adopt NAB's Preceptor Training Program
- Adopt Use of the NAB CE Registry



■ QUESTIONS???

■ COMMENTS?



Contact Us

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The Continuing Education Committee recommends approving the following programs:

Mannor Law Group– 2023 Elder Law & Advocacy Bootcamp, on June 23, 2023, for 5 hours