

**MICHIGAN OPTOMETRIST EDUCATIONAL LIMITED LICENSING GUIDE**

**OVERVIEW:**

The optometrist educational limited license type allows a licensee to engage in the practice of optometry within the licensee’s postgraduate education program.

*NOTE: The content contained below is a general overview of licensing requirements. Links to access the Public Health Code and Administrative Rules for this profession can be found at the end of this guide.*

**LICENSURE REQUIREMENTS CHECKLIST**

(Listed below are the minimum requirements needed to obtain an optometrist educational limited license.)

**APPLICATION AND FEES**

- Online Application For an Optometrist Educational Limited License - Complete all fields, answer all questions, and upload any supporting documentation.
- Online application can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus).

- Application Fee + 1-year License Fee (Must be paid by Visa, Mastercard, Discover, or American Express credit or debit card.):

Optometrist Educational Limited – \$55.00  
 Optometrist Educational Limited Relicensure – \$75.00

**NOTE: The Optometrist Educational Limited License is granted for one year and may be renewed one time.**

**THE FOLLOWING REQUIREMENTS APPLY TO ALL NEW AND RELICENSURE APPLICANTS**

- Criminal Background Check – Once the online application is completed and submitted you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure, if the license expired within the last three years).
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.

## MICHIGAN OPTOMETRIST EDUCATIONAL LIMITED LICENSING GUIDE

- Human Trafficking Training – Individuals seeking licensure must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.303 prior to being issued a license. The training must only be completed one time.
- Social Security Number (SSN) – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- Verification of Licensure – Verification of licensure must be sent directly to our office by the licensing agency of any state of the United States or country in which you hold or ever held a license. The verification must show that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Final, official transcripts confirming your Doctor of Optometry degree and the date it was conferred, **OR** proof that you will graduate from the Doctor of Optometry program not more than 3 months after applying for licensure, submitted directly to this office from your school. Documentation can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Proof of appointment to a postgraduate course of study or a residency program, submitted directly to this office from the school. Documentation can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- English Language Proficiency – An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant's required health professional educational program was taught in English, a transcript establishes that the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b](#) of the Public Health Code – General Rules.
- Implicit Bias Training – Beginning June 1, 2022, individuals seeking licensure must have completed at least 2 hours of implicit bias training within the five years immediately preceding issuance of the license.

### RENEWAL REQUIREMENTS CHECKLIST

- Online Application For Optometrist Educational Limited Renewal – Can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus).
- Optometrist Educational Limited Renewal Application Fee: \$27.50 (Must be paid by Visa, Mastercard, Discover, or American Express credit or debit card.)
- Renewal Cycle: 1 year
- Proof of appointment to a postgraduate course of study or a residency program, submitted directly to this office from the school. Documentation can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

## MICHIGAN OPTOMETRIST EDUCATIONAL LIMITED LICENSING GUIDE

- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- Human Trafficking Training – Licensees seeking renewal must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.303 prior to renewing their license. The training must only be completed one time.
- Implicit Bias Training – Beginning June 1, 2022, and all renewals thereafter, licensees seeking renewal must have completed a minimum of 1 hour of implicit bias training for each year of the applicant’s license cycle. For the first renewal on or after June 1, 2022, licensees will only need to have 1 hour for each year since the rule’s promulgation date of June 1, 2021.
- Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met the following continuing education requirements during the renewal period and all information provided on your renewal application is true and correct:
  - Continuing Education:
    - 10 hours of continuing education in board-approved courses or programs completed during the 1-year renewal period in pharmacological management of ocular conditions.
- Additional information regarding continuing education can be found by accessing the Administrative Rules for Optometry at: [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and click on the Optometry link.

## HELPFUL RESOURCES AND FORMS

- By visiting [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and clicking on the optometry link you can access the following helpful resources and forms:
  - Resources:
    - [Michigan Public Health Code](#)
    - [Administrative Rules for Optometry](#)
- Track continuing education using CE Broker - The Bureau of Professional Licensing (BPL) has partnered with CE Broker to help licensed professionals keep track of their continuing education (CE) credits. Additional information can be found on our [website](#).