

Bureau of Professional Licensing Pharmacy Technician FAQ

1. How long is a Pharmacy Technician license issued for?

An initial Pharmacy Technician license is valid until the next license expiration date of the profession unless the license is issued less than 120 days prior to the expiration date and then it will carry to the following year. After the first renewal, the license will be valid for two years.

2. How long is a Temporary Pharmacy Technician license issued for?

An initial Temporary Pharmacy Technician license is valid for one year after the date the temporary license is issued. The license may not be renewed.

3. When can I renew my Pharmacy Technician license? How do I renew my license?

Licensees can begin to renew their licenses approximately 90 days prior to the expiration date of their current license.

Licensees will be mailed a renewal notification to their address on record approximately 90 days prior to the expiration date of the license. Remember to notify the Department in writing of any address change. It's a licensee's responsibility to renew his or her license on time. Failure to receive the renewal notification, or to notify the Department of an address change, does not exempt a licensee from renewing their license on time.

Licensees are required to renew their license(s) by using the online renewal system at www.michigan.gov/elicense using a debit or credit card containing a MasterCard, Visa or Discover logo or by electronic check.

4. Do I have to send in proof of completing the continuing education (CE) requirements with my renewal application?

An applicant for renewal is not required to submit proof of completion of their CE hours. A licensee shall retain documentation of meeting the requirements for a period of 3 years from the date of applying for license renewal. If selected for audit, a licensee is required to submit copies of their documentation confirming the completion of the CE requirements.

5. There have been changes to the Public Health Code and Administrative Rules that require licensees and individuals seeking licensure to complete human trafficking training. When does this take effect?

Beginning with the June 2018 renewal cycle, and all renewal cycles thereafter, licensees must have completed training in identifying victims of human trafficking that meet the standards established in Administrative Rule 338.3659.

Beginning March 16, 2021, individuals seeking licensure must have completed human trafficking training prior to obtaining a license as a Pharmacy Technician.

Licensees, or individuals seeking licensure, must complete training in identifying victims of human trafficking only one time. The department may select and audit a sample of individuals and request documentation of proof of completion of training.

6. What employer-based pharmacy technician program exams are approved by the board?

- Rite Aid Corporation
- Meijer Inc
- Omnicare Inc
- CVS Health
- The Kroger Co of Michigan
- Walgreen Company
- SpartanNash Inc
- Target Corporation
- Pharmacy Services Inc (Program without exam)

- Walmart and Sam's Club
- Diplomat Pharmacy Inc
- Smidi Drugs
- Harding's Pharmacy
- Campbells Pharmacy
- Family Health Center Inc (Program without exam)

7. How do I file a complaint against a health care professional?

Information on how to [File an Allegation Against a Health Care Licensee](#) can be located on the Bureau of Professional Licensing's website at www.michigan.gov/bpl.

8. Where can I find a copy of the administrative rules pertaining to Pharmacy Technicians?

You may view the current [Administrative Rules](#) and proposed revisions on the website www.michigan.gov/bpl.