



Bureau of Professional Licensing  
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**APPLICATION FOR APPROVAL OF A PHARMACY TECHNICIAN EDUCATION TRAINING PROGRAM CONDUCTED BY A LICENSED PROPRIETARY SCHOOL**

Authority: 1978 PA 368

**Type or Print Clearly**

Name of School Licensed Pursuant to the Proprietary Schools Act, 1943 PA 148		MI Proprietary School License Number
Name of Individual or Other Legal Entity That Owns the School		
School's Street Address		
City	State	Zip Code
Name of Pharmacy Technician Training Program		Name of Contact Person
Contact's Telephone Number		Contact's Email Address

**Required Documentation:**

A copy of the curriculum demonstrating the contents of the training program includes, at a minimum, all of the following:

- The duties and responsibilities of the pharmacy technician and a pharmacist, including the standards of patient confidentiality and ethics governing pharmacy practice.
- The tasks and technical skills, policies, and procedures related to the pharmacy technician's position pursuant to the duties specified in MCL333.17739(1) and Administrative Rule 338.3665.
- The pharmaceutical-medical terminology, abbreviations, and symbols commonly used in prescriptions and drug orders.
- The general storage, packaging, and labeling requirements of drugs, prescriptions, or drug orders.
- The arithmetic calculations required for the usual dosage determinations.
- The essential functions related to drug purchasing and inventory control.
- The recordkeeping functions associated with prescriptions or drug orders.

**CERTIFICATION OF TRAINING PROGRAM**

*I certify under penalty of perjury that the statements made in this application are true, complete and correct, and the materials submitted accurately reflect the presentation and administration of this pharmacy technician training program.*

*I further certify that this training program adequately prepares pharmacy technician trainees with the knowledge and skills necessary for performance of the duties and responsibilities for pharmacy technicians as outlined in MCL 333.17739(1) and the contents of the training program offered include, at a minimum, all of the following:*

- (a) The duties and responsibilities of the pharmacy technician and a pharmacist, including the standards of patient confidentiality and ethics governing pharmacy practice.*
- (b) The tasks and technical skills, policies, and procedures related to the pharmacy technician's position pursuant to the duties specified in section 17739(1) of the code, MCL 333.17739(1), and R 338.3665.*
- (c) The pharmaceutical-medical terminology, abbreviations and symbols commonly used in prescriptions and drug orders.*
- (d) The general storage, packaging, and labelling requirements of drugs, prescriptions, or drug orders.*
- (e) The arithmetic calculations required for the usual dosage determinations.*
- (f) The essential functions related to drug purchasing and inventory control.*
- (g) The record keeping functions associated with prescriptions or drug orders.*

\_\_\_\_\_  
Signature of Training Program Representative

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Date

**BOARD REVIEWER ONLY:**

The Training Program is approved (check one):  
Yes  
No

Explanation:

Is additional information required (check one):  
Yes  
No

Additional information required:

Explanation:

Board reviewer's signature:

Date: