

**MICHIGAN CONTROLLED SUBSTANCE RESEARCH LAB,
ANALYTICAL LAB, OR INSTRUCTIONAL ACTIVITY LICENSING
GUIDE**

OVERVIEW:

The controlled substance research lab, analytical lab, or instructional activity license type allows a licensee to conduct chemical analysis, research, and instructional activity with a controlled substance.

NOTE: The content contained below is a general overview of licensing requirements. Links to access the Public Health Code and Administrative Rules for this profession can be found at the end of this guide.

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain a controlled substance research lab, analytical lab, or instructional activity license.)

APPLICATION AND FEES

- Online Application For a Controlled Substance Research Lab, Analytical Lab, or Instructional Activity License - Complete all fields, answer all questions and upload any supporting documentation.
- Online application can be completed by visiting www.michigan.gov/miplus.
- This license may be obtained by an individual or other business entity (partnership, cooperative, association, private corporation, other legal entity, or governmental entity).

- Application Fee for Controlled Substance Research Lab, Analytical Lab, or Instructional Activity License (Application fee + 2-year license fee): (Must be paid by Visa, Mastercard, Discover, or American Express credit or debit card.):

Controlled Substance Schedule 1 Research Lab – \$176.40
 Controlled Substance Schedule 2-5 Research Lab - \$176.40
 Controlled Substance Schedule 2-5 Instructional Activity - \$176.40
 Controlled Substance Analytical Lab – \$176.40

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REQUIREMENTS FOR THOSE APPLYING FOR A SCHEDULE 1 RESEARCH LAB LICENSE (Includes Instructional Activity)

- The applicant's credentials to conduct the proposed research.
- The protocol and description of the nature of the proposed research that is filed and approved by the FDA and the Federal Drug Enforcement Administration (DEA) pursuant to the provisions of 21 CFR 1301.18.
- A list of the controlled substances and doses to be used.
- Procedures for storage and security of drugs.
- A list of other staff/persons involved in the proposed research.

REQUIREMENTS FOR THOSE APPLYING FOR A SCHEDULE 2-5 RESEARCH LAB LICENSE (Includes Instructional Activity)

- The applicant's credentials to conduct the proposed research.
- The protocol and description of the nature of the proposed research that is filed and approved by the FDA and the Federal Drug Enforcement Administration (DEA) pursuant to the provisions of 21 CFR 1301.18.
- A list of the controlled substances and doses to be used.
- Procedures for storage and security of drugs.
- A list of other staff/persons involved in the proposed research.

REQUIREMENTS FOR THOSE APPLYING FOR A SCHEDULE 2-5 INSTRUCTIONAL ACTIVITY LICENSE

- The applicant's credentials to conduct the proposed instructional activity.
- A course outline for the proposed instructional activity.
- A list of the controlled substances and doses to be used.
- Procedures for storage and security of drugs.
- List of other staf/persons involved in the proposed instructional activity.

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REQUIREMENTS FOR THOSE APPLYING FOR AN ANALYTICAL LAB LICENSE

- The applicant's credentials to conduct the proposed chemical analysis.
- The protocol and description of the nature of the chemical analysis that is filed and approved by the FDA and the Federal Drug Enforcement Administration (DEA) pursuant to the provisions of 21 CFR 1301.18.
- A list of the controlled substances and doses to be used.
- Procedures for storage and security of drugs.
- A list of other staff/persons involved in the proposed chemical analysis.

RELICENSURE

- A controlled substance license may not be relicensed. If your license has lapsed and you wish to obtain another one, you must apply for a new research lab, analytical lab, or instructional activity license by visiting www.michigan.gov/miplus.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for a Controlled Substance Research Lab, Analytical Lab, or Instructional Activity Renewal – Can be completed by visiting www.michigan.gov/miplus.
- Controlled Substance Renewal Application Fee (Must be paid by Visa, Mastercard, Discover, or American Express credit or debit card): \$165.40
- Renewal Cycle: 2 years

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/pharmacy you can access the following helpful resources:

Resources:

- [Public Health Code \(See Articles 7 and 15\)](#)
- [Administrative Rules for Pharmacy](#)