

PSYCHOLOGY LICENSING GUIDE

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain licensure)

APPLICATION AND FEES

Online Application for a Psychologist License - Complete all fields, answer all questions, and upload any supporting documentation. Online application can be completed by visiting www.michigan.gov/miplus.

Application Fee (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card):

Psychologist – \$264.95

Psychologist Relicensure – \$284.95

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS (EXCEPT RENEWAL)

Criminal Background Check – Once the application is received, you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure, if the license expired within the last three years.)

Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest, and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.

Human Trafficking – Beginning March 30, 2022, individuals seeking licensure must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.2929 prior to being issued a license. The training must only be completed one time.

Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.

Verification of Licensure – Verification of licensure must be sent directly to our office by the licensing agency of any state or province of Canada in which you hold or ever held a license as a psychologist. Verification includes, but is not limited to, showing proof that the applicant’s license is in good standing and, if applicable, the record of any disciplinary action taken or pending against the applicant. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.

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- English Language Proficiency – An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant's required health professional educational program was taught in English, a transcript establishes the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b\(2\)](#) of the Public Health Code – General Rules.
- Implicit Bias Training– Beginning June 1, 2022, completion of 2 hours of implicit bias training within the 5 years immediately preceding issuance of the license or registration is required.

REQUIREMENTS FOR LICENSURE BY EXAMINATION

- Professional Education – Name of school attended, and name of educational program completed.
- Final, Official Transcripts – Transcripts must be submitted directly to our office from the school attended and meet the standards set forth by the Board. Transcripts can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
 - If the educational program was not taught in the US or Canada, please submit a credential evaluation by an evaluation agency accredited by NACES. Credential evaluations can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- Submit the Supervision Evaluation Form to show proof of supervised hours completed for appropriate level licensure. This form can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- You are required to pass the Examination for Professional Practice in Psychology (EPPP). Once you are determined to be eligible and are ready to take the exam, please notify the Michigan Board of Psychology by e-mail at bpplhelp@michigan.gov. In the email, please include your name, license number and email address.

ADDITIONAL REQUIREMENTS FOR PSYCHOLOGY LICENSURE BY ENDORSEMENT

- You must hold a license to practice psychology independently in another state or province of Canada.
- Verification of the completion of the educational requirements for a psychology license in a province of Canada or another state to obtain licensure as a psychologist in a province of Canada or another state. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.

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- Verification of Licensure – Verification of licensure must be sent directly to our office by the licensing agency of any state or province of Canada which you hold or ever held a license as a psychologist. Verification includes, but is not limited to, showing proof that the applicant’s license is in good standing and, if applicable, any disciplinary action taken or pending against the applicant. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.
- EPPP Examination Scores – Please contact the ASPPB to have an official score transfer completed. The exam scores can be sent to bpldata@michigan.gov.

REQUIREMENTS FOR PSYCHOLOGIST RELICENSURE

- Online application can be completed by visiting www.michigan.gov/miplus. Once logged in, select **Licenses**, select “**Modification**” next to your license number and then select “**Relicensure.**”
- Proof of 30 hours of continuing education, completed within 2 years of the date of application is required to be submitted. Including 3 hours in ethics and 2 hours in pain and/or symptom management.
- If the license has been lapsed more than 3 years and the applicant is not licensed in another state or Canada, passing results of an EPPP exam is required.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application For Psychologist Renewal – Can be completed by visiting www.michigan.gov/miplus.
- Renewal Application Fee (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card):

Psychologist – \$205.50
- Renewal Cycle:

Psychologist – 2 Years
- Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest, and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.

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- Human Trafficking – Beginning in 2019, and all renewals thereafter, licensees seeking renewal must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.2525 prior to renewing their license. The training must only be completed one time.
- Implicit Bias Training – For initial renewals completed after June 1, 2021, completion of one hour of implicit bias training is required for each year of licensure since June 1, 2021. If renewing prior to June 1, 2022, implicit bias training is not required for that renewal. Once the initial renewal is completed, then 1 hour of implicit bias training will be required for each year of the current license cycle going forward. Please note, this is not a one-time training and must be completed for each renewal cycle prior to the renewal being completed.
- Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met all the following continuing education requirements during the 2-year period immediately preceding the application for renewal:
 - 30 hours of continuing education in courses or programs approved by the board of which include a minimum of 3 hours in ethics and 2 hours in pain and/or symptom management.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/healthlicense and clicking on the Psychology link you can access the following helpful resources and forms:

Resources:

- Public Health Code
- Administrative Rules for Psychology

Form(s):

- Supervision Evaluation Form