

**STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU**

**MICHIGAN BOARD OF EXAMINERS IN MORTUARY SCIENCE  
OCTOBER 6, 2021**

**APPROVED MEETING MINUTES**

In accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended, the Michigan Board of Examiners in Mortuary Science met on October 6, 2021, at the Department of Licensing and Regulatory Affairs, Corporations, Securities & Commercial Licensing Bureau. The board meeting was called to order by Chairperson Mary Ochalek at 10:00 a.m.

**ROLL CALL**

Present:	Mary Ochalek	Professional Member
	Ronald Karelse	Professional Member
	Brian Joseph	Professional Member
	Richard Bowerman II	Professional Member
	Mark Evely	Professional Member
	Charlotte Goutimy	Public Member
	Priscilla Mitchell	Public Member
Absent:	India Ramsey	Professional Member
	Kristena Gilbreath	Public Member
Staff:	Linda Clegg	Bureau Director
	Benjamin Parker	Licensing Division Director
	Kimberly Breitmeyer	Regulatory Compliance Director
	Stefanie Barr	Recording Secretary
	Heather Miller	Licensing Section Manager
	M. Catherine Waskiewicz	Assistant Attorney General

**APPROVAL OF AGENDA**

MOTION: It was moved by Mr. Karelse and supported by Mr. Evely to approve the agenda as presented. The motion carried by unanimous vote.

**ADDITIONS TO OR DELETIONS FROM AGENDA**

NONE

**APPROVAL OF MINUTES FROM APRIL 7, 2021**

MOTION: It was moved by Mr. Evely and supported by Mr. Karelse to approve the minutes as written from the meeting held April 7, 2021. The motion carried by unanimous vote.

## **REGULATORY CONSIDERATIONS**

### **STIPULATIONS**

#### **SYTSEMA FUNERAL HOMES, INC. & ROBERT J. VANDERLAAN**

MOTION: It was moved by Mr. Joseph and supported by Mr. Evely to accept the Stipulation as prepared. Mary Ochalek had recused herself from voting. The motion carried by unanimous vote.

#### **GERALD JOHN RUFFIN, JR.**

MOTION: It was moved by Mr. Joseph and supported by Mr. Evely to accept the Stipulation as prepared. Ronald Karelse had recused himself from voting. The motion carried by unanimous vote.

#### **MATTHEW CARL GILES**

MOTION: It was moved by Mr. Evely and supported by Mr. Bowerman to accept the Stipulation as prepared. Mary Ochalek had recused herself from voting. The motion carried by unanimous vote.

### **OLD BUSINESS**

NONE

### **NEW BUSINESS**

CSCL discussed the Rules Subcommittee.

### **APPROVAL OF 2022 MEETING SCHEDULE**

WEDNESDAY, APRIL 6, 2022

WEDNESDAY, OCTOBER 5, 2022

MOTION: It was moved by Mr. Bowerman and supported by Mr. Joseph to approve the 2022 meeting schedule. The motion carried by unanimous vote.

### **PUBLIC COMMENT**

NONE

### **ITEMS FOR CONSIDERATION FROM COMMISSIONERS OR DEPARTMENT**

NONE

**NEXT MEETING DATE**

The next regularly scheduled meeting of the Michigan Board of Examiners in Mortuary Science will be held on April 6, 2022, at 10:00 a.m.

**ADJOURNMENT**

There being no further business to be brought before the Board at this time, the meeting was adjourned at 11:42 a.m.

Minutes approved by the board on April 6, 2022.

Prepared by:  
Stefanie Barr, Commission Support  
Corporations, Securities, and Commercial Licensing Bureau