



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

MICHIGAN BOARD OF EXAMINERS IN MORTUARY SCIENCE
October 2, 2024

APPROVED MEETING MINUTES

In accordance with the Open Meetings Act, Public Act No. 267 of 1976, as amended, the Michigan Board of Examiners in Mortuary Science met on October 2, 2024, at the Department of Licensing and Regulatory Affairs, Corporations, Securities & Commercial Licensing Bureau. The board meeting was called to order by Chairperson Brian Joseph at 10:01 a.m.

ROLL CALL

Present:	Brian Joseph	Professional Member
	Mark Evely	Professional Member
	Richard Bowerman II	Professional Member
	Vern Pixley	Professional Member
	India Ramsey	Professional Member
	Lindsey Jonkhoff Rogers	Professional Member
	Charlotte Goutimy	Public Member
	Stephen Lang	Public Member
Absent:	Kristena Gilbreath	Public Member
Staff:	Michele Wagner-Gutkowski	Assistant Attorney General
	Linda Clegg	CSCL Bureau Director
	Benjamin Parker	Licensing Division Director
	Stefanie Barr	Recording Secretary
	LaDena Goins	Departmental Technician
	Caitlin Keene	Regulatory Compliance Director
	Mitchell Page	Legislative Analyst
	Bradley Horton	Administrative Law Specialist

APPROVAL OF AGENDA

MOTION: It was moved by Ms. Goutimy and supported by Mr. Bowerman to approve the agenda as presented. The motion carried by unanimous vote.

APPROVAL OF MINUTES FROM APRIL 3, 2024

MOTION: It was moved by Ms. Rogers and supported by Mr. Pixley to approve the minutes as written from the meeting held April 3, 2024. The motion carried by unanimous vote.

PUBLIC COMMENT

One individual addressed the Board.

REGULATORY CONSIDERATIONS

PETITIONERS

JODI KEITH

MOTION: It was moved by Mr. Evely and supported by Ms. Rogers that, after careful consideration of the written petition for review, the Board recommends to the Department to approve the Mortuary Science License application for Jodi Keith. The motion carried by a roll call vote.

YEAS: EVELY, BOWERMAN, PIXLEY, RAMSEY, ROGERS, GOUTIMY, LANG
NAYS: JOSEPH

STIPULATIONS

ROBBINS BROTHERS FUNERAL CHAPEL, LLC. AND BELICIA P. HICKS

MOTION: It was moved by Mr. Evely and supported by Mr. Pixley to accept the Stipulation as prepared. India Ramsey had recused herself from voting. The motion carried by unanimous roll call vote.

WHITLEY MEMORIAL FUNERAL HOME, INC. AND MICHAEL THOMAS SCOTT, SR.

MOTION: It was moved by Mr. Evely and supported by Ms. Goutimy to accept the Stipulation as prepared. Rick Bowerman had recused himself from voting. The motion denied by a roll call vote.

YEAS: EVELY

NAYS: JOSEPH, PIXLEY, RAMSEY, GOUTIMY, ROGERS, LANG

LIFE'S JOURNEY FUNERAL HOME AND CREMATION SERVICE AND SEAN JUDE O'BERSKI

MOTION: It was moved by Mr. Bowerman and supported by Mr. Evely to accept the Stipulation as prepared. Brian Joseph had recused himself from voting. The motion carried by unanimous roll call vote.

DIVINITY FUNERAL HOME AND CHAPEL, INC. AND LENA MARIE MOORE

MOTION: It was moved by Mr. Bowerman and supported by Ms. Ramsey to accept the Stipulation as prepared. Vern Pixley had recused himself from voting. The motion carried by unanimous roll call vote.

NEIL STEWART

MOTION: It was moved by Mr. Evely and supported by Ms. Ramsey to accept the Stipulation as prepared. Vern Pixley had recused himself from voting. The motion carried by unanimous roll call vote.

BURKHOLDER FAMILY FUNERAL HOME AND KEITH D. BURKHOLDER

MOTION: It was moved by Mr. Bowerman and supported by Mr. Evely to accept the Stipulation as prepared. Vern Pixley had recused himself from voting. The motion carried by unanimous roll call vote.

HEARD FAMILY FUNERAL HOME AND SIERA L. HEARD

MOTION: It was moved by Ms. Goutimy and supported by Ms. Ramsey to accept the Stipulation as prepared. Mark Evely had recused himself from voting. The motion carried by unanimous roll call vote.

APPROVAL OF 2025 MEETING SCHEDULE

WEDNESDAY, APRIL 9, 2025
WEDNESDAY, OCTOBER 8, 2025

MOTION: It was moved by Mr. Pixley to approve the 2025 meeting schedule. The motion carried by unanimous roll call vote.

SUBCOMMITTEE UPDATES

The Bureau's Legislative Analyst, Mitchell Page, provided the Board with a brief update on ruleset, 2023-17 LR. The Rules Subcommittee met and reviewed the public comments in totality and made changes based off the comments. The ruleset was then presented to the Joint Committee on Administrative Rules on September 30, 2024, as it moves toward certification.

ITEMS FOR CONSIDERATION FROM BOARD OR DEPARTMENT

Mr. Pixley suggested the Minimum Sanctions Subcommittee to review minimum sanctions. Mr. Joseph discussed establishing another subcommittee to assess the variety of disposition methods for review. Mr. Evely discussed the presentation held at Wayne State University.

NEXT MEETING DATE

The next regularly scheduled meeting of the Michigan Board of Examiners in Mortuary Science will be held on April 9, 2025, at 10:00 a.m.

ADJOURNMENT

There being no further business to be brought before the Board at this time, the meeting was adjourned at 11:34 a.m.

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Minutes approved by the Board on April 9, 2025.

Prepared by:
Stefanie Barr, Commission Support
Corporations, Securities, and Commercial Licensing Bureau