Michigan Liquor Control Commission
(Rev. 08-24)

Office Use Only	
Entered by	Date
License Number	☐ License pending?

Electronic Fund Transfer (EFT) Authorization for Spirits Purchases by Liquor Licensee

Authority under MCL 436.1221(1). Completion of this form is required to establish an Electric Fund Transfer account.

Instructions: Print or type entries.Carefully read and complete the entire authorization form.
Questions: If you have any questions about completing this form, call 517-284-6260.
Mail, Fax, or Email the completed form to: Mail to: Michigan Liquor Control Commission, P.O. Box 30005, Lansing, MI 48909
Fax to: 517-763-0061 or 517-763-0062 or Email to: LARA-MLCC-EFT-Requests@michigan.gov

PART 1: APPLICATION INFORMATION

Type of Application (Select only one)

☐ **NEW** — Select if establishing an Electronic Fund Transfer (EFT). Allow a minimum of 3 business days for the EFT to begin. At Delivery, your invoice will indicate "Payment by EFT." If you use DEBIT BLOCKER, please inform your bank of the following EFT ACH ID numbers: P386000134, D386000134, E386000134, F386000134, G386000134.

☐ **CHANGE** — Select if changing financial institution, account number, type of account, etc. **Do not close your old account until this change takes place**. Any change to your financial institution or account number may cause an EFT to be suspended while the change is being processed.

☐ **CANCEL** — Select if you want to cancel an ongoing EFT. Licensees may cancel this EFT authorization by completing and mailing this form to the address above. Do not close your old bank account until your invoice reflects the change in payment status. Licensees must have an active EFT account to order and recieve spirits.

☐ **Check here if your license has not been issued yet. Do not fill in the license number below (all other fields required)**

Business Name (As shown on liquor license)	License Type	License Number	Business ID Number

Licensee Street Address	Licensee Telephone Number

City	State	ZIP Code	Licensee Email Address:

PART 2: FINANCIAL INSTITUTION/ACCOUNT INFORMATION

Financial Institution Name	Contact Person Name (at Financial Institution)

Financial Institution Street Address	Financial Institution Telephone Number

City	State	ZIP Code	Account Type
			☐ Checking ☐ Savings

Account Ownership	Account Number	Routing Transit Number *
☐ Personal ☐ Business		

*** NOTE:** Contact your financial institution for the routing transit number, in not already known. If this is a checking account attach a void check to this form.

PART 3: AUTHORIZATION

I authorize the State of Michigan, Michigan Liquor Control Commission (MLCC) to make variable withdrawals by electronic transfer from the designated financial institution and account identified above. The amount of the withdrawals will be equal to the amount shown on my invoice for liquor spirits delivered by MLCC's Authorized Distribution Agents (ADAs).

I authorize the MLCC to return money that was withdrawn from my account in error by adjusting future invoices. I understand I will be notified by the ADAs if adjustments are made.

It is my responsibility as a liquor licensee to complete a new EFT Authorization form for MLCC if I change financial institutions or account numbers, the account is closed, the license is terminated or sold, or there are other changes affecting the account. I understand this authorization remains in effect until canceled by: (a) myself, (b) another authorized representative of this liquor licensee, (c) or the State of Michigan. Licensees may cancel this EFT at any time.

I understand that if I do not have an active EFT on file with the State of Michigan, it will not be able to order or receive deliveries of spirit products.

I agree to comply with the National Automated Clearing House Association Rules and Regulations about electronic transfers as they exist on the date of my signature on this form or as subsequently adopted, amended, or repealed. Michigan law governs electronic funds transactions authorized by this agreement in all respects except as otherwise superseded by federal law.

Please note that you are ineligible to pay by EFT if the bank account identified above is funded or otherwise associated with a foreign bank account to the extent that the payment transaction would qualify as an International ACH Transaction (IAT) under the NACHA rules.

If multiple signers are required to authorize a withdrawal of funds, all must sign this authorization form.

*****The completed form must be mailed, faxed, or emailed as noted above*****

Name of Authorized Liquor Licensee Representative (Print or type)	Signature of Authorized Liquor Licensee Representative	Date

The Authorized Signature must be of a person authorized to sign any and all documents required by the Michigan Liquor Control Commission under Commission Rules.