

E-Quote Information

E-Quote is an electronically filing system for Vendor of Spirits to transact product quotation business with the Michigan Liquor Control Commission.

A **Vendor Items Report** can be accessed on the main screen in E-Quote. This report lists your active products and is printable.

View Item

Vendors can view their items at any time. This screen shows information including the last change to the item with the associated effective date.

New Item

All fields need to be completed and accurate to accept for commission review.

Delete Item

Verify that the liquor code entered is correct before submitting.

Case Cost Change

Case Cost Changes are effective quarterly. It is Commission policy that a Value Added Product shall not be lower in price than the same spirit product without attached merchandise.

Proof Change

If the change in proof is 10% or less, the same liquor code number will be kept and the change is automatically approved immediately.

If the proof change is *greater* than 10%, E-Quote will cancel the current liquor code number and assign a new liquor code to the new item.

Case Size Change

E-Quote will cancel the current liquor code number and assign a new liquor code to the new case size.

GTIN (UPC) Change

GTIN is the new 14-digit version of the UPC.

Weight/Pallet Change

Keeping this information current helps your Authorized Distribution Agent (ADA) manage your inventory more efficiently.

Label Change

Label changes can be done monthly. The vendor enters the new 14-digit TTB ID number from the Federal Certificate of Label Approval and submits the change.

ADA Change

ADA Changes can occur on a quarterly basis. MLCC must receive documentation in regards to the products affected.

Vendor Change

Vendor Changes can occur monthly. MLCC must receive documentation in regards to the products affected.

Vendor and ADA Change

Vendor and ADA Changes can occur quarterly. MLCC must receive documentation in regards to the products affected.

Correct Pending Items

Once a quotation has been filed it can be viewed in the Correct Pending Items screen until processed. Vendors may wish to visit this screen often. If a quotation is rejected, the item will be listed in *red*. The quote can be corrected and re-submitted for consideration.

Update Contact Info

Contact information may be updated at any time. Vendors will provide a contact name, email and phone number. The person(s) indicated will receive electronic notifications of product transactions, including approvals, disapprovals, and quotes rejected for correction.