



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free 866-813-0011 – www.michigan.gov/lcc

Seller of Alcohol License Requirements & General Information

- Required for the sale of 190 proof grain alcohol or pure alcohol in this state
- May sell to licensed manufacturers or distillers for fortifying or blending purposes, or licensed Limited Alcohol Buyers or Industrial Manufacturers for use in manufacturing products for non-beverage purposes
- \$10.00 annual license fee (licensing year is from May 1st to April 30th each year)
- Each shipment of alcohol must be accompanied by an approved [Release of Alcohol or Alcoholic Beverages for Commercial Use \(LCC-350\)](#).

How to Apply

All applicants requesting a Seller of Alcohol license must submit the following:

- **Application Form**
 - Applicants located in Michigan – [Limited Alcohol Buyer / Seller of Alcohol License Application \(LCC-157\)](#)
 - Applicants located outside of Michigan – [Out-of-State Manufacturer License & Permit Application \(LCC-151\)](#)
- **License Fee** – The initial and annual renewal fee for a Seller of Alcohol license is \$10.00.

In addition to the documents required by all applicants:

Corporations must submit the following information per Administrative Rule R 436.1109:

- Copy of current, filed Articles of Incorporation.
- Current Certificate of Good Standing from the state where incorporated and Certificate of Authority to Do Business in Michigan, if incorporated outside of this state.
- Certified copy of the minutes of a meeting of its board of directors or a statement signed by an officer of the corporation naming the persons authorized by corporate resolution to sign the application and other documents required by the Commission (or Part 3 of Form LCC-301).
- [Report of Stockholders/Members/Partners \(LCC-301\)](#)

Limited Liability Companies (LLC) must submit the following information pursuant to Administrative Rule R 436.1110:

- Copy of Articles of Organization and copies of any amendments to the Articles of Organization.

- Current Certificate of Authority to Do Business in Michigan, if the LLC is a non-Michigan LLC.
- Copy of Operating Agreement entered into by members.
- Copy of most recent annual statement filed with the Corporations Division, if an existing LLC.
- Statement signed by a manager of the limited liability company or by at least 1 member if management is reserved to the members naming the person authorized to sign the application and other documents required by the Commission (or Part 3 of Form LCC-301).
- [Report of Stockholders/Members/Partners \(LCC-301\)](#)

Partnerships must submit the following information per Administrative Rule R 436.1111:

- Partnership Agreement, if a Limited Partnership.
 - [Report of Stockholders/Members/Partners \(LCC-301\)](#)
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Licensing Process

- The Licensing Division reviews the application and corresponding documents for completeness and verifies the appropriate fees have been received. If additional documents, fees, or corrections to documents are needed, Licensing will notify the applicant.
- Once all the necessary documents have been received Licensing will submit the request to the Commission for its consideration.
- The Commission considers the request, including:
 - the liquor license operating history of the applicant (if a current or prior licensee)
 - whether the applicant meets the requirements for a license
 - opinions of the local legislative body or police department, if received.
- The Commission will approve or deny the request based on these factors. Occasionally, the Commission will request more information from the applicant before making a final decision.
- After the Commission makes a decision on the request, the file is returned to Licensing for final processing.
 - Approval orders are sent to the applicant requesting any final items before the issuance of the license.
 - Denial orders are sent to the applicant and the applicant may appeal the decision.
- When all the final items are received by Licensing, the completed request is forwarded to the Renewal Unit for the issuance of the physical license documents.