



## Joint Off-Premises Tasting Room License & Permit Application

**Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form.**

**The attached LCC-150b form will automatically calculate fees when opened using Adobe Acrobat Reader. The form's functionality may not work with third-party PDF readers. You may download a free copy of Adobe Acrobat Reader on the Adobe website: <https://get.adobe.com/reader/>**

- Completed Joint Off-Premises Tasting Room License & Permit Application (attached)
- Inspection, License, and Permit Fees
- Local Government Authorization (Form LCC-106c) (attached) - **For a new Joint Off-Premises Tasting Room License only**
- Property document (lease, deed, land contract, etc.)
- [Participation Permit Application \(LCC-205\)](#) - **For jointly operated tasting room locations where the licensees will engage a third party to manage the tasting room**

### Important Information Regarding Joint Off-Premises Tasting Room Licenses

• A Joint Off-Premises Tasting Room License is issued to each manufacturer licensee that jointly operates a tasting room together with other manufacturer licensees at the same location and that location is not the licensed manufacturing premises of any of the manufacturer licensees. If you will be operating a tasting room individually and not with other manufacturer licensees at the same location, you must apply for an Off-Premises Tasting Room License using the [Off-Premises Tasting Room License & Permit Application \(LCC-150a\)](#).

Only the following manufacturer license types may be issued a Joint Off-Premises Tasting Room License:

- Wine Maker
- Small Wine Maker
- Brandy Manufacturer
- Distiller (Manufacturer of Spirits)
- Small Distiller

• A manufacturer licensee may be issued no more than five (5) Joint Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Off-Premises Tasting Room Licenses held by the manufacturer licensee individually at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. The applicant must designate the type of license at the time of application and the designation may not be changed once the license is approved and issued.

• A manufacturer licensee may have an unlimited number of Joint Off-Premises Tasting Room Licenses that sell or give away samples only (3 ounces of wine or 1/2 ounce of spirits or brandy per sample). The applicant must designate the type of license at the time of application and the designation may not be changed once the license is approved and issued.

• All applicants for a Joint Off-Premises Tasting Room Licenses at the same location must obtain approval from the legislative body of the local governmental unit where the licensed premises will be located. Locations in the City of Detroit do not require local governmental approval.

• All licensees issued Joint Off-Premises Tasting Room Licenses at the same location must be approved for and issued the same permits and permissions, as applicable.

• The wine, spirits, or brandy sold, served, or given away as samples at a Joint Off-Premises Tasting Room License location must be manufactured by the licensee at its manufacturing premises. A Distiller or Small Distiller licensee that also holds a Mixed Spirit Drink Manufacturer license may sell and give away samples of mixed spirit drink products it manufactures at a Joint Off-Premises Tasting Room License location.

• The property document for the proposed jointly operated tasting room must name all the licensees that are issued a Joint Off-Premises Tasting Room license at the location and all must have the authority to operate on the licensed premises at the same time.

• A violation by any licensee under its Joint Off-Premises Tasting Room License will be considered a violation for all licensees at that location.



## Joint Off-Premises Tasting Room License & Permit Application

### Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s):		
Address to be licensed:		
City:	Zip Code:	
City/township/village where license will be issued:		County:
Contact name:	Contact phone:	Contact email:
<p>Check all applicable license types that you hold at your licensed manufacturing premises:</p> <p> <input type="checkbox"/> Small Wine Maker license      <input type="checkbox"/> Small Distiller license      You may only sell, give away, and serve wine or spirits at a Joint Off-Premises Tasting Room Licensed location that you manufacture under the licenses you hold at your licensed manufacturing premises.  <input type="checkbox"/> Wine Maker license              <input type="checkbox"/> Distiller license  <input type="checkbox"/> Brandy Manufacturer license         </p>		

### Part 2 - License, Permit, and Permissions & Fees

All licensees issued Joint Off-Premises Tasting Room Licenses at the same location must all have the same permits and permissions approved and issued in conjunction with their licenses for that location, as applicable.

License, Permits, Permissions:	Base Fee:	<small>Fee Code MLCC Use Only</small>
<input type="checkbox"/> Joint Off-Premises Tasting Room License	\$100.00	4038
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00	4033
<input type="checkbox"/> Sunday Sales Permit (PM) **	\$15.00	4032
<input type="checkbox"/> Dance Permit	No Charge	
<input type="checkbox"/> Entertainment Permit	No Charge	
<input type="checkbox"/> Specific Purpose Permit (list activity below):		
Days/Hours requested: _____		
<input type="checkbox"/> Extended Hours Permit	No Charge	
Check type(s): <input type="radio"/> Dance <input type="radio"/> Entertainment		
Days/Hours requested: _____		
<input type="checkbox"/> Outdoor Service	No Charge	
<input type="checkbox"/> Direct Connection(s)	No Charge	

\*Sunday Sales Permit (AM) allows the sale of spirits and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

\*\*Sunday Sales Permit (PM) allows the sale of spirits on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of wine on Sunday after 12:00 noon.

A \$70.00 inspection fee is required for a new Joint Off-Premises Tasting Room license.

Inspection Fee: <small>(MLCC Fee Code 4036)</small>	
License & Permit Fees:	
<b>TOTAL FEES:</b>	

**Make Checks Payable to State of Michigan**

### Part 3 - Joint Off-Premises Tasting Room License Designation

Pursuant to MLC 436.1536, a licensee may have no more than five (5) Joint Off-Premises Tasting Room Licenses where it may sell and serve full drinks. Any Off-Premises Tasting Room Licenses held by the licensee at other locations that are designated for the sale and service of full drinks also count toward the limit of five (5) locations. A licensee may have an unlimited number of Joint Off-Premises Tasting Room Licenses that sell or give away samples only (2 ounces of wine or 1/2 ounce of spirits or brandy per sample).

You must designate the type of Joint Off-Premises Tasting Room License for which you are applying at this location. Please note that this designation cannot be changed once the license is approved and issued. **All licensees issued Joint Off-Premises Tasting Room Licenses at the same location must all have the same designation of either selling full drinks or samples only.**

Joint Off-Premises Tasting Room License Designation (Select One):     **Full Drinks**       **Samples Only**

**Part 4 - Other Joint Off-Premises Tasting Room Licensees At The Proposed Location**

List the name of the other manufacturers that have been issued or have applied for a Joint Off-Premises Tasting Room License at the proposed location and their Joint Off-Premises Tasting Room License number, if their license has been issued.

Name	Business ID or License Number	Licensee or Applicant
1.		<input type="radio"/> Licensee <input type="radio"/> Applicant
2.		<input type="radio"/> Licensee <input type="radio"/> Applicant
3.		<input type="radio"/> Licensee <input type="radio"/> Applicant
4.		<input type="radio"/> Licensee <input type="radio"/> Applicant
5.		<input type="radio"/> Licensee <input type="radio"/> Applicant
6.		<input type="radio"/> Licensee <input type="radio"/> Applicant
7.		<input type="radio"/> Licensee <input type="radio"/> Applicant
8.		<input type="radio"/> Licensee <input type="radio"/> Applicant
9.		<input type="radio"/> Licensee <input type="radio"/> Applicant
10.		<input type="radio"/> Licensee <input type="radio"/> Applicant

**Part 5 - Third Party Manager For Jointly Operated Off-Premises Tasting Room**

If you and the other manufacturers issued Joint Off-Premises Tasting Room Licenses at this location will be engaging the services of a third party to manage the jointly operated off-premises tasting room, you and each of the other manufacturers must be approved for and issued a Participation Permit naming the entity managing the jointly operated off-premises tasting room as a non-licensed participant.

- We will not have a third party managing the jointly operated off-premises tasting room.
- We will have a third party managing the jointly operated off-premises tasting room and have attached [an application for a Participation Permit \(LCC-205\)](#) along with a copy of the management agreement and a good cause statement.

**Part 6 - Signature of Applicant**

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

\_\_\_\_\_

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with corresponding documents and fees to:  
 Michigan Liquor Control Commission  
 Mailing address: P.O. Box 30005, Lansing, MI 48909  
 Overnight packages: 2407 N. Grand River Ave., Lansing, MI 48906  
 Fax to: 517-284-8557



**Local Government Approval For Joint Off-Premises Tasting Room License**  
(Authorized by MCL 436.1536)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new Joint Off-Premises Tasting Room License application.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ council/board  
(regular or special) (name of township, city, village)  
called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
the following resolution was offered: (date) (time)  
Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
that the application from \_\_\_\_\_  
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW JOINT OFF-PREMISES TASTING ROOM LICENSE**

to be located at: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)  
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_ (name of township, city, village)  
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933  
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906  
Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

\*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\*

\*\* DO NOT EMAIL OR MAIL THIS FORM \*\*

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

\*\*IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED\*\*

Name on Card: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Card Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Check One:

Phone: \_\_\_\_\_

MasterCard Visa Discover American Express

Email: \_\_\_\_\_

Security Code/CVV Code: \_\_\_\_\_

Applicant/Licensee Name: \_\_\_\_\_ Request or Business ID #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Payment is for: \_\_\_\_\_

Signature

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Table with 3 columns: Fee Type, Fee Amount, MLCC Fee Code. Rows include Inspection Fee(s), Joint Off-Premises Tasting Room License, Sunday Sales Permit (AM), and Sunday Sales Permit (PM).

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services. For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.