Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 – www.michigan.gov/lcc

On-Premises Retailer Spirits Purchase Report

Required pursuant to MCL 436.1205(10)

Part 1 – Licensee Information

Individuals, please state your legal name. Corporations or limited liability companies, please state your name as it appears on your articles of incorporation or organization.

Licensee name:		Business ID:
Address:		
City:	State:	Zip Code:
Contact Name:	Phone:	Email:

Part 2 – Reporting Requirements

- Pursuant to MCL 436.1205(10), an on-premises retailer licensee (Class C, B-Hotel, Club, G-1) may purchase up to 120 liters of spirits during a calendar year, collectively, from Specially Designated Distributor (SDD) licensees. The limit of 120 liters applies to all purchases of spirits from all SDD licensees combined in the same calendar year.
- An on-premises retailer that purchases spirits from an SDD licensee must report the spirits purchase(s) monthly using the On-Premises Retailer Spirits Purchase Report.
- If the an on-premises retailer does not make any spirits purchases from an SDD licensee it is not required to submit a monthly report.
- **The completed report must be emailed within 45 days from the end of the month for which the report is being submitted to: LARA-MLCC-Spirits-Purchase-Report@michigan.gov.**
  Do not mail or fax the report to the MLCC.

Month being reported:	Year:
Total number of liters purchased from SDD licensee(s) being reported: *(Fill out and submit detailed report of purchase on page 2)*	

Part 3 – Signature of Licensee

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and administrative rules. I also understand that providing **false** or **fraudulent** information is a violation of the Michigan Liquor Control Code pursuant to MCL 436.2003.

Print Name of Licensee & Title	Signature of Licensee	Date

Return this completed form via email to:
LARA-MLCC-Spirits-Purchase-Report@michigan.gov

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

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Licensee name:	Business ID:	Month being reported:	Year:

Note: Administrative Rule 436.1007(1) and (3) requires the following: A licensee shall maintain accurate records of alcoholic liquor purchases and sales; The records required by this rule shall be maintained for a 4-year period of time.

Date of purchase	Name of SDD licensee and address where purchased	Brand and type of spirits purchased	Liters purchased

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