

CHILD CARE STAFF MEMBER AND CHILD CARE ASSISTANT CERTIFICATIONS

Michigan Department of Licensing and Regulatory Affairs

Child Care Licensing Bureau

Name	Date of Birth
Address	
Telephone Number	Date of Hire

I certify the following:

- I am aware that abuse and neglect of children is unlawful. [Rule 1906(1)(g)(i)]
- I know that I am mandated by law to report suspected child abuse and neglect. [Rule 1906(1)(g)(ii)]
- I have received a copy of the home's discipline policy. [Rule 1906(1)(g)(iii)]

Signature	Date
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I have been informed of the following:

- I must be determined eligible to be a child care staff member by authorizing the department to conduct a criminal history check. I must authorize an FBI fingerprint. [MCL 722.115n (3)]
- If I have lived outside of the United States in the past 5 years, I must complete a self-certifying statement that I am not ineligible to be a child care staff member if I am unable to get records from my previous country of residence. [MCL 722.115n (2)]
- I must give permission to have a comprehensive background check completed every five years. [MCL 722.115n (16)]
- I must provide accurate, truthful, and complete information during the background check process. I must provide all aliases and previous names. [MCL 722.115r (1)(b)]
- I understand that I must report any arraignment or conviction within 3 days for a crime listed in MCL 722.115r. A list of these crimes is available at www.michigan.gov/ccbc and in Public Act 116. [MCL 722.115e (2)]
- Child Care Staff Members Only (18 years +) I must provide proof of the following before caring for children:
 - Valid infant/child/adult CPR and first aid. [Rule 1904a(2)(a-b)]
 - Trainings in:
 - The prevention of infectious disease, including immunizations. [Rule 1904a(2)(c)]
 - Safe sleep practices to prevent sudden infant death syndrome. [Rule 1905(3)(a)]
 - Recognition of and the reporting of child abuse and neglect. [Rule 1905(3)(b)]
 - Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment. [Rule 1905(3)(c)]
- Child Care Assistants Only (14-17years) I must provide proof of the following trainings before caring for children:
 - Safe sleep practices to prevent sudden infant death syndrome. [Rule 1905(3)(a)]
 - Recognition of and the reporting of child abuse and neglect. [Rule 1905(3)(b)]
 - Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment. [Rule 1905(3)(c)]
- As a child care staff member or a child care assistant, I must provide proof of the following trainings within 90 days of hire:
 - Child development. [Rule 1905(4)(a)]
 - Administration of medication. [Rule 1905(4)(b)]
 - Prevention of and response to emergencies due to food and allergic reactions. [Rule 1905(4)(c)]
 - Handling and storage of hazardous materials and the appropriate disposal of bio-contaminants. [Rule 1905(4)(d)]
 - Precautions in transporting children. [Rule 1905(4)(e)]
 - Building and physical premises safety. [Rule 1905(4)(f)]
 - All hazards emergency preparedness and response planning. [Rule 1905(4)(g)]
- Child Care Assistants Only (14-17years) I must provide proof of the following within 90 days of hire:
 - Valid infant/child/adult CPR and first aid. [Rule 1904b(3)(a-b)]
 - Training in the prevention of infectious disease, including immunizations. [Rule 1904(3)(c)]
- I must maintain valid CPR and first aid training throughout my employment. [MCL 722.112a] [Rule 1905(7)]
- I must complete 5 clock hours of training annually related to child development and caring for children. [Rule 1905(2)]
- I must submit a medical statement dated within 1 year before caring for children and at subsequent renewals. [Rule 1919(2)]
- I must submit a Tuberculosis (TB) test prior to caring for children. [Rule 1919(3)]

If applicable:

- I was informed if the child care home was built prior to 1978 and the potential presence of lead-based paint or lead hazards. I will be informed in writing prior to any remodeling, renovating, or re-painting that could potentially disturb lead-based paint or produce lead dust. [Rule 1907(1)(b)(vii)] [Rule 1932(7)]

Signature	Date
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LARA is an equal opportunity employer/program.