

Michigan Career and Technical Institute

11611 W. Pine Lake Road Plainwell, MI 49080

Student Retention Plan

Plan is reviewed annual by:

MCTI Management Team

MCTI Institutional Advisory Committee

Submitted By - Karen Pohja,
Manager of Career and Technical Education

Student Retention Plan

Goal and Objective

MCTI seeks to maintain a student retention rate of at least 80% by following our mission statement: Michigan Career and Technical Institute conducts vocational and technical training programs and provides the supportive services needed to prepare Michigan citizens with disabilities for competitive employment.

Activities

MCTI maintains a Listing of Positive Interventions and Activities that are available throughout the school to help support students.

- The list encompasses an assortment of available positive interventions mostly available on campus, although to access some items on the list specific MCTI staff assistance may be needed.
- The List of Positive Intervention is updated yearly with input from staff and students as applicable depending on service availability and budget.

All Students participate in a satisfaction survey each term. A graduate survey, encompassing all areas of the school is completed during their last term.

- The results of the surveys are included in the annual MCTI Continuous Improvement Report along with the retention data.
- This information helps with data decision making for the next year for improvement in the school's areas as it is reviewed by the management and staff.
- The retention data and information is disseminated with staff and students for changes and input as applicable to each area as goals and decisions are made for the next year.

Retention data is shared at All Staff meetings, Manager's meeting, OAC meetings as well as various reports including MCTI's Annual Report.

The plan is reviewed annually for revisions.

4/23/20