

# Incident Investigation

## 1 Who Should Attend . . .

This virtual instructor-led seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## 2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## 3 What You'll Learn . . .

The program is planned for one day. The goal is to provide participants reasons why incident investigation is important, discuss the different aspects of an investigation, and practicing techniques for determining the root cause of incidents. The training will include class discussions and exercises, with small group breakout sessions for case studies and other activities. **Virtual classroom with an in-person instructor.**

**This training format can be taken from the office, home, or remotely.**

### Agenda

*We offer a flexible program agenda to emphasize the health and safety topics you want most.*

#### Participants will:

- ▶ Define Common Terms Used in Incident Investigations
- ▶ Explain the Need to Investigate Incidents
- ▶ Discuss the Tools Necessary to Properly Complete Investigations
- ▶ Four Techniques for Conducting an Investigation
- ▶ Understand the MIOSHA Injury and Illness Reporting Requirements
- ▶ Explain the Benefits of Incident Investigations

Required Class for  
Safety and Health  
Management Systems  
Level Two  
MTI Certificate

***This course has been approved for both residential builders pre-licensure and continuing safety training requirements.***

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

# Facilitator

Mark Ginter is the Cooperative Programs Specialist with the Consultation Education, and Training (CET) Division of MIOSHA. Mark currently provides consultation and training services for counties in Mid-Michigan including: Arenac, Bay, Clare, Genesee, Gladwin, Gratiot, Huron, Isabella, Mecosta, Midland, Montcalm, Saginaw, and Tuscola as well as working state-wide with current and prospective members of MIOSHA's Cooperative programs.

Mark goal is to reduce worker injuries and help employers grow their business through outreach, consultation, collaboration with MIOSHA CET services, and promoting hazard recognition. Before coming to MIOSHA Mark worked in the construction and building materials industry for over 20 years. In addition to working as a carpenter in both commercial and residential settings, he has experience in: construction project management, power equipment and safety training, material distribution and logistics, employee development, and material manufacturing. Mark has a broad range of experience in utilizing safety training and standards to meet ISO requirements, develop operational excellence, improve employee retention, and improve financial performance.

Mark is a graduate of Central Michigan University with a Bachelor of Science degree in Psychology as well as a Master degree in Business Administration from Northwood University.



**Mark Ginter**

*Construction Safety Consultant  
MIOSHA, CET Division*

## Program Details

DATE: February 8, 2024

LOCATION: **Virtual**

This training format can be taken from the office, home, or remotely.

COST: \$130 Per Person.

Includes course materials.

TIME: Sign in: 8:30 a.m.

Program - 9:00 a.m. to 4:00 p.m.

DEADLINE: Register by February 1, 2024

Please register early!

CONTACT: Michelle Revette – 989-793-1120

mrevette@hbas.org

Certification/Maintenance Points Available

*COSPONSOR: Home Builders Association of Saginaw*

## How to Register

### Four Easy Ways to Register . . .

- ▶ **Phone:** 989-793-1120
- ▶ **Fax:** 989-793-0459
- ▶ **Email:** mrevette@hbas.org
- ▶ **Mail:** Attn: Michelle Revette  
Home Builders Association of Saginaw  
3165 Cabaret Trail South  
Saginaw, MI 48603

Please enclose check or money order made payable to **HBA of Saginaw**.

## Incident Investigation

### Complete Separate Registration Form For Each Attendee

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ (Required)  
Credit Card: Master Card  Visa  Exp. Date: \_\_\_\_\_  
Credit Card # \_\_\_\_\_  
Credit Card Verification Code: \_\_\_\_\_ Credit Card Zip Code: \_\_\_\_\_  
Print Credit Card Holder's Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Labor and Economic Opportunity (LEO) is an equal opportunity employer/program.