

# MIOSHA Recordkeeping and Cost of Injuries

## 1 Who Should Attend . . .

This Virtual Instructor-led seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## 2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## 3 What You'll Learn . . .

This MIOSHA program is designed to help employers ensure that their organization complies with MIOSHA recordkeeping requirements as contained in MIOSHA Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work related injuries and illnesses, attendees will actively participate in a group exercise to complete the MIOSHA 300 log. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies with their North American Industrial Classification System (NAICS). **Virtual classroom with an in-person instructor. This training format can be taken from the office, home, or remotely.**

### Agenda

*We offer a flexible program agenda to emphasize the health and safety topics you want most.*

- ▶ Overview of CET Services
- ▶ Administrative Rules, Part 11
- ▶ MIOSHA Log 300
- ▶ Review of Reporting and Recording of Occupational Injuries
- ▶ Questions and Answers

Required Class for  
Safety and Health  
Management Systems  
Level Two  
MTI Certificate

***This course has been approved for both residential builders pre-licensure and continuing safety training requirements.***

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.

# Facilitator

Robert Atkins is an Senior Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. Robert currently provides consultation and training services for the following counties of the norther lower peninsula: Emmet, Cheboygan, Presque Isle, Charlevoix, Antrim, Otsego, Montmorency, Alpena, Leelanau, Benzie, Grand Traverse, Kalkaska, Crawford, Oscoda, Alcona, Manistee, Wexford, Missaukee, Roscommon, Ogemaw, Iosco, Clare, Gladwin, and Isabella.

Prior to working with the State of Michigan, Robert had an extensive career in safety, production operations, sanitation operations, and inventory control in aerospace, fruit juice beverage production, non-dairy creamer production, infant formula, and nutritional shakes.

Robert has a long work history in food manufacturing and aerospace. He is a graduate of Regis University with a Bachelor of Science degree in Business and Leadership.



**Robert Atkins**  
Senior Occupational Safety Consultant  
MIOSHA, CET Division

## Program Details

DATE: January 17, 2024

LOCATION: **Virtual**

This training format can be taken from the office, home, or remotely.

COST: \$130 per person.

Includes course materials.

Certification/Maintenance Points Available

TIME: Sign-in: 8:00 a.m.

Program: 8:30 a.m. to 5:00 p.m.

DEADLINE: Register by January 10, 2024

Please register early!

CONTACTS: Dawn Stone, stonedawn@alpenacc.edu  
or Lisa Blumenthal, blumentl@alpenacc.edu  
Phones: 989-358-7293 or 989-358-7296

**COSPONSOR: Alpena Community College**

## How to Register

### MIOSHA Recordkeeping and Cost of Injuries

#### Three Easy Ways to Register . . .

▶ **Phone:** 989-358-7293 or 989-358-7296

▶ **Email:** stonedawn@alpenacc.edu or blumentl@alpenacc.edu

▶ **Mail:** Dawn Stone or Lisa Blumenthal  
Alpena Community College  
Workforce Development  
665 Johnson Street  
Alpena, Michigan 49707

Please make check and money order payable to: **Alpena Community College**

**Complete Separate Registration Form  
For Each Attendee**

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Credit Card: AMX  Master Card  Visa  Exp. Date: \_\_\_\_\_

Credit Card # \_\_\_\_\_

Credit Card Verification Code: \_\_\_\_\_ Credit Card Zip Code: \_\_\_\_\_

Print Credit Card Holder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Labor and Economic Opportunity (LEO) is an equal opportunity employer/program.