

Job Safety Analysis Made Easy

1 Who Should Attend . . .

This program is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MTI introduced an Assessment-Based Certificate program, effective October 1, 2007. The certificate program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certificate program, log on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

Job Safety Analysis (JSA) has been identified as a key component in an effective Safety and Health Management System. Training will provide attendees with the tools and knowledge required to prioritize, create, use, and review a JSA program to enhance their overall Safety and Health Management System. In addition, worksite analysis is one of the five required elements used to judge a company's readiness for inclusion in the prestigious Michigan Voluntary Protection STAR program. The JSA training will help participants justify the need for a hazard identification program to their upper management and create buy-in from production employees.

Agenda

We offer a flexible program agenda to emphasize the health and safety topics you want most.

- ▶ Describe what a Job Safety Analysis (JSA) is and the purpose.
- ▶ Introduce some basic skills in the recognition and control of occupational hazards.
- ▶ Introduce JSA techniques and create simple and effective JSA.
- ▶ Identify how to use a JSA within Safety and Health Systems.

Required Class for
Safety and Health
Management Systems
Level Two
MTI Certificate

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517-284-7720 at least 30 days before the program. The Department of Labor and Economic Opportunity (LEO) is an equal opportunity employer/program.

Facilitator

Robert Atkins is an Senior Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. Robert currently provides consultation and training services for the following counties of the norther lower peninsula: Emmet, Cheboygan, Presque Isle, Charlevoix, Antrim, Otsego, Montmorency, Alpena, Leelanau, Benzie, Grand Traverse, Kalkaska, Crawford, Oscoda, Alcona, Manistee, Wexford, Missaukee, Roscommon, Ogemaw, Iosco, Clare, Gladwin, and Isabella.

Prior to working with the State of Michigan, Robert had an extensive career in safety, production operations, sanitation operations, and inventory control in aerospace, fruit juice beverage production, non-dairy creamer production, infant formula, and nutritional shakes.

Robert has a long work history in food manufacturing and aerospace. He is a graduate of Regis University with a Bachelor of Science degree in Business and Leadership.



Robert Atkins

*Senior Occupational Safety Consultant
MIOSHA, CET Division*

Program Details

DATE: May 22, 2024
LOCATION: Northwestern Michigan College
Aero Park Campus, Parsons Stulen Room 222/224
2600 Aero Park Drive,
Traverse City, Michigan 49686
COST: \$94 per person.
Includes course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:00 a.m.
Program - 8:30 a.m. to 12:00 p.m.
DEADLINE: Register by May 15, 2024
Please register early!
CONTACT: Elizabeth Sonnabend – 231-995-1705
or email: esonnabend@nmc.edu

COSPONSOR: *Northwestern Michigan College*

How to Register

Job Safety Analysis Made Easy

Three Easy Ways to Register:

- ▶ **Phone:** 231-995.1700 or
Tell Free: 800-748-0566 Ext 1700
- ▶ **Mail:** Elizabeth Sonnabend
Northwestern Michigan College
Extended Education Office
1701 E. Front Street
Traverse City MI 49686
- ▶ **Online:** www.nmc.edu/ees
Select Box: Search for a Class
Enter Course Number: 3464
Select: Add to Cart >>

Complete Separate Registration Form For Each Attendee

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Email: _____ *(Required For Registration)*
Discover Master Card Visa
Credit Card # _____ Exp. Date: _____
Credit Card Holder's Name: _____
Credit Card Zip Code: _____
Signature: _____

Please Make Check Payable to: **Northern Michigan College**

This course has been approved for both residential builders pre-licensure and continuing safety training requirements.

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least 30 days in advance, to request necessary accommodations.