

# Doctors/Dentist Office Checklist



The following is intended as a guide for compliance with the Michigan Occupational Safety and Health Administration (MIOSHA) rules. This guide was created to specifically assist medical and dental clinics. Review each of the documents on the checklist to determine which are applicable to the practice or clinic.

## [Required MIOSHA Workplace Posters](#)

### **Hazard Communication – Parts 92/430 (Chemicals used in the workplace)**

[Part 92/430 Hazard Communication](#) (MIOSHA standard)

[Right-to-Know Hazard Communication Compliance Guide](#) (SP 22)

[Hazard Communication Employee Training](#)

#### **Elements of the Hazard Communication Standard:**

- [Written Hazard Communication Program](#) (CET 5530)
  - Needs to be made site-specific
- Chemical inventory list
- Posters:
  - [Safety Data Sheet \(SDS\) Location Poster](#) (CET 2105)
  - [New/Revised Safety Data Sheet \(SDS\) Poster](#) (CET 2106)
- Container labeling (including secondary/workplace containers)
- Safety Data Sheets
- Employee training – Must address the site-specific chemical hazards at the facility.

### **Personal Protective Equipment (PPE) – Parts 33/433**

[Part 33/433](#) Personal Protective Equipment (MIOSHA standards)

#### **Elements of the PPE Standard:**

- Written Hazard Assessment Certification - [PPE for General Industry Guidelines](#) (SP 16) (includes sample assessments and sample certification form)
- Proper selection, provision, maintenance, and use of PPE
- Employee training

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## **Bloodborne Infectious Diseases (BID) – Part 554**

[Part 554 Bloodborne Infectious Diseases](#) (MIOSHA standard)

### **Elements of the BID Standard:**

- Exposure determination for potentially exposed job tasks.
- Written exposure control plan - [Sample Written Exposure Control Plan](#) (CET 5231)
  - Needs to be made site-specific
  - Must include Standard operating procedures (SOPs)
- Hepatitis B vaccination for all Category A employees (or declination statement)
- Post exposure evaluation and management of incidents
- Decontamination/clean-up procedures
- Employee training on employer's exposure control plan

## **Medical Services and First Aid – Part 472 (First aid and emergency eyewash/showers)**

[Part 472 Medical Services and First Aid](#) (MIOSHA standard)

MIOSHA Agency Instruction related to provision of First Aid: [MIOSHA-STD-08](#)

MIOSHA Agency Instruction related to emergency eyewash and showers: [MIOSHA-STD-07](#)

MIOSHA emergency eyewash and showers: [Fact Sheet](#)

## **Formaldehyde – Part 306**

[Part 306 Formaldehyde](#) (MIOSHA standard) - Fixation of biological samples.

MIOSHA Formaldehyde: [Fact Sheet](#)

## **Tuberculosis (Employee protection) – MIOSHA [Act 154 of 1974](#)**

MIOSHA adopted the federal OSHA Instruction, CPL 02-02-078, [Enforcement Procedures and Scheduling for Occupational Exposure to Tuberculosis](#)

Michigan Department of Health and Human Services [Occupational TB Screening](#)

Centers for Disease Control and Prevention, [Guidelines for Preventing the Transmission of \*Mycobacterium tuberculosis\* in Healthcare Settings.](#)

## Respiratory Protection – Part 451

[Part 451 Respiratory Protection](#) (MIOSHA standard)

### Elements of the Respiratory Protection Standard:

#### Required Use (e.g. chemical over exposure or TB)

- Medical Evaluation
- Fit-testing
- [Written Program](#) (SP 05) Needs to be made site-specific.
- Training
- Maintenance and Care

#### Voluntary Use (e.g. dust mask)

- Provide information from Appendix D of [Part 451](#)
- Medical evaluation, training on proper maintenance and care rules and a limited scope [written program](#) (SP 05) pertaining to these topics, apply when voluntarily using a tight-fitting, cartridge-style respirator.

## Silica in General Industry – (e.g. grinding dental molds)

[Part 590 Silica in General Industry](#) (MIOSHA standard)

Applies when generating dust from natural stone products or plaster that contains crystalline quartz/silica

MIOSHA [Silica Resources webpage](#)

## Asbestos in General Industry – Pre-1981 building surveys and awareness training

[Part 305 Asbestos in General Industry](#) and [Asbestos Publications](#)

## Hazardous Drugs (Chemotherapy and other high hazard drugs)

[MIOSHA Fact Sheet](#) (CET 0197) and Training: [Module 1](#) and [Module 2](#)

NIOSH [Managing Hazardous Drug Exposures: Information for Healthcare Settings](#)

## Laser Use – Class 3b and 4 Lasers

[Industrial Laser Compliance Guide](#) – (SP 39)

Laser Safety Officer (LSO) in place

Hazard analysis performed.

Standard Operating Procedures (SOPs) and Employee Training.

Personal Protective Equipment - Eyewear with proper optical density (OD) rating.

## MIOSHA Radiation Safety Section - [X-Ray Requirements and Resources](#) and [Frequently Asked Questions](#)

## Anesthetic Gases – Recommendations

[Anesthetic Gases: Guidelines for Workplace Exposures](#)

[Occupational Exposure to Waste Anesthetic Gases and Vapors](#)

[Control of Nitrous Oxide in Dental Operatories](#)

## Michigan Occupational Disease Reporting

Medical professionals are required to report patients with known or suspected occupational illnesses or diseases.

[Director's Letter and Instructions](#)

Online Forms: [Occupational Diseases](#) and [Noise-Induced Hearing Loss \(Work-Related\)](#)

## General Industry Safety Rules:

[General Provisions – Part 1](#) (MIOSHA standard)

Securing oxygen cylinders – Rule 11(c) and guarding equipment nip/pinch points – Rules 33-34

[Abrasive Wheels – Part 1A](#) (MIOSHA standard)

Work rest adjustment – Rule 114; Guarding wheel and spindle end nut – Rule 121;

Peripheral/upper guard adjustment – Rule 125

[Walking-Working Surfaces – Part 2](#) (MIOSHA standard)

Includes employee protection against slips, trips and falls including requirements for guard rails, stairways, ladders and roof maintenance work

[Fire Exits – Part 6](#) (MIOSHA standard)

[Fixed Fire Equipment – Part 9](#) (MIOSHA standard) - Rules related to sprinkler systems.

[Portable Fire Extinguishers – Part 8](#) (MIOSHA standard)

[Electrical Safety-Related Work Practices – Part 40](#) (MIOSHA standard) Extension cord use – Rule 4007

[Design Safety Standards for Electrical Systems – Part 39](#) (MIOSHA standard)

Working clearance 3 ft. in front of electrical panel (no blocking), Rule (g)(1)(i)

Labeled circuit breakers, 1910.303(b)(2)(f)

Guarding of live electrical parts, 1910.303(g)(2)(i)

[Compressed Gases, Acetylene and Oxygen Part 69](#) (MIOSHA standard) - In-house piped oxygen systems.

## Recording and Reporting of Occupational Injuries and Illnesses – Part 11

[Part 11 Recording and Reporting of Occupational Injuries and Illnesses](#) (MIOSHA standard)

Offices of Physicians and Offices of Dentists are partially exempt from recordkeeping.

Refer to the Federal OSHA, “[Who Keeps Records](#)” website for additional information.