

Consultation Education and Training Division Michigan Occupational Safety and Health Administration Michigan Department of Labor and Economic Opportunity 530 W. Allegan Street, P.O. Box 30643 Lansing, MI 48909-8143 517-284-7720



SP-39 (Revised 4/29/24)

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### STATE OF MICHIGAN

### **MIOSHA CET DIVISION**

### SAMPLE (Insert company name) <u>INDUSTRIAL LASER SAFETY</u> <u>WRITTEN PROGRAM</u>

#### SCOPE

This document provides for the safe use of high powered lasers in industrial applications (e.g. where woods, metals, aggregates and plastics are cut or shaped using a class 3B or 4 lasers) and for employee protection related to the use of these lasers. The intent of this program is to provide safe guidelines for our facility, the Laser Safety Officer (LSO) and any other "Authorized" employee user of Class 3B and 4 lasers.

#### LASER SAFETY OFFICER (LSO)

The LSO for this facility is \_\_\_\_\_\_.

#### LSO SPECIFIC DUTIES

The LSO has the authority to monitor and enforce the control of laser hazards and effect the knowledgeable evaluation and control of laser hazards. The LSO administers the overall laser safety program where the duties include, but are not limited to: confirming the classification of lasers, conducting a hazard evaluation (e.g. Nominal Hazard Zone (NHZ) evaluation), assuring proper control measures are in place, approving substitute controls, approving Standard Operating Procedures (SOP's), recommending and/or approving protective eyewear and other protective equipment, assuring appropriate signage and labels, approving overall facility controls, assuring adequate laser safety training for affected personnel (e.g. maintenance and operators), and determining personnel categories requiring medical surveillance if appropriate.

#### Classification of Lasers

The LSO shall classify or verify the classifications of lasers or laser systems. Any laser or laser system shall be classified according to its accessible radiation during operation (<u>Note:</u> Class 1 systems containing imbedded Class 3B or 4 lasers, where employees have access to the laser, would be included in this program. For example, maintenance or alignment activities associated with a Class 3B or 4 imbedded laser).

Our site laser inventory is shown in the table below (*Complete with site specific information. A sample entry has been provided*).

Class	Туре	Manf. And Model #	Serial #	Power (W)	Hazard Analysis Completed and on-file? (Y/N)	SOP(s) has been developed? (Y/N/NA)	Affected employees trained? (Y/N)
4	CO2	Mazak XYZ	11000	2000	Y	Y	Y

### Laser Inventory Table

#### Hazard Evaluation

The LSO shall assure that hazard evaluations are conducted for the lasers used. The hazard evaluation process shall consider the laser or laser system's ability to injure personnel, the environment in which the laser is used (including the beam path) and any personnel who may be directly or indirectly exposed to laser radiation; such as maintenance or operators.

Hazard evaluations will be conducted for all of our Class 3B and 4 lasers (See Laser Hazard Evaluation form included in the compliance guide).

#### Standard Operating Procedures (SOPs) Procedure Approvals

A SOP is a written description of the safety procedures and administrative controls to be followed when performing a specific task; such as alignment. Any SOPs or laser procedures developed shall be approved by the LSO or his/her authorized designee. The SOPs shall address both beam and non-beam hazards.

# The SOPs developed for this facility can be found attached to this program (*Attach site specific laser related SOPs. A sample SOP is attached*).

#### Personal Protective Equipment (PPE)

Hazard analyses conducted by the LSO will determine what PPE is required (e.g. laser eyewear, skin protection, natural fiber/non-flammable clothing, etc.). The LSO will assure that any optical density (OD) calculated during a hazard analysis is rounded up to the next highest number when selecting eyewear. As an example, if the calculated OD = 5.2, eyewear rated with an OD=6 shall be selected. OD information may be found in the Laser manufacturer's manual.

#### Signs and Labels

The LSO shall assure any applicable area signage and equipment labels are in place and legible. The purpose of a laser area warning sign is to convey a rapid visual hazard-alerting message. The three types of signs are DANGER, CAUTION and NOTICE. DANGER signs and labels shall be used for Class 3R, 3B and 4 lasers. CAUTION signs and labels shall be used for Class 2 and 2M lasers. A NOTICE sign is to be used for facility area control (e.g. an outside temporary laser controlled area during periods of service).

Equipment labels for Class 3B lasers and laser systems shall say, "Laser Radiation – Avoid Direct Exposure to Beam". Equipment labels for Class 4 lasers and laser systems shall say, "Laser Radiation – Avoid Eye or Skin Exposure to Direct or Scattered Radiation".

Signage and labels shall be displayed in locations where they best serve to warn onlookers.

#### Equipment

The LSO shall approve the purchase of new laser equipment, regardless of class. The LSO shall review the modification, installation and facilities associated with laser equipment, *prior* to use.

The use of protective barrier curtains and screens to protect against laser exposure will be approved by the LSO to assure they are appropriate. Standard "welding curtains" have not been rated to serve as a means of laser beam protection.

#### Training

Education may be provided to users of Class 1M, Class 2, Class 2M or Class 3R lasers. Laser safety training must be provided to users of Class 3B or Class 4 lasers.

**Laser Safety Officer (LSO) training** is required for the facility LSO and will be documented. The LSO should have a comprehensive understanding of the key laser safety issues associated with the lasers they manage.

#### The LSO shall be trained on the following:

- 1. **Operational laser characteristics** (e.g. operation, definitions, applications, manufacturers requirements)
- 2. Laser hazards (e.g. hazard assessment, eye and skin hazards)
- 3. Laser safety standards (e.g. ANSI Z136.1)
- 4. Laser controls (e.g. Engineering, Administrative and Procedural)
- 5. **Safety Methods and Procedures** (e.g. alignments, barriers, warning signs and labels, control of unauthorized personnel, audits and laser worker training)

#### Maintenance Personnel

The LSO shall insure that all employees assigned to service, maintain, install, adjust, and operate laser equipment be qualified and trained. The training program should be designed appropriate to the class of laser and radiation accessible during the performance of required task(s). Laser area supervisors shall maintain the names of all persons trained and date of training and inform the LSO of training completions and requirements.

#### **Operator Training**

Training will include all of the following as appropriate:

- (a) Capabilities of equipment and attachments or fixtures.
- (b) Purpose, use, and limitation of controls and safeguards.
- (c) How to make daily visual inspections of all safety devices.
- (d) Practice in operating assigned equipment through its functions necessary to perform the required job tasks.
- (e) A review of applicable state standards.

Training shall be provided for employees working with Class 3B and Class 4 lasers (e.g. including operators, maintenance personnel, service persons, technical support staff, technicians, etc.). The training will provide a complete understanding of the requirements of a safe laser environment and include discussion of the hazards, safety devices required, procedures related to operating the equipment, warning sign requirements and description of any applicable medical surveillance practices. Emphasis should be placed on practical, safe laser techniques and procedures as well as safety devices that provide an overall safe environment.

The content of the laser safety training should be tailored to each different group that uses lasers. Often the type of laser(s) and locations will impact the content of the training program. For example, the hazards and controls recommended for far-infrared CO(2) lasers may be different than those for a near-infrared Nd:YAG laser or a visible Argon lon laser.

Training records should be reviewed periodically to assure that training is up to date and potentially exposed personnel have been trained.

#### Unauthorized Personnel

No unauthorized personnel may enter an identified laser area, when a laser is in operation, unless accompanied by an authorized user. All visitors must be briefed on proper safety protocol and wear appropriate laser safety eyewear.

#### Medical Surveillance

A medical exam will be performed as soon as practical (usually within 48 hours) of when a suspected injury or adverse effect from a laser exposure occurs. A baseline ocular exam may be useful to have to compare to a post incident ocular exam. Also, a baseline ocular exam may identify certain workers who might be at special risk from chronic exposure to selected lasers.

#### Audits

An annual laser equipment audit is recommended to assure that effective safeguards and controls are still appropriate and in place.

### Accidents

Notifications or incidents (e.g. near miss, recordable injury and/or equipment damage) of actual or suspected exposure, to potentially harmful laser radiation, should be reported to management. At this site, the contact **person to report such an incident is** \_\_\_\_\_\_. Employees are encouraged to report laser related incidents. Incidents will be investigated to determine the root cause and appropriate corrective actions to be taken.

The Michigan Public Health Code P. A. 368 of 1978 requires reporting of laser injuries on the MIOSHA Form MTSD 51 attached in this compliance guide.

Attachments Laser Hazard Analysis Form MIOSHA Form MTSD 51

# SAMPLE SOP

This standard operating procedure (SOP) applies to beam alignment for Laser #2 (See equipment manual specifics associated with beam alignment procedure). Only trained and authorized employees are permitted to perform alignment activities.

### 1. System Description.

Model 1000 Nd:YAG laser marker system manufactured by the XYZ Company. This is a class 1 laser system with an embedded class 4 laser. Wavelength: 1.064µm Pulse Duration: 100 ns Pulse Repetition Rate: 5,000-20,000 Hz Average Power: 30 W Beam Diameter: 4 mm Beam Divergence: 2 mrad

### 2. Hazards.

- Eye hazard from direct, reflected or scattered beam.
- Skin hazard and fire hazard.
- Electrical hazard inside power supply.
- Laser Generated Air Contaminants (LGACs).

### 3. Control Measures.

- Exclude unnecessary personnel from the laser area.
- Establish a Laser Controlled Area using laser barrier screens and warning signs.
- Personnel in the laser controlled area shall wear approved laser safety eyewear with O. D. 5.0 @ 1064nm and protective clothing.
- Use a low power visible laser for path simulation of higher power invisible lasers.
- Use the lowest possible power level while performing alignment tasks.
- When aligning invisible laser beams, use beam display devices such as image converter viewers or phosphor cards to locate beams.
- Utilize diffuse reflecting beam blocks under these conditions:
  - At source when not needed
  - To terminate beams down range
  - Where alignment beams could stray
  - To terminate beams that might miss mirrors
- Locate and block stray reflections before proceeding to the next optical component or section.
- Be sure all beams and reflections are properly terminated before high-power operation.
- Keep all combustibles, tool, and reflective surfaces away from the beam path. Make sure you know where the beam is and stay clear.
- Work involving access to the power supply normally will be conducted with the system locked out. Access to the energized power supply must be done only by qualified personnel using the "buddy" system. Workers are directed to review the electrical safety and power supply sections of the manual before any activities involving access to high voltage.
- Assure the exhaust system in on to remove LGACs, even with the protective housing open.

# LASER INSPECTION TIPS

- 1. Is there a designated Laser Safety Officer (LSO)? Is the LSO trained?
  - Required for Class 3B and Class 4
  - Application dependent for Class1M and Class 2M
- 2. Does the operator utilize protective eyewear? Does the eyewear match the laser manufacturer's requirements?
  - Per ANSI Z136.1, protective eyewear is required to be used when employees work inside the Nominal Hazard Zone (NHZ) of Class 3B and Class 4 laser systems.
- 3. Are reflective objects in or near the beam path of the laser kept to a minimum?
  - Required for Class 3B and Class 4
- 4. Is egress clear of obstructions?
  - Required for all laser classes
- 5. Are the warning signs and labels legible and adequately located?
  - Required for Class 3B and Class 4
  - Recommended for Class 3R, Class 2M and Class 2
- 6. Are the interlocks intact and functioning?
  - For Class 3B and Class 4, including enclosed Class 3B and Class 4, interlocks are required for protective housings and service access panels
- 7. For fully open and limited open beam paths: Does the beam appear to be as close to the work piece as possible?

Is the beam above or below eye level? (These Lasers cannot operate at eye level)

- Required for Class 3B and Class 4
- 8. Did the person in charge of the area authorize the presence of all personnel in the area?
  - Required for Class 3B and Class 4
- 9. Is the area well lit?
  - Required for all laser classes

### 10. Alignment/Adjustment procedures

- *Beam off-* is the power on. Do additional safeguards appear adequate? (contact with live parts)
- Beam off- the power is not on. Do additional safeguards appear adequate?
- *Beam on-* Service function as delineated in product manual
- Required for Class 3B and Class 4, including enclosed Class 3B and Class 4

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### SHALL AND REQUIRED

### PROCEDURAL and ADMINISTRATIVE CONTROLS

The LSO <u>shall</u> have the authority and responsibility to monitor and enforce the control of laser hazards, and to effect the knowledgeable evaluation and control of laser hazards.

This <u>shall</u> be done at each location or administrative area where Class 3B or 4 laser or laser systems are used or manufactured.

If service is performed on a laser product having an embedded Class 3B or 4, there <u>shall</u> be a designated LSO.

Employees who service, maintain, install, adjust, and operate laser equipment shall be trained.

An alignment SOP is <u>required</u> for all Class 3B and 4 lasers.

The Nominal Hazard Zone (NHZ) associated with Class 3B and 4 lasers <u>shall</u> also be determined.

Control measures <u>shall</u> be devised to reduce the possibility of exposure to the eye and skin to hazardous laser radiation and to other hazards associated with the operation of lasers and laser systems.

Access during operations must <u>require</u> authorization of the person responsible for the area. In conditions where the beam path is not completely enclosed, access <u>shall</u> be limited.

Designs for lasers, laser systems and the associated work areas <u>shall</u> be predicated upon the classification of the laser or laser system used.

The beams <u>shall</u> not, under any circumstances, be transmitted from an indoor laser controlled area unless for specific purposes (such as testing).

The LSO shall be notified of the purchase of any laser regardless of class.

No attempt <u>shall</u> be made to place any shiny or glossy object into the laser beam other than that for which the equipment is specifically designed.

Eye protection devices designed for protection against radiation from a specific laser system <u>shall</u> be used when engineering controls are inadequate to eliminate the possibility of potentially hazardous eye exposure.

All laser protective eyewear <u>shall</u> be clearly labeled with optical density values and wavelengths for which protection is afforded.

# SHALL AND REQUIRED

### PROCEDURAL and ADMINISTRATIVE CONTROLS

Class 3B Lasers:

Laser beams shall be contained whenever possible.

When uncontained beams are used, the following precautions shall be taken:

- 1. A Class 3B warning sign <u>shall</u> be placed at the entrances to the area when the laser beam is operating and access must require authorization by persons responsible for the area.
- 2. The laser beam <u>shall</u> be terminated at the limit of its useful distance.
- 3. Specular reflecting surfaces in or around the beam path shall be minimized.
- 4. The area shall be well lighted to restrict pupils.
- 5. The laser <u>shall</u> be positioned and the beam contained such that the beam does not exit the immediate area of use.

Class 4 Lasers:

In addition to the requirements for Class 3B lasers the following are required:

- 1. A total hazards review shall be conducted before a high-powered laser is used.
- 2. Devices shall be located in an area designated specifically for laser operations.
- 3. An entryway control <u>shall</u> be used. Control measures shall permit rapid egress and admittance to the area under emergency conditions.
- 4. A control disconnect switch or equivalent <u>shall</u> be available near the exit for deactivating the laser.
- 5. The beam <u>shall</u> be terminated by a highly absorbent beam trap of fire resistant material.
- 6. For infrared lasers, areas which are exposed to reflections of the beam <u>shall</u> be protected by fully enclosing the beam and target area
- 7. Ultra violet laser beam radiation <u>shall</u> require a beam shield.
- 8. A countdown procedure <u>shall</u> be used to signify the firing of single pulse laser types (Q-switch).

# SHALL AND REQUIRED

### ENGINEERING CONTROLS

Protective Housing- <u>Shall</u> be provided for all classes of laser.

Housing Interlocks- Shall be provided for both Class 3A, 3B and 4.

Beam enclosures:

- 1. <u>Enclosed Beam Path</u>- When properly labeled and safeguarded with a protective housing, the laser may be operated with no additional controls for the operator.
- 2. <u>Limited Open Beam Path</u> Enclosure surrounding the laser focusing optics and immediate area of the workstation almost completely, procedural controls will be sufficient for both Class 3B and 4.
- 3. <u>Totally Unenclosed Beam Path</u> Complete Hazard Analysis and NHZ assessment is <u>required</u>. Additional controls which <u>may be required</u> are: PPE, barriers, and entryway interlock for both Class 3B and 4.

When the entire beam path from a Class 3B or 4 laser is not sufficiently enclosed and/or baffled such that access to radiation above the MPE is possible, a laser-controlled area is <u>required</u>.

Beam Shutter or Attenuator - <u>Should</u> for Class 3B, <u>Shall</u> for Class 4

Remote Interlock Connector - Should for Class 3B, Shall for Class 4

Key Switch or other Master Control - <u>Should</u> for Class 3B, <u>Shall</u> for Class 4

Viewing Optics and Windows - <u>Shall</u> for both Class 3B and 4 When viewing optics and windows are utilized in the laser, optical filter interlocks are <u>required</u>.

Service Panels - <u>Shall</u> for both Class 3B and 4, be interlocked or <u>require</u> a tool for removal.

Warning System - Should for Class 3B, Shall for Class 4

**Controlled Areas:** 

- 1. Indoor Shall for both Class 3B and 4
- 2. Outdoor Shall for both Class 3B and 4

(Note: The laser inspection tips and shall/required guidelines noted above were taken from the OSHA Pub 8-1.7 (now in the OSHA archive).

# Laser Related Websites

### <u>MIOSHA</u>

### State of Michigan - Consultation Education Training (CET) Michigan Occupational Safety and Health Administration Several links to current MIOSHA standards, publications, sample written programs, the MIOSHA Training Institute (MTI) and current MIOSHA initiatives.

### <u>Kentek</u>

Provide personal protective selection guidance, laser safety training, and signs and labels. The EASY- Haz free laser hazard calculator is available on this website.

### ANSI electronic Standards Store

The American National Standards Institute (ANSI) coordinates development and use of voluntary consensus standards in the United States.

### Rockwell Laser Industries (RLI)

Rockwell Laser Industries pledges to continue its heritage of delivering outstanding quality, service and support to the worldwide community of laser users.

### Laser Institute of America (LIA)

Federal OSHA and LIA have an Alliance that focuses on providing the organization's members and others, including small businesses with information, guidance, and access to training resources that will help them protect employees' health and safety, particularly in reducing and preventing exposure to laser beam and non-beam hazards in industrial and medical workplaces.

OSHA Technical Manual Section III, Chapter 6 Laser Safety Guideline for Federal OSHA Compliance personnel. www.osha.gov/dts/osta/otm/otm\_iii/otm\_iii\_6.html

www.michigan.gov/miosha

www.rli.com

www.kentek.com

www.webstore.ansi.org

www.laserinstitute.org

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### MIOSHA SAFETY

### STATE OF MICHIGAN CONSULTATION EDUCATION & TRAINING LASER HAZARD EVALUATION FORM

MIOSHA HEALTH

EMPLOYER NAME			LASER SYSTEM LOCATION NAM		NAME	NAME OF LASER SAFETY OFFICER (LSO)		
LASER TYPE	LASER N	IANUFACT	TURER	MODEL NO		SERIAL NO.		
WAVE LENGTH (nm)	MAX PO	WER (W)	PULSED YES NO	PULSE RATE (HZ)     PULSE DURATION (S)     PULSE POWER			PULSE POWER(J)	
BEAM DIAMETER OR DIM	BEAM DIAMETER OR DIMENSIONS AT THE APERTURE (mm) BEAM DIVERGENCE, FULL ANGLE (mrad)						ad)	
		]	LASER HAZA	RD ANAI	LYSIS			
WAVELENGTH (nm)				EXPOSU	RE DUR.	ATION (s)		
MPE (W/cm <sup>2</sup> )								
OPTICAL DENSITY (OD)		NOMIN	AL HAZARD DISTAN	ANCE (m) DIFFUSE HAZARD DISTANCE (m)			h)	
CHEMICAL HAZARDS			OPTICAL HAZA	RDS		LAS	SER GENERATE	D HAZARDS
COOLANTS SOLVENTS GASES OTHER								
VENTILATION PROVIDED			NOISE ISSUES				HAZARDS	
LOCAL EXHAUST     YES     IMPROPER       GENERAL VENTILATION     NO     COMBUST			COMBUSTIE GAS / VAPC	EAM ENCLOSUR BLE MATERIALS DR IGNITION CIRCUITS	es [] [] []			
ELECTRICAL HAZARDS			IS LOCKOUT REQU	IRED		COMPRESS	SED GAS CYLINE	DERS
POWER SOURCES EXPOSED WIRING MISSING COVERS STORED ENERGY (CAPACIT	TORS, ETC)	<u>P</u>	YES    NO    <b>ROCEDURES ESTAE</b> ES    NO	RESTRAINED     Image: Constraint of the second		l		
LASER HAZARD CONTROL MEASURES								
DANGER DO CAUTION D B	ROTECTIVE D R REFLECTIO EAM BLOCKS ARRIERS	DNS PA	<b>DR STRAY BEAMS</b> ATH COVERS	ONE     (OD RATING)       TWO     (OD RATING)			OTHER PPE	
TRAINING PROVIDED     LSO     OPERATOR     MAINTENANCE	ALIGNM ESTABL YES			STANDARD C PROCEDURE YES		LISHED	LAST TIME LA	SER INSPECTED
FORM COMPLETED								

BY:

\_\_\_\_DATE:\_\_\_\_\_

CET LASER EVALUATION FORM rev 11/29/17

Michigan Department of Lab	or and Economic Opportunity
	Known or Cusposted Cosymptic and Disso

Known or Suspected Occupational Disease Report (Information will be held confidential as prescribed in Public Act 368 of 1978.)

EMPLOYEE AFFECTED						
Name (Last, First, Middle)	Age	Sex M F	Race: White Other	Black	Hispanic	
Street	City			State	Zip	
Home Phone Number     Last Four Digits of Social Security Number (Optional)						
CUR	RENT	EMPLOYER				
Current Employer Name		Worksite Cour	nty			
Worksite Address		City		State	Zip	
Business Phone		If Known, Indi done)	cate Business Type (p	products manu	afactured or work	
Number of Employees						
○<25 ○25-100 ○100-500 ○	>500					
Employee's Work Unit/Department		Dates of Empl	oyment			
		From:	To	:		
		Mo [	Day Year	Mo Day	Year	
Employee's Job Title or Description of Work						

### **ILLNESS INFORMATION**

Nature of Illness or Health Condition (Examples: Headache, Nausea, Diffic	Date of Diagnosis		
		Mo Day Year	
Suspected Causative Agents (Chemicals, Physical Agents, Conditions)	Did Employee Die? Yes No	If Yes, Date of Death	
		Mo Day Year	
If Physician, Indicate Clinical Impression for Suspected Occupational Dise	ase, or Diagnosis of Confirmed Occu	pational Disease	

#### ADDITIONAL COMMENTS

#### **REPORT SUBMITTED BY**

If Report Submitted by Non-Physician, Did Employee See a Physician?			
If yes, record information below.			
	Yes O No O Dor	n't Know	$\bigcirc$
Physician's Name	Phone		
Office Address	City	State	Zip
Name of Person Submitting Report			
	Physician 🔿 Non-Phy	/sician	$\bigcirc$
Address	City	State	Zip
Signature	Phone		Date

The Michigan Department of Labor and Economic Opportunity is an equal opportunity, affirmative action employer, service provider and buyer. Return completed form to: Michigan Department of Labor and Economic Opportunity (LEO)

Michigan Occupational Safety and Health Administration (MIOSHA) Technical Services Division (TSD) 530 W. Allegan Street, P.O. Box 30649, Lansing, MI 48909-8149

Overnight Mail Address: 2407 N. Grand River Avenue, Lansing, MI 48906

MIOSHA-TSD-51 (08/19)



Michigan Department of Labor and Economic Opportunity Michigan Occupational Safety and Health Administration Consultation Education and Training Division 525 W. Allegan St., P.O. Box 30643 Lansing, Michigan 48909-8143

For further information or to request consultation, education and training services call 517-284-7720 or visit our website at www.michigan.gov/miosha

www.michigan.gov/leo

LEO is an equal opportunity employer/program.