



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY  
LANSING

SUSAN CORBIN  
DIRECTOR

## **MEMORANDUM**

**DATE:** October 16, 2024

**TO:** The Honorable Sarah Anthony, Chair  
Senate Appropriations Committee

The Honorable Angela Witwer, Chair  
House Appropriations Committee

**FROM:** Susan Corbin, Director  
Department of Labor and Economic Opportunity

**SUBJECT:** PA 119 of 2023, Sec. 216 - FTE Reports FY24 Q4

Pursuant to Public Act 119 of 2023, Section 216 please find attached the required FTE reports from the Department of Labor and Economic Opportunity (LEO).

Should you have any questions regarding these reports or need additional information please contact Jayshona Hicks, LEO Director of Legislative Affairs, at (248) 200-9134 or HicksJ15@michigan.gov.

cc: Senate Appropriations Committee  
House Appropriations Committee  
Jen Flood, State Budget Director  
Corey Ackerman, State Budget Office  
Kathryn Summers, Senate Fiscal Agency  
Mary Ann Cleary, House Fiscal Agency

Report ID: BUD-BPFTE-0064  
 Run Date: 10/14/2024  
 Run Time: 2:40:34 PM

**SIGMA**  
 Department Boilerplate FTE

**Labor and Economic Opportunity**

**Fiscal Year 2024 Quarterly FTE Comparison**

Pay Period End Date - 9/28/2024

Appropriation Category	Appropriation Name	Authorized FTEs	Actual FTEs	Rationale for FTE Difference
DEPARTMENTAL ADMINISTRATION AND SUPPORT	Unclassified salaries	34.5	27.0	Filling vacancies as budget allows based upon priorities and meeting program objectives.
DEPARTMENTAL ADMINISTRATION AND SUPPORT	Executive direction and operations	66.0	76.0	10.5 limited term positions included in FTE count
WORKFORCE DEVELOPMENT	Michigan reconnect grant program	12.0	16.0	16 limited term positions included in FTE count
WORKFORCE DEVELOPMENT	MISTEM advisory council	3.0	3.0	Not applicable
WORKFORCE DEVELOPMENT	Workforce development	219.0	173.1	Filling vacancies as budget allows based upon priorities and meeting program objectives.
REHABILITATION SERVICES	Bureau of services for blind persons	116.0	102.8	Filling vacancies as budget allows based upon priorities and meeting program objectives.
REHABILITATION SERVICES	Michigan rehabilitation services	555.0	512.1	Filling vacancies as budget allows based upon priorities and meeting program objectives.
EMPLOYMENT SERVICES	Bureau of employment relations	22.0	14.5	Filling vacancies as budget allows based upon priorities and meeting program objectives.
EMPLOYMENT SERVICES	Insurance funds administration	23.0	13.7	Filling vacancies as budget allows based upon priorities and meeting program objectives.
EMPLOYMENT SERVICES	Michigan occupational safety and health administration	217.0	198.3	Filling vacancies as budget allows based upon priorities and meeting program objectives.
EMPLOYMENT SERVICES	Office of global Michigan	15.0	22.0	5 limited term positions included in FTE count.
EMPLOYMENT SERVICES	Private and occupational distance learning	3.0	3.0	Not applicable
EMPLOYMENT SERVICES	Radiation safety section	21.4	19.8	Not applicable
EMPLOYMENT SERVICES	Wage and hour program	33.0	26.9	Filling vacancies as budget allows based upon priorities and meeting program objectives.
EMPLOYMENT SERVICES	Workers' compensation board of magistrates	10.0	8.0	Filling vacancies as budget allows based upon priorities and meeting program objectives.
EMPLOYMENT SERVICES	Workers' disability compensation agency	56.0	28.1	Filling vacancies as budget allows based upon priorities and meeting program objectives.
EMPLOYMENT SERVICES	Workers' disability compensation appeals commission	4.0	1.0	Filling vacancies as budget allows based upon priorities and meeting program objectives.
UNEMPLOYMENT	Unemployment insurance agency	736.0	656.1	Includes 22.8 limited term positions in FTE count.
UNEMPLOYMENT	Unemployment insurance appeals commission	8.0	14.1	Includes 4 limited term positions in FTE count and 6 staff are borrowed from UI.
COMMISSIONS	Asian Pacific American affairs commission	1.0	1.0	Not applicable
COMMISSIONS	Commission on Middle Eastern American affairs	1.0	1.0	Not applicable
COMMISSIONS	Hispanic/Latino commission of Michigan	1.0	1.0	Not applicable
COMMISSIONS	Michigan community service commission	14.0	10.0	Filling vacancies as budget allows based upon priorities and meeting program objectives.
COMMISSIONS	Michigan women's commission	2.0	2.0	Includes 2 limited term positions in FTE count
EMPLOYMENT SERVICES	First responder presumed coverage claims	0.0	2.2	Borrowing 2.2 FTEs from Workers Compensation
REHABILITATION SERVICES	Centers for independent living	0.0	.0	Not applicable

UNEMPLOYMENT	Unemployment insurance agency - advocacy assistance	0.0	1.1	Borrowing 1.1 FTEs from Unemployment Insurance Agency
BOILERPLATE APPROPRIATIONS	Private grant programs	0.0	2.0	Borrowing 1 FTE from Unemployment Insurance Agency. 1 FTE coded incorrectly and will be removed.
ONE-TIME APPROPRIATIONS	Workers' disability compensation agency	0.0	19.4	Staff charging partially to one time temporarily for FY24 4th Quarter
ONE-TIME APPROPRIATIONS	Digital equity capacity grant	0.0	3.7	Includes 1 limited term positions in FTE count. Remaining positions assisting in digital equity grant.
ONE-TIME APPROPRIATIONS	ARP - nonprofit relief grants - Work Project	0.0	1.0	FTE is LEO Ex but coding time to this grant for work completed.
ONE-TIME APPROPRIATIONS	ARP - unemployment insurance equity grant - Work Project	0.0	15.6	Includes 11.6 limited term positions in FTE count. Remaining positions assisting in ARP equity grant.
ONE-TIME APPROPRIATIONS	ARP - national community service - Americorps - Work Project	0.0	1.0	Includes 1 limited term position in FTE count
ONE-TIME APPROPRIATIONS	ARP - Michigan reconnect expansion to 21 - Work Project	0.0	5.0	Includes 5 limited term position in FTE count
ONE-TIME APPROPRIATIONS	ARP - removal of workforce barriers - Work Project	0.0	.5	Includes .5 analyst assisting in ARP Removal of workforce barriers.
ONE-TIME APPROPRIATIONS	Broadband equity, access, and deployment - Work Project	0.0	6.1	PA 53 of 2022, Sec. 359(20) allows up to 8.0 FTEs. 2.5 limited-term positions included in FTE count.
ONE-TIME APPROPRIATIONS	Economic development and workforce grants - Work Project	0.0	.8	Includes .8 analyst assisting in work project
ONE-TIME APPROPRIATIONS	ARP - Michigan statewide broadband service grant program - Work Project	0.0	1.2	PA 53 of 2022, Sec. 359(20) allows up to 8.0 FTEs. 0.5 limited-term positions included in FTE count.
ONE-TIME APPROPRIATIONS	Population commission - Work Project	0.0	3.0	PA 119 of 2023 appropriated 5 FTEs. Includes 3 limited term positions in FTE count
ONE-TIME APPROPRIATIONS	Unemployment insurance agency - Work Project	0.0	66.1	Includes 66.8 limited term position in FTE count
	<b>Total</b>	<b>2,172.9</b>	<b>2,059.0</b>	

\*Authorized FTE levels are not necessarily fully funded within the corresponding line item appropriations.

**FTEs by Classification and Job Type**  
**LEO - LABOR & ECON OPPORTUNI Pay Period End Date 09/28/2024**

<b>OFFICE AND CLERICAL</b>	192.3
<b>OFFICIALS AND ADMINISTRATORS</b>	130.0
<b>PARAPROFESSIONALS</b>	550.8
<b>PROFESSIONALS</b>	1,089.8
<b>PROTECTIVE SERVICE WORKERS</b>	5.0
<b>SERVICE MAINTENANCE</b>	17.0
<b>SKILLED CRAFT WORKERS</b>	14.4
<b>TECHNICIANS</b>	14.2
<b>Total</b>	<b>2,013.5</b>

<b>Job Cd Desc</b>	<b>Job Category Cd Desc</b>	<b>FTE</b>
ACCOUNTANT	PROFESSIONALS	5.1
ACCOUNT EXAMINER	PARAPROFESSIONALS	9.2
ACCOUNTING SPECIALIST	PROFESSIONALS	5.0
ACCOUNTING TECHNICIAN	PARAPROFESSIONALS	15.1
ADMINISTRATIVE LAW SPECIALIST	PROFESSIONALS	9.9
ADMINISTRATIVE LAW SPL MGR	PROFESSIONALS	1.0
ADMINISTRATIVE TCH SPV	PARAPROFESSIONALS	1.0
AUDITING SPECIALIST	PROFESSIONALS	3.0
AUDITOR	PROFESSIONALS	4.0
AUDITOR MANAGER	PROFESSIONALS	1.0
BLIND REHABILITATION INS	PROFESSIONALS	25.9
BUYER	PROFESSIONALS	1.0
BUYER SPECIALIST	PROFESSIONALS	1.0
CALCULATIONS ASSISTANT	OFFICE AND CLERICAL	1.0
CLAIMS EXAMINER	PROFESSIONALS	4.9
COMMUNICATIONS REPRESENTATIVE	PROFESSIONALS	6.0
COMMUNICATIONS SPECIALIST	PROFESSIONALS	4.0
COOK	SERVICE MAINTENANCE	3.0
DATA CODING OPERATOR	OFFICE AND CLERICAL	9.0
DEPARTMENTAL ANALYST	PROFESSIONALS	142.9
DEPARTMENTAL MANAGER	PROFESSIONALS	44.1
DEPARTMENTAL SPECIALIST	PROFESSIONALS	91.0

Job Cd Desc	Job Category Cd Desc	FTE
DEPARTMENTAL SUPERVISOR	PARAPROFESSIONALS	5.0
DEPARTMENTAL TECHNICIAN	PARAPROFESSIONALS	38.7
DIVISION ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	28.0
DOMESTIC SERVICES AIDE	SERVICE MAINTENANCE	10.0
ECONOMIC ANALYST	PROFESSIONALS	2.0
ECONOMIC COMMUNITY DEV SPL	PROFESSIONALS	1.0
ELECTRICIAN LICENSED	SKILLED CRAFT WORKERS	1.0
EMPLOYMENT AND EDUCATION COUNSELOR	PROFESSIONALS	11.0
EMPLOYMENT SERVICE INTERVIEWER	PARAPROFESSIONALS	25.0
EMPLOYMENT SERVICE MANAGER	PROFESSIONALS	6.0
EMPLOYMENT SERVICES ANALYST	PROFESSIONALS	6.0
EQUIPMENT TECHNICIAN	TECHNICIANS	2.0
EXECUTIVE SECRETARY	OFFICE AND CLERICAL	22.0
FINANCIAL ANALYST	PROFESSIONALS	12.9
FINANCIAL SPECIALIST	PROFESSIONALS	6.0
FIRE AND SAFETY OFFICER	PROTECTIVE SERVICE WORKERS	5.0
GENERAL OFFICE ASSISTANT	OFFICE AND CLERICAL	89.5
GRAPHIC ARTS DESIGNER	TECHNICIANS	4.0
HIGHER EDUCATION CONSULTANT	PROFESSIONALS	4.7
HUMAN RESOURCES DEVELOPER	PROFESSIONALS	7.0
INDUSTRIAL HYGIENE SPECIALIST	PROFESSIONALS	5.0
INDUSTRIAL HYGIENIST	PROFESSIONALS	37.0
INDUSTRIAL HYGIENIST MANAGER	PROFESSIONALS	6.0
LABORATORY SCIENTIST	PROFESSIONALS	3.0
LABORATORY SCIENTIST SPL	PROFESSIONALS	1.0
LABOR MEDIATOR	PROFESSIONALS	5.0
LEGAL SECRETARY	OFFICE AND CLERICAL	12.0
LIABILITY EXAMINER	PARAPROFESSIONALS	6.2
LIBRARIAN	PROFESSIONALS	5.0
LIBRARY ASSISTANT	OFFICE AND CLERICAL	1.0
LIBRARY TECHNICIAN	PARAPROFESSIONALS	2.0
MAINTENANCE MECHANIC	SKILLED CRAFT WORKERS	6.0
MEDIA PRODUCTION SPECIALIST	PROFESSIONALS	2.0
MIGRANT SERVICES WORKER	PARAPROFESSIONALS	12.6
OCCUPATIONAL SAFETY ADVISOR	PROFESSIONALS	16.0
OFFICE DIRECTOR	OFFICIALS AND ADMINISTRATORS	10.0

Job Cd Desc	Job Category Cd Desc	FTE
OFFICE SUPERVISOR	OFFICE AND CLERICAL	2.0
PHYSICIST	PROFESSIONALS	12.0
PHYSICIST MANAGER	PROFESSIONALS	3.0
PHYSICIST SPECIALIST	PROFESSIONALS	3.0
PROMOTIONAL AGENT	PROFESSIONALS	5.0
REGISTERED NURSE	PROFESSIONALS	5.0
REGULATION AGENT	PROFESSIONALS	41.0
REGULATION MANAGER	PROFESSIONALS	3.9
REGULATION OFFICER	PROFESSIONALS	23.0
REGULATION SPECIALIST	PROFESSIONALS	1.0
REHABILITATION CONSULTANT	PROFESSIONALS	29.9
REHABILITATION CONSULTANT MANAGE	PROFESSIONALS	1.0
REHABILITATION COUNSELOR	PROFESSIONALS	250.3
REHABILITATION SERVICES COORDINAT	PROFESSIONALS	16.0
REPRODUCTION MACHINES OPERATOR	SKILLED CRAFT WORKERS	6.4
REPRODUCTION MACHINES SUPERVISOR	SKILLED CRAFT WORKERS	1.0
RESIDENT CARE AIDE	PARAPROFESSIONALS	1.0
RIGHTS REPRESENTATIVE	PROFESSIONALS	3.0
RIGHTS REPRESENTATIVE MANAGER	PROFESSIONALS	1.0
SECRETARY	OFFICE AND CLERICAL	44.8
SECRETARY SUPERVISOR	OFFICE AND CLERICAL	1.0
SENIOR EXECUTIVE MAN AST	OFFICE AND CLERICAL	8.0
SENIOR EXECUTIVE SERVICE	OFFICIALS AND ADMINISTRATORS	9.0
STATE ADMINISTRATIVE MANAGER	OFFICIALS AND ADMINISTRATORS	67.0
STATE ASSISTANT ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	8.0
STATE BUREAU ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	8.0
STOREKEEPER	SERVICE MAINTENANCE	4.0
STUDENT ASSISTANT	TECHNICIANS	8.2
TEACHER AIDE	PARAPROFESSIONALS	1.0
TRADES INSTRUCTOR	PROFESSIONALS	18.7
UNEMPLOYMENT CLAIMS MANAGER	PROFESSIONALS	30.6
UNEMPLOYMENT INSURANCE ANALYST	PROFESSIONALS	64.1
UNEMPLOYMNT INSURANCE EXAMINER	PARAPROFESSIONALS	426.0
VOCATIONAL REHABILITATION MANAGER	PROFESSIONALS	45.7
WORD PROCESSING ASSISTANT	OFFICE AND CLERICAL	2.0
WORKPLACE SAFETY REPRESENTATIVE	PROFESSIONALS	46.1

Job Cd Desc	Job Category Cd Desc	FTE
YOUTH SPECIALIST	PARAPROFESSIONALS	8.0
		<b>2013.5</b>

**Report ID:** BUD-BPFTE-0064

**SIGMA**

**Run Date:** 10/14/2024

**Department Boilerplate FTE**

**Run Time:** 2:45:02 PM

**State Land Bank Authority**

**Fiscal Year 2024 Quarterly FTE Comparison**

Pay Period End Date - 9/28/2024

<b>Appropriation Category</b>	<b>Appropriation Name</b>	<b>Authorized FTEs</b>	<b>Actual FTEs</b>	<b>Rationale for FTE Difference</b>
STATE LAND BANK AUTHORITY	State land bank authority	9.0	9.0	Not applicable
	<b>Total</b>	<b>9.0</b>	<b>9.0</b>	

\*Authorized FTE levels are not necessarily fully funded within the corresponding line item appropriations.



**FTEs by Classification and Job Type**

**LEO - LANDBANK AUTHORITY      Pay Period End Date 09/28/2024**

<b>OFFICIALS AND ADMINISTRATORS</b>	4.0
<b>PROFESSIONALS</b>	5.0
<b>Total</b>	<b>9.0</b>

<b>Job Cd Desc</b>	<b>Job Category Cd Desc</b>	<b>FTE</b>
PROPERTY ANALYST	PROFESSIONALS	3.0
PROPERTY SPECIALIST	PROFESSIONALS	2.0
SENIOR EXECUTIVE SERVICE	OFFICIALS AND ADMINISTRATORS	2.0
STATE ADMINISTRATIVE MANAGER	OFFICIALS AND ADMINISTRATORS	1.0
STATE ASSISTANT ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	1.0
		<b>9.0</b>

Report ID: BUD-BPFTE-0064	SIGMA
Run Date: 10/14/2024	Department Boilerplate FTE
Run Time: 10:01:40 AM	

**Michigan State Housing Development Authority**

**Fiscal Year 2024 Quarterly FTE Comparison**

Pay Period End Date - 9/28/2024

Appropriation Category	Appropriation Name	Authorized FTEs	Actual FTEs	Rationale for Difference
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY	Housing and rental assistance	303.0	298.1	25.9 limited term staff included in count, program area will fill vacancies as the budget allows.
	Total	303.0	298.1	

\*Authorized FTE levels are not necessarily fully funded within the corresponding line item appropriations.

## FTEs by Classification and Job Type

LEO - MSHDA

Pay Period End Date 09/28/24

<b>OFFICE AND CLERICAL</b>	10.1
<b>OFFICIALS AND ADMINISTRATORS</b>	39.0
<b>PARAPROFESSIONALS</b>	33.8
<b>PROFESSIONALS</b>	206.7
<b>TECHNICIANS</b>	4.9
<b>Total</b>	<b>294.5</b>

<b>Job Cd Desc</b>	<b>Job Category Cd Desc</b>	<b>FTE</b>
ACCOUNTANT	PROFESSIONALS	2.0
ACCOUNTANT MANAGER	PROFESSIONALS	1.0
ACCOUNTING ASSISTANT	OFFICE AND CLERICAL	1.0
ACCOUNTING TECHNICIAN	PARAPROFESSIONALS	3.0
ADMINISTRATIVE LAW SPECIALIST	PROFESSIONALS	4.0
ARCHITECT MANAGER LICENSED	PROFESSIONALS	1.0
AUDITING SPECIALIST	PROFESSIONALS	2.0
AUDITOR	PROFESSIONALS	3.0
AUDITOR MANAGER	PROFESSIONALS	2.0
BUILDING CONSTRUCTION MANAGER	PROFESSIONALS	1.0
BUILDING CONSTRUCTION SPL	PROFESSIONALS	4.0
BUILDING CONSTRUCTION SUPRNDNT	PROFESSIONALS	1.0
BUYER	PROFESSIONALS	1.0
BUYER SPECIALIST	PROFESSIONALS	1.0
COMMUNICATIONS REPRESENTATIVE	PROFESSIONALS	2.0
DEPARTMENTAL ANALYST	PROFESSIONALS	62.0
DEPARTMENTAL MANAGER	PROFESSIONALS	21.0
DEPARTMENTAL SPECIALIST	PROFESSIONALS	43.7
DEPARTMENTAL TECHNICIAN	PARAPROFESSIONALS	27.8
DIVISION ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	9.0
ENGINEER MANAGER-LICENSED	PROFESSIONALS	1.0
ENVIRONMENTAL MANAGER	PROFESSIONALS	1.0
ENVIRONMENTAL QUALITY ANALYST	PROFESSIONALS	1.0

ENVIRONMENTAL QUALITY SPL	PROFESSIONALS	1.0
EXECUTIVE SECRETARY	OFFICE AND CLERICAL	1.0
FINANCIAL ANALYST	PROFESSIONALS	25.0
FINANCIAL MANAGER	PROFESSIONALS	3.0
FINANCIAL SPECIALIST	PROFESSIONALS	3.0
GENERAL OFFICE ASSISTANT	OFFICE AND CLERICAL	6.1
GRAPHIC ARTS DESIGNER	TECHNICIANS	1.0
HUMAN RESOURCES ANALYST	PROFESSIONALS	1.0
HUMAN RESOURCES DEVELOPER	PROFESSIONALS	1.0
HUMAN RESOURCES SPECIALIST	PROFESSIONALS	2.0
OFFICE DIRECTOR	OFFICIALS AND ADMINISTRATORS	2.0
OFFICE SUPERVISOR	OFFICE AND CLERICAL	1.0
PARALEGAL	PARAPROFESSIONALS	3.0
PROPERTY ANALYST	PROFESSIONALS	15.0
PROPERTY SPECIALIST	PROFESSIONALS	1.0
SENIOR EXECUTIVE MAN AST	OFFICE AND CLERICAL	1.0
SENIOR EXECUTIVE SERVICE	OFFICIALS AND ADMINISTRATORS	1.0
STATE ADMINISTRATIVE MANAGER	OFFICIALS AND ADMINISTRATORS	18.0
STATE ASSISTANT ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	3.0
STATE BUREAU ADMINISTRATOR	OFFICIALS AND ADMINISTRATORS	6.0
STUDENT ASSISTANT	TECHNICIANS	3.9
		<b>294.5</b>