

**STATE OF MICHIGAN  
STATE LAND BANK AUTHORITY (SLBA)  
BOARD MEETING MINUTES**

**Wednesday – January 25, 2023 – 2:00 p.m.  
MSHDA Building  
735 E Michigan Avenue, Lansing, Michigan 48933**

**Board Members Present:**

Susan Corbin  
Gary Heidel (designee for Amy Hovey)  
Helen J. Lehman  
Terri Fitzpatrick (designee for Quentin Messer Jr.)  
Lisa Webb Sharpe

**SLBA Staff Present:**

Emily Doerr  
Jeff Huntington  
Linda Horak  
Ryan McNeil  
Adam Robach  
Brian Woodin

**AG Office Staff Present:**

Erik Graney

**Absent:**

Krysta Pate  
Kylee Mitchell Wells

1. Call to Order  
Susan Corbin, Chair, called the meeting to order at 2:01 p.m.
2. Roll Call  
Roll call taken. Quorum established. Lisa Webb Sharpe attended the meeting via remote conferencing as allowed by law.
3. Approval of Agenda  
The motion was made by Helen Lehman to approve the agenda as presented. Gary Heidel seconded the motion. Motion carried without dissent.
4. Approval of Meeting Minutes from May 27, 2022  
Gary Heidel moved to approve the minutes from September 21, 2022. Helen Lehman seconded the motion. Motion carried without dissent.
5. Public Comment  
The Chair asked for public comments – none offered.
6. Election of a Vice Chair of the Board of Directors.  
Terri Fitzpatrick moved to open nominations for the position of Vice Chair of the Board of Directors. Gary Heidel seconded the motion. Motion carried without dissent.  
  
Susan Corbin nominated Krysta Pate. Gary Heidel seconded the motion. Motion carried without dissent.  
  
Gary Heidel moved to close nominations. Helen Lehman seconded. Motion carried without dissent.  
  
Lisa Webb Sharpe moved to approve the nomination of Krysta Pate to the position of Vice Chair of the Board of Directors. Gary Heidel seconded the motion. Motion carried without dissent.

7. Director's Report

The Director's Report was distributed to Board Members prior to the meeting. Executive Director Doerr discussed the Director's Report and answered questions from the Board.

8. Adoption of Meeting Schedule

Gary Heidel moved to adopt the meeting schedule presented. Lisa Webb Sharpe seconded. Motion carried without dissent.

9. Resolution 2023-01: Approval and Authorization to Enter into an Agreement with GTJ Consulting, LLC, for Property Maintenance Services.

Lisa Webb Sharpe moved to adopt Resolution 2023-01. Helen Lehman seconded. Motion carried without dissent.

10. Adjournment

The motion was made by Terri Fitzpatrick to adjourn. Helen Lehman seconded the motion. Motion carried without dissent. The Chair adjourned the meeting at 2:31 p.m.

**STATE LAND BANK AUTHORITY**

**RESOLUTION**

**APPROVAL AND AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH GTJ CONSULTING, LLC FOR PROPERTY MAINTENANCE SERVICES**

**Resolution No. 2023-01**

**WHEREAS**, the State Land Bank Authority (the “Authority” or “SLBA”) was established by 2003 P.A. 258 (MCL 124.751 *et seq.* (the “Act”)), as a public body corporate and politic, for the purpose of acquiring, assembling, disposing of, and quieting title to real property, including tax reverted real property, to foster the development of real property, and to promote economic growth in the State of Michigan;

**WHEREAS**, the SLBA is authorized by MCL 124.754(1)(d) to enter into contracts and other instruments necessary, incidental, or convenient to the performance of its duties and the exercise of its powers;

**WHEREAS**, the SLBA may, pursuant to MCL 124.756(1), manage, maintain, repair, secure, prevent the waste or deterioration of, and take all other actions necessary to preserve the value of the real property the SLBA holds or owns. The SLBA owns approximately 2,600 properties and GTJ Consulting, LLC (“GTJ”) has provided these maintenance services to the SLBA since 2015;

**WHEREAS**, an agreement with GTJ in the amount of \$525,000 with an option for two annual renewals was approved by the SLBA Board of Directors on May 27, 2022 after GTJ responded to a Request for Proposals put out by SLBA staff in December 2021;

**WHEREAS**, SLBA staff recommends that the SLBA Board of Directors authorize the Executive Director or Authorized Officers to negotiate and execute the first renewal to the agreement with GTJ in the amount of \$600,000 with an option for one more annual renewal;

**NOW, THEREFORE, BE IT RESOLVED**, the SLBA Board of Directors authorizes the Executive Director or Authorized Officers to negotiate and execute the first renewal to the agreement with GTJ in the amount of \$600,000 with an option for one more annual renewal, and to take such other actions as the Executive Director or Authorized Officers deems appropriate, consistent with this resolution.

Ayes: Susan Corbin, Gary Heidel, Helen Lehman, Terri Fitzpatrick, Lisa Webb Sharpe

Nays: None

Recused: None

Lansing, Michigan January 25, 2023