

MICHIGAN UNEMPLOYMENT
INSURANCE AGENCY



MiWAM TOOLKIT

For Employers - Part 2
Account and Benefit Services

MiWAM TOOLKIT

for Employers - Part 2

Account and Benefit Services

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Account Services



To use all of the features under the “Account Services” tab, you must first click on the “UI Tax” link that appears under the “Accounts” tab on your MiWAM home page.

Accounts	Recent Items	Multi-Account Services	Names and Addresses								
<div> Accounts View Accounts </div> <div>Filter</div> <table> <tr> <td>Multi-Unit Location</td> <td></td> <td></td> <td>\$0.00</td> </tr> <tr> <td>UI Tax</td> <td></td> <td></td> <td>\$4,090.00</td> </tr> </table>				Multi-Unit Location			\$0.00	UI Tax			\$4,090.00
Multi-Unit Location			\$0.00								
UI Tax			\$4,090.00								



Once you click “UI Tax,” click on the “Account Services” tab to see the features you need to manage your unemployment account.

Recent Periods	Recent Items	Account Services	Names and Addresses
Filter			
Reports and Payments			
Manage Reports and Payments		Review and manage quarterly reports and submit payments.	
Make a Voluntary Payment		Reduce the Account Building Component (ABC) - Please use the Voluntary Payment Worksheet Under "I Want To" before making a payment - Do NOT use this task to pay tax liability.	
View Yearly Wage Evaluation		Show how wages and excess wages are calculated for a calendar year on a SSN basis.	
Account Maintenance			
View Tax Rate History		Review your tax rate history.	
Request IRS Certification		Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.	
Request Disclosure of Account		Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.	
Submit Notice of Change		Notify UIA of discontinuance of payroll or sale/transfer of business.	
File Acquisition of Business		Notify the UIA when you have acquired another business by sale or transfer of assets.	
Apply for Seasonal Designation		Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.	
Request Employment Decision		Submit a request to determine if an individual is considered an employee or an independent contractor.	
Tax Issues and Assessments			
Submit a Tax Protest or Appeal		Submit a protest or appeal for UIA Tax Determinations, Redeterminations, and Assessments.	
Request for Waiver		Submit requests for penalties and interest to be waived.	
Request Clearance of Account		Request a Clearance of Account letter to show an account is in good standing with all reports filed and taxes paid.	
Benefit Services			
View Benefit Charges & Credits		View and protest any benefit payments charged to your account.	
Report Employee Payments		Report holiday, vacation and/or bonus pay for multiple employees at once.	
View Determinations and Decisions		Review and protest Benefit determinations and decisions. You may also submit Fact-Finding.	
Request Seeking Work Waiver		Request that employees be waived from the requirements of availability, seeking work, and registration for work during a temporary layoff.	
Report Refusal of Offer to Work		Report employees that refused to return to work or failed to accept an offer of work.	

Reports and Payments

Manage Reports and Payments



Click on the “Manage Reports and Payments” link to review and manage quarterly reports and submit payments.

Recent Periods	Recent Items	Account Services	Names and Addresses
Filter			
Reports and Payments			
Manage Reports and Payments		Review and manage quarterly reports and submit payments.	
Make a Voluntary Payment		Reduce the Account Building Component (ABC) - Please use the Voluntary Payment Worksheet Under "I Want To" before making a payment - Do NOT use this task to pay tax liability.	
View Yearly Wage Evaluation		Show how wages and excess wages are calculated for a calendar year on a SSN basis.	



When you click on the “Manage Reports and Payments” link, you will see the “Show” dropdown menu, the “For Periods” dropdown menu and the “Reports” header to the left of the screen. In this screen, the reports that haven’t been filed are displayed for “All” periods.

Manage Reports and Payments		
Welcome, [User Name] Settings Help Log Off		
Home > Account: [Account ID] > Manage Reports and Payments		
Account	Show	For Periods
[Account ID]	Reports Not Filed	All
Reports		
Filter		
Status	Period	Return
File Return	31-Dec-2018	Combined Report
File Return	30-Sep-2018	Combined Report
File Return	30-Jun-2018	Combined Report
File Return	31-Mar-2018	Combined Report



You have the ability to sort “Reports” by choosing “All,” “Filed,” “Not filed” and “Pending.”

Manage Reports and Payments Welcome, [User] Settings Help Log Off

Home > Account: [Account] > Manage Reports and Payments

Account **Show** **For Periods**

Reports

Filter

Status	Period	Return
File Return	31-Dec-2018	Combined Report



Whatever “Show” you select, you can use it with any combination to the right for “All,” “Current Period” and “Previous Period.”

Manage Reports and Payments Welcome, [User] Settings Help Log Off

Home > Account: [Account] > Manage Reports and Payments

Account **Show** **For Periods**

Reports

Filter

Status	Period	Return
File Return	31-Dec-2018	Combined Report



You can also sort payments within the “Show” dropdown and the “For Periods” dropdown menu.

Manage Reports and Payments Settings Help Log Off

Home > Account: [Account] > Manage Reports and Payments

Account **Show** **For Periods**

Payments

Filter

Status	Amount	Period
Make Payment	\$0.00	31-Dec-2020
Out of statute	\$0.00	31-Dec-2008
Posted	\$50.30	30-Sep-2020
Posted	\$110,133.00	30-Sep-2020



You have the ability to sort your payments by selecting "All," "Not Submitted," "Pending," "Posted," and "Reversed."

Manage Reports and Payments Settings Help Log Off

Home > Account: > Manage Reports and Payments

Account: > Show: Payments > For Periods: All

Payments: All, Not Submitted, Pending, Posted, Reversed

Status	Balance	Period	
Make Payment	\$40,791.00	31-Dec-2020	UI Tax
Out of statute	\$0.00	31-Dec-2008	UI Tax

2 Rows



Once you make your choice of payment status, you can choose to sort it by "All," "Current Period" or "Previous Period."

Home > Account: > Manage Reports and Payments

Account: > Show: Payments > For Periods: All

Payments: All, Current Period, Previous Period

Status	Amount	Period	
Make Payment	\$0.00	31-Dec-2020	
Out of statute	\$0.00	31-Dec-2008	



You can also make a payment through the "Manage Reports and Payments" screen. Click "Make Payment."

Home > Account: > Manage Reports and Payments

Account: > Show: Payments > For Periods: All

Payments: All

Status	Amount	Period	
Make Payment	\$0.00	31-Dec-2020	
Out of statute	\$0.00	31-Dec-2008	



If the amount does not automatically display, you will need to add the amount you would like to pay. Enter the amount once, then confirm the amount by entering it again. For instructions on how to submit the payment, refer to the “Next Step” and “Submit” buttons on page 37 of the [MiWAM Toolkit for Employers - Part 1](#).

Payments scheduled more than 90 days in the future and payment amounts exceeding \$5,000,000 are not allowed and will result in a rejected payment.

Tax - Report Payment

Choose Payment Source:

Tax 0952926 000 12/31/2020

PAY TO THE ORDER OF Unemployment Insurance Agency

MEMO: This payment will be designated to the quarter to pay off the obligation assessment, penalty, interest, and tax/reimbursement due.

Source Name: Bank Account Type: Routing Number: Account Number:

Payment Date: 21-Jan-2021

Amount: 1,400.00

Confirmation Amount: 1,400.00

Check Type: Business

Voluntary Payments



You could reduce your Account Building Component (ABC) thereby lowering your total tax rate. Before you click on the “Make a Voluntary Payment” link to begin the process of using the voluntary payment feature, you will want to use the “Voluntary Payment Worksheet” to see if you would qualify for the reduction.

Reports and Payments

Manage Reports and Payments

Review and manage quarterly reports and submit payments.

Make a Voluntary Payment

Reduce the Account Building Component (ABC) - Please use the Voluntary Payment Worksheet Under “I Want To” before making a payment - Do NOT use this task to pay tax liability.

View Yearly Wage Evaluation

Show how wages and excess wages are calculated for a calendar year on a SSN basis.



Click on the “Use Voluntary Payment Worksheet” link under the “I Want To” header. You may wish to print a copy of your UIA 1771 Rate Notice at this point.

☒ Account

☐ Account Alerts

☐ I Want To

Effective Balance: \$0.00

Pending Payments: \$40,791.11

You have 12 pending Fact Finding on the SIDES E-Response Site

View My Accounts

Manage Reports and Payments

Set Go Green Preference

Register Location Account

Use Voluntary Payment Worksheet

Payment Voucher

Register for Work-Share

Recent Periods Recent Items Account Services Names and Addresses

Filter

Reports and Payments

Manage Reports and Payments

Make a Voluntary Payment

View Yearly Wage Evaluation

Review and manage quarterly reports and submit payments.

Reduce the Account Building Component (ABC) - Please use the Voluntary Payment Worksheet Under “I Want To” before making a payment - Do NOT use this task to pay tax liability.

Show how wages and excess wages are calculated for a calendar year on a SSN basis.



In the example, the desired ABC was 1%. Based on the calculations, you could make a voluntary payment. If you qualify for a reduced ABC, you may click on the “Make Voluntary Payment” link under the Account Services tab.

Home > Account > Voluntary Payment Worksheet

Voluntary Payment Worksheet
Amount Needed to Reduce Account Building Component (ABC)

If you wish to reduce the **Account Building Component (ABC)** of your tax rate, complete this worksheet to determine if it is to your benefit to make an irrevocable voluntary payment. Voluntary payments must be received within 30 days of the mailing date of the **UIA 1771, Tax Rate Determination**, or up to 120 days (April 30) from the beginning of the calendar year, whichever is earlier.

Desired ABC

1. Enter Required Reserve from Form UIA 1771	14,960.01
2. Enter Total Payroll from Form UIA 1771	990,000.00
3. Multiply line 2 by the number 2	1,980,000.00
4. Add .0001 (.01%) to the Desired ABC above	0.0101
5. Multiply Line 3 by the amount on Line 4	19,998.00
6. Subtract Line 5 from Line 1	-5,037.99
7. Enter the most recent Actual Reserve from Form UIA 1771	3,400.00
8. Subtract Line 7 from Line 6	-8,437.99
9. Add \$0.01 (1¢) to Line 8.	-8,437.98

THIS RESULT IS YOUR VOLUNTARY PAYMENT.

The amount on Line 9 is what you would need to pay the Unemployment Insurance Agency, as a voluntary payment, in order to achieve your desired Account Building Component (ABC).

10. Enter your estimated taxable payroll for the current calendar year.	131,485.00
11. Multiply Line 10 by .001 (0.1%)	131.49

The amount on line 11 is additional tax you would have to pay if you did not make the voluntary payment. If line 11 is greater than line 9, it is to your advantage to make a voluntary payment.

NOTE: If you find that it is to your advantage to make a voluntary payment, please proceed to the Account Services tab for the applicable UIA Account Number, and submit your Voluntary Payment in the amount shown under line 9 of this worksheet. Please allow 3-5 days for your voluntary payment to post to your experience rating account.

Yearly Wage Evaluation



Click on the “View Yearly Wage Evaluation” link to view wages and excess wages for your employees.

Recent Periods Recent Items **Account Services** Names and Addresses

Filter

Reports and Payments

Manage Reports and Payments	Review and manage quarterly reports and submit payments.
Make a Voluntary Payment	Reduce the Account Building Component (ABC) - Please use the Voluntary Payment Worksheet Under “I Want To” before making a payment - Do NOT use this task to pay tax liability.
View Yearly Wage Evaluation	Show how wages and excess wages are calculated for a calendar year on a SSN basis.



Click on any year to view wages.

Yearly Wage Evaluation Settings Help Log Off

Home > Yearly Wage Evaluation

To view the wage breakdown for the available year, click on the blue filing year link. If you have more than 1,000 employees, please allow a few minutes for the system to retrieve and group the wages.

Select a Year

Year	Reports Filed
2020	4
2019	4
2018	4
2017	4
2016	4
2015	4
2014	2



You can see the year to date and excess wages on this screen. You would also be able to see any out-of-state wages as well. You can also see the breakdown of wages by quarters.

Home > Yearly Wage Evaluation > 2020 Wage Evaluation

Welcome to the UI Wage Breakdown and Evaluation Screen

The goal of this form is to show how wages and excess wages are calculated for a calendar year on a SSN basis. This form does account for wages subject to a partial transfer of a business, and multiple predecessor accounts.

The 'filter' line can be used to review a sub-set of the Yearly Wage Breakdown form.
 To review 'suspect' lines, SSNs with wages in a single quarter and Last Name changes during the year, filter for "SUS=True".
 To review single quarter SSNs, filter for "Q=1".
 To filter an amount column, use column name and a condition. Example: "YTD Wages>20000" will show YTD Wages over \$20,000.

Wage Detail 9957

Filter

1 of 2 1 - 50 of 72

Last 4	Last Name	YTD Wages	YTD Excess	YTD OOS	Qtr 1 Wages	Qtr 2 Wages	Qtr 3 Wages	Qtr 4 Wages
		9,280.00	280.00	0.00	9,280.00	0.00	0.00	0.00
		980.00	0.00	0.00	0.00	0.00	980.00	0.00
		1,260.00	0.00	0.00	0.00	0.00	0.00	1,260.00
		58,900.00	49,900.00	0.00	13,000.00	16,500.00	14,200.00	15,200.00

Account Maintenance

View Tax Rate History



Click the "View Tax Rate History" link to view your past and present tax rates.

Account Maintenance

View Tax Rate History	Review your tax rate history.
Request IRS Certification	Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.
Request Disclosure of Account	Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.
Submit Notice of Change	Notify UIA of discontinuance of payroll or sale/transfer of business.
File Acquisition of Business	Notify the UIA when you have acquired another business by sale or transfer of assets.
Apply for Seasonal Designation	Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.
Request Employment Decision	Submit a request to determine if an individual is considered an employee or an independent contractor.



On the "Tax Rate History" screen, you can see if your rate was determined or redetermined. You can also view when the determinations or redeterminations of your tax rates occurred.

Home > Tax Rate History

Tax Rate History

Filter

Year	Rate (%)	Stage	MailDate
2021	1.70	Determined	17-Dec-2020
2020	1.50	Determined	16-Dec-2019
2019	3.86	Determined	17-Dec-2018
2018	4.10	Determined	21-Dec-2017
2017	5.45	Determined	19-Dec-2016
2016	3.44	Re-Determined	11-Aug-2016
2015	3.82	Determined	23-Apr-2015

7 Rows

Request IRS Certification



Click on "Request IRS Certification" to receive your 940-C letter.

Account Maintenance

[View Tax Rate History](#)

Review your tax rate history.

[Request IRS Certification](#)

Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.

[Request Disclosure of Account](#)

Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.

[Submit Notice of Change](#)

Notify UIA of discontinuance of payroll or sale/transfer of business.

[File Acquisition of Business](#)

Notify the UIA when you have acquired another business by sale or transfer of assets.

[Apply for Seasonal Designation](#)

Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.

[Request Employment Decision](#)

Submit a request to determine if an individual is considered an employee or an independent contractor.



Click on the year for your 940-C.

Home > IRS Certification of Account

IRS Certification of Account

Employer

Request Statement Year

Year	Experience Rate
2021	1.7
2020	1.5
2019	3.86
2018	4.1
2017	5.45
2016	3.44
2015	3.82

7 Rows



Put a check in the box next to "I would like request an IRS Certification Letter (940-C)" Click "Next Step," then "Submit." The letter will be mailed the following business day.

Home > IRS Certification of Account > IRS Certification

1. IRS Certification 2. Review and Submit

IRS Certification

☒ I would like to request an IRS Certification Letter (940-c).

Cancel Previous Step Next Step >

Request Disclosure of Account



Click on the “Request Disclosure of Account” to request the letter for the purchaser of your business.

Account Maintenance

View Tax Rate History	Review your tax rate history.
Request IRS Certification	Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.
Request Disclosure of Account	Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.
Submit Notice of Change	Notify UIA of discontinuance of payroll or sale/transfer of business.
File Acquisition of Business	Notify the UIA when you have acquired another business by sale or transfer of assets.
Apply for Seasonal Designation	Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.
Request Employment Decision	Submit a request to determine if an individual is considered an employee or an independent contractor.



Click on the checkbox next to “I would like to request a Disclosure of Account Letter (UIA 1346.)” Click on “Next Step” and then “Submit.” The Disclosure of Account letter will be mailed the following business day.

Apply for Michigan Tax Credit



You may qualify for a Michigan Tax Credit. Click “Apply for Michigan Tax Credit.”

Account Maintenance

View Tax Rate History	Review your tax rate history.
Request IRS Certification	Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.
Apply for Credits	Request any refunds you may be eligible for.
Request Disclosure of Account	Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.
Apply for Michigan Tax Credit	Request Michigan Tax Credit.
Submit Notice of Change	Notify UIA of discontinuance of payroll or sale/transfer of business.
File Acquisition of Business	Notify the UIA when you have acquired another business by sale or transfer of assets.
Apply for Seasonal Designation	Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.
Request Employment Decision	Submit a request to determine if an individual is considered an employee or an independent contractor.



Choose any one of the three years displayed. Click "Next Step."

Michigan Tax Credit

Settings Help Log Off

Home

 >

Account:

 >

Michigan Tax Credit

1. Michigan Tax Credit

2. Review and Submit

Michigan Tax Credit

Select Year

Apply for the Michigan Tax Credit for the year:

Cancel

Required

Required

2010

2011

2012



Please read the conditions of eligibility. Based on the calculations below, you would qualify for a Michigan Tax Credit. Click "Next Step," then "Submit."

1. Michigan Tax Credit

2. Review and Submit

Michigan Tax Credit

Select Year

Apply for the Michigan Tax Credit for the year: 2010

Eligibility conditions necessary to obtain a 2010 Tax Credit

1. Your "actual reserve" balance as of June 30, 2008 as shown on your 2009 annual tax rate determination must be positive. If the "actual reserve" is a negative figure, refer to the Voluntary Payment Worksheet.
2. In 2009, you were in your 5th or subsequent year of coverage with the UIA (you were a fully experienced employer).
3. You paid the 2009 FUTA credit reduction to the Internal Revenue Service on or prior to December 31, 2010.
4. You certify on this application the amount of additional FUTA tax you paid for 2009.
5. You must have taxable wages with UIA in the 2009 calendar year.

Application

<div>i</div> MICHIGAN Wages (Total Taxable):	5,100,000.00	x 0.003	=	15,300.00
Multiply Line A (above)	15,300.00	x 0.50	=	7,650.00
Multiply Total Taxable Wages reported on 2009 UIA Quarterly Tax Reports by your 2009 NBC	145,330.68	<div>i</div> x 0.001	=	145.00
		<div>i</div> Michigan Tax Credit:		145.00

Cancel

< Previous Step

Next Step >

Confirmation

You have successfully filed your Michigan Tax Credit with the Unemployment Insurance Agency. A credit in the amount of \$143.00 will be posted to your account within 2 business days.

Confirmation Number: 2-049-770-120
Michigan Tax Credit Submit Date: 2/25/2021
Calendar Year: 2012
UIA Account Number: [REDACTED]
FEIN: [REDACTED]

If you have questions regarding your unemployment account please contact the Office of the Employer Ombudsman (OEO) at 1-855-4UIAEO (855-484-2636) or 313-456-2300.

If you have any questions regarding your Michigan Tax Credit submission, contact MiWAMSupport@michigan.gov or call 1-855-484-2636.

Submit Notice of Change



Click on the "Submit Notice of Change" link to begin the process of closing your unemployment account.

Account Maintenance

View Tax Rate History	Review your tax rate history.
Request IRS Certification	Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.
Request Disclosure of Account	Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.
Submit Notice of Change	Notify UIA of discontinuance of payroll or sale/transfer of business.
File Acquisition of Business	Notify the UIA when you have acquired another business by sale or transfer of assets.
Apply for Seasonal Designation	Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.
Request Employment Decision	Submit a request to determine if an individual is considered an employee or an independent contractor.



Complete all five steps of questions. If you have documents, you can click “Add” to attach them to your Notice. Click “Next Step,” then “Submit.”

1. Discontinuance of Business

2. Review and Submit

Discontinuance of Business

NOTICE: Information furnished on this report is used to determine termination of liability under Section 24 of the Michigan Employment Security Act (MCL 421.24). Completion of this report is required even though you may not be employing any workers at present. Failure to provide this information may result in a determination being made on the basis of the best information available. Penalties may be imposed under Section 54(a) or 54(b) of the MES Act for willful failure to comply with the requirements of the law.

If you are a leasing company you must complete a separate Form UIA 1772 for each client entity terminating its contract.

Attachment Instructions:

To add the attachment, please click the ‘Add’ link.

To remove an unwanted attachment, please click the ‘Remove’ link.

Proceed once all attachments have been added.



Step 1: Current name and address used since discontinuance or transfer of payroll or assets in whole or part

Name and address were unchanged.



Step 2: Responsible parties information

Record(s) captured: 1



Step 3: Discontinuance Information

Reason: No Employees
Date of Discontinuance: 01-Jan-2021



Step 4: Michigan-specific information

Number of business locations in Michigan: 1
Number of business locations in Michigan discontinued: 1



Step 5: Schedule B

This does not apply to me.

TERMINATION OF COVERAGE WHERE TOTAL TRANSFER OF MICHIGAN BUSINESS IS INVOLVED. If you disposed of your Michigan business and the Agency finds that a total transfer of your experience account is required, your coverage will be terminated as of the transfer date. HOWEVER, should you have persons in your employ subsequent to the date on which your Michigan payroll and/or assets were transferred, you are required to notify this Agency immediately because you may be liable for taxes on your payroll regardless of the number of individual in your employ.

DISCONTINUANCE OR PARTIAL TRANSFER OF MICHIGAN BUSINESS DOES NOT TERMINATE YOUR COVERAGE. Even though you may have disposed of a part, or all of your Michigan business in separate transactions, or discontinued all Michigan operations, you are required to continue to report and pay taxes on any wages paid to Michigan workers whom you may employ until such time as your coverage is legally terminated.



Attachments

Add

Type	Name	Description	Size
------	------	-------------	------

File Acquisition of Business



Click on “File Acquisition of Business” to complete your business purchase.

Account Maintenance

View Tax Rate History

Review your tax rate history.

Request IRS Certification

Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.

Request Disclosure of Account

Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.

Submit Notice of Change

Notify UIA of discontinuance of payroll or sale/transfer of business.

File Acquisition of Business

Notify the UIA when you have acquired another business by sale or transfer of assets.

Apply for Seasonal Designation

Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.

Request Employment Decision

Submit a request to determine if an individual is considered an employee or an independent contractor.





You must choose at least one option. You may choose all five options if they apply. Click "Next Step."

1. Schedule B - Part 1 2. Schedule B - Part 2 3. Review

Schedule B - Part 1

Transfer of Business

Schedule B - Successorship Questionnaire

You must complete all the items in this application accurately and completely. Failure to do so will be evidence of intentional misrepresentation and may subject you to the civil and/or criminal penalties provided in Sections 54 and 54b of the *Michigan Employment Security (MES) Act*.

Successorship Reporting Requirement:

If you have acquired any part of the Michigan assets, trade or business of another employer, by purchase, rental, lease, inheritance, merger, foreclosure, bankruptcy, gift or any other form of transfer, you must provide the following information. If you made multiple acquisitions, you must provide the following information. If you made multiple acquisitions, you must complete a separate UIA Schedule B for each Acquisition.

If subsequent to completing this registration form, you transfer the assets (by sale or transfer), or business (products/services), in whole or in part, to a new or previously existing business in Michigan, you must notify this Agency **immediately** by completing and submitting an additional Schedule B.

Federal Employer Identification Number (FEIN):

1. In the past 6 years, have you formed, acquired or merged with a business by any means?

If yes, how many businesses have you formed, acquired or merged with by any means?

Yes
1

2. At the current time, are you forming or acquiring a business by any means?

If yes, how many businesses are you forming or acquiring by any means?

No
0

3. At the current time, are you incorporating an existing business entity?

If yes, how many businesses are you incorporating from an existing business entity?

No
0

4. At the current time, are you merging, by any means, with one or more business entities?

If yes, how many businesses are you merging, by any means?

No
0

5. Are you intending to form a business at a future time, by any means?

No



Click on "Add a Record." You may also upload the Schedule B by clicking on the "Add" button.

1. Schedule B - Part 1 2. Schedule B - Part 2 3. Review

Schedule B - Part 2

You have indicated that you will be submitting 1 Schedule B form(s). Please click 'Add a Record' to begin this process.

Attachment Instructions:

To add the attachment, please click the 'Add' link.

To remove an unwanted attachment, please click the 'Remove' link.

Proceed once all attachments have been added.

Record List				Add a Record	
	Former Owner's Name	Former Owner's UIA Acct #	Former Owner's FEIN		
Add a Record					
Attachments					
Type	Name	Description	Size	Add	



Complete the form with all the information that applies to your purchase.

Schedule B - Part 2

All records have been created. If all required information has been entered, please click 'Next' to move to the next step.

Attachment Instructions:

To add the attachment, please click the 'Add' link.

To remove an unwanted attachment, please click the 'Remove' link.

Proceed once all attachments have been added.

Record List

Record 1

Remove this Record

Copy row

Add a Record

Schedule B - Successorship Questionnaire

PART 1: QUESTIONS ABOUT PRIOR OR CURRENT BUSINESS FORMATIONS, ACQUISITIONS OR MERGERS

For the following business formation, acquisition or merger type, the employer must indicate the pertinent business name, address and UIA Account Number in the space provided.

Former Owner's FEIN

Help: FEIN

Former Owner's UIA Acct #

Help: UIA Acct #

Corporate Name or DBA

Phone #

Former Owner's Name

Address

Address line 1:

Address line 2:

Country: USA

Unit Type:

Unit:

City:

State: MICHIGAN

Zip:

a. If you formed a new business, what assets did you acquire from the previously existing business? (check all that apply)

☐ Land

☐ Furniture/Fixtures

☐ Inventory

☐ Goodwill

☐ Trade

☐ None

☐ Building

☐ Equipment

☐ Accounts Payable

☐ Employees

☐ Customer Accounts

b. If you purchased, acquired or merged with an existing business by any means (including lease), what assets did you acquire? (check all that apply)

☐ Land

☐ Furniture/Fixtures

☐ Inventory

☐ Goodwill

☐ Trade

☐ None

☐ Building

☐ Equipment

☐ Accounts Payable

☒ Employees

☐ Customer Accounts

c. What was the business activity of the previous business?

Boat rental.



In Part 2, supply the details of the purchase. Click "Next Step," then "Submit."

PART 2: ACQUISITION INFORMATION

Please respond to the following questions as they apply to the business identified in Part 1 on this form.

1. Did you acquire all, part or none of the **assets** of the former business listed in PART 1?

Help: Assets

1. All

Percent? 100

Date Acquired: 01-Jul-2020

2. Did you acquire all, part, or none of the **organization**(employees/payroll/personnel) of the former business listed in PART 1?

1. All

Percent? 100

Date Acquired: 01-Jul-2020

3. Did you acquire all or part of the employees/payroll/personnel of any former business by leasing any of those employees/payroll/personnel? [If yes, you must submit a copy of the lease agreement]

No

Percent? 0

Date Acquired:

4. Did you acquire all, part, or none of the **trade**(customers/accounts) of the former business listed in PART 1?

3. None

Percent? 0

Date Acquired:

5. Did you acquire all, part, or none of the Michigan **business**(products/services) of the former business listed in PART 1?

3. None

Percent? 0

Date Acquired:

6. Was the Michigan business listed in PART 1 above being operated at the time of acquisition? If no, enter the date it ceased operation.

Yes

If no, enter date ceased

7. Are you conducting the Michigan business you acquired?

Yes

8. Is your Michigan business substantially owned or controlled in any way by the same interests that owned or controlled the organization, business or assets of a former business?

No

9. Did you hold any secured interest in any of the Michigan assets acquired?

No

If yes, enter balance owed: 0

10. What was the reasonable value of the Michigan organization, trade, business or assets acquired?

Whole dollars amount only (\$): 55,556,666.00

Remove this Record

Copy row

Add a Record

Attachments

Add

Apply for Seasonal Designation



Click on "Apply for Seasonal Designation" to apply for employer seasonal status.

Account Maintenance

View Tax Rate History	Review your tax rate history.
Request IRS Certification	Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.
Request Disclosure of Account	Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.
Submit Notice of Change	Notify UIA of discontinuance of payroll or sale/transfer of business.
File Acquisition of Business	Notify the UIA when you have acquired another business by sale or transfer of assets.
Apply for Seasonal Designation	Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.
Request Employment Decision	Submit a request to determine if an individual is considered an employee or an independent contractor.



Complete all fields that apply to your business. Click "Next Step," then "Submit." You will be notified by letter if your seasonal application has been approved.

1. App for Seasonal Employer

2. Review and Submit

App for Seasonal Employer

1. Account Information

Name of Employer:	<input type="text"/>	UIA Employer Account No.:	<input type="text"/>
Business Category	<input type="text" value="Accommodation"/>		
Business Type	<input type="text" value="Rooming and Boarding Houses"/>		
Define your Business Activity	<input type="text" value="Rooming and Boarding Houses"/>		

2. Seasonal Information

If you have operated this business in Michigan for at least one (1) season, give the beginning and ending dates of your seasonal work periods for each season you have operated, up to five (5) seasons in the table below; You may designate a normal seasonal work period, in the space provided below if you have not operated this business before in Michigan.

If you have not operated this business before in Michigan, disregard the table below; instead, indicate your expected normal seasonal work period, up to 26 weeks.

From:

To:

Seasonal Table

	Date Season Began	Date Season Ended	Seasonal Days
Last Season	<input type="text" value="01-Jan-2020"/>	<input type="text" value="01-Jun-2020"/>	<input type="text" value="153"/>
2 Seasons Ago	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>
3 Seasons Ago	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>
4 Seasons Ago	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>
5 Seasons Ago	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>

Within the period from the earliest beginning date of any season to the latest ending date of any season, shown above, what period (up to 26 weeks) do you wish to designate as your normal seasonal work period (MM/DD)?

From (MM/DD): To (MM/DD): Requested Effective Year:



Request Employment Decision



Click on the “Request Employment Decision” to find out if an individual is an employee or independent contractor.

Account Maintenance

View Tax Rate History	Review your tax rate history.
Request IRS Certification	Use form 940 to report your annual Federal Unemployment Tax Act (FUTA) tax. Together with state unemployment tax systems, the FUTA tax provides funds for paying unemployment compensation to workers who have lost their jobs.
Request Disclosure of Account	Request a Disclosure of Account letter. This letter is to be given to the purchaser of your business. The letter provides financial data on your account which is needed to complete Form UIA 1027 Business Transferor's Notice to Transferee of Unemployed Tax Liability and Rate.
Submit Notice of Change	Notify UIA of discontinuance of payroll or sale/transfer of business.
File Acquisition of Business	Notify the UIA when you have acquired another business by sale or transfer of assets.
Apply for Seasonal Designation	Apply for seasonal designation for a group of employees that perform services only during specific periods of the year. This designation could deny unemployment benefits between seasons.
Request Employment Decision	Submit a request to determine if an individual is considered an employee or an independent contractor.



Click on the “Individual Worker Details” link. You must have at least one record to submit your request.

1. Employment Status Details

Employment Status Details

Application for Determination of Employment Status

Attachment Instructions:

To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.
Proceed once all attachments have been added.

Attach copies of all written and signed agreements or contracts including manuals of instruction and rules or policies that must be adhered to by such individuals and also provide copies of employment status rulings made by other governmental agencies with respect to the services in question. Documentation may include contracts, invoices, W-2 Forms, Forms 1099-MISC issued or received, as well as IRS closing agreements and IRS rulings.

Enter Case ID (If Applicable) :

If you are requesting a review of the employment status for a class or classes of workers, such as clerical, sales, etc. please complete the field entitled “Worker Class.” You may request a review for multiple classes of workers; however, you must complete a separate request for each worker class you are requesting an employment status investigation.

Enter Worker Class (If applicable). The maximum number of characters is 300.

Provide in the table below the name, Social Security Number (SSN), address, telephone number, Federal Employer Identification Number (FEIN), if applicable.

Individual Worker Details

You must key in at least one record in order to submit.

Entered Workers



Attachments

Add

Type	Name	Description	Size
------	------	-------------	------

Save Draft Cancel

Previous Step





Click on the "Add Individual Worker Class" link.

Employment Status Details

Application for Determination of Employment Status

Attachment Instructions:
To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.
Proceed once all attachments have been added.

Attach copies of all written and signed agreements or contracts including manuals of instruction and rules or policies that must be adhered to by such individuals and also provide copies of employment status rulings made by other governmental agencies with respect to the services in question.

Worker Class Details Table

SSN	Worker FEIN	First Name	Middle Name	Last Name	Street 1	Street 2	City	State	Zip
Add Individual Worker Class									

OK Cancel

Provide in the table below the name, Social Security Number (SSN), address, telephone number, Federal Employer Identification Number (FEIN), if applicable.

Individual Worker Details

You must key in at least one record in order to submit.

Entered Workers: 0

Attachments

Type	Name	Description	Size
------	------	-------------	------

Add



Complete all the required information, then click "OK."

App Determination Emp Status

Home > Account > App Determination Emp Status

1. Employment Status

Employment Status

Application for Determination of Employment Status

Attachment Instructions:
To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.
Proceed once all attachments have been added.

Attach copies of all written and signed agreements or contracts including manuals of instruction and rules or policies that must be adhered to by such individuals and also provide copies of employment status rulings made by other governmental agencies with respect to the services in question.

Enter Case ID (If Applicable):

If you are requesting a "Worker Class." You must key in at least one record in order to submit.

Enter Worker Class:

Worker Class Details Table

Information
Individual Worker Class 1

Copy row Add Individual Worker Class

Information

Social Security Number: Worker FEIN: Phone Number:

First Name: Middle Name: Last Name:

Address

Street 1:

Street 2:

Unit Type: Unit: City:

State: Zip: County:

Delete Individual Worker Class Copy row Add Individual Worker Class

OK Cancel

Provide in the table below the name, Social Security Number (SSN), address, telephone number, Federal Employer Identification Number (FEIN), if applicable.

Individual Worker Details

You must key in at least one record in order to submit.

Entered Workers: 0

Attachments

Type	Name	Description	Size
------	------	-------------	------

Add



Answer all the questions. Proceed to Part II.

1. Employment Status Details

2. Part-1 Questions

Part-1 Questions

Answer Each Question Completely

1. What is the nature of the employer's business (Describe your business)? The maximum number of characters is 300.

Real Estate Sales

2. Describe the type of services performed by the individual(s) or worker class. The maximum number of characters is 300.

Cold Call Phone Sales

3. Does the individual(s) or worker class follow instructions as to when, where, and how to perform the job?

☒ Yes ☐ No

4. Is specific training and/or instruction provided by the business to the individual(s) or worker class?

☒ Yes ☐ No

5. Does the individual(s) or worker class perform this type of work for the business on a regular basis?

☒ Yes ☐ No

6. Does the business determine the time/hours of service performed by the individual?

☐ Yes ☒ No

7. Are services performed at the employer's place or places of business?

☐ Yes ☒ No

8. Does the individual(s) or worker class establish the level and timing of payment for the services provided?

☒ Yes ☐ No

9. Did you issue a Form 1099-MISC to the individual(s) or worker class?

☐ Yes ☒ No

10. Does the individual(s) or worker class provide all equipment, tools, materials and/or supplies to perform services?

☒ Yes ☐ No

11. Does the individual advertise as being in the business of providing to others the services they provide to your business?

☐ Yes ☒ No

12. Additional Comments: (In the space below, you may provide any additional information you believe would be beneficial in determining the employment status of the individuals in question. The maximum number of characters is 300.)



Complete the questions. Click "Next Step," then "Submit." You will be contacted by the agency regarding the status of your submission.

1. Employment Status Details

2. Part-1 Questions

3. Part-2 Questions

Part-2 Questions

Part II

Are you a Service Providers and/or Sales Personnel?

☒ Yes ☐ No

Complete this Section if the individual(s) or class of workers provides a service or sells directly to your customers.

13. What are the individual's responsibilities in soliciting new customers? The maximum number of characters is 300.

Quota of ten new customers per week.

14. Are orders submitted and approved by your business?

☐ Yes ☒ No



Tax Issues and Assessments

Submit a Tax Protest or Appeal



Click “Submit a Tax Protest or Appeal” to begin your protest or appeal.

Tax Issues and Assessments

[Submit a Tax Protest or Appeal](#)

Submit a protest or appeal for UIA Tax Determinations, Redeterminations, and Assessments.

[Request for Waiver](#)

Submit requests for penalties and interest to be waived.

[Request Clearance of Account](#)

Request a Clearance of Account letter to show an account is in good standing with all reports filed and taxes paid.



Click on the “Add Tax Protest/Appeal” link.

Home > Tax Protest Summary

View status of prior tax protests and appeals below or click **Add Tax Protest/Appeal** to create a new tax protest or appeal.

This list is of all Tax Protests and Appeals that are Received or In Progress, or Resolved within the last 35 days.

Tax Protests and Appeals Summary [Show History](#) [Filter](#)

Date Created	Case ID	Confirmation #	Protest Type	Case Stage	Date Staged
--------------	---------	----------------	--------------	------------	-------------



Choose which protest or appeal that is relevant to your issue.

Submit Tax Protest

Home > Account: > Tax Protest Summary > Submit Tax Protest

1. Submit Tax Protest 2. Review and Submit

Submit Tax Protest

Name: EAN:

Choose Tax Protest/Appeal Type

[Collection Protest/Appeal](#) [Rate Protest/Appeal](#) [Status Protest/Appeal](#)



If you select, "Collection Protest/Appeal," complete all the required information. If you have the Letter ID and Mail Date, you may enter it here. Click "Add" if you have additional documents. Click "Next Step," then "Submit."

1. Submit Tax Protest

2. Review and Submit

Submit Tax Protest

Name: EAN:

Choose Tax Protest/Appeal Type

Collection Protest/Appeal

Rate Protest/Appeal

Status Protest/Appeal

Details of Item Being Protested/Appealed

Letter ID

Letter Mail Date

Reason for Protest/Appeal

Explain

Attachment Instructions:
To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.
Proceed once all attachments have been added.

Attachments

Type	Name	Description	Size
------	------	-------------	------

[Add](#)

[Cancel](#) [Previous Step](#) [Next Step](#)



If you select, "Rate Protest/Appeal," complete all the required information. If you have the Letter ID and Mail Date, you may enter it here. Click "Add" if you have additional documents. Click "Next Step," then "Submit."

1. Submit Tax Protest

2. Review and Submit

Submit Tax Protest

Name: EAN:

Choose Tax Protest/Appeal Type

Collection Protest/Appeal

Rate Protest/Appeal

Status Protest/Appeal

Details of Item Being Protested/Appealed

Letter ID

Letter Mail Date

Issue being protested/appealed

Tax Rate ☒ Discrepancy in payroll ☐

Discrepancy in benefit charges ☐ Discrepancy in Taxes Credited ☐

Non reporting penalty ☒

Other ☐ Other Detail:

Reason for Protest/Appeal

Explain

Attachment Instructions:
To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.
Proceed once all attachments have been added.

Attachments

Type	Name	Description	Size
------	------	-------------	------

[Add](#)



If you select, "Status Protest/Appeal," complete all the required information. If you have the Letter ID and Mail Date, you may enter it here. Click "Add" if you have additional documents. Click "Next Step," then "Submit."

1. Submit Tax Protest **2. Review and Submit**

Submit Tax Protest

Name: _____ EAN: _____

Choose Tax Protest/Appeal Type

Collection Protest/Appeal Rate Protest/Appeal **Status Protest/Appeal**

Details of Item Being Protested/Appealed

Letter ID: _____

Letter Mail Date: 29-Oct-2020

Issue being protested/appealed

Date of Liability	<input checked="" type="checkbox"/>	Incorrect FEIN	<input checked="" type="checkbox"/>	Localization	<input type="checkbox"/>
Successorship	<input type="checkbox"/>	Wages	<input type="checkbox"/>	Services	<input type="checkbox"/>
Seasonal Status	<input type="checkbox"/>	Termination of Account	<input type="checkbox"/>	Captive Provider	<input type="checkbox"/>
Liability Status	<input type="checkbox"/>	Employer Leasing Company	<input type="checkbox"/>		
Other	<input type="checkbox"/>	Other Detail:	<div></div>		

Reason for Protest/Appeal

Explain:

Please correct my date of liability and FEIN.

Attachment Instructions:
To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.
Proceed once all attachments have been added.

Attachments

Type	Name	Description	Size

Add

Request for Waiver of Penalty & Interest



Click on the "Request for Waiver" link to submit your request for penalties and interest to be waived.

Tax Issues and Assessments

[Submit a Tax Protest or Appeal](#) Submit a protest or appeal for UIA Tax Determinations, Redeterminations, and Assessments.

Request for Waiver Submit requests for penalties and interest to be waived.

[Request Clearance of Account](#) Request a Clearance of Account letter to show an account is in good standing with all reports filed and taxes paid.



Choose from the dropdown menu the reason that best describes your request for a waiver.

1. Waiver Reason **2. Attachments** **3. Contact Information**

Waiver Reason

Application for Waiver of Penalty & Interest

Please provide a reason for your waiver request. Include the reason for your request and any additional information that should be considered for this request.

Reason:

Required

Required

Audit adjustment due to unreported SSN of employee(s) on UIA 1028

Discrepancy on effective liability date or liability incurred date

Domestic Employer

Employer has limited access to MiWAM and Power of Attorney manages payroll

Employer not receiving mail due to incorrect address

Employer opted for go green option and Power of Attorney manages payroll

Errors in reported SSN or reported duplicate SSN

Large penalties on zero report

Other

Required

Cancel **Previous Step** **Next Step**



Select the year that the penalties and interest were added.

1. Waiver Reason 2. Attachments 3. Contact Information

Waiver Reason

Application for Waiver of Penalty & Interest

Please provide a reason for your waiver request. Include the reason for your request and any additional information that should be considered for this request.

Reason
Errors in reported SSN or reported duplicate SSN

Additional Information
Employee supplied us with wrong SSN upon hire. Please remove the penalty since it wasn't our fault.

Applicable Years

Please indicate the year for which you are requesting a waiver. Select as many as apply.

☐ 2020 ☒ 2019



If you have additional documentation, select "Yes" and click on the "Add" button to attach the documents. If you do not have additional documentation, select "No." Click "Next Step."

1. Waiver Reason 2. Attachments 3. Contact Information

Attachments

Attach Documentation

Do you have supporting documentation to attach? ☒ Yes ☐ No

Attachment Instructions:
To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.

Attachments Add

Type	Name	Description	Size
------	------	-------------	------

Cancel < Previous Step Next Step >



Name your file, then retrieve the file from your computer and click "Save," then "Next Step."

1. Waiver Reason 2. Attachments

Attachments

Attach Documentation

Do you have supporting documentation to attach? ☒ Yes ☐ No

Attachment Instructions:
To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.

Attachments Add

Type	Name	Description	Size
------	------	-------------	------

Cancel < Previous Step Next Step >

Select a file to attach

Type: Removal of P & I Attachment

Description: P&I

Choose File: [File Name] docx

Save Cancel



Complete the required information, click “Next Step,” then “Submit.”

1. Waiver Reason 2. Attachments 3. Contact Information

Contact Information

Please enter your contact information below.

Name

First Name

Last Name

Phone Number

Phone Type

Phone Country

Phone Number

Extension

Email

Email Address

Request Clearance of Account



Click on the “Request Clearance of Account” link to request the Clearance of Account letter.

Tax Issues and Assessments

[Submit a Tax Protest or Appeal](#)

Submit a protest or appeal for UIA Tax Determinations, Redeterminations, and Assessments.

[Request for Waiver](#)

Submit requests for penalties and interest to be waived.

[Request Clearance of Account](#)

Request a Clearance of Account letter to show an account is in good standing with all reports filed and taxes paid.



Click the checkbox next to the “I would like request a Clearance of Account Letter (UIA 1395).” Click “Next Step,” then “Submit.” The letter will be mailed the following business day.

Home > Account > Clearance of Account

1. Clearance of Account 2. Review and Submit

Clearance of Account

☒ I would like to request a Clearance of Account Letter (UIA 1395).

Cancel

< Previous Step

Next Step >

Benefit Services

View Benefit Charges & Credits



Click the “View Benefit Charges & Credits” link to view your charges and credits.

Benefit Services

[View Benefit Charges & Credits](#)

View and protest any benefit payments charged to your account.

[Report Employee Payments](#)

Report holiday, vacation and/or bonus pay for multiple employees at once.

[View Determinations and Decisions](#)

Review and protest Benefit determinations and decisions. You may also submit Fact-Finding.

[Request Seeking Work Waiver](#)

Request that employees be waived from the requirements of availability, seeking work, and registration for work during a temporary layoff.

[Report Refusal of Offer to Work](#)

Report employees that refused to return to work or failed to accept an offer of work.



Click on any quarter to view the benefit charges and credits.

Quarterly Benefit Charges and Credits

Select a quarter to view the details of the applied benefit charges and credits.

		Filter
Quarter		Total
31-Dec-2018		-272.00
31-Mar-2019		60,169.09
30-Jun-2019		48,429.55
30-Sep-2019		503.59
31-Dec-2019		72,874.62
31-Mar-2020		143,829.90
30-Jun-2020		5,237.25
30-Sep-2020		77,989.85
31-Dec-2020		747.09
31-Mar-2021		1,043.76

10 Rows



Click on the claimant's SSN to view the charges and credits for that employee.

Summary of Statement of Benefit Charges and Credits

Select an SSN to view details or to file a protest against a particular week's charges.

Employer Name:

UIA Employer Account No.:

Employer Address:

Quarter:

9/30/2020

Claimant Information

Claimant SSN	Claimant Last Name	Claimant First Initial	Mail Date	LOC	Number of Items	Total
[Redacted]	[Redacted]	D	13-Oct-2020	000	6	1,436.58
[Redacted]	[Redacted]	D	13-Oct-2020	000	6	735.42
[Redacted]	[Redacted]	J	13-Oct-2020	000	11	3,256.00
[Redacted]	[Redacted]	D	13-Oct-2020	000	2	242.20



Under the “Total” column, you will see the charges or benefits displayed. In the example above, the amount represents charges to your account. You can file a protest for any and all of the charges by clicking on “File Protest” under the “Action” column.

Weekly Benefit Charges and Credits

Employer Name: [REDACTED] UIA Employer Account No.: [REDACTED]

Employer Address: [REDACTED] Quarter: 9/30/2020

Statement of Unemployment Benefits Charged or Credited to Employer's Account

Claimant SSN	Claimant Last Name	Claimant First Initial	LOC	Payment/Adjustment Date	Cert Week End Date	Chg Typ	Claimant Earnings	Total	Action
[REDACTED]	[REDACTED]	[REDACTED]	000	13-Aug-2020	21-Mar-2020		0.00	239.43	File Protest
[REDACTED]	[REDACTED]	[REDACTED]	000	13-Aug-2020	28-Mar-2020		0.00	239.43	File Protest
[REDACTED]	[REDACTED]	[REDACTED]	000	13-Aug-2020	04-Apr-2020		0.00	239.43	File Protest
[REDACTED]	[REDACTED]	[REDACTED]	000	13-Aug-2020	11-Apr-2020		0.00	239.43	File Protest
[REDACTED]	[REDACTED]	[REDACTED]	000	13-Aug-2020	18-Apr-2020		0.00	239.43	File Protest
[REDACTED]	[REDACTED]	[REDACTED]	000	13-Aug-2020	25-Apr-2020		0.00	239.43	File Protest

6 Rows

Total for Unemployed Worker \$0.00 **\$1,436.58**



If you clicked on “File Protest,” you will need to choose your reason for filing a protest by selecting that reason from the dropdown menu. If you have additional documentation, you can attach the documents by clicking “Add.” Click “Next Step” and “Submit.”

1136/1170 Protest Settings Help Log Off

Home > Quarterly Benefit Charges > Summary of Benefit Charges > 1136/1170 Protest

1. 1136/1170 Protest 2. Review and Submit

1136/1170 Protest

Attachment Instructions:
To add the attachment, please click the 'Add' link.
To remove an unwanted attachment, please click the 'Remove' link.
Proceed once all attachments have been added.

Claimant Name: [REDACTED]
Claimant SSN: [REDACTED]
Week Ending: 21-Mar-2020

Please select your reason for filing a protest.

Required Required

Ability
Availability
Back Pay Award
Bonus Pay
Earned Income
Excess Earnings

[Add](#)

[Previous Step](#) [Next Step](#)

Report Employee Payments



Click the “Report Employee Payments” links to file holiday, vacation and/or bonus pay for multiple employees at once.

Benefit Services

View Benefit Charges & Credits	View and protest any benefit payments charged to your account.
Report Employee Payments	Report holiday, vacation and/or bonus pay for multiple employees at once.
View Determinations and Decisions	Review and protest Benefit determinations and decisions. You may also submit Fact-Finding.
Request Seeking Work Waiver	Request that employees be waived from the requirements of availability, seeking work, and registration for work during a temporary layoff.
Report Refusal of Offer to Work	Report employees that refused to return to work or failed to accept an offer of work.



You will need to configure your vacation, holiday or bonus files according to the file formatting. If you have your file, click "Import," then "Next Step" and "Submit."

1. Bulk Vacation, Holiday, Bonus 2. Review and Submit

Bulk Vacation, Holiday, Bonus

Main

[View Vacation File Format](#)
[View Holiday File Format](#)
[View Bonus File Format](#)

No files attached. Click Import button to attach a file.

Cancel < Previous Step **Next Step >**

Import



After your file is uploaded, the following information displays.

Main Holiday Pay

What is your employer account number?

For which holiday did the claimant receive holiday pay? 05 - Good Friday / Easter

In what year is the holiday that the claimant is being paid for? 2020

What date is the claimant receiving the holiday pay for? 10-Apr-2020

What date was the holiday payment issued? 16-Apr-2020

Was the holiday payment issued based on a contract or other agreement, such as a company policy? ☒ Yes ☐ No

How many employees are included in this file? 111

Do you hereby attest that the responses above apply to every employee included on the detail file attached? ☒ Yes ☐ No

SSN	Last Name	First Name	Holiday Date	Pay Amount
			10-Apr-2020	168.00
			10-Apr-2020	168.00
			10-Apr-2020	184.00
			10-Apr-2020	184.00

View Determinations and Decisions



Click "View Determinations and Decisions" to view benefit determinations and fact finding.

Benefit Services

- [View Benefit Charges & Credits](#) View and protest any benefit payments charged to your account.
- [Report Employee Payments](#) Report holiday, vacation and/or bonus pay for multiple employees at once.
- [View Determinations and Decisions](#)** Review and protest Benefit determinations and decisions. You may also submit Fact-Finding.
- [Request Seeking Work Waiver](#) Request that employees be waived from the requirements of availability, seeking work, and registration for work during a temporary layoff.
- [Report Refusal of Offer to Work](#) Report employees that refused to return to work or failed to accept an offer of work.



Click on the “File Protest” link if you wish to protest a determination.

Issue Fact Finding Non Responsive

Benefit Determinations and Decisions

Determinations and Decisions that are associated to your account are listed below. If you wish to file a protest or appeal, please click the applicable link under **Action**. Note that once a protest or appeal is filed, a new determination must be issued before the issue can be acted upon again.

Filter	Sent	Letter ID	Issue/Decision Type	Claimant	Claimant SSN	Claim ID	Status	Action
	12/29/2020		Monetary (Re)Determination				Determination Issued	File Protest
	12/28/2020		Monetary (Re)Determination				Determination Issued	File Protest
	12/28/2020		Monetary (Re)Determination				Determination Issued	File Protest
	11/19/2020		Monetary (Re)Determination				Determination Issued	File Protest



Complete all required fields. You may add additional documentation by clicking on the “Add” button.

1. Mon/Non-Mon Deter. Protest 2. Review and Submit

Mon/Non-Mon Deter. Protest

File Monetary Protest/Appeal

Letter ID: [Redacted]
 Letter Sent: 12/29/2020
 Claimant Name: [Redacted]
 Claimant SSN: [Redacted]

Separation

Are you protesting the separation reason only? ☒ Yes ☐ No

First Day Worked: 01-Jan-2020
 Last Day Worked: 01-Jan-2021
 Separation Reason: Quit
 Separation Circumstance: To accept new employment/re

Attachment Instructions:
 To add the attachment, please click the 'Add' link.
 To remove an unwanted attachment, please click the 'Remove' link.
 Proceed once all attachments have been added.

Attachments

Type	Name	Description	Size
Add			



Click the checkbox next to “Accept.” Click “Submit.”

1. Mon/Non-Mon Deter. Protest 2. Review and Submit

Review and Submit

I understand there are penalties under the law for making false statements and I declare the information I have submitted is true, correct and complete.

☒ **Accept**

Seek Work Waiver



Click on the “Request Seeking Work Waiver” link to request a waiver from the requirements of availability, seeking work and registration for work during a temporary layoff.

Benefit Services	
View Benefit Charges & Credits	View and protest any benefit payments charged to your account.
Report Employee Payments	Report holiday, vacation and/or bonus pay for multiple employees at once.
View Determinations and Decisions	Review and protest Benefit determinations and decisions. You may also submit Fact-Finding.
Request Seeking Work Waiver	Request that employees be waived from the requirements of availability, seeking work, and registration for work during a temporary layoff.
Report Refusal of Offer to Work	Report employees that refused to return to work or failed to accept an offer of work.



Complete the required fields. Click “Next Step,” then “Submit.”

1. Seeking Work Waiver

2. Review and Submit

Seeking Work Waiver

Request for Registration and Seeking Work Waiver (RSW)

Waiver of Registration for Work, Availability and Seeking Work Requirements under Section 28 (1)(a) is requested for the following employees on a temporary layoff, not to exceed 45 days.

UIA Account Number:

Multi-Unit Number

000

Last Day Worked

29-Jan-2021

Back to Work Date

26-Feb-2021

Please ensure your workers report the same Last Day Worked and Back to Work Date for the waiver to apply.

If this waiver request covers all employees laid off on the Last Date Worked entered above, press **Submit**.

If this waiver request is limited to employees working at a specific location, please enter the name of the location below. Only employees laid off from this specific location will be waived from registration for work, availability, and seeking work. All other employees laid off on that date will be required to register for work, be available for work, and seeking work.

Work Location of specific waived employees

Detroit

Refusal of Offer to Work



To report an employee that refused to return to work or failed to accept an offer work, click “Report Refusal of Offer to Work.”

Benefit Services

[View Benefit Charges & Credits](#)

View and protest any benefit payments charged to your account.

[Report Employee Payments](#)

Report holiday, vacation and/or bonus pay for multiple employees at once.

[View Determinations and Decisions](#)

Review and protest Benefit determinations and decisions. You may also submit Fact-Finding.

[Request Seeking Work Waiver](#)

Request that employees be waived from the requirements of availability, seeking work, and registration for work during a temporary layoff.

[Report Refusal of Offer to Work](#)

Report employees that refused to return to work or failed to accept an offer of work.



Enter your company's FEIN and Employer Name.

1. Instructions

Instructions

Refusal of Work Report

In general, workers are required to accept an offer of or return to work when an employer makes an offer of or notifies a worker to return to suitable work. If the individual fails to do so, he or she may be ineligible for unemployment benefits. This request allows you to report a claimant who refused an offer of work or refused to return to work.

If you have supporting documentation, you may attach files later in this request.

FEIN Number

Employer Name



Enter the claimant's information, including the date that he or she refused the offer of work from you.

1. Instructions

2. Claimant Information

Claimant Information

Claimant Information

SSN

Middle Name

Last Name

Enter the date that the claimant refused work

02-Feb-2021



If you have any documentation to add, click "Add."

1. Instructions

2. Claimant Information

3. Attachments

Attachments

Attachments

Attachment Instructions:

To add the affidavit as an attachment, please click the 'Add' link.

To remove an attachment, click the 'Remove' link.

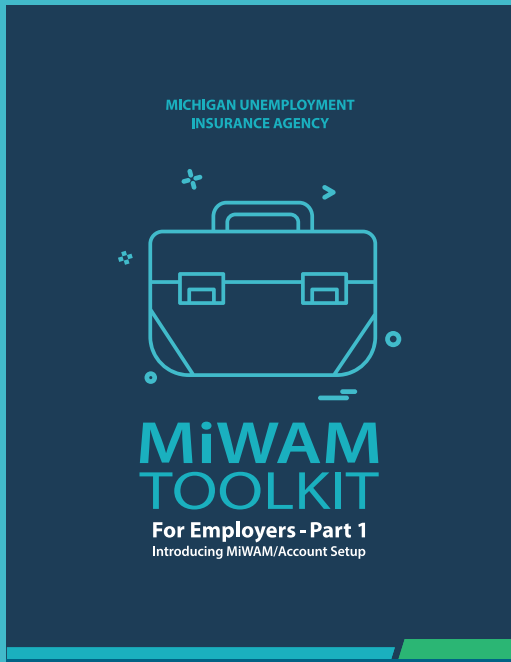


Attachments

Add

Type	Name	Description	Size	
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***For additional information, refer to
the following MiWAM Toolkits:***



STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY
UNEMPLOYMENT INSURANCE AGENCY

Michigan.gov/UIA

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REVISED 9/2021