



**WORKFORCE
DEVELOPMENT**

Michigan 23+ High School Diploma Program
Request for Qualifications
Fiscal Year 2023

Application Instructions

Background Information

Section 1070 of Public Act 166 of 2022 appropriated \$2.5 million in state funding to support a program(s) that assists adults over the age of 23 with obtaining a high school diploma and placement in career training programs.

Eligible providers of such program(s) may include public, nonprofit, or private accredited diploma granting institutions that have at least two years of experience providing dropout recovery services in Michigan.

Further, eligible program providers must possess **ALL** of the following:

- Experience providing dropout reengagement services.
- Ability to provide academic intake assessments.
- Capacity to provide an integrated learning plan.
- Course catalog that includes access to all graduation requirements.
- Capability to provide remediation coursework.
- Means to provide academic resilience assessment and intervention.
- Capacity to provide employability skills development.
- Ability to provide WorkKeys preparation.
- Ability to provide industry credentials.
- Capability to provide credit for on-the-job training.
- Access to a robust support framework, including technology, social support, and academic support accredited by a recognized accrediting body.

Provider reimbursement rates for Fiscal Year 2023 for this program will be as follows:

- \$500 for each month of satisfactory monthly progress as described in Section 23a of the State School Aid Act, Public Act 94 of 1979, Michigan Compiled Laws 388.1623a.
- \$500 for the completion of an employability skills certification program equal to at least one unit of high school credit obtained through classroom or online instruction.
- \$250 for the attainment of an industry-recognized credential requiring up to 50 hours of training.
- \$500 for the attainment of an industry-recognized credential requiring 50 to 100 hours of training.
- \$750 for the attainment of an industry-recognized credential requiring more than 100 hours of training.
- \$1,000 for the attainment of a high school diploma.
- \$2,500 for placement in a job in an in-demand career pathway.

LEO is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
WORKFORCE DEVELOPMENT, PO BOX 30805, LANSING, MI 48909 • www.michigan.gov/workforce • 517-335-5858

Application Submission Information

To be considered for funding for Fiscal Year 2023, applications must be received no later than **5:00 p.m. Eastern Time on Friday, November 18, 2022**. Completed applications should be emailed to the Michigan Department of Labor and Economic Opportunity, Workforce Development at LEO-AdultEd@michigan.gov. Applications must follow the format provided below and be submitted as either a Microsoft Word document or a PDF. **Only completed applications will be considered for funding.**

Award Notification Information

All applicants will be **notified by December 16, 2022**, via email regarding the final disposition of their application (i.e., approval or denial). This email will be sent to the individual listed as the “Main Contact Person” on your application.

Information regarding the maximum amount of funding a provider may expect to receive via reimbursement for Fiscal Year 2023 will be provided as well.

Provider Application

Section 1: Applicant Information

Provider Name:

Street Address:

City:

State:

Zip Code:

Phone Number:

Fax Number:

Website URL:

Provider Type (i.e., Public, Nonprofit, Private):

Main Contact Person:

Phone Number for Main Contact Person:

Email Address for Main Contact Person:

Section 2: Applicant Qualifications

Please address all of the following questions:

- 1) Is your organization a public, nonprofit, or private accredited diploma granting institution that has at least two years of experience providing dropout recovery services in Michigan? Please identify the accrediting organization and describe your experience with dropout recovery services.
- 2) Does your organization have experience providing dropout reengagement services? Please describe the prior experience with dropout reengagement.
- 3) Does your organization have the ability to provide academic intake assessments? Please identify the intake assessments offered and describe how they are used.
- 4) Does your organization have the capacity to provide an integrated learning plan? Please describe the integrated learning plan and how it is used.
- 5) Does your organization have a course catalog that includes all graduation requirements? Please explain how the course catalog is accessible and shared with students.
- 6) Does your organization have the capability to provide remediation coursework? Please describe remediation coursework available and prior experience with delivering remediation.
- 7) Does your organization have the means to provide academic resilience assessment and intervention? Please identify how academic resilience is assessed and explain intervention offered.
- 8) Does your organization have the capacity to provide employability skills development? Please describe your capacity and provide a list of the employability skills certification programs equal to at least one unit of high school credit obtained through classroom or online instruction.
- 9) Does your organization have the ability to provide WorkKeys preparation? Please describe.
- 10) Does your organization have the ability to provide industry credentials? Please describe and provide a list of industry-recognized credentials that you offer that require up to 50 hours of training, 50 to 100 hours of training, and more than 100 hours of training.
- 11) Does your organization have the capability to provide credit for on-the-job training? Please explain how the credit is awarded.
- 12) Does your organization have access to a robust support framework, including technology, social support, and academic support accredited by a recognized accrediting body? Please describe the framework.

Section 3: Proposed Service Levels

For Fiscal Year 2023 (October 1, 2022 – September 30, 2023), please indicate your organization's **anticipated** 23+ High School Diploma Program service levels.

Number of individuals to be enrolled in the 23+ High School Diploma program:

Number of individuals who will complete an employability skills certification program equal to at least one (1) unit of high school credit obtained through classroom or online instruction:

Number of individuals who will attain an industry-recognized credential requiring up to 50 hours of training:

Number of individuals who will attain an industry-recognized credential requiring 50 to 100 hours of training:

Number of individuals who will attain an industry-recognized credential requiring more than 100 hours of training:

Number of individuals who will attain a high school diploma:

Number of individuals who will be placed in a job in an in-demand career pathway:

Total amount of funding requested for Fiscal Year 2023 based on the service and reimbursement levels: