

SECTION C: MICHIGAN ADULT EDUCATION POLICIES

POLICY	ISSUED	EFFECTIVE	RESCINDED
MICHIGAN TEACHER CERTIFICATION REQUIREMENTS	ONGOING	ONGOING	
<p><u>Description:</u> All teachers must meet state certification requirements. Please refer to the Adult Education Teaching and Certification Policy on the following page.</p> <p><u>Applicable To:</u> Federal and State Section 107 funded adult education programs.</p>			

OFFICE OF PROFESSIONAL PREPARATION SERVICES
ADULT EDUCATION TEACHING AND CERTIFICATION POLICY
October 2012

Enrichment classes – No certificate required.

High school completion credit classes – Requires appropriate certification.*

Regular adult education day assignment (half-time or more) – requires appropriate currently valid certificate in the same manner as any other regular teaching assignment.

Part-time (less than half-time) adult education day or evening assignments – can be taught under a substitute permit.

Approved vocational adult education classes – can be taught by occupationally certified teachers, or an annual authorization can be requested from the Office of Professional Preparation Services if an appropriately certified occupational teacher is not available.

Adult Basic Education and English As a Second Language

The local school district is required to determine who is qualified to teach in the Adult Basic Education Program or English As a Second Language Program and to make a determination as to whether an elementary or secondary certified person is used. Therefore, if a person holds either a valid elementary or secondary certificate, the school district would not be required to request a permit for that person to teach adult basic education classes or English As a Second Language classes. This interpretation is supported by Rule 5 of the *Administrative Rules Governing the Certification of Michigan Teachers*, which specifies that a person shall hold a certificate valid to the position to which he/she is assigned.

GED and Adult Learning Centers

GED programs and adult learning centers often teach multiple subjects in one classroom. If the school district is unable to find a secondary certified teacher who is certified to teach all the subject areas included in the program, the district must request a substitute permit to cover the assignments outside the teacher's certification area. If the teacher is not certified in at least one of the subject areas being taught in the program, the school would need to request a full-year permit in accordance with Rule 390.1142 of the *Administrative Rules Governing the Certification of Michigan Teachers*.

***Michigan Revised School Code, Section 1233.**