

TRUSTEES' OPEN MEETING MINUTES

PLACE: WDCA Claims Conference Room

DATE: February 14, 2022

TIME CALLED TO ORDER: 9:03 a.m.
OPEN SESSION ADJOURNED: 9:42 a.m.

MEMBERS PRESENT:

Trustees: Lee Anne Fontaine, Jerome K. Hooper, Jr., Jack Nolish

Assistant Attorney General: Brian Galin

Funds Staff Present: Emily McDonough, Allison Kelly, and Deb Outwater

Funds Staff Absent: Janice Remer, Diane Harger

PRESIDING PERSON:

Emily McDonough, Funds Administrator

RESPECTFULLY SUBMITTED:

Deb Outwater, Executive Secretary

#	TOPIC	MOTIONS/SECOND/AMENDMENTS MEMORANDUMS/LETTERS	SUMMARY/RESULT
	Introduction		Ms. McDonough opened the meeting by welcoming everyone to our first in-person meeting in two years.
1	Open Minutes from October 11, 2021 Trustee Meeting	October 11, 2021 Open Meeting Minutes Motion by Mr. Nolish to approve the open minutes of October 11, 2021. Ms. Fontaine supported.	No changes to minutes – Approved as written.
2	Financials	November and December 2021 Financial Statements	The Financial reports were presented for review. No questions or comments.
3	AAG/SAAG General Litigation Report		Mr. Galin reported that there is a slight increase in cases – dual employment cases. He went on to

			report that the SAAG contracts expired in October 2021. SAAG Gilbert and SAAG Lazar's contracts were renewed. Mr. Galin reported that SAAG Gilbert has 1 true Delphi case remaining on his docket which is near completion.
4	High Profile Litigation		Nothing to report.
5	Redemption Report	4-13-21 through 10-10-21	The Redemption report was reviewed. No pending cases at WDCAC or COA.
6	Actuary Report		Ms. McDonough presented the report to the trustees. No questions or concerns raised.
7	OAG Audit		Ms. McDonough reported that things are going smoothly. We got an earlier start this year (January). The auditors are done with testing and there are no outstanding issues. We are on track to finish on time. The report is due on March 31, 2022 and copies will follow once completed.
8	Assessments		Ms. Kelly reported that there are still a couple companies outstanding. One has paid and the other has made contact. Mr. Galin thanked Ms. Kelly for her help with this process.
9	Closed Session	Moved by Ms. Fontaine to go to closed session. Seconded by Mr. Nolish.	Trustees went into closed session at 9:16 a.m.
10	Return to Open Session	Moved by Mr. Nolish to return to open session. Seconded by Mr. Hooper.	Trustees returned to open session at 9:41 a.m.
11	Other Business		Ms. McDonough advised she has not been able to post Mr. Smith's former position but that a Position Description has been written and things are moving forward. Some reorganization of staff responsibilities but otherwise, business as usual.
7	Adjourn Session	Motion by Ms. Fontaine to adjourn; second by Mr. Nolish.	Unanimous approval. Session adjourned at 9:42 a.m.

Lee Anne Fontaine, Trustee Chair

Date

Emily McDonough, Funds Administrator

Date