



# MCOLES

## 2014 Annual Report

*Advancing Professionalism in Public Safety*



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RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS  
LANSING

DAVID L. HARVEY  
EXECUTIVE DIRECTOR

November 4, 2015

Honorable Rick Snyder  
Governor of the State of Michigan  
Lansing, Michigan 48909

Dear Governor Snyder,

On behalf of the Michigan Commission on Law Enforcement Standards (MCOLES), I present to you our Annual Report for Calendar Year 2014. I am pleased to report that MCOLES has been able to advance several initiatives over this past year.

- Promoted and implemented the five advisory in-service training standards.
- Developed a self-reporting checklist for agency best practices.
- Modified the first aid curriculum to better reflect the activities of police first responders.
- Administrated two sessions of the abbreviated basic academy for military police veterans.
- Conducted research on police implicit decision-making in light of the national police minority debates.
- Began implementing five-year Strategic Plan.
- Developed Facebook page.

MCOLES will continue to strive to adapt to the changing times ahead and maintain our commitment and trust of the law enforcement profession and criminal justice leaders. We can look back with great pride at the progressive steps we have taken, but we also can look ahead with considerable optimism at what the future holds for MCOLES with both your support and the Legislature.

A handwritten signature in black ink, appearing to read "Jerry Clayton".

Sheriff Jerry Clayton  
Commission Chair

Sheriff Jerry Clayton, Chair • Director John Calabrese, Vice-Chair • Chief Doreen Olko  
Col. Kriste Kibbey Etue • Mr. Kenneth Grabowski • Attorney General Bill Schuette, represented by Ms. Laura Moody  
Sheriff Leo Mioduszewski • Mr. John Buczek • Mr. Michael Wendling • Mr. Fred Timpner • Chief Donald Mawer •  
Sheriff James Bosscher • Mr. Christopher M. Luty • Mr. Richard Weiler • Professor Ron Bretz

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# ANNUAL REPORT TO THE GOVERNOR

CALENDAR YEAR 2014

Michigan Commission on Law Enforcement Standards  
600 W. Allegan, Suite 600  
PO Box 30633  
Lansing, Michigan 48909

Submitted November 4, 2015  
pursuant to Public Act 203 of 1965, as amended

Please direct inquiries to: 517-322-1417

*This document is also available online at:*  
[www.michigan.gov/mcoles](http://www.michigan.gov/mcoles)



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ADVANCING PROFESSIONALISM IN PUBLIC SAFETY

"A police officer's work cannot be performed on native ability alone..."

These words were written in the 1967 Annual Report of the Michigan Law Enforcement Officer's Training Council (MLEOTC). Established under Public Act 203 of 1965, the original mission of MLEOTC proposed, "to make available to all local jurisdictions, however remote, the advantages of superior employee selection and training."

In fulfilling this charge, MLEOTC developed comprehensive standards for the employment and training of Michigan law enforcement officers. Concurrently, it fostered the growth of a statewide network of basic training providers, capable of delivering standards, to produce competently trained law enforcement candidates. These achievements demonstrate a monumental commitment of time and resources at the state, regional, and local levels.

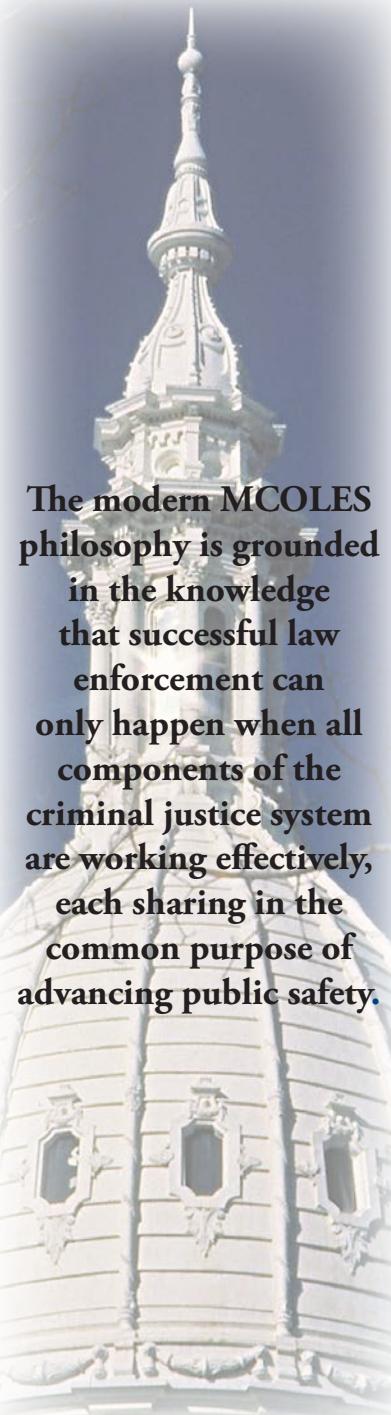
Of course this did not happen overnight or without overcoming difficult hurdles. Significant achievements that have marked the way include the proliferation of approved training programs, the evaluation of pre-training candidates for physical and mental fitness, the implementation of mandatory employment standards, the development and institution of the mandatory basic training curriculum, the comprehensive evaluation of candidates who have completed training programs, and the institution of pre-service training programs that integrate law enforcement training with

the attainment of a college degree.

Many of these achievements are reflected in amendments to the original legislation empowering this organization. Public Act 203 has been amended nine times since its enactment in 1965.

The most recent amendment to Public Act 203 came in 1998. This amendment changed our name to the Commission on Law Enforcement Standards (COLES), a title that more accurately reflects the work of this organization. The MCOLES acronym (Michigan Commission on Law Enforcement Standards) was adopted in response to the Michigan law enforcement community, which had already begun referring to us by that name. An Executive Order officially added "Michigan" to our title in 2001.

The 1998 amendment also added revocation of the law enforcement license to our list of responsibilities. Revocation is now mandatory when an officer is convicted of a felony or if it is discovered that the officer committed fraud in obtaining law enforcement licensing. These cases represent a very small number of Michigan's law enforcement population, which stood at approximately 18,621 officers at the close of 2014. They are each meticulously investigated with the accused afforded full due process. Revocation is an unpleasant but necessary fixture in the standards and training business, one that makes the law enforcement profession stronger.



**The modern MCOLES philosophy is grounded in the knowledge that successful law enforcement can only happen when all components of the criminal justice system are working effectively, each sharing in the common purpose of advancing public safety.**



## Advancing Professionalism in Public Safety (CONTINUED)



Executive Order 2001-5, did much more than institutionalize the MCOLES label. It is among the most significant advances in MCOLES history, paving the way for the achievement of what has been attempted since 1982, the linkage of standards and funding.

This quest began with the enactment of Public Act 302 of 1982, which created the Michigan Justice Training Commission (MJTC). The MJTC and its funding arm, the Justice Training Fund, were created to promote in-service training in the Michigan criminal justice field. MJTC, over the years, operated first within the Department of Management and Budget, and later in the Department of State Police. The MJTC succeeded in stimulating the growth of criminal justice in-service training in Michigan, yet it was not able to coordinate that growth in a statewide development plan. Despite attempts to the contrary, standards and funding operated autonomously under this configuration.

The Executive Order, which took effect November 1, 2001, mandated the union of standards and funding. Specifically, it required the institution of mandatory in-service training standards for Michigan law enforcement officers, with fiscal support from the Justice Training Fund. To accomplish this, the Order con-

solidated the former Michigan Justice Training Commission with the former Commission on Law Enforcement Standards, creating today's Michigan Commission on Law Enforcement Standards.

The consolidation expanded MCOLES mission beyond law enforcement. Today, MCOLES provides a standards-based platform encompassing the entire career of Michigan law enforcement officers, as well as providing funding support for criminal justice training at large.

On October 15, 2008, Governor Granholm issued Executive Order 2008-19, expanding the Commission membership to seventeen, representing the Michigan criminal justice community.

The modern MCOLES philosophy is grounded in the knowledge that successful law enforcement can only happen when all components of the criminal justice system are working effectively, each sharing in the common purpose of advancing public safety. This is reflected in the MCOLES mission statement.

MCOLES meets its mission working in an atmosphere of open communication and trust, in partnership with the criminal justice community, providing client-focused services. MCOLES regularly contributes to effective public policy by functioning as a leader in public safety innovation and as a solutions-facilitator for problems facing law enforcement and the criminal justice community.

# MCOLES Mission and Vision



## MISSION STATEMENT:

The Michigan Commission on Law Enforcement Standards is created by law to serve the people of the state of Michigan by ensuring public safety and supporting the criminal justice community.

We provide leadership through setting professional standards in education, selection, employment, licensing, license revocation, and funding in law enforcement and criminal justice, in both the public and private sectors.

## VISION STATEMENT:

Through a dedicated fund, MCOLES supports law enforcement agencies to provide safe and secure communities that allow for a prosperous state that is positioned to meet the challenges of the future.

MCOLES conducts business in an environment free from organizational or financial conflicts of interest with independent control over fulfilling its mission.

MCOLES is nationally recognized as a leader in the development of training and ethical standards for law enforcement officers.

## WHAT DO WE DO?

**Our mission statement represents the purpose of our organization, what we do, and why we exist.**

## WHERE ARE WE GOING?

**Our vision statement describes where MCOLES would like to be in the next five years. Our vision statement reveals an independent organization able to fulfill its mission as a recognized leader in training development and ethical standards for Michigan's law enforcement officers and their agencies.**



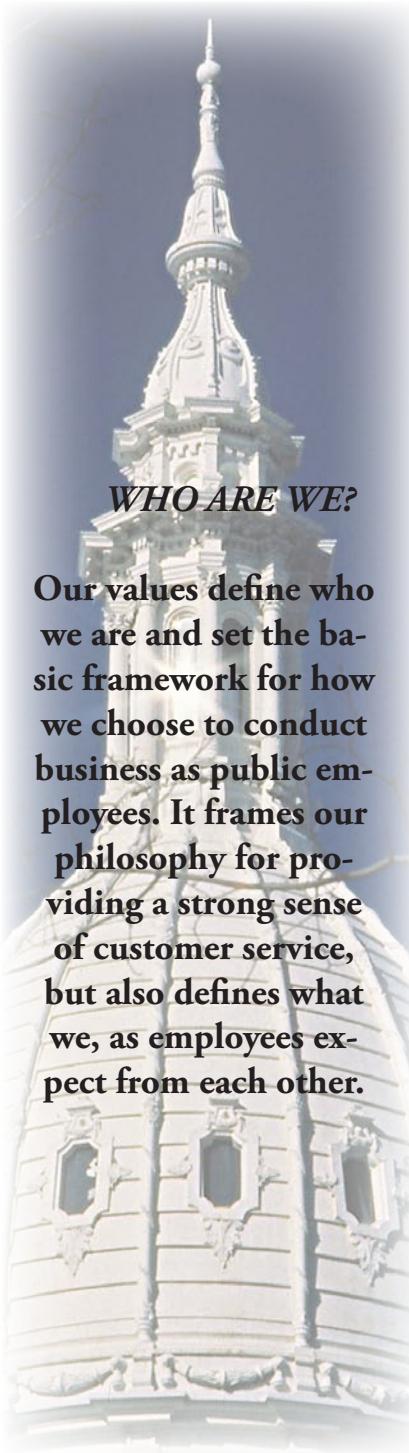
# MCOLES Values

## OUR VALUES:

- **Respect** ~ We value the unique and diverse skills, abilities, and perspectives of individuals.
- **Ethical Character** ~ We are honest, ethical, and fair. Personal integrity and professional ethics guide all our decisions.
- **Leadership and Professionalism** ~ We recognize our role as leaders in advancing the skills, knowledge, ethics, and attitudes necessary for achieving and maintaining professional excellence.
- **Accountability** ~ We accept responsibility for our behaviors, decisions, and actions.
- **Commitment** ~ We understand our mission and our individual roles in its accomplishment. We dedicate our energies and abilities to its fulfillment and we are willing to make sacrifices in its attainment.
- **Partnership** ~ We recognize that more can be accomplished when individual actions are taken in an atmosphere of trust and cooperation.
- **Communication, Consultation, and Shared Decision-Making** ~ We value clear and open communication. We encourage involvement, information sharing, and collaboration in the decision-making process.

## WHO ARE WE?

**Our values define who we are and set the basic framework for how we choose to conduct business as public employees. It frames our philosophy for providing a strong sense of customer service, but also defines what we, as employees expect from each other.**



# MCOLES Commissioners and Staff

The Michigan Commission on Law Enforcement Standards is composed of fifteen members appointed by the Governor from the ranks of Michigan's law enforcement and criminal justice communities. Constituencies represented in the Commission's appointed membership consist of:

- the Michigan Sheriffs' Association;
- the Police Officers Association of Michigan;
- the Michigan Association of Chiefs of Police;
- the Michigan Fraternal Order of Police;
- the Prosecuting Attorneys Association of Michigan;
- the Criminal Defense Attorneys Association of Michigan;
- the Michigan State Police Troopers Association;
- the Michigan Association of Police; and
- the Police Officers Labor Council.

Also represented on an ex-officio basis are the Michigan State Police and the Attorney General of Michigan.

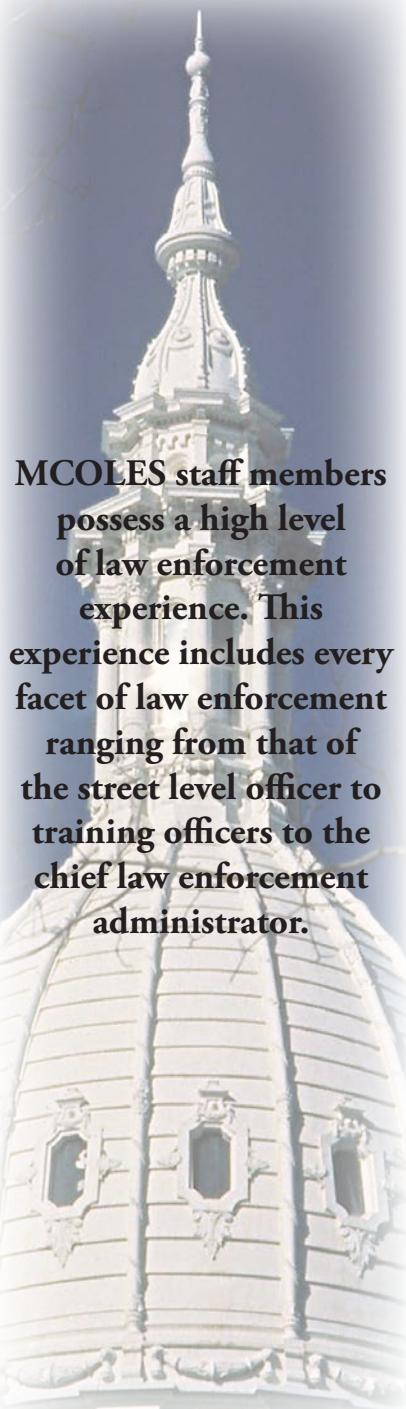
During 2014, Sheriff Jerry L. Clayton representing the Michigan Sheriff's Association, served as the Commission Chair. Director John Calabrese, representing the Michigan Association of Chiefs of Police, served as the Commission's Vice Chair.

The Commission meets no less than four times annually to set policy re-

garding the selection, employment, training, licensing, and retention of all Michigan law enforcement officers. During 2014, there were six regular meetings of the Commission.

Commissioner duties extend beyond the law enforcement arena, as Commissioners set policy with regard to the administration of the justice training dollars. These decisions have a direct impact on the distribution of funds in the Commission's competitive grant process, which provides support for in-service training in all facets of Michigan's criminal justice system, as well as the administration of the law enforcement distribution. The Commission also provides claims investigation and eligibility verification for the Public Safety Officer Benefit program which provides a one time payment for the care of a public safety officer permanently and totally disabled in the line of duty or in the event of the officer's death in the line of duty, to the spouse, children, or estate of the officer.

In addition to their formal duties, MCOLES Commissioners invest countless hours on behalf of Michigan's criminal justice community. Substantial time is required of Commissioners to apprise themselves of the various issues they must understand. Commissioners are frequently asked to attend and address academy graduations, testify on behalf of MCOLES on legislative issues, and make other public speaking appearances on behalf of MCOLES. Com-



**MCOLES staff members possess a high level of law enforcement experience. This experience includes every facet of law enforcement ranging from that of the street level officer to training officers to the chief law enforcement administrator.**

missioners are often called upon to represent MCOLES at meetings of the legislature, other government agencies, training directors, and at conferences of professional organizations that have a stake in criminal justice. MCOLES Commissioners must also be available to handle inquiries from their various constituencies concerning MCOLES services and policies.

MCOLES staff members possess a high level of law enforcement experience. This experience includes every facet of law enforcement ranging from that of the street level officer to training officer to that of the chief law enforcement administrator. MCOLES staff have also served in various capacities in the development, management, and delivery of law enforcement training at institutions across the United States.

MCOLES FTE count remains at 16 classified employees and one unclassified executive director.



# The Commissioners During 2014



SHERIFF JERRY L.  
CLAYTON, CHAIR  
WASHTENAW COUNTY  
SHERIFF'S OFFICE  
REPRESENTING THE  
MICHIGAN SHERIFFS'  
ASSOCIATION



DIRECTOR JOHN  
CALABRESE, VICE CHAIR  
PETOSKEY DEPARTMENT  
OF PUBLIC SAFETY  
REPRESENTING THE  
MICHIGAN ASSOCIATION  
OF CHIEFS OF POLICE



CHIEF DOREEN E.  
OLKO  
AUBURN HILLS POLICE  
DEPARTMENT  
REPRESENTING THE  
MICHIGAN ASSOCIA-  
TION OF CHIEFS  
OF POLICE



CHIEF DONALD MAWER  
FRANKENMUTH POLICE  
DEPARTMENT  
REPRESENTING THE  
MICHIGAN ASSOCIATION  
OF CHIEFS OF POLICE



SHERIFF LEO  
MIODUSZEWSKI  
ISABELLA COUNTY  
SHERIFF'S OFFICE  
REPRESENTING THE  
MICHIGAN SHERIFFS'  
ASSOCIATION



COL. KRISTE  
KIBBEY ETUE  
MICHIGAN STATE POLICE  
REPRESENTING THE  
MICHIGAN STATE POLICE



SHERIFF JAMES BOSSCHER  
MISSAUKEE COUNTY  
SHERIFF'S OFFICE  
REPRESENTING THE  
MICHIGAN SHERIFFS'  
ASSOCIATION



MR. JOHN BUCZEK  
EXECUTIVE DIRECTOR  
MICHIGAN CHAPTER,  
FRATERNAL ORDER OF  
POLICE REPRESENTING  
THE FRATERNAL ORDER  
OF POLICE



MR. FRED F. TIMPNER  
REPRESENTING THE  
MICHIGAN ASSOCIATION  
OF POLICE



MR. RICHARD R. WEILER  
REPRESENTING THE  
POLICE OFFICES LABOR  
COUNCIL



MR. MICHAEL D.  
WENDLING  
ST. CLAIR COUNTY  
PROSECUTOR  
REPRESENTING THE  
PROSECUTING ATTORNEYS  
ASSOCIATION OF  
MICHIGAN



PROFESSOR RON BRETZ  
COOLEY LAW SCHOOL  
REPRESENTING THE  
CRIMINAL DEFENSE  
ATTORNEYS ASSOCIATION  
OF MICHIGAN



MR. KEN GRABOWSKI  
DISTRICT  
REPRESENTATIVE  
REPRESENTING THE  
POLICE OFFICERS  
ASSOCIATION OF  
MICHIGAN



MR. BILL SCHUETTE  
ATTORNEY GENERAL  
REPRESENTED BY  
MS. LAURA MOODY



MR. CHRISTOPHER M.  
LUTY  
REPRESENTING THE  
MICHIGAN STATE POLICE  
TROOPERS ASSOCIATION



MR. DAVID L. HARVEY  
MCOLES EXECUTIVE  
DIRECTOR



**During 2013,  
\$3,214,843.66  
was disbursed to  
law enforcement  
agencies.**

## MCOLES Economic Support: The Justice Training Fund

**M**COLES is responsible for the administration of the Michigan justice training fund, which operates under Public Act 302 of 1982, as amended. The fund provides financial support for in-service training of criminal justice personnel.

The Michigan justice training fund operates in the following manner. Public Act 301 of 1982, which amended Public Act 300 of 1949 (the Michigan Motor Vehicle Code), directs the district courts to collect a \$5.00 assessment on each civil infraction fine (traffic violation conviction), excluding parking violations and violations for which the total fine and costs imposed are \$10.00 or less. The collected fee assessments are then transmitted to the state treasury for deposit in the justice system fund (JSF). A percent of the JSF is then deposited in the justice training fund.

Executive Order 2001-5 designated MCOLES to administer the fund. The Commission is mandated by the Act to distribute 60 percent of the fund semi-annually in what has come to be known as the law enforcement distribution. These monies are provided to law enforce-

ment agencies to provide for direct costs in support of law enforcement in-service training. Distributions are made on a per capita basis, the amount of which is dependent on the number of full time equivalent MCOLES licensed police officers employed by cities, villages, townships, counties, colleges and universities, and the Department of State Police.

During 2014, \$3,201,613.32 was disbursed to law enforcement agencies. The spring distribution provided 436 agencies with \$1,538,249.94. The per capita amount was \$92.94. The fall distribution provided 434 agencies with \$1,632,863.38. The per capita amount was \$98.74. Sixty-one (61) law enforcement agencies employing 3 or fewer law enforcement officers received the minimum distribution of \$500 for the year.

The remaining portion of the fund, less administrative costs, is designated for competitive grants awarded to state and local agencies from the various criminal justice disciplines (adjudication, corrections, criminal defense, law enforcement, and prosecution) to train their own employees, or the employees of other eligible agencies.



Officers attend Below 100 Training



# The Justice Training Fund

(CONTINUED)

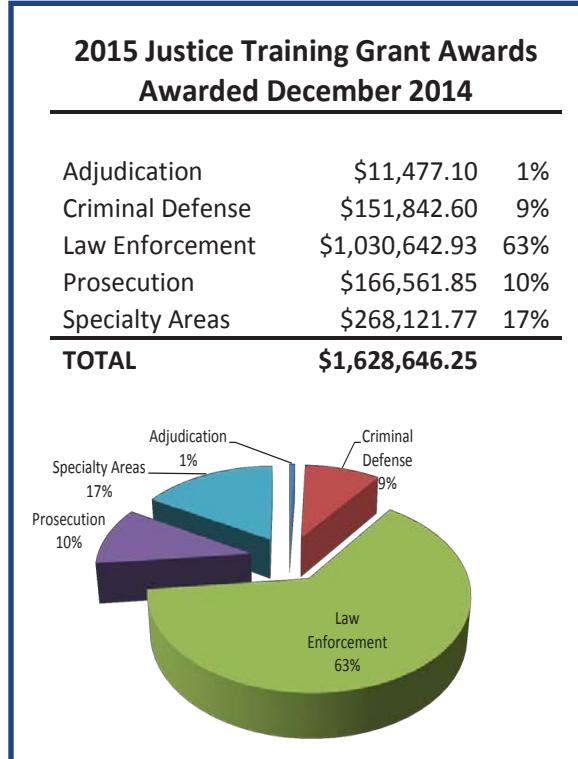
The annual competitive grant award cycle begins each spring with application workshops. MCOLES staff members present an overview of the justice training grant program to potential applicants and facilitate a discussion of funding requirements and Commission priorities. Underlying criteria for all applications are the quality and cost effectiveness of the training program and the criminal justice needs of the state. These needs are reflected in the Commission priorities which were established through an assessment of the training requirements of each discipline, with an emphasis on training delivery through the consortium concept.

Completed applications are submitted to the Commission by late summer. Each application is reviewed programmatically and fiscally by MCOLES staff members to ensure compliance with Public Act 302 of 1982, as amended, the Justice Training Administrative Rules, competitive grant guidelines, and applicable MCOLES standards. All applications that meet the requirements are forwarded, together with a staff recommendation, to the Commission for a second review. Preliminary action is taken by the Commission at their November meeting pending a final determination of available funds at the close of the state fiscal year. Grants are awarded by the Commission at their December meeting for program implementation during the following calendar year. Grant contract documents are distributed to successful applicants at award workshops where MCOLES staff members review contract conditions and reporting requirements.

During the 2014 review cycle, 31 grant applications were received and from these, 26 grants were awarded totaling \$1,628,646.45. The distribution of grant funds to the various disciplines is depicted in the chart above.



**Workshops are held each year to provide potential criminal justice grant applicants with specific detailed information on application requirements.**





# Training to Locals:

## FUNDING SUPPORT FOR BASIC TRAINING

Training to Locals (TTL) is the MCOLES program that provides partial reimbursement of basic law enforcement training academy tuition to local law enforcement agencies that employ candidates for the express purpose of becoming licensed law enforcement officers.

Several criteria must be met before the agency is eligible to receive reimbursement. The conditions of employment must comply with the Federal Fair Labor Standards Act. The employed candidate must successfully complete basic training and pass the MCOLES licensing examination before the employing law enforcement agency initiates license activation. MCOLES licensure is the final TTL eligibility requirement. Eligible agencies are notified by MCOLES and a simple registration process initiates the payment process.

The per-candidate reimbursement amount is calculated each fiscal year as the amount allocated to the TTL fund divided by the number of employed candidates trained and licensed during the funding period. In 2014, the per-candidate reimbursement amount was \$1,000. A total of \$78,000 was distributed to 15 Michigan law enforcement agencies for 78 employed candidates. The chart below provides the details of the 2014 reimbursement.

### 2014 Distribution of Training to Locals Funds

Law Enforcement Agency	Recruits	Amount
Berrien County Sheriff's Office	1	\$ 1,000.00
Dearborn Police Department	4	\$ 4,000.00
Detroit Police Department	44	\$ 44,000.00
Grosse Pointe Shores Police Department	2	\$ 2,000.00
Kalamazoo DPS	6	\$ 6,000.00
Lenawee County Sheriff's Office	2	\$ 2,000.00
Livonia Police Department	1	\$ 1,000.00
Macomb County Sheriff's Office	7	\$ 7,000.00
Oakland County Sheriff's Office	4	\$ 4,000.00
Richfield Township DPS	1	\$ 1,000.00
St. Clair County Sheriff's Office	1	\$ 1,000.00
Troy Police Department	1	\$ 1,000.00
University of Michigan DPS	2	\$ 2,000.00
Wayne Co. Airport Authority Police Department	1	\$ 1,000.00
Wayne State University Police Department	1	\$ 1,000.00
<b>Total</b>	<b>78</b>	<b>\$ 78,000.00</b>

# Standards:

## THE FOUNDATION OF EFFECTIVE SERVICE

What type of person would you hope to respond when you have become the victim of a crime? How would you want your child to be treated if he or she was arrested? Will your interests be adequately represented in court? Will our prisons safely and securely house the guilty? Who will look after persons released from prison? Will the criminal justice system work for me? Will it be fair?

These questions personalize the impact that law enforcement and the criminal justice system can have on our lives, and they raise interesting possibilities regarding how we can make it work best.

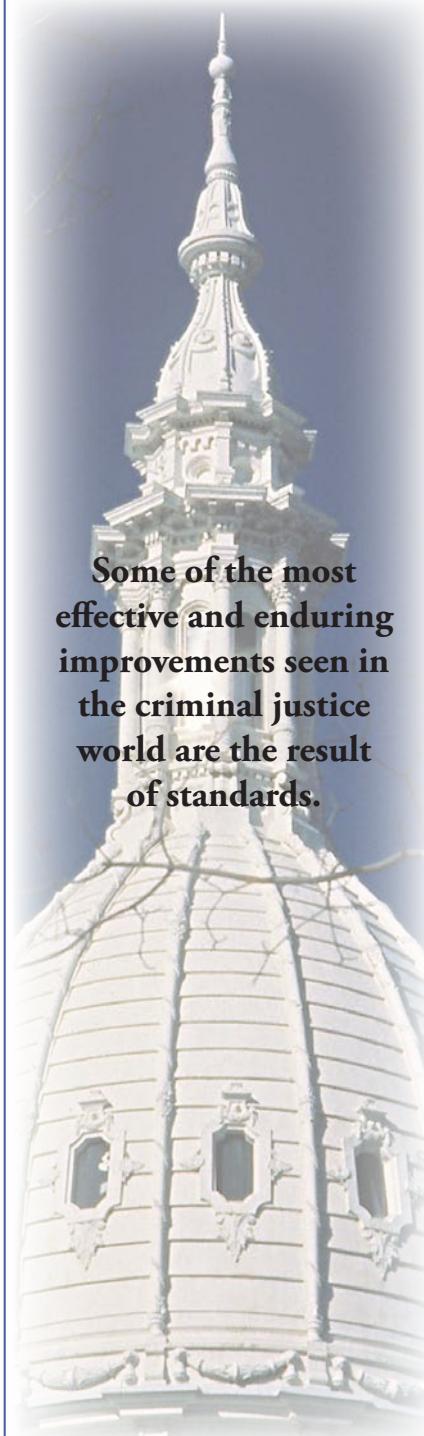
Some of the most effective and enduring improvements seen in the criminal justice world have come from standards-based approaches to solving large, systemic problems. Standards are, put simply, the criteria that support the achievement of a goal or objective. Properly developed standards are successful, because they are built on a foundation of validity.

Improving public safety is not merely a good idea. It is a necessity. Crime is ever changing and requires a dynamic response. While crime continues to present new challenges, other problems also beg for attention. Virtually every component of the criminal justice system faces serious tests and requires frequent maintenance in order to best utilize new technology, provide homeland security, overcome

ethical problems, and remain effective despite funding shortages. In the final analysis, modern public safety must strive for continuous improvement, employing strategies that build interoperability between its various components and the criminal justice system at large.

It is important to note that strategies to improve criminal justice are frequently subject to controversy and accusations that they do not do what they purport to do, that they are skewed to favored segments of the population, or that they will be otherwise ineffective. Often, there is no defense against these criticisms, because insufficient attention is given to research, e.g., validating the relationship between given strategies and the desired result. Hence both good and bad programs alike may fall into decline. Lacking a well-researched strategy, programs find it difficult to maintain the support that is necessary to produce lasting positive effect.

MCOLES standards are employed to define the hundreds of learning objectives that law enforcement officers must master to successfully complete their training. Yet training is only one avenue for transmission of standards to the delivery of public safety services. MCOLES standards govern performance levels, instructional methodologies, training environments, qualifications for training and/or employment, ethical character, professional licensing and more.



**Some of the most effective and enduring improvements seen in the criminal justice world are the result of standards.**



# Employment Standards

**S**tandards help ensure the minimum competencies of law enforcement officers. To be sure, standards development cannot be done from an armchair. It requires work, expense, and the involvement of experts and practitioners. Standards must reflect the needs of today and anticipate the needs of tomorrow. Most standards also require follow-up maintenance to ensure validity and viability. Yet the outcome of the standards-based approach is undeniable. Standards provide answers that make a difference, and the process of

building standards cultivates trust.

MCOLES sets standards for Michigan's law enforcement officers. Law enforcement duties cannot be performed effectively by every person who decides to take up the profession. A law enforcement officer must possess physical and mental capabilities, as well as being able to meet ethical, psychological, and training standards. A summation of the standards that must be met by persons entering the law enforcement profession in Michigan are listed below.

**A law enforcement officer must possess physical and mental capabilities, as well as being able to meet ethical, psychological, and training standards.**

Age	Not less than 18 years
Citizenship	United States Citizenship
Education	High School Diploma or GED
Felony Convictions	No prior felony convictions
Good Moral Character	Possess good moral character as determined by a background investigation
Driver's License	Possess a valid license
Disorders, Diseases or Defects	Be free of limiting physical impairments
Hearing	Pass a designated audiological examination
Mental/Emotional Disorders	Be free of mental or emotional instabilities
Vision, Color	Possess normal color vision
Vision, Corrected	Possess 20/20 corrected vision in each eye
Vision, Normal Functions	Possess normal visual functions in each eye
Reading and Writing	Pass the MCOLES reading and writing examination
Physical Fitness	Pass the MCOLES physical fitness pre-enrollment examination
Police Training	Successfully complete the MCOLES mandatory basic training curriculum
License Examination	Pass the MCOLES license examination
Fingerprinting	Fingerprint search to verify status of criminal history record
Oral Interview	Oral interview conducted by employer
Drug Testing	Applicants must be tested for the illicit use of controlled substances

# Meeting and Maintaining Employment Selection Standards

About 75% of Michigan's law enforcement training candidates enter training prior to securing law enforcement employment.

The MCOLES "Meet and Maintain Policy" requires pre-service law enforcement candidates to meet most law enforcement employment standards prior to entering training and during the training session. This

restriction protects candidates who have uncorrectable problems from expending their time and financial resources in law enforcement training only to find out later that it is impossible for them to enter the profession. Once training has been successfully completed, candidates must maintain compliance with standards in order to secure law enforcement employment.

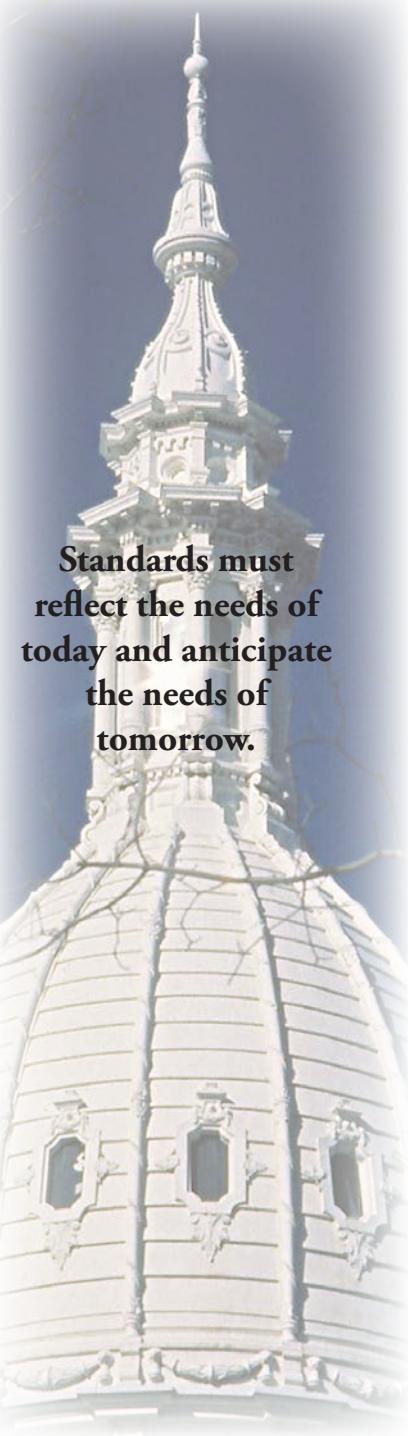


## Basic Training Standards

The foundation of law enforcement training in Michigan is the basic training curriculum. The basic training curriculum, available at the MCOLES website, is an evolution that closely mirrors the progress and changes that have happened over the years in the law enforcement profession. MCOLES expends significant resources to build and maintain this curriculum, providing updates and developing new subject matter.

Michigan's basic training curriculum is developed and maintained

in a collaborative relationship with the criminal justice community. MCOLES staff members, in conjunction with committees of subject matter experts, develop proposed curriculum changes and initiatives that reflect the current needs of the law enforcement profession. Subject matter experts are drawn from the field of law enforcement and criminal justice practitioners, academia, and training providers. Learning objectives are written in terms of the behavior desired of the successful officer.



**Standards must reflect the needs of today and anticipate the needs of tomorrow.**



# Mandated Basic Training Curriculum Summary

The mandated basic training curriculum currently stands at 594 hours.

Subject Area	
<b>ADMINISTRATIVE TIME (18 Hours)</b>	
MCOLES Testing & Administration	8
Director Testing	10
<b>I. INVESTIGATION (115 Hours)</b>	
A. Introduction to Investigation	2
B. Substantive Criminal Law	24
C. Criminal Procedure	31
D. Investigation	12
E. Court Functions and Civil Law	4
F. Crime Scene Process	20
G. Special Investigations	8
H. Investigation of Domestic Violence	14
<b>II. PATROL PROCEDURES (65 HOURS)</b>	
A. Patrol Operations	10
B. Ethics In Policing and Interpersonal Relations	25
C. Patrol Techniques	12
D. Report Writing	12
E. Juveniles	6
<b>III. DETENTION AND PROSECUTION (15 HOURS)</b>	
A. Receiving and Booking Process	6
B. Case Prosecution	8
C. Civil Process	1
<b>IV. POLICE SKILLS (278 HOURS)</b>	
A. First Aid	37
B. Firearms	86
C. Physical Skills	79
D. Emergency Vehicle Operation	32
E. Fitness and Wellness	44
<b>V. TRAFFIC (70 HOURS)</b>	
A. Motor Vehicle Law	10
B. Vehicle Stops	13
C. Traffic Control and Enforcement	4
D. Operating While Intoxicated	24
E. Motor Vehicle Traffic Crash Investigation	19
<b>VI. SPECIAL OPERATIONS (33 HOURS)</b>	
A. Emergency Preparedness/Disaster Control	8
B. Civil Disorders	8
C. Tactical Operations	7
D. Environmental Crimes	2
E. Terrorism Awareness	8



## Pre-Enrollment Testing

MCOLES has developed examinations and performance levels to ensure that candidates possess sufficient physical fitness to undergo law enforcement training. Candidates who cannot achieve a passing score on these examinations would find it difficult, if not impossible, to complete the law enforcement training process. MCOLES also assesses candidates for basic reading and writing skills.

All candidates entering law enforcement in Michigan must demonstrate proficiency on both the physical fitness and the reading and writing examinations. Previously licensed officers are not required to take these tests.

The MCOLES reading and writing test is designed to measure the writing skills and reading comprehension required for success in basic law enforcement training as well as on the law enforcement job. This test is administered in computer labs at approved sites across the state. Passing test scores for the reading and writing test remain valid without expiration. A letter grade accompanies the passing score, e.g., A, B, or C. This letter grade identifies the candidates' position among other test participants who passed the examination. The highest scoring group is identified with the letter "A," the middle group with the letter "B," and the lowest scoring

group among those passing the test with the letter "C." The physical fitness test is designed to assess strength and aerobic capacity to ensure that candidates possess a minimum level of fitness necessary for success in training. The physical fitness test is the result of a three-year research effort, which was done in consultation with the Cooper Institute of Dallas, Texas.

The MCOLES physical fitness standard serves as the first step in a comprehensive Health and Fitness Training Program. This program identifies initial candidate fitness levels, and then it provides both academic and physical instruction, teaching the candidate how to improve strength and aerobic capacity and how to develop a healthy life style within the environment of a stressful career. This program was developed under the banner, "Fit for Duty, Fit for Life."

Pre-enrollment physical fitness testing ensures that candidates possess sufficient conditioning to undergo the challenges of the fitness-training program. After completing both the cognitive and physical training, candidates again submit to physical fitness testing. They are expected to perform at a level that is greater than their entry-level performance.

The test events are the same for pre-enrollment testing as they are for the final physical fitness assess-

ment. They are not equipment-dependent, and recruiters can pre-test pre-enrollment candidates early to assess their viability. The test events are:

- a maximum number of push-ups within sixty-seconds;
- a maximum number of sit-ups within sixty-seconds;
- a maximum height vertical jump; and
- a timed 1/2 mile shuttle run.

Push-ups are used to assess upper body strength, sit-ups reflect core body strength, and the vertical jump is a reliable indicator of lower body strength. Aerobic capacity is measured in the shuttle run. Trainers providing instruction in the MCOLES Health and Wellness Program have successfully completed an MCOLES "Train the Trainer" preparation course.

The physical fitness test must be taken within 180 days of entering academy training.

Applicants and agency administrators should be aware that the MCOLES pre-enrollment tests are administered only at MCOLES approved test centers. A testing schedule is available on-line at the MCOLES website. Other forms of testing or testing at non-approved sites will not satisfy these mandatory requirements.



## Regional Basic Training Academies

The regional basic training program provides the Commission's mandatory basic police training curriculum through the approved training facilities. Qualified graduates are awarded law enforcement licensing by MCOLES upon meeting the remaining employment standards, achieving law enforcement employment, and being sworn into office. Regional basic training programs train recruits employed

by law enforcement agencies, as well as eligible pre-service candidates who meet the college degree requirement upon completion of regional academy programs. The approved regional basic training locations typically run two sessions in a training year, unless hiring needs require additional approved sessions. The sessions last between seventeen and nineteen weeks on average. Of the approved locations that deliver the regional basic training

program, two locations train only their own employed recruits. The agency basic academies are the Michigan State Police Academy and Detroit Metropolitan Police Academy. The remaining locations, which are geographically distributed throughout the state, train both employed recruits and eligible pre-service candidates. Listed below are the approved regional and local basic training programs.

Delta College  
Delta Police Academy  
Room F-043  
1961 Delta Road  
University Center, MI 48710

Department of Natural Resources  
Law Enforcement Division  
4<sup>th</sup> Floor Mason Building  
Lansing, MI 48909

Detroit Metropolitan Police Academy  
6050 Linwood  
Detroit, MI 48208

Grand Valley State University  
Criminal Justice Training  
One Campus Drive  
A-1-140 Mackinaw  
Allendale, MI 49401

Lansing Community College  
Criminal Justice & Law Center  
3500W Mid-Michigan Police  
Academy  
P.O. Box 40010  
Lansing, MI 48901-7210

Kalamazoo Law Enforcement  
Training Center  
6767 West "O" Avenue  
Box 4070  
Kalamazoo, MI 49003-4070

Kirtland Community College  
10775 N. St. Helen  
Roscommon, MI 48653

Macomb Community College  
Criminal Justice Center  
21901 Dunham  
Clinton Twp., MI 48036

Michigan State Police Training  
Academy  
7426 North Canal Road  
Lansing, MI 48913

Mott Community College  
Law Enforcement Regional Training  
Academy (LERTA)  
2100 W. Thompson Road  
Fenton, MI 48430

Northern Michigan University  
Public Safety and Police Services  
1401 Presque Isle Avenue  
Marquette, MI 49855-5335

Oakland Police Academy  
Oakland Community College  
2900 Featherstone Road  
Auburn Hills, MI 48326

Washtenaw Community College  
Police Academy and Public Service  
Training  
4800 E. Huron River Drive  
Ann Arbor, MI 48105-4800

Wayne County Regional Police  
Training Academy  
Schoolcraft College  
31777 Industrial Road  
Livonia, MI 48150

# Pre-Service Basic Training Academies



Recruits from Kirtland Community College

The pre-service college basic training programs offer mandatory basic police training in conjunction with a college degree program. Students entering these programs are guided through a college-designed curriculum, which allows a qualified graduate to be licensed as a law enforcement officer upon achieving law enforcement employment. The academic content of these programs includes designated courses that incorporate the entire MCOLES mandatory 594-hour curriculum. Students must achieve satisfactory grades in each pre-service program course within a one-year time limit and be awarded an associate degree or higher. Presently, there are six locations that offer pre-service college programs.



Grand Valley State University Recruits

Ferris State University  
Law Enforcement Programs  
539 Bishop Hall  
1349 Cramer Circle  
Big Rapids, MI 49307

Grand Rapids Community College  
143 Bostwick, NE  
Grand Rapids, MI 49503

Kellogg Community College  
450 North Avenue  
OITC 202a  
Battle Creek, MI 49017

Lake Superior State University  
Criminal Justice  
Norris Center, Room 210  
Sault Ste. Marie, MI 49783

Northwestern Michigan College  
Social Sciences Division  
1701 E. Front Street  
Traverse City, MI 48686

West Shore Community College  
P.O. Box 227  
Scottville, MI 49454



Recruit Target Practice at Northern Michigan College





# Recognition of Prior Training and Experience Program

**All approved Recognition of Prior Training and Experience Program applicants must successfully complete a written examination ... and complete the firearms proficiency examination ...**

The recognition of prior training and experience program (RPTE) is designed to facilitate the re-entry of persons into law enforcement who were previously licensed in Michigan and who have been separated from law enforcement employment longer than the time frames specified in Section 9 of Public Act 203 of 1965. Individuals who are licensed law enforcement officers in states other than Michigan may also utilize the RPTE to gain Michigan law enforcement licensure status, providing they have successfully completed a basic police training academy program and functioned for a minimum of one year as a licensed law enforcement officer in their respective state. In addition, pre-service graduates of Michigan's mandatory basic police training program may also access the RPTE to gain an additional year of eligibility for licensure, providing they have met all of MCOLES requirements for the first year of eligibility as prescribed by administrative rule.

Approved applicants for the RPTE have the option of attending a week long program to assist them in preparing for the examinations, or they may elect to take the examinations without the assistance of this program. However, a pre-service candidate who has not become employed in their first year, is required to attend the program. The preparatory programs and

examinations are scheduled for an entire calendar year with training opportunities presented approximately every five weeks and testing opportunities provided every two to three weeks. All approved RPTE applicants must pass the MCOLES licensing examination and complete the firearms proficiency examination, which consists of qualification with a handgun, a shotgun, and patrol rifle. In addition, applicants must meet the existing first-aid requirements in order to earn licensure status.

After completing all examinations and first-aid requirements, applicants are eligible for licensure for a period of one year from the examination date. Upon employment with a Michigan law enforcement agency and verification that the applicant meets all MCOLES minimum selection and employment standards, law enforcement licensure is awarded. Enrollments in RPTE are conducted at the two approved training facilities providing the program, listed below:

Kirtland Community College  
10775 N. St. Helen  
Roscommon, MI 48653

Macomb Community College  
21901 Dunham Road  
Clinton Twp, MI 48036

# Personnel Tracking

On July 3, 1998, Governor Engler signed into law Public Act 237. Among the changes this legislation brought was the requirement for police agencies to report to MCOLES the employment or separation from employment of law enforcement officers.

These provisions were included to ensure that persons who practice law enforcement in Michigan meet the minimum training and employment standards prescribed by MCOLES.

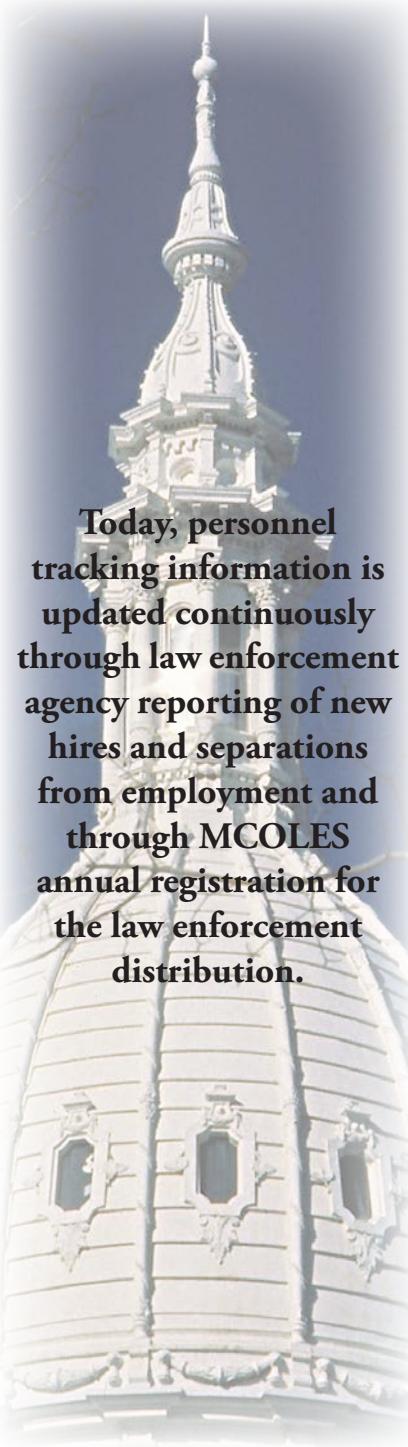
An essential underpinning of law enforcement licensure in Michigan, as well as in most other states, is valid law enforcement employment, yet MCOLES and its predecessor, the Michigan Law Enforcement Officers Training Council, lacked an effective mechanism to track officer law enforcement employment prior to 1998. The reporting requirement of Public Act 237 provided the remedy.

MCOLES implemented personnel tracking by conducting a baseline registration to identify all of the currently practicing law enforcement officers in Michigan. The registration was carried out with a limited number of technical problems, concluding in February 2000. Today, personnel tracking information is updated continuously through law enforcement agency reporting of new hires and separations from employment and through MCOLES annual registration for the law enforcement distribution.

The annual profile of Michigan law enforcement continues to demonstrate a fluctuating population of officers, as well as slight fluctuations in the number of the functioning law enforcement agencies in this state. Separations from employment by way of resignation or dismissal have continued at rates not dissimilar to the past. Likewise, the formation and/or disbanding of law enforcement agencies is occurring at a pace consistent with other years.

During 2014, over 597 law enforcement agencies operated in Michigan, employing approximately 18,621 officers. One of these agencies, the Michigan State Police, operates 29 posts throughout the state. The largest law enforcement employer, the Detroit Police Department, employed approximately 2,432 officers. The smallest law enforcement employer in the state employed one officer.

The information provided in the MCOLES personnel registration process serves law enforcement well. It provides a current listing of Michigan's practicing law enforcement officers and the agencies through which they are empowered. Secondly, it provides law enforcement employers with verified histories of law enforcement employment in Michigan. Third, this process streamlines the registration system for the law enforcement distribution, and finally, it enables various assessments of Michigan's law enforcement population to determine demographic trends and to predict training needs.



**Today, personnel tracking information is updated continuously through law enforcement agency reporting of new hires and separations from employment and through MCOLES annual registration for the law enforcement distribution.**



**Successful attainment  
of MCOLES standards  
reflects mastery  
of diverse bodies  
of knowledge and  
development of tough  
skills that are essential  
to the performance of  
law enforcement duties.**

## Licensing: THE LAW ENFORCEMENT LICENSE

**M**COLES standards provide leadership and direction in the selection, training, and ultimately, in the licensing of Michigan's law enforcement officers.

During each year MCOLES provides new licensure for law enforcement officers, statewide. In 2014, MCOLES licensed 836 new law enforcement officers. MCOLES also provides licensing to certain private security police agencies.

Law enforcement licensing signifies readiness for entry into the law enforcement profession. The officer's license is often referred to as the law enforcement certification, which is an assurance (or certification),

that the officer meets the standards required of Michigan law enforcement officers.

The significance of the law enforcement license should not be underestimated. Michigan officers have met high educational, medical, and background standards that distinguish an officer among his or her peers. Successful attainment of MCOLES standards reflects mastery of diverse bodies of knowledge and the development of tactical skills that are essential to the performance of law enforcement duties. Moreover, the law enforcement license signifies the beginning of a career in the exciting field of law enforcement.

### How a License is Issued

**L**aw enforcement licensing occurs within a partnership among candidates, training providers, law enforcement employers, and MCOLES. In a collaborative effort, each party fulfills specific responsibilities, yet also works to ensure that only qualified candidates enter the law enforcement profession.

The law enforcement license is awarded by MCOLES when the employer requests activation, and the candidate meets the following requirements: (1) compliance with the Commission's minimum selection and training standards, and (2) employment with a law enforcement agency as a law enforcement officer.

Persons who have been previously licensed Michigan law enforcement officers or who were licensed in another state, and who are seeking re-licensing in Michigan are directed to the Commission's Recognition of Prior Training and Experience program.

The Commission's minimum selection and training standards are presented in the section of this report entitled, "Standards: The Foundation of Effective Service."

Basic recruit training must be completed at an MCOLES approved training academy. There are 20 academies statewide, strategically situated in geographic locations

## How a License is Issued (CONTINUED)

that best serve Michigan's population base. MCOLES mandates a curriculum that consists of 594 hours, although every academy provides training that exceeds this requirement.

There are three program options available to law enforcement training candidates. Each program is designed to meet different goals; however, each may lead the successful candidate to law enforcement employment and licensure.

### Employed Candidate Training Programs.

A candidate may initially become employed by a bona fide law enforcement agency and subsequently attend the training as an "employed" candidate. Employed candidates are compensated by their employer for

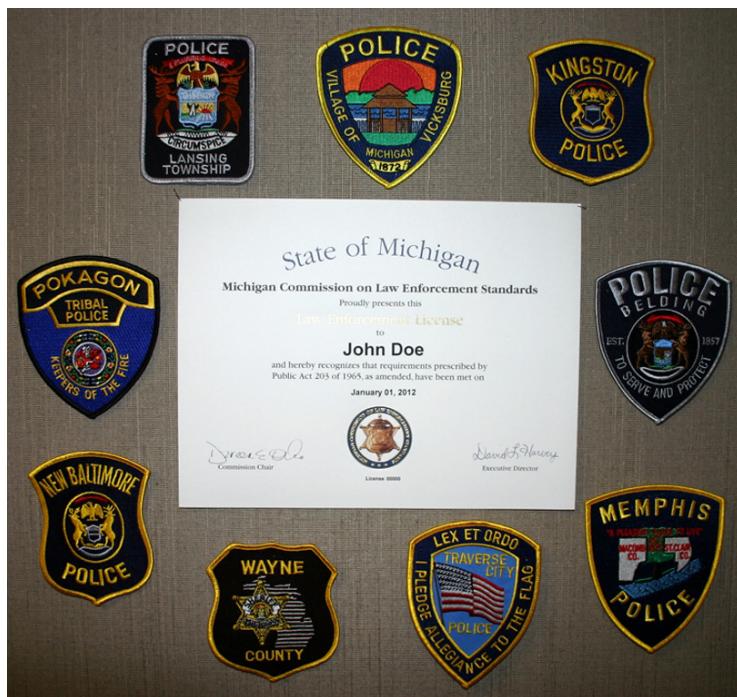
all of the time they are in attendance at training. Upon graduation and successfully completing the state examination, the candidate becomes eligible to become a fully licensed officer with the employing agency. Successful employed candidates are eligible for initial licensure only through the original employing law enforcement agency. Recently, only about ten percent of Michigan's police officers enter the law enforcement profession through this avenue.

### Pre-Service Training Programs.

Many law enforcement agencies employ only those applicants who have already completed recruit training at their own expense. A candidate intending to become employed with such an agency may make direct application to a "Pre-Service" Training Program. Pre-Service candidates

must pay for all costs associated with their training. Pre-Service candidates are not compensated by a law enforcement agency for their attendance at training, nor is law enforcement employment guaranteed upon graduation. In order to enter a Pre-Service Training Program, the candidate must be eligible for a degree at the completion of training.

Upon successful completion of the Pre-Service Training Program and passing the state licensure examination, the candidate may apply for employment with any Michigan law enforcement agency. Pre-Service Training Program graduates must obtain employment with a law enforcement agency as a fully empowered law enforcement officer within one year of graduation in order to receive state licensure.



The greatest challenges  
in the path to law  
enforcement licensure  
are completion  
of basic training  
and successful  
performance on a  
comprehensive state  
licensure examination.



## How a License is Issued (CONTINUED)

**Regardless of which training option is chosen, all candidates must pass two pre-enrollment tests in order to become eligible for entry into an academy training session.**

### Track Programs.

A track program offers the candidate an opportunity to undergo basic law enforcement training while also earning a college degree. Track program candidates are not employed by a law enforcement agency at the time of their training and therefore must pay all costs associated with their training. Of the 20 MCOLES approved training academies statewide, four locations offer a college track program with completion of an associates degree and two locations offer a college track program with the completion of a baccalaureate degree. Community college track programs offer the two-year associate's degree, and university-based track programs offer the four-year degree. Program graduates must become employed with a law enforcement agency, as a fully empowered law enforcement officer, within one year of graduation in order to become licensed.

### Pre-enrollment Testing.

Regardless of which training option is chosen, all candidates must pass two pre-enrollment tests in order to become eligible for entry into an academy training session. The MCOLES reading and writing examination is administered via computer at designated sites. The MCOLES physical fitness test must be taken at MCOLES approved academy sites. Both tests are scheduled on a periodic basis. Test schedules may be viewed at the MCOLES website at [www.michigan.gov/mcoles](http://www.michigan.gov/mcoles).

Each candidate enrolling in a training session must attain passing scores on these tests. The physical fitness test is also used to assess candidate fitness upon exiting the academy training.



Recruits from Grand Rapids Community College



Recruit from Kellogg Community College

# The Law Enforcement Licensing Examination

The law enforcement licensing examination is often referred to as the state certification examination. Every candidate for Michigan law enforcement licensure must pass this examination. The examination is designed to measure mastery of the MCOLES mandated curriculum. This is a comprehensive written examination wherein the examinees are presented with various situational questions to which they must identify the correct response. The test is behavioral in nature in that the respondents must identify the law enforcement behavior that is appropriate for the situation they are presented.

The examination consists of 200 multiple-choice questions, each accompanied by three plausible alternatives. The test questions are "blueprinted" to the 594-hour curriculum. This means that test questions are matched to the individual training objectives that appear in the curriculum. The validity of this examination is maintained by MCOLES testing experts. Through a pre-testing process, statistical analyses of all questions are performed to ensure that the test items are fair and unbiased. Questions are pre-

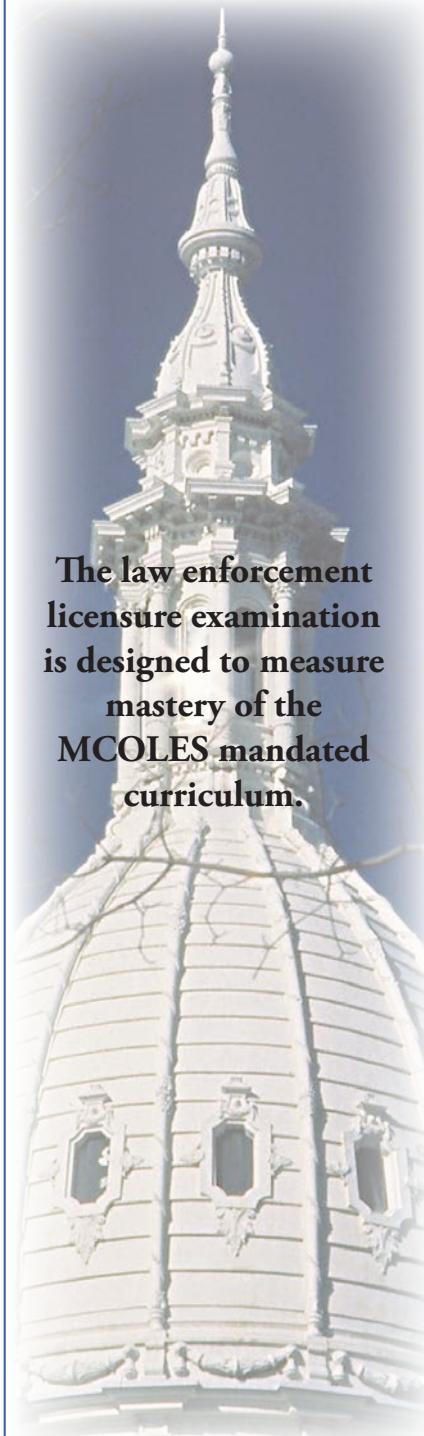
tested to ensure alternative choices, known as distractors, are working as intended.

Recruits who fail the initial administration of this examination are given a second chance to pass the test. Those who fail the final administration of the examination are required to repeat the basic recruit training in order to continue pursuit of a Michigan law enforcement career.

Although all recruits must pass this examination to become licensed, the use of a single test score by MCOLES is not the sole determinant of skills mastery. One test cannot fully evaluate recruit competencies. Accordingly, MCOLES requires that all academies administer periodic written examinations to their recruits, including a comprehensive legal examination near the completion of the school, in addition to individual skills assessments (firearms, emergency vehicle operations, subject control, first aid, and physical fitness). The recruits are assessed throughout their academy experience in a variety of manners in order to measure their suitability for the profession.



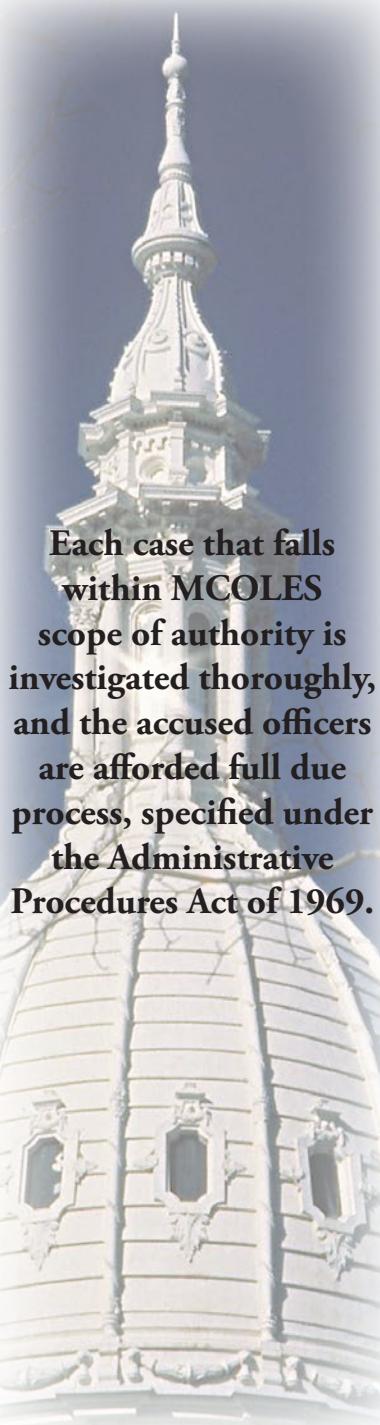
Recruits from Lake Superior State University taking the MCOLES licensing exam.



**The law enforcement licensure examination is designed to measure mastery of the MCOLES mandated curriculum.**



# Revocation of the Law Enforcement License

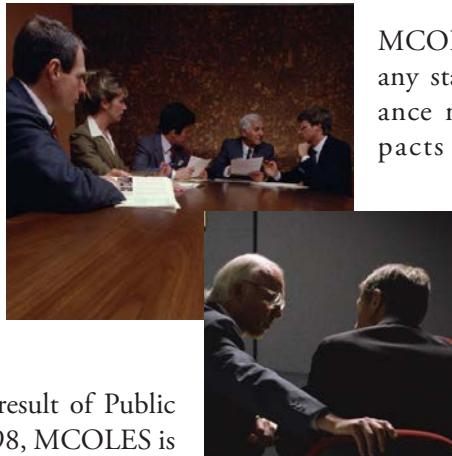


**Each case that falls within MCOLES scope of authority is investigated thoroughly, and the accused officers are afforded full due process, specified under the Administrative Procedures Act of 1969.**

Unethical behavior by police officers cannot be ignored. Most ethical breaches require official action. Law enforcement employers handle many of these cases; however, some violations warrant removal of an individual's ability to remain in the law enforcement profession. The most effective way to accomplish this is revocation of law enforcement licensure.

In the past, MCOLES had few tools to address serious ethical violations committed by licensed law enforcement officers. As a result of Public Act 237 of 1998, MCOLES is now responsible for revocation of the law enforcement license (certification) when the holder has been convicted of a felony, whether by verdict of a judge or jury, plea of guilty, or plea of no contest. Felonies, as defined in the Act, include those crimes expressly designated by statute as felonies and crimes that are punishable by a term of imprisonment that is greater than one year. Additionally, revocation is required when a person is found to have committed misrepresentation or fraud in gaining law enforcement licensure.

MCOLES does not take revocation action on ethics complaints that fall outside the statutory guidelines specified in P.A. 237. These cases remain the responsibility of local authorities. Each case that falls within MCOLES scope of authority is investigated thoroughly, and the accused officers are afforded full due process, specified under the Administrative Procedures Act of 1969.



MCOLES investigates any standards compliance matter that impacts the ability of individual(s) to obtain or maintain law enforcement licensure. Many revocation matters are revealed during the course of routine MCOLES standards compliance investigations. The issues in these investigations may include arrest and conviction of a criminal offense, use of fraudulent means to obtain law enforcement licensure, allegations of poor moral character, Law Enforcement Information Network (LEIN) violations, positive drug screens, mental and emotional instability, problems with visual acuity or color vision, and disease or other medical problems that compromise a person's ability to perform law enforcement duties.

# Revocation of the Law Enforcement License (continued)

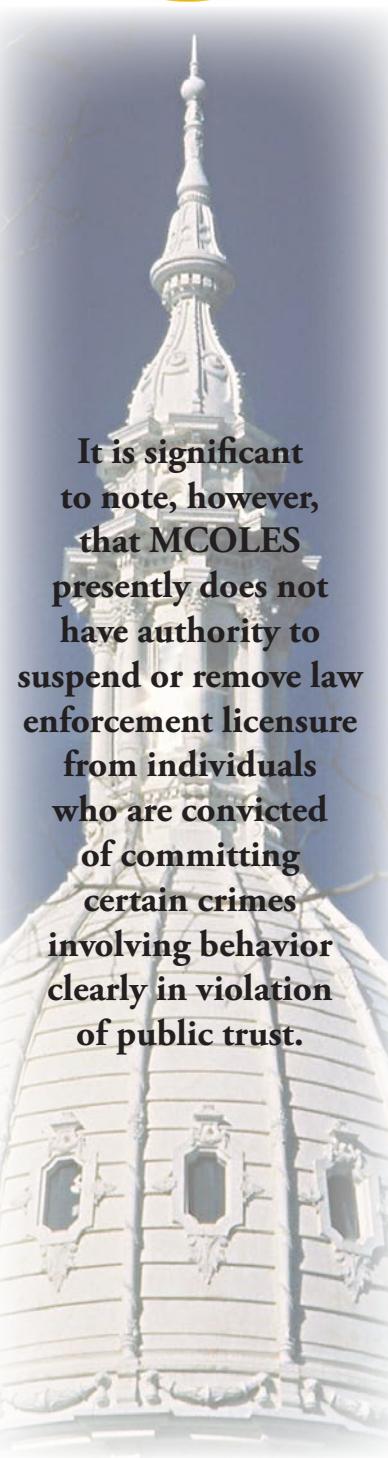
Since Public Act 237 of 1998 went into effect, MCOLES has initiated numerous standards compliance investigations. Some of these investigations were brief and did not result in further official action, yet a significant number were time consuming and required both travel and investigative expertise.

During 2014, 17 administrative hearings through the Michigan Administrative Hearing System (MAHS) were held and 25 active law enforcement licenses were revoked due to felony convictions.

In 2008, the Commission authorized the utilization of a form affidavit for use by local prosecuting attorneys in allowing a licensed law enforcement officer who had been criminally charged to voluntarily relinquish their law enforcement license as a condition of plea agreements. Generally, plea agreements are not coordinated with MCOLES license revocation efforts, but the Commission felt it necessary to structure such an agreement in a way that would not hinder the Commission's separate authority to revoke a license. The affidavit and agreement provides the officer's sworn statement that he or she voluntarily relinquishes their license for specific reasons that

would legally justify revocation of the license by the Commission. Typically, the process comes as a part of the plea agreement negotiated between defense counsel and the prosecuting attorney in allowing the officer to plea to a lesser offense having been originally charged with a felony. The Commission acted on three voluntary relinquishment in 2014.

MCOLES has made significant progress in securing cooperation for reporting, and with tracking and sharing information regarding individuals who are unsuitable for law enforcement employment. It is significant to note, however, that MCOLES presently does not have authority to suspend or remove law enforcement licensure from individuals who are convicted of committing certain crimes involving behavior clearly in violation of public trust. Examples include felony charges that are reduced in plea agreements, and certain misdemeanors, wherein offensive behavior is evident that is beyond any sensible boundaries for a law enforcement officer. These cases may involve matters of assault, Internet child pornography, or sexual deviation, yet they are not subject to revocation under current law.



**It is significant to note, however, that MCOLES presently does not have authority to suspend or remove law enforcement licensure from individuals who are convicted of committing certain crimes involving behavior clearly in violation of public trust.**



## Services ~ Delivered Through Partnerships

MCOLES standards reach the field through the collaborative efforts of the Commission and its partners.

Partners include Michigan's law enforcement leadership, training providers, professional organizations representing the various concerns of law enforcement, and the various other components of the criminal justice system. Together, they form the Michigan criminal justice community, the participation of which is imperative to the identification and achievement of MCOLES goals.

Working in partnerships is the MCOLES strategy, yet MCOLES goals are developed with a focus on clients.

MCOLES clients are the citizens of Michigan, law enforcement officers, and the other criminal justice professionals who serve citizens. Law enforcement alone cannot create safe communities, yet the public correctly expects that its police officers and Michigan's criminal justice system will be able and willing to protect the public, to act on conditions

that foster crime, and to respond effectively when a crime has been committed. In balance, the law enforcement officer, and other criminal justice professionals, deserve to be provided with the tools that enable them to carry out these difficult and sometimes dangerous tasks successfully and always with priority on safety. Ultimately, the criminal justice system cannot succeed unless its components each function correctly. The following graphic is representative of MCOLES services and the environment in which they are now developed and provided.



# Licensing of Railroad Police Officers



Commissioning and other requirements of railroad police officers in Michigan can be found in the Railroad Code of 1993, (P.A. 354 1993). Railroad police officers must meet the training and employment standards of law enforcement officers in accordance with Public Act 203 of 1965, as amended, the enabling legislation for MCOLES. Railroad police officers are employees of companies that own, lease, use, or operate any railroad in this state.

In addition to meeting the MCOLES standards, law requires that the state police (responsibility assigned to MCOLES) must

determine the individual is suitable and qualified in order to issue a commission.

Every commissioned railroad police officer has statewide authority to enforce the laws of the state and the ordinances of local communities when engaged in the discharge of his or her duties as a railroad police officer for their employing company. Their authority is directly linked to the company's property, its cargo, employees, and passengers. Railroad police officers carry their authority beyond the company's property when enforcing or investigating violation of the law related to their railroad.



**Every commissioned railroad police officer has statewide authority to enforce the laws of the state and the ordinances of local communities when engaged in the discharge of his or her duties as a railroad police officer for their employing company.**



# Licensing of Private Security Police Officers

**Licensed under the  
Private Security  
Business  
and Security Alarm  
Act...private security  
police officers,  
employed by licensed  
agencies, have full  
arrest authority while  
in uniform, on duty,  
and on the property  
of their employer.**

Licensed under the Private Security Business and Security Alarm Act, Public Act 330 of 1968, private security police officers, employed by licensed agencies, have full arrest authority while in uniform, on duty, and on the property of their employer. Act 330 requires private security licensees to be at least 25 years of age.

Under Public Act 330, private security police officers must obtain 100 to 120 hours of training. The higher amount is required for private security police officers who intend to carry firearms. These personnel are also required to attend twelve hours of in-service training annually. Among the topics for which private security police officers must receive training are law, firearms, defensive tactics, critical incident management, emergency preparedness, patrol



operations, and first aid.

Presently there are twelve agencies in Michigan that have private security police status. Each of these agencies employ from 20 to 200 private security police officers.

They are:

- Lansing Public Schools
- Detroit Medical Center
- Henry Ford Health System
- Renaissance Center Management Co.
- University of Detroit Mercy
- St. John's Hospital and Medical Center
- Oakwood Hospital and Medical Center
- Schoolcraft College
- Spectrum Health
- Detroit Public Schools
- Wayne County Community College District
- Emergent BioDefense

# Public Safety Officers Benefit Act

## Death and Disability Benefits



The Public Safety Officers Benefit Act (PSOB), Public Act 46 of 2004, provides for a one-time payment of \$25,000 for the care of a public safety officer permanently and totally disabled in the line of



duty. In the event the public safety officer was killed in the line of duty, the spouse, children, or estate of the officer may be eligible for the one time payment of \$25,000. Benefits paid under the Act are retroactive to incidents resulting in an officer's death or permanent and total disability that occurred on or after October 1, 2003.

### Covered Public Safety Officers

"Public safety officer" means an individual serving a public agency in an official capacity, with or without compensation, as a law enforcement officer, firefighter, rescue squad member, or ambulance crew member. Further, "law enforcement officer" means an individual involved in crime and juvenile delinquency control or reduction or the enforcement of the criminal law. It includes police,

corrections, probation, parole, bailiffs, or other similar court officers. "Firefighter" means a volunteer or employed member of a fire department of a city, county, township, village, state university, community college, or a member of the Department of Natural Resources employed to fight fires.

### Eligibility

The one-time \$25,000 benefit is paid to an eligible beneficiary(ies) in the following order:

If the public safety officer is permanently and totally disabled, the one-time benefit will be paid to the spouse; if there is no spouse, then to the dependents of the officer. If there are no dependents, then the benefit will be paid to the entity providing care to the officer.

If the officer is killed in the line of duty, the benefit will be paid to the spouse. If there is no surviving spouse, then to the dependents of the officer. If there is no surviving spouse or surviving dependents, then the benefit will be paid to the estate of the deceased officer.

### Benefits Distributed in 2014

A total of \$125,000 was distributed from fiscal year 2014 funds to survivors for the deaths of five law enforcement officers.

**The Act provides for a one-time payment of \$25,000 for the care of a public safety officer permanently and totally disabled in the line of duty. In the event the public safety officer was killed in the line of duty, the spouse, children, or estate of the officer may be eligible for the one time payment of \$25,000.**

# Stop Violence Against Women

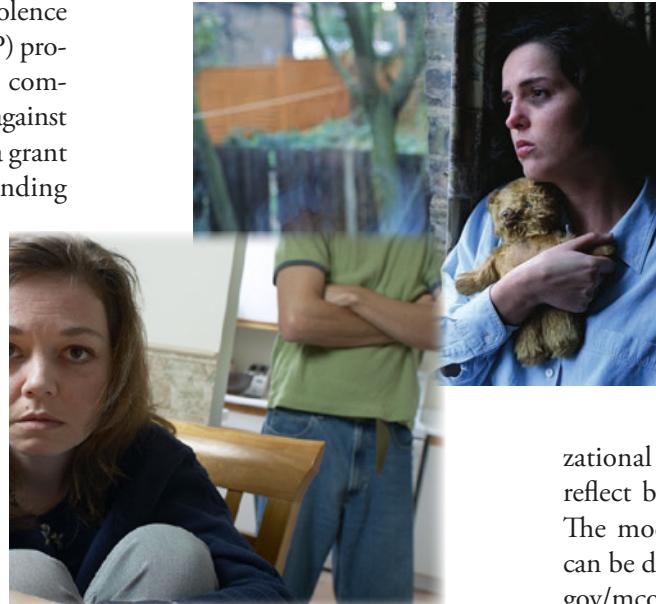
The federal Office on Violence Against Women administers grant programs nationwide as authorized by the Violence Against Women Act of 1994 (VAWA). These grant programs are designed to improve the nation's ability to reduce domestic violence, dating violence, sexual assault, and stalking by strengthening services to victims and holding offenders accountable for their actions. Under authorization from VAWA, the STOP Violence Against Women Act (STOP) promotes a multidisciplinary community response to crimes against women. STOP is a formula grant program that provides funding to each state. MCOLES receives annual funding to administer training in the law enforcement response to domestic violence and sexual assault, in partnership with the Michigan Domestic Violence and Sexual Assault Prevention and Treatment Board (MDVSAPTB). STOP grant funds also provide technical assistance to Michigan law enforcement agencies for the development of domestic violence and sexual assault policies, procedures, and protocols.

Working in conjunction with the MDVSAPTB, MCOLES has established training specifications in the law enforcement response to domestic violence and sexual assault for both recruit trainees

and active duty law enforcement officers. The domestic violence curriculum contains training objectives in the nature and prevalence of domestic violence, laws regarding domestic violence, stalking, and the response by law enforcement officers. The emphasis is on understanding assaultive behaviors, the nature of victimization, safe response procedures, and professional best practices.

and sexual victimization.

To maintain credibility and perspective, each training session is delivered by a team of instructors consisting of law enforcement practitioners, service providers, and attorneys. Formal and informal feedback from instructors and participants are documented after each session to ensure the content reflects the realities of contemporary policing. The basic academy training is tailored for recruits who have no real life experiences responding to such calls. The instruction for active duty officers recognizes that an experienced officer's understanding of domestic violence and sexual assault is shaped by street experience, in-service training programs, and continuing education. MCOLES also offers a model domestic violence policy for agency administrators so organizational policies and procedures can reflect best practices across the state. The model domestic violence policy can be downloaded at [www.michigan.gov/mcoles](http://www.michigan.gov/mcoles).



The sexual assault curriculum contains objectives on Michigan's Criminal Sexual Conduct Act, investigating sexual assault complaints, and understanding the nature and dynamics of trauma and sexual victimization. The overall goal of both training programs is to emphasize a victim-centered, offender-focused response by law enforcement to domestic violence

MCOLES continues its relationship with the MDVSAPTB to combat domestic violence and sexual assault statewide. Meeting the needs of victims would be negatively impacted without continuing STOP grant funding. During 2014, the MCOLES staff continued to provide the necessary administrative and budgetary oversight as the statewide training in both domestic violence and sexual assault continued to be conducted.

# Law Enforcement Resource Center



With the expanded mission of MCOLES, the Law Enforcement Resource Center has enlarged its focus beyond law enforcement to serve as a repository for criminal justice training media. The Resource Center is available to law enforcement and criminal justice agencies throughout Michigan. All MCOLES licensed law enforcement officers, law enforcement training academies, and MCOLES approved criminal justice programs are eligible users.

Funding through Public Act 302, of 1982, has allowed the Resource Center to purchase instructional resources to support law enforcement training.

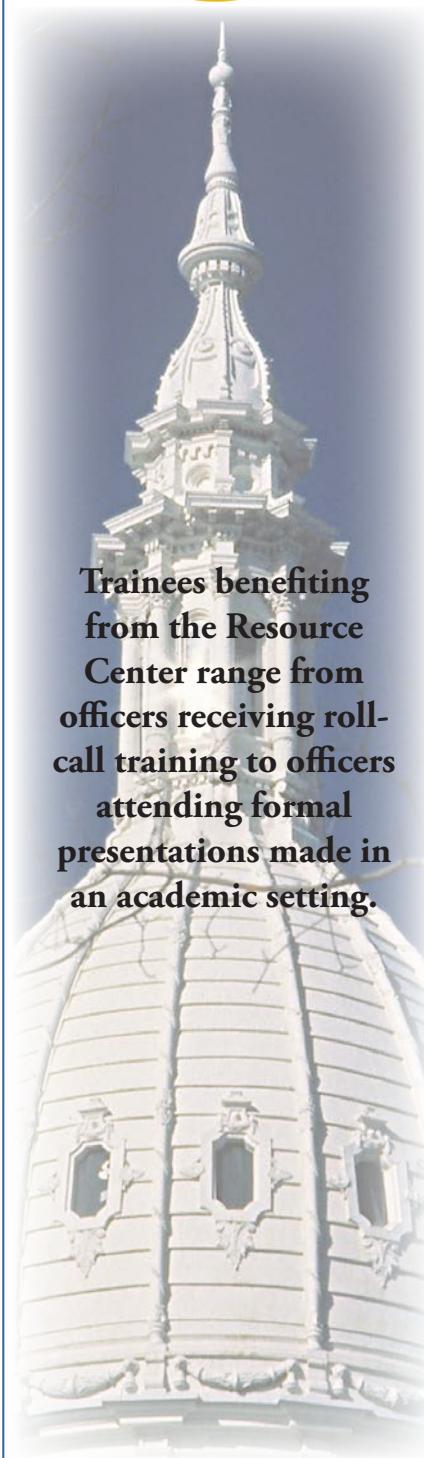
Trainees benefiting from the Resource Center range from officers receiving roll-call training to officers attending formal

presentations made in an academic setting. Law enforcement patrons have ranged from the smallest police departments to centralized training facilities of the larger police departments. Colleges and universities also use the Resource Center to provide audio-visual programming for MCOLES approved in-service programs presented at these institutions.

The Resource Center has become an integral part of the support system for the criminal justice training delivery system in Michigan. Due to budget constraints at many law enforcement agencies, the Resource Center has become a valuable tool that enables them to receive training support materials that may otherwise be unavailable to them. Information and assistance can be found through the Center's link at the MCOLES website, [www.michigan.gov/mcoles](http://www.michigan.gov/mcoles).



**Trainees benefiting from the Resource Center range from officers receiving roll-call training to officers attending formal presentations made in an academic setting.**





## MCOLES Network

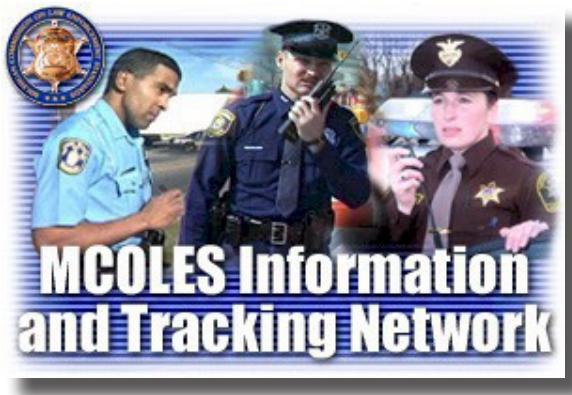
The MCOLES Information and Tracking Network is the Commission's integrated, web-enabled database system designed to track the careers of Michigan law enforcement officers from basic training, employment, and in-service training through separation from employment.

Information contained in this system is accessible 24 hours a day, seven days a week to MCOLES staff and authorized users employed by Michigan law enforcement agencies, MCOLES approved basic training academies, and registered in-service training providers. Significant benefits have been realized for both MCOLES constituents and staff with the implementation of the MCOLES Network.

- Automation of business processes to eliminate duplication of effort and provide direct user access to information and services.
- Distributed entry of application information, employment history record updates, personnel transactions, training, and other data by end users to facilitate the 'single entry' of data.

- Ability to conduct legally mandated reporting tasks on-line 24/7 from any constituency location.
- Automation of applications, reports, and other forms to allow the secure, electronic transmission of documents between MCOLES and its constituents.
- The MCOLES Network was implemented in 2004. Essential functionality includes Web-based access to the user-specific modules listed below:
  - Michigan law enforcement agencies utilize the system to comply with MCOLES mandated reporting requirements, such as employment transactions, annual verification of officer rosters, and the expenditure of Michigan justice training funds.
  - MCOLES approved basic training academies set up academy sessions, enroll students, and submit completion transactions.
  - In-service training providers register courses with MCOLES, identify course offerings, and submit attendance rosters which attach directly to officer records.
  - In-service training resources are also available to authorized users through the system and include a searchable training course registry of upcoming training events.
  - On-line help ability to update the user-agency profile information are also provided.

MCOLES Network development continues as an ongoing process to improve existing functionality and add new features.



# MCOLES Website:

## [www.michigan.gov/mcoles](http://www.michigan.gov/mcoles)

As our technology-driven environment continues to foster rapid change, individuals and organizations exchange increasing amounts of information. The Internet has multiplied possibilities for the movement of information and communications. The MCOLES website first went online in 1998.

Today, the MCOLES website offers convenient access to MCOLES organizational information, current events, newsletters, annual reports, and law enforcement job vacancies. It also provides Commission information, such as meeting dates, meeting minutes, Commission resolutions, and relevant statutes and rules. MCOLES also developed

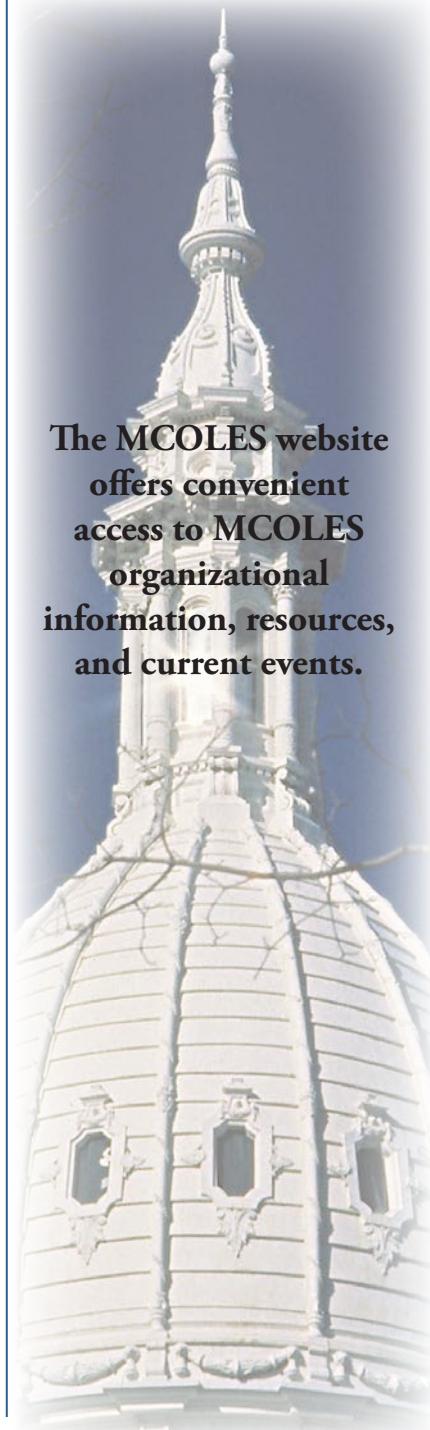
a social media page on Facebook in accordance with Goal 1.2 of the latest Strategic Plan to increase our two-way communications with our stakeholders. The web address is: [www.facebook.com/Michigan.mcoles](https://www.facebook.com/Michigan.mcoles).

The site also contains a directory of Michigan law enforcement agencies, approved basic training academies, links to other websites of interest, answers to frequently asked questions, and serves as the web portal to the MCOLES Information and Tracking Network. Visitors to the site will find relevant information dealing with all aspects of MCOLES standards and training, and will be able to find information dealing with the various programs and services which MCOLES administers.

The screenshot shows the MCOLES website homepage. At the top, there's a navigation bar with links to 'MCOLES Home', 'Contact MCOLES', and the 'Michigan.gov' logo. Below the header, there's a 'Welcome' section with a message about serving citizens through public safety since 1965. It includes the MCOLES seal and links to 'Quick Links' and 'Stay Connected' (Facebook). A 'Most Requested' sidebar lists items like 'View Michigan Law Enforcement Job Postings', 'View Michigan Law Enforcement Job Vacancies Here', and 'Security Job Postings'. The main content area features a 'News and Current Issues' section with a list of recent news items, a 'Photo Gallery' showing police officers and their patches, and a 'Michigan.gov' footer with social media links for Facebook and Twitter.



**The MCOLES website offers convenient access to MCOLES organizational information, resources, and current events.**



# Basic Training for Military Police Veterans

In November 2011 President Barack Obama signed the Veterans Opportunity to Work to Hire Heroes Act (VOW Act), which provides support for military veterans seeking employment in the civilian sector. The Act has two underlying premises. First, post-9/11 veterans need to be recognized for their service and sacrifice to their country. Second, veterans possess abilities such as leadership, integrity, and interpersonal skills, which make them well suited for civilian employment. The relatively high unemployment rate for veterans across the country and in Michigan is a major concern as well.

MCOLES wanted to meet the spirit of the federal law and in 2013 constructed a Military Police Basic Training Program (MPBTP) specifically designed for military police veterans (MPs). Basic recruit training in Michigan is a minimum of 594 hours but MCOLES believed an abbreviated basic academy could help military police veterans transition into civilian policing more quickly. A shortened curriculum of 280 hours, which takes into account previous policing experience and training, helps shorten the overall time from training to employment.

As an initial step in the development process, the MCOLES Executive Director accompanied General Nelson Cannon, US Army retired, to Fort Leonard Wood, Missouri to observe basic military police training and to monitor live classroom instruction. As a result of the visit MCOLES obtained a detailed understanding of military law enforcement training and its potential relevance and applicability to civilian policing in Michigan.

In 2012, the Commission on Law Enforcement Standards directed the staff to create a basic training program for returning MPs that would include the five service branches of the Armed Forces—Army, Air Force, Navy, Marines, and Coast Guard. The goal was to design a training program unique to military police veterans that would lead to licensure as a law enforcement officer in Michigan.

The MCOLES staff used a structured process to ensure the program would accurately reflect the complexity of law enforcement tasks and at the same time give legitimacy and validity to project outcomes. MCOLES used research, site visits to military installations, and consultations with practitioners and professionals to formulate the initial components of the school. The staff also conducted a congruency study of the training specifications from the five service branches so redundancies could be eliminated. The visits to the military installations were particularly useful in this regard.

Candidates for the military school must meet all medical and non-medical entry criteria as any other candidate for licensure, including passing the physical fitness test and the reading/writing examination. Qualified veterans must then meet additional requirements unique to their military experience. They must have satisfactorily completed military police training at a federal service school, have performed as a military police officer for a minimum of 2080 hours in the military police occupational specialty, have, possess an honorable discharge, and have discontinued employment in the MOS no more than five years prior to the start of the program. Candidates are required to make application directly to the training sites and all training sessions are approved by MCOLES. Background investigations are conducted



Military Police Basic Training Class - Firearms Training  
Grand Valley State University

# Basic Training for Military Police Veterans

(CONTINUED)

of all applicants, including fingerprint checks.

In 2014 nine veterans graduated from the military program sponsored by Kirtland Community College (KLCC) under the direction of Mr. Tom Grace. The classes were held at Camp Grayling. Later in the year, eleven veterans graduated from the program at Grand Valley State University (GVSU) under the direction of Ms. Angela Morrison. The classes were held in Grand Rapids. All the instructors were police trainers and most had previous military experience. All the students from both sessions passed the MCOLES licensing examination and their scores were consistent with the larger recruit population. Most obtained employment in civilian policing after completing the program.

Since its implementation, the program has attracted national attention and MCOLES has shared its program specifications and development processes with several other states through the International Association of Directors of Law Enforcement Standards and Training (IADLEST). The National Governor's Association (NGA) selected Michigan's MPBTP as a model program in their law enforcement transition category. The MPBTP will continue as long as there is a need and an interest from returning military police veterans. Additional information regarding the program can be found at the MCOLES website at [www.michigan.gov/mcoles](http://www.michigan.gov/mcoles).



Military Police Basic Training Class  
Conducting Patrol Scenarios  
Grand Valley State University



First Military Police Basic Training Class  
Grand Valley State University



# Strategic Plan ~ Looking Forward To 2018

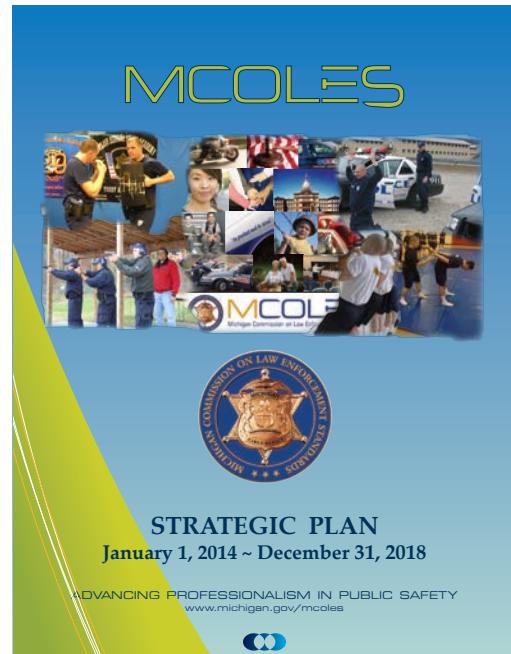


In the spring of 2013, the Commissioners, along with the MCOLES management team and staff members, came together on numerous occasions to create a formal Strategic Plan. The team provided significant input and thoughtful ideas which formed the components of the Plan. The MCOLES Strategic Plan provides a meaningful guide for the next five years as the organization implements the initiatives, goals, and objectives set out in the document.

Strategic planning can be a difficult and challenging undertaking. It requires the coming together of a diverse group of individuals to agree on a common mission and to define achievable goals. During the process, the participants were willing to identify organizational strengths and weaknesses, evaluate areas that needed change, and processes that could be streamlined.

The planning meetings culminated in four major organizational goals which include outreach opportunities, organizational assets, resource autonomy, and professional standards. These goals can be accomplished through marketing, communication, legislation, and contact with national and regional criminal justice professionals.

MCOLES is committed to meeting its goals and will actively carry out the initiatives included in the Strategic Plan. The Plan's Mission, Vision, Values, Goals, and Objectives will provide the appropriate methodology and technology to improve relationships and partnerships with our customers and streamline our processes to become a more efficient organization.



MCOLES looks forward to the next five years as it develops and strengthens its partnerships and meets the challenges that lie ahead. The plan, titled Strategic Plan: Advancing Professionalism in Public Safety can be found on the MCOLES website at [www.michigan.gov/mcoles](http://www.michigan.gov/mcoles).

# Advisory In-Service Training Standards

In 2009 the Michigan Commission on Law Enforcement Standards (MCOLES) developed an active duty firearms standard for law enforcement officers in Michigan. This mandatory standard must be administered to officers at least once per year. Since 2011 MCOLES developed five *advisory* in-service training standards. MCOLES also developed an instructor guide for each advisory standard. The topics include:

- officer safety,
- emergency vehicle operations,
- legal update,
- subject control, and
- the response to persons with mental disorders.

MCOLES uses academic research, field surveys, direction from content specialists, information from risk management organizations, and professional best practices from across the country to ensure the standards and guides remain contemporary and valid. The advisory standards reside on the MCOLES website and can be downloaded by agency trainers and instructors for in-house training sessions. Regional training consortia often use the instructor guides as part of their course offerings. The goal is to make meaningful and logically achievable training specifications available to all law enforcement agencies across the state.

The instructor guidelines contain objectives and sub-objectives but are not detailed lesson plans. Performance standards are clearly identified in each training module and instructor commentaries are included to describe the purpose of each standard, highlight important concepts, and provide direction. Resources are included in the guides as well.

MCOLES encourages agencies to use training methods and implementation strategies that best meet their local needs and capabilities. There are no required timeframes. MCOLES emphasizes training content and effective delivery rather than compliance with a specified number of training hours.

In late 2004, the Michigan Mental Health Commission made a series of recommendations to Governor Jennifer Granholm for making government more responsive to the needs of those with mental disorders. One of the recommendations emphasized the need for training to train law enforcement officers as the first responders on the scene. As a result, the standard regarding the response to persons with mental disorders was approved by the full Commission on September 17, 2014.

## Instructor Guides

The officer safety standard includes more than tactical skill and physical fitness. It blends an understanding of officer safety with the ability to perform tactically to create better performance on the street. An Officer Safety Self-Assessment checklist is included in this standard. This assessment is intended for personal reflection and encourages officers to honestly evaluate their habits in the areas of mindset, awareness, communication, tactics, decisions, and personality.



The emergency vehicle operations (EVO) standard is designed to improve and reinforce emergency driving skills and competencies. The EVO guide emphasizes decision-making, sound judgment, and performance in high pressure situations. Training must reflect real world settings and includes driving skills, decision making, safety, legal authority, communication, and situational awareness.

The legal standard is designed as an update of the most recent court cases and legislation. Laws change frequently and officers must be provided with the latest information regarding their authority to act. Officers



## Advisory In-Service Training Standards (CONTINUED)

need to connect legal precedent with their job responsibilities thereby ensuring compliance with current statutes and court rulings.

The subject control standard is designed to help prepare officers to perform reasonably in situations that are tense, uncertain, and evolving rapidly. The training specifications in this module address the need for officers to understand the objectively reasonable requirements of the Fourth Amendment, demonstrate tactics, techniques, and concepts to achieve subject control, and then perform in reality-based training scenarios.



The training objectives for mental disorders include interpreting behaviors, defining mental disorders, the legal authority to act, response procedures, referrals, and community partnerships. The staff also developed a model policy for agencies so they can easily adopt written directives to shape officer discretion in these types of encounters.

Each law enforcement agency is responsible for reporting compliance with these training standards. Similar to all other in-service training, course information is registered in advance by agency MITN operators and reviewed by MCOLES staff for compliance with the in-service training specifications. Upon completion of each course, attending officers are entered into the system for tracking. This entry updates each officer's training file and provides an accurate and permanent record of completed training.

The advisory in-service training standards were created to assist law enforcement officers in serving the people of Michigan. By meeting these training standards, agencies will reinforce officer safety, sound tactics, and judgment. By partnering with professionals and practitioners from around the state, the

task of creating these advisory in-service standards has been achieved in a manner applicable to all Michigan law enforcement agencies.



Michigan State Police Drive Track

# Best Practices for Law Enforcement Agencies in Michigan

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The staff of the Michigan Commission on Law Enforcement Standards (MCOLES) formulated a set of professional best practices for law enforcement agencies in Michigan. The project was initiated on behalf of the Governor's Council on Law Enforcement and Reinvention (CLEAR). MCOLES submitted a final project report to CLEAR, which contained eight major professional best practices for their review and consideration. The recommendations are supported by academic research, input from law enforcement agencies across the state, and relevant state and federal regulations. The report contains detailed information that supports the validity and legitimacy of each recommended best practice.

CLEAR subsequently conducted meetings with a working group of law enforcement administrators to review the MCOLES recommendations, provide advice, and finalize a set of best practices. The input of the working group represented the contemporary thinking of law enforcement administrators across the state. CLEAR eventually formulated six professional best practices for law enforcement agencies in Michigan. The advisory best practices are:

- a. Professionalism;
- b. Community Outreach and Engagement;
- c. Training;
- d. Public Safety Strategies;
- e. Leadership; and
- f. Legal Requirements.

Professionalism includes formal agency procedures for background investigations, an agency code of conduct, and written directives that address the MCOLES advisory in-service training standards, including the mandatory firearms standards. Organizational policies and procedures are important as they bring meaning and legitimacy to agency outcomes. Agency members must be closely aligned with organizational mission and goals.

Community Outreach and Engagement includes crime

prevention strategies such as educational programs for citizens, proactive patrol, facilitating community meetings, and partnering with private and non-profit organizations to prevent and reduce crime. Engagement at the local level can build trust between the police and the communities they serve. Such relationships emphasize organizational "purpose" over "process."

Training includes compliance with all regulations regarding the use of federal, state, and local funding for in-service training. Ongoing active duty training ensures agency members are provided with the most recent information to perform their responsibilities well and within their legal authority.

Public Safety Strategies include policies on critical incident response, sharing information with other agencies, and using resources and technology for increased efficiency and accountability. Each jurisdiction will be unique in its needs and approach, but crime reduction strategies must be tailored to well researched programs that demonstrate merit.

Leadership includes policies and procedures that directly affect the relationship between management and line officers. Often, agencies operate through an unofficial set of customs or practices that eventually become ingrained. Agency leadership must take action to direct the activities of their members in a positive direction.

Legal Requirements include compliance with all applicable state and federal statutes and regulations, including the Federal Americans with Disabilities Act, Michigan's Civil Rights Act, federal and state Occupational Safety and Health Administration requirements, and Criminal Justice Information Systems policy and standards.

In early 2014, MCOLES constructed a sample compliance checklist for agency self-reporting based on the six best practices. Agencies need a mechanism by which they can determine their compliance with each recommendation. On the checklist, each best practice is accompanied by several measuring criteria displayed in a bulleted format. Next, the staff made preparations to conduct a field test of the instrument in order to establish if the checklist worked as intended and to determine if it made sense to



## Best Practices for Law Enforcement Agencies in Michigan (CONTINUED)

agency administrators from an organizational perspective. MCOLES also wanted to be sure the best practices were meaningful, legitimate, and logically achievable by all departments across the state, regardless of size or type. During the summer of 2014, the MCOLES management and staff talked to various groups of agency administrators in order to advertise the best practices and to obtain their input and direction before moving forward.

The MCOLES field representatives contacted a representative sample of fifty agencies across the state and asked for their participation in the field test. Thirty-four agencies agreed to help. The field representatives conducted site visits, informally interviewed administrators, and gathered relevant information. The sample pool was representative of the larger agency population in Michigan. Most were municipal agencies (56%), several were county sheriff's offices (12%), and a few were state law enforcement agencies (3%). Thirty-two percent of the sample agencies were small (1-15 officers) but 9% had large memberships (100-200 officers). A slight majority of the agencies were from Michigan's southeastern part of the state (53%).

The agencies used the draft checklist to rate their compliance with each professional best practice. A rating scale of 1-3 was used, where a rating of "1" indicated full compliance with each component of the best practice and "2-3" indicated lesser levels of compliance. The criteria ratings for each best practice were then averaged for an overall compliance rating. For all sample agencies, the highest level of compliance was for the legal requirement with an average rating of 2.93 and the lowest compliance rating was for community outreach at 2.43. The field representatives also talked to agency administrators about the usefulness of the checklist and whether modifications needed to be made.

Overall, the field test indicated the checklist worked effectively as a self-assessment instrument, but several agencies suggested the rating scale be broadened to 1-5 or 1-7 rankings. Some administrators noted redundancies in the measurements and others needed a better understanding of several measuring criteria. As a result of the field test, the staff edited and modified the instrument, created a 1-5 rating scale, and included examples to improve the clarity of the checklist.

For agencies, compliance with professional best practices can help direct future planning efforts and can provide an organizational framework from which agency policies and procedures can emerge and be given the necessary attention and emphasis. Using the checklist as a guide to create a baseline rating, which essentially produces a snapshot of organizational effectiveness, allows everyone to take a closer look at the professionalism of public service in Michigan. The extent of compliance also provides agencies with a mechanism by which comparisons can be made to other departments statewide and across the nation.



## For the Record

## Facts and Figures

“For the Record” is a collection of MCOLES facts and figures organized in one location for reader convenience.



## Commission Meeting Schedule

**January 1 to December 31, 2014**

February 19, 2014 .....	Lansing
April 16, 2014 .....	Lansing
June 18, 2014 .....	Marquette
September 17, 2014 .....	Lansing
November 5, 2014 .....	Lansing
December 10, 2014 .....	Lansing



## Training Director Conferences

**January 1 to December 31, 2014**

April 22-23, 2014 .....	Lansing
October 22, 2014 .....	Lansing

# MCOLES Budget for FY 2014



In 2001 an executive reorganization order was issued combining the Commission on Law Enforcement Standards and the Justice Training Commission into the Michigan Commission on Law Enforcement Standards. The order is codified as MCL 28.621 and combines the policy setting and administrative responsibilities of Public Act 203 of 1965 and Public Act 302 of 1982 into a single commission, supported by both a general fund appropriation and the Michigan justice training fund (MJTF).

In the 2010 fiscal year, the Legislature combined the standards and training appropriation funded by the general fund with the justice training grants appropriation into a single appropriation, the standards and training/justice training grants. The standards and training portion is general fund supported. The justice training grants portion of the appropriation was created by Public Act 302 of 1982 and is funded with a percentage of the criminal justice system fund.

Effective with the 2011 fiscal year, the Police Officers and Firefighters Survivor Tuition Program was transferred to the Department of Treasury, Office of Scholarship and Grants. While both the appropriation and administrative responsibilities were transferred along with the funding, Public Act 470 of 2012 assigned to the MCOLES the responsibility of claims investigation and verifying eligibility.

The MCOLES received \$740,800 in general fund support for this fiscal year beginning October 1, 2013. Significant changes that impacted the MCOLES for fiscal year 2014 were staffing remained at 18 down from a high of 28, despite additional mandated programs taking effect. MCOLES again experienced a reduction in general funds from \$740,800 to \$739,500 despite increased salary and wage costs. Finally, although spending authorization was increased for the Michigan Justice Training Fund and Training to Locals, actual revenue did not reach the appropriation amount.

Appropriation Line Items Found in Sec. 103 of the 2014 Budget	Appropriation Amount
Standards and training/justice training grants:	
General fund	\$ 739,500
Restricted Michigan justice training fund authorization	8,177,300
LEOSA	9,100
DOJ-STOP	211,300
Training only to local units	642,800
Public safety officers benefit program	150,000
Concealed weapons enforcement training	100,000
<b>Total</b>	<b>\$10,030,100</b>



# Justice Training Fund: Revenue History

The Justice Training Fund provides financial support for criminal justice training in Michigan. The two basic components of this funding are the Law Enforcement Distribution and the Competitive Grant Program. The following fact tables reflect the actual revenue (plus interest) received by the Justice Training Fund for calendar year 2014.

## Revenue History

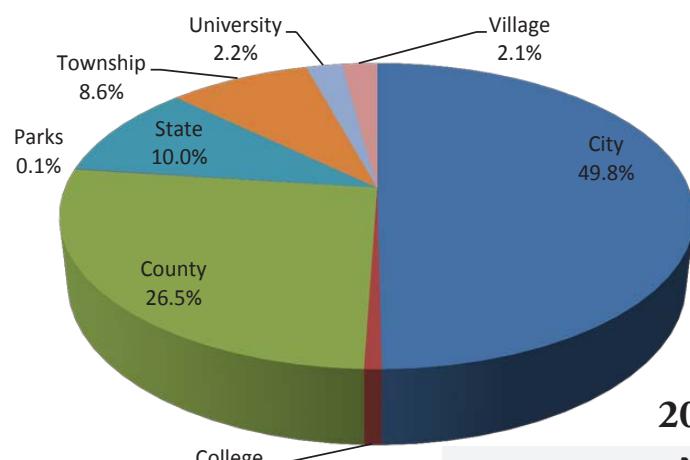
Fiscal Year	Revenue	Fiscal Year	Revenue
1983	\$3,320,107.15	1999	\$6,995,557.57
1984	\$4,583,027.95	2000	\$7,276,742.57
1985	\$4,447,236.08	2001	\$6,943,969.22
1986	\$5,173,915.75	2002	\$7,067,695.66
1987	\$6,014,138.53	2003	\$7,095,303.22
1988	\$5,994,250.80	2004	\$7,245,949.07
1989	\$6,121,940.37	2005	\$7,328,125.89
1990	\$6,210,119.52	2006	\$7,517,468.88
1991	\$6,147,997.67	2007	\$7,266,313.50
1992	\$5,837,944.05	2008	\$7,073,573.58
1993	\$5,730,379.00	2009	\$6,357,355.17
1994	\$5,891,759.95	2010	\$5,994,695.27
1995	\$5,979,791.22	2011	\$5,635,689.82
1996	\$6,221,561.29	2012	\$5,289,933.10
1997	\$6,485,185.34	2013	\$5,290,085.36
1998	\$6,917,459.47	2014	\$5,299,189.73

## Justice Training Fund (continued) Money Distributed in 2014



**2015 Justice Training Grant Awards**  
AWARDED DECEMBER 2014

Recipient Agency Type	Funds Awarded	Percent of Total	Number of Awards
Cities	\$53,972.46	3%	3
Counties	\$134,006.64	8%	2
Universities/Colleges	\$515,146.48	32%	9
State	\$925,520.67	57%	12
<b>Totals</b>	<b>\$1,628,646.25</b>	<b>100%</b>	<b>26</b>



**2014 Law Enforcement Distribution**

Agency Type	Number of Agencies	Funds Awarded	Percent of Total
City	224	\$1,585,326.40	49.8%
College	8	\$23,693.28	0.7%
County	81	\$842,921.36	26.5%
Parks	1	\$2,491.84	0.1%
State	1	\$316,847.04	10.0%
Township	83	\$273,903.70	8.6%
University	13	\$69,771.52	2.2%
Village	84	\$68,172.44	2.1%
<b>Total</b>	<b>495</b>	<b>\$3,183,127.58</b>	<b>100.0%</b>



**MCOLES**

## Training to Locals Funding

Fiscal Year	Calendar Year	Reimbursement Per Candidate
Fiscal Year 1997	October 1, 1996 to September 30, 1997	\$1,050
Fiscal Year 1998	October 1, 1997 to September 30, 1998	\$1,250
Fiscal Year 1999	October 1, 1998 to September 30, 1999	\$975
Fiscal Year 2000	October 1, 1999 to September 30, 2000	\$858
Fiscal Year 2001	October 1, 2000 to September 30, 2001	\$922
Fiscal Year 2002	October 1, 2001 to September 30, 2002	\$1,101
Fiscal Year 2003	October 1, 2002 to September 30, 2003	\$1,400
Fiscal Year 2004	October 1, 2003 to September 30, 2004	\$1,400
Fiscal Year 2005	October 1, 2004 to September 30, 2005	\$1,400
Fiscal Year 2006	October 1, 2005 to September 30, 2006	\$1,400
Fiscal Year 2007	October 1, 2006 to September 30, 2007	\$1,400
Fiscal Year 2008	October 1, 2007 to September 30, 2008	\$1,400
Fiscal Year 2009	October 1, 2008 to September 30, 2009	\$1,400
Fiscal Year 2010	October 1, 2009 to September 30, 2010	\$1,400
Fiscal Year 2011	October 1, 2010 to September 30, 2011	\$1,400
Fiscal Year 2012	October 1, 2011 to September 30, 2012	\$1,400
Fiscal Year 2013	October 1, 2012 to September 30, 2013	\$1,400
Fiscal Year 2014	October 1, 2013 to September 30, 2014	\$1,000

## Reading & Writing Testing

Fiscal Year	Reading & Writing Examination	Fiscal Year	Reading & Writing Examination
1993-1994	4,261	2004-2005	3,928
1994-1995	3,385	2005-2006	1,743
1995-1996	4,358	2006-2007	2,200
1996-1997	5,662	2007-2008	3,741
1997-1998	3,635	2008-2009	2,467
1998-1999	4,245	2009-2010	1,976
1999-2000	4,198	2010-2011	1,718
2000-2001	3,754	2011-2012	1,186
2001-2002	3,167	2012-2013	1,742
2002-2003	3,058	2013-2014	1,935
2003-2004	3,724		



## New Licenses Issued by Year

<b>2000</b>	1,637	<b>2008</b>	627
<b>2001</b>	1,290	<b>2009</b>	478
<b>2002</b>	974	<b>2010</b>	352
<b>2003</b>	686	<b>2011</b>	370
<b>2004</b>	700	<b>2012</b>	580
<b>2005</b>	655	<b>2013</b>	636
<b>2006</b>	543	<b>2014</b>	836
<b>2007</b>	565		

## Active Duty Firearm Standard

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
Number of licensed officers who attended registered training to comply with the Active Duty Firearm Standard, generating a permanent record of compliance in MITN	4,747	9,941	10,602	10,265	10,701	11,467
Number of training courses registered in MITN that comply with the Active Duty Firearm Standard	139	228	293	293	334	361
Number of law enforcement agencies and training consortiums that registered a course in MITN that complies with the Active Duty Firearm Standard	131	209	241	253	275	292
Number of training offerings of MITN registered training that complies with the Active Duty Firearm Standard	389	920	1,023	994	960	1,292



# MCOLES

## Employment Standards

Category	Standard	Comments
<b>Age</b>	Not less than 18 years.	No maximum age
<b>Citizenship</b>	United States Citizenship.	Birth Certificate; Certificate of Naturalization; Valid Passport
<b>Education</b>	High school diploma or GED is the minimum for an employed recruit. Pre-service recruits must have a minimum of an associate's degree upon completion of the basic training academy.	A college degree from an accredited institution is evidence of complying with the minimum standard.
<b>Felony Convictions</b>	No prior felony convictions.	Includes expunged convictions.
<b>Good Moral Character</b>	Possess good moral character as determined by a favorable comprehensive background investigation covering school and employment records, home environment, and personal traits and integrity.	Includes arrest and expunged convictions, all previous law violations and personal protection orders.
<b>Driver's License</b>	Possess a valid operators or chauffeur's license.	May not be in a state of suspension or revocation
<b>Disorders, Diseases or Defects</b>	Be free from any physical defects, chronic diseases, or mental and emotional instabilities which may impair the performance of a law enforcement officer or which might endanger the lives of others or the law enforcement officer.	This includes, but is not limited to, diseases such as diabetes, seizures and narcolepsy. Each case shall be investigated to determine its extent and effect on job performance. The evaluation should include the expert opinion of a licensed physician specializing in occupational medicine.* See below for mental and emotional instability standard.
<b>Hearing</b>	Initial unaided testing involves pure tone air conduction thresholds for each ear, as shown on the pure tone audiogram, shall not exceed a hearing level of 25 decibels at any of the following frequencies: 500, 1000, 2000, 3000; and 45 decibels at 4000 Hertz.	Initial testing may be performed by a certified hearing conservationist, a licensed hearing aid specialist or a licensed audiologist. See Note for individuals requiring additional unaided or aided testing requirements by a licensed audiologist. *
<b>Mental/ Emotional Disorders</b>	Be free from mental or emotional instabilities which may impair the performance of the essential job functions of a law enforcement officer or which might endanger the lives of others or the law enforcement officer.	Mental and emotional stability may be assessed by a licensed physician, or a licensed psychologist or psychiatrist. MCOLES may require the examination be conducted by a licensed psychologist or psychiatrist. **



# Employment Standards

(CONTINUED)



Category	Standard	Comments
<b>Vision, Color</b>	Possess normal color vision without the assistance of color enhancing lenses.	The unaided eye shall be tested using pseudoisochromatic plates. The Farnsworth Dichotomous D-15 panels shall be used for any candidate who fails the pseudoisochromatic plates.
<b>Vision, Corrected</b>	Possess 20/20 corrected vision in each eye.	No uncorrected standard
<b>Vision, Normal Functions</b>	Possess normal visual functions in each eye.	Includes peripheral vision, depth perception, etc.
<b>Reading and Writing</b>	Pass the MCOLES reading and writing examination or an approved agency equivalent examination.	Does not apply to Recognition of Prior Training & Experience Program Students
<b>Physical Fitness</b>	Pass the MCOLES physical fitness pre-enrollment examination. This does not apply to Recognition of Prior Training & Experience Program students.	Pre-enrollment testing is required for admittance to an approved training program, however this standard is fulfilled only upon successful completion of physical fitness training.
<b>Police Training</b>	Successfully complete the MCOLES mandatory basic training curriculum.	This may be done by completing successfully, an approved college preservice program or a basic training academy. Candidates seeking reciprocity from other states may apply for the Recognition of Prior Training and Experience Program.
<b>Licensing Examination</b>	Pass the MCOLES licensing examination upon the completion of basic training.	For reciprocity candidates, successfully complete the Recognition of Prior Training and Experience Program and licensing examination.
<b>Fingerprinting</b>	Fingerprint the applicant with a search of state or federal fingerprint files to disclose criminal record.	Includes expunged convictions.
<b>Oral Interview</b>	Conduct an oral interview to determine the applicant's acceptability for a law enforcement officer position and to assess appearance, background and the ability to communicate.	
<b>Drug Testing</b>	Cause the applicant to be tested for the illicit use of controlled substances	Must use a Commission certified laboratory and comply with Commission procedures.



# Mandated Basic Training Curriculum

The mandated basic training curriculum currently stands at 594 hours

## Basic Training Curriculum (594 Hours)

Functional Area	Functional Area Hours
Subject Area	Subject Area Hours
Module Title	Module Hours
<b>Administrative Time</b>	<b>18</b>
<i>Administrative Time</i>	
MCOLES Testing and Administration	N/A                  8
Director Testing	N/A                  10
<b>I. Investigation</b>	<b>115</b>
<i>A. Introduction to Investigation</i>	
1. Constitutional Law*	I-A-1                  2
<i>B. Substantive Criminal Law</i>	
1. Laws Regarding Crimes Against Persons*	I-B-1                  6
2. Laws Regarding Crimes Against Property*	I-B-2                  6
3. Laws Regarding Contraband and Regulatory Crimes*	I-B-3                  4
4. Laws Regarding Public Order Crimes*	I-B-4                  2
5. Laws of Evidence*	I-B-5                  4
6. Juvenile Law*	I-B-6                  2
<i>C. Criminal Procedure</i>	
1. Laws of Admissions and Confessions*	I-C-1                  4
2. Interrogation Procedures	I-C-2                  3
3. Laws of Arrest*	I-C-3                  4
4. Arrest Procedures	I-C-4                  2
5. Laws on Search Warrants*	I-C-5                  2
6. Search Warrant Procedures	I-C-6                  2
7. Laws on Warrantless Searches*	I-C-7                  6
8. Warrantless Search Procedures	I-C-8                  6
9. Laws on Suspect Identification*	I-C-9                  2
<i>D. Investigation</i>	<i>12</i>
1. On-scene Preliminary Investigation	I-D-1                  3
2. Preliminary Witness Interviewing	I-D-2                  4
3. Preliminary Investigation of Deaths	I-D-3                  2
4. Suspect Identification Procedures	I-D-4                  3
<i>E. Court Functions and Civil Law</i>	<i>4</i>
1. Court Functions and Civil Law*	I-E-1                  4
<i>F. Crime Scene Process</i>	<i>20</i>
1. Crime Scene Search	I-F-1                  6
2. Recording the Crime Scene	I-F-2                  4
3. Collection and Preservation of Evidence	I-F-3                  8
4. Processing Property	I-F-4                  2

\* Must be taught by an attorney admitted to the Michigan Bar



# Mandated Basic Training Curriculum

(Continued)

## Basic Training Curriculum (594 Hours)

Functional Area <i>Subject Area</i> Module Title	Functional Area Hours <i>Subject Area Hours</i> Module Hours
<b>I. Investigation (continued)</b>	
<i>G. Special Investigations</i>	8
1. Child Abuse and Neglect Investigation	I-G-1     3
2. Sexual Assault Investigation	I-G-2     3
3. Narcotics and Dangerous Drugs	I-G-3     2
<i>H. Investigation of Domestic Violence</i>	14
1. Nature and Prevalence of Domestic Violence	I-H-1     3
2. Laws Regarding Domestic Violence*	I-H-2     3
3. Domestic Violence Response Procedures	I-H-3     8
* Must be taught by an attorney admitted to the Michigan Bar	
<b>II. Patrol Procedures</b>	
	<b>65</b>
<i>A. Patrol Operations</i>	10
1. Preparation for Patrol	II-A-1     1
2. Radio/Telephone Communications	II-A-2     8
3. Patrol Operation Administrative Duties	II-A-3     1
<i>B. Ethics In Policing and Interpersonal Relations</i>	25
1. Ethics in Policing	II-B-1     4
2. Laws Pertaining to Civil Rights and Human Relations	II-B-2     2
3. Cultural Competence and Sexual Harassment	II-B-3     8
4. Interpersonal Skills	II-B-4     8
5. Civil Dispute	II-B-5     1
6. Victim Rights	II-B-6     2
<i>C. Patrol Techniques</i>	12
1. Types of Patrol	II-C-1     1
2. Patrol Area Checks	II-C-2     4
3. Responding to Crimes in Progress	II-C-3     4
4. The Response to Persons with Mental Disorders	II-C-4     3
<i>D. Report Writing</i>	12
1. Obtaining Information and Preparing Reports	II-D-1     12
<i>E. Juveniles</i>	6
1. Dealing With Juvenile Offenders	II-E-1     4
2. Dealing With the Families of Juveniles	II-E-2     2



# Mandated Basic Training Curriculum

(Continued)

## Basic Training Curriculum (594 Hours)

Functional Area <i>Subject Area</i> Module Title	Functional Area Hours <i>Subject Area Hours</i> Module      Hours
<b>III. Detention and Prosecution</b>	<b>15</b>
<i>A. Receiving and Booking Process</i>	6
1. Searching and Fingerprinting Prisoners	III-A-1 4
2. Prisoner Care and Treatment	III-A-2 2
<i>B. Case Prosecution</i>	8
1. Warrant Preparation	III-B-1 1
2. Warrant Request and Arraignment	III-B-2 2
3. Preparation For Legal Proceedings	III-B-3 1
4. Testimony and Case Critique	III-B-4 4
<i>C. Civil Process</i>	1
1. Civil Process	III-C-1 1
<b>IV. Police Skills</b>	<b>278</b>
<i>A. First Aid</i>	37
1. Introduction to First Aid	IV-A-1 3
2. Bandaging Wounds and Controlling Bleeding	IV-A-2 3
3. Treating Fractures	IV-A-3 4
4. Administering CPR	IV-A-4 12
5. Treating Environmental First Aid Emergencies	IV-A-5 2
6. Treating Medical Emergencies	IV-A-6 3
7. Extricating and Transporting Injured Victims	IV-A-7 2
8. Practical First Aid Exercises	IV-A-8 8
<i>B. Firearms</i>	86
1. Laws and Knowledge Related to Firearms Use	IV-B-1 16
2. Firearm Skills	IV-B-2 50
3. Firearms Range Assessment	IV-B-3 8
4. Patrol Rifle	IV-B-4 12
<i>C. Police Physical Skills</i>	79
1. Mechanics of Arrest and Search	IV-C-1 8
2. Police Tactical Techniques	IV-C-2 5
3. Application of Subject Control	IV-C-3 4
4. Subject Control	IV-C-4 62
<i>D. Emergency Vehicle Operation</i>	32
1. Emergency Vehicle Operation: Legalities, Policies and Procedures	IV-D-1 8
2. Emergency Vehicle Operation Techniques	IV-D-2 24
<i>E. Fitness and Wellness</i>	44
1. Physical Fitness	IV-E-1 36
2. Health and Wellness	IV-E-2 8



# Mandated Basic Training Curriculum

(Continued)

## Basic Training Curriculum (594 Hours)

Functional Area	Functional Area Hours
Subject Area	Subject Area Hours
Module Title	Module Hours
V. Traffic	70
A. Motor Vehicle Law	10
1. Michigan Vehicle Code: Content and Uses	V-A-1 1
2. MVC: Words and Phrases	V-A-2 1
3. MVC Offenses: Classification, Application and Jurisdiction	V-A-3 4
4. Application of Vehicle Laws and Regulations	V-A-4 4
B. Vehicle Stops	13
1. Vehicle and Driver Licensing	V-B-1 2
2. Observation and Monitoring of Traffic	V-B-2 1
3. Auto Theft	V-B-3 2
4. Stopping Vehicles and Occupant Control	V-B-4 8
C. Traffic Control and Enforcement	4
1. Traffic Direction and Control	V-C-1 2
2. Traffic Warnings, Citations and Arrests	V-C-2 2
D. Operating While Intoxicated	24
1. Standard Field Sobriety Testing	V-D-1 24
E. Motor Vehicle Traffic Crash Investigation	19
1. Introduction to Traffic Crash Investigation	V-E-1 2
2. Preliminary Investigation at Traffic Crashes	V-E-2 1
3. Uniform Traffic Crash Report (UD-10)	V-E-3 4
4. Locating and Identifying Traffic Crash Victims and Witnesses	V-E-4 1
5. Traffic Crash Evidence Collection: Field Sketching and Measuring	V-E-5 4
6. Traffic Crash Evidence Collection: Roadway Surface	V-E-6 4
7. Traffic Crash Evidence Collection: The Vehicle	V-E-7 1.5
8. Traffic Crash Follow-Up and Completion	V-E-8 1.5



# Mandated Basic Training Curriculum

(Continued)

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## Basic Training Curriculum (594 Hours)

Functional Area	Functional Area Hours
Subject Area	Subject Area Hours
Module Title	Module Hours
<b>VI. Special Operations</b>	
<i>A. Emergency Preparedness/Disaster Control</i>	8
1. Emergency Preparedness	VI-A-1 6
2. Explosive Devices	VI-A-2 2
<i>B. Civil Disorders</i>	8
1. Civil Disorder Procedures	VI-B-1 4
2. Techniques for Control of Civil Disorders	VI-B-2 4
<i>C. Tactical Operations</i>	7
1. Tactical Operations	VI-C-1 7
<i>D. Environmental Crimes</i>	2
1. Environmental Crimes	VI-D-1 2
<i>E. Terrorism Awareness</i>	8
1. Terrorism Awareness	VI-E-1 3
2. Weapons of Mass Destruction	VI-E-2 2
3. Incident Command	VI-E-3 3

Revised 1/10

# Appendices

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# Appendix A The Commission on Law Enforcement Standards Act

## Public Act No. 203 of the Public Acts of 1965, as Amended

Materials in boldface type, particularly catchlines and annotations to the statutes are not part of the statutes as enacted by the legislature.

As amended by Act No. 220, P.A. 1968, Act No. 187, P.A. 1970, Act No. 31, P.A. 1971, Act No. 422, P.A. 1976, Act No. 15, P.A. 1985, Act No. 155, P.A. 1994, Act No. 204, P.A. 1995, Act No. 545, P.A. 1996, and Act No. 237, P.A. 1998.

An act to provide for the creation of the commission on law enforcement standards; to prescribe the reporting responsibilities of certain state and local agencies; to provide for additional costs in criminal cases; to provide for the establishment of the law enforcement officers training fund and to provide for disbursement of allocations from the law enforcement officers training fund to local agencies of government participating in a police training program.

The People of the State of Michigan enact:

MCL §28.601. Short Title. Sec. 1.

This act shall be known and may be cited as the "commission on law enforcement standards act."

MCL §28.602. Definitions. Sec. 2. As used in this act:

- (a) "Certificate" means a numbered document issued by the commission to a person who has received certification under this act.
- (b) "Certification" means either of the following:
  - (i) A determination by the commission that a person meets the law enforcement officer minimum standards to be employed as a commission certified law enforcement officer and that the person is authorized under this act to be employed as a law enforcement officer.
  - (ii) A determination by the commission that a person was employed as a law enforcement officer before January 1, 1977 and that the person is authorized under this act to be employed as a law enforcement officer.
- (c) "Commission" means the commission on law enforcement standards created in section 3.
- (d) "Contested case" means that term as defined in section 3 of the administrative procedures act of 1969, 1969 PA 306, MCL 24.203.
- (e) "Executive director" means the executive director of the commission appointed under section 12.
- (f) "Felony" means a violation of a penal law of this state or another state that is either of the following:
  - (i) Punishable by a term of imprisonment greater than 1 year.
  - (ii) Expressly designated a felony by statute.
- (g) "Fund" means the law enforcement officers training fund created in section 13.
- (h) "Law enforcement officer minimum standards" means standards established by the commission under this act that a person must meet to be eligible for certification under section 9a (1).
- (i) "Law enforcement officer of a Michigan Indian tribal police force" means a regularly employed member of a police force of a Michigan Indian tribe who is appointed pursuant to 25 C.F.R. 12.100 to 12.103.
- (j) "Michigan Indian tribe" means a federally recognized Indian tribe that has trust lands located within this state.
- (k) "Police officer" or "law enforcement officer" means, unless the context requires otherwise, either of the following:
  - (i) A regularly employed member of a police force or other organization of a city, county, township, or village, of the state, or of a state university or community college, who is responsible for the prevention and detection of crime and the enforcement of the general criminal laws of this state. Police officer or law enforcement officer does not include a person serving solely because he or she occupies any other office or position.
  - (ii) A law enforcement officer of a Michigan Indian tribal police force, subject to the limitations set forth in section 9 (3).
- (l) "Rule" means a rule promulgated pursuant to the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328.

MCL §28.603. Law enforcement commission; creation; membership. Sec. 3.

- (1) The commission on law enforcement standards is created to carry out the intent of this act.
- (2) The commission consists of the following 11 members:
  - (a) The attorney general, or his or her designated representative.
  - (b) The director of the department of state police, or his or her designated representative.
  - (c) Nine members appointed by the governor, with the advice and consent of the senate, as follows:
    - (i) Three individuals selected from a list of 6 active voting members of and submitted by the Michigan association of chiefs of police or its successor organization.
    - (ii) Three individuals selected from a list of 6 elected sheriffs submitted by the Michigan sheriffs association or its successor organization.
    - (iii) One individual selected from a list of 3 names submitted by the Michigan chapter of the fraternal order of the police or its successor organization.
    - (iv) One individual selected from a list of 3 names submitted by the police officers association of Michigan or its successor organization.
    - (v) One individual selected from a list of 3 individuals submitted by the Detroit police officers associations or their successor organizations.
  - (d) An individual selected under subdivision (c) shall serve as a commission member only while serving as a member of the respective organizations in subparagraphs (i) to (v).
- (3) The terms of the members of the law enforcement officers training council expire on the date that all members of the commission on law enforcement standards are appointed.

MCL §28.604. Law enforcement commission; terms, vacancies, reappointment. Sec. 4.

- (1) Except as otherwise provided in this subsection, members of the commission appointed under section 2 (2) (c) shall hold office for a term of 3 years. Of the members initially appointed from the list of nominees submitted by the Michigan association of chiefs of police, 1 member shall be appointed for a term of 3 years, 1 member shall be appointed for a term of 2 years, and 1 member shall be appointed for a term of 1 year. Of the members initially appointed from a list of nominees submitted by the Michigan sheriffs' association, 1 member shall be appointed for a term of 3 years, 1 member shall be appointed for a term of 2 years, and 1 member shall be appointed for a term of 1 year.
- (2) A vacancy on the commission caused by expiration of a term or termination of a member's official position in law enforcement shall be filled in the same manner as the original appointment.

## **Appendix A** (CONTINUED)

(3) A member appointed to fill a vacancy created other than by expiration of a term shall be appointed for the unexpired term of the member who he or she is to succeed in the same manner as the original appointment. A member may be reappointed for additional terms.

MCL §28.605. Law enforcement commission; officers, terms; limitations of power; nonforfeiture of employment. Sec. 5.

The commission shall elect from among its members a chairperson and a vice-chairperson who shall serve for 1-year terms and who may be reelected.

(2) Membership on the commission does not constitute holding a public office, and members of the commission are not required to take and file oaths of office before serving on the commission.

(3) The commission does not have the right to exercise any portion of the sovereign power of the state.

(4) A member of the commission is not disqualified from holding any public office or employment by reason of his or her appointment or membership on the commission and shall not forfeit any public office or employment, because of his or her appointment to the commission, notwithstanding any general, special, or local law, ordinance, or city charter.

MCL §28.606. Law enforcement commission; meetings; procedures and requirements; conducting business at public meeting; notice. Sec. 6.

(1) The commission shall meet not less than 4 times in each year and shall hold special meetings when called by the chairperson or, in the absence of the chairperson, by the vice-chairperson. A special meeting of the commission shall be called by the chairperson upon the written request of 5 members of the commission.

(2) The commission shall establish its own procedures and requirements with respect to quorum, place and conduct of its meetings, and other matters.

(3) The commission's business shall be conducted in compliance with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275.

MCL §28.607. Law enforcement commission; annual report to governor. Sec. 7.

The commission shall make an annual report to the governor that includes pertinent data regarding the law enforcement officer minimum standards and the degree of participation of municipalities in the training programs.

MCL §28.608. Commission members; compensation, expenses. Sec. 8.

The members of the commission shall serve without compensation. The members of the commission are entitled to their actual expenses in attending meetings and in the performance of their official duties.

MCL §28.609. Minimum employment standards, rule promulgation, subject matter, waiver of requirements. Sec. 9.

(1) The commission shall promulgate rules to establish law enforcement officer minimum standards. In promulgating the law enforcement officer minimum standards, the commission shall give consideration to the varying factors and special requirements of local police agencies. The law enforcement officer minimum standards shall include all of the following:

(a) Minimum standards of physical, educational, mental, and moral fitness which shall govern the recruitment, selection, appointment, and certification of law enforcement officers.

(b) Minimum courses of study, attendance requirements, and instructional hours required at approved police training schools.

(c) The rules promulgated under this section shall not apply to a member of a sheriff's posse or a police auxiliary temporarily performing his or her duty under the direction of the sheriff or police department.

(d) Minimum basic training requirements that a person, excluding sheriffs, shall complete before being eligible for certification under section 9a (1).

(2) If a person's certification under section 9a (1) becomes void under section 9a (4) (b), the commission shall waive the requirements described in subsection (1) (b) for certification of the person under section 9a (1) if 1 or more of the following apply:

(a) The person has been employed 1 year or less as a commission certified law enforcement officer, and is again employed as a law enforcement officer within 1 year after discontinuing employment as a commission certified law enforcement officer.

(b) The person has been employed more than 1 year but less than 5 years as a commission certified law enforcement officer and is again employed as a law enforcement officer within 18 months after discontinuing employment as a commission certified law enforcement officer.

(c) The person has been employed 5 years or more as a commission certified law enforcement officer and is again employed as a law enforcement officer within 2 years after discontinuing employment as a commission certified law enforcement officer.

(d) The person has successfully completed the mandatory training and has been continuously employed as a law enforcement officer, but through no fault of that person the employing agency failed to obtain certification for that person as required by this act.

(3) The commission shall promulgate rules with respect to all of the following:

(a) The categories or classifications of advanced in-service training programs for commission certified law enforcement officers and minimum courses of study and attendance requirements for the categories or classifications.

(b) The establishment of subordinate regional training centers in strategic geographic locations in order to serve the greatest number of police agencies that are unable to support their own training programs.

(c) The commission's acceptance of certified basic police training and law enforcement experience received by a person in another state in fulfillment in whole or in part of the law enforcement officer minimum standards.

(d) The commission's approval of police training schools administered by a city, county, township, village, corporation, college, community college, or university.

(e) The minimum qualification for instructors at approved police training schools.

(f) The minimum facilities and equipment required at approved police training schools.

(g) The establishment of preservice basic training programs at colleges and universities.

(h) Acceptance of basic police training and law enforcement experiences received by a person in fulfillment in whole or in part of the law enforcement officer minimum standards prepared and published by the commission if both of the following apply:

(i) The person successfully completed the basic police training in another state or through a federally operated police training school that was sufficient to fulfill the minimum standards required by federal law to be appointed as a law enforcement officer of a Michigan Indian tribal police force.

## **Appendix A** (CONTINUED)

- (ii) The person is or was a law enforcement officer of a Michigan Indian tribal police force for a period of 1 year or more.
- (4) Except as otherwise provided in this section, a regularly employed person employed on or after January 1, 1977, as a member of a police force having a full-time officer is not empowered to exercise all the authority of a peace officer in this state, or be employed in a position for which the authority of a peace officer is conferred by statute, unless the person has received certification under section 9a (1).
- (5) A law enforcement officer employed before January 1, 1977, may continue his or her employment as a law enforcement officer and participate in training programs on a voluntary or assigned basis but failure to obtain certification under section 9a (1) or (2) is not grounds for dismissal of or termination of that employment as a law enforcement officer. A person who was employed as a law enforcement officer before January 1, 1977, who fails to obtain certification under section 9a (1) and who voluntarily or involuntarily discontinues his or her employment as a law enforcement officer may be employed as a law enforcement officer if he or she was employed 5 years or more as a law enforcement officer and is again employed as a law enforcement officer within 2 years after discontinuing employment as a law enforcement officer.
- (6) A law enforcement officer of a Michigan Indian tribal police force is not empowered to exercise the authority of a peace officer under the laws of this state and shall not be employed in a position for which peace officer authority is granted under the laws of this state unless all of the following requirements are met:
  - (a) The tribal law enforcement officer is certified under this act.
  - (b) The tribal law enforcement officer is 1 of the following:
    - (i) Deputized by the sheriff of the county in which the trust lands of the Michigan Indian tribe employing the tribal law enforcement officer are located, or by the sheriff of any county that borders the trust lands of that Michigan Indian tribe, pursuant to section 70 of 1846 RS 14, MCL 51.70.
    - (ii) Appointed as a police officer of the state or a city, township, charter township, or village that is authorized by law to appoint individuals as police officers.
    - (c) The deputation or appointment of the tribal law enforcement officer described in subdivision (b) is made pursuant to a written contract that includes terms the appointing authority under subdivision (b) may require between the state or local law enforcement agency and the tribal government of the Michigan Indian tribe employing the tribal law enforcement officer.
    - (d) The written contract described in subdivision (c) is incorporated into a self-determination contract, grant agreement, or cooperative agreement between the United States secretary of the interior and the tribal government of the Michigan Indian tribe employing the tribal law enforcement officer pursuant to the Indian self-determination and education assistance act, Public Law 93-638, 88 Stat. 2203.
- (7) The commission may establish an evaluation or testing process, or both, for granting a waiver from the law enforcement officer minimum standards regarding training requirements to a person who has held a certificate under this act and who discontinues employment as a law enforcement officer for a period of time exceeding the time prescribed in subsection (2) (a) to (c) or subsection (5), as applicable.

### MCL §28.609a. Officer certification; Revocation. Sec. 9a.

- (1) The commission shall grant certification to a person who meets the law enforcement officer minimum standards at the time he or she is employed as a law enforcement officer.
- (2) The commission shall grant certification to a person who was employed as a law enforcement officer before January 1, 1977 and who fails to meet the law enforcement officer minimum standards if the person is authorized to be employed as a law enforcement officer under section 9.
- (3) The commission shall grant certification to an elected sheriff, which certification shall remain valid only while that sheriff is in office.
- (4) Certification granted to a person under this act is valid until either of the following occurs:
  - (a) The certification is revoked.
  - (b) The certification becomes void because the person discontinues his or her employment as a commission certified law enforcement officer.
- (5) The commission shall issue a certificate to a person who has received certification. A certificate issued to a person remains the property of the commission.
- (6) Upon request of the commission, a person whose certification is revoked, or becomes void because the person discontinues his or her employment as a commission certified law enforcement officer, shall return to the commission the certificate issued to the person. A violation of this subsection is a misdemeanor punishable by imprisonment for 90 days, a fine of not more than \$500.00, or both.

### MCL §28.609b. Certificate; Rules for revocation; Judicial review. Sec 9b

- (1) The commission shall promulgate rules that provide for the revocation of certification of a law enforcement officer for 1 or more of the following:
  - (a) Conviction by a judge or jury of a felony.
  - (b) Conviction by a plea of guilty to a felony.
  - (c) Conviction by a plea of no contest to a felony.
  - (d) Making a materially false statement or committing fraud during the application for certification process.
- (2) The rules shall provide for the suspension of a law enforcement officer from use of the law enforcement information network in the event the law enforcement officer wrongfully discloses information from the law enforcement information network.
- (3) Except as provided in subsection (4), if the commission issues a final decision or order to revoke the certification of a law enforcement officer, that decision or order is subject to judicial review as provided in the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328.
- (4) A petition for judicial review of a final decision or order of the commission revoking the certification of a law enforcement officer shall be filed only in the circuit court for Ingham County.
- (5) The commission may issue a subpoena in a contested case to revoke a law enforcement officer's certification. The subpoena shall be issued as provided in section 73 of the administrative procedures act of 1969, 1969 PA 306, MCL 24.273.

### MCL §28.609c. Investigation of violations; Commission powers.

- (1) The commission may investigate alleged violations of this Act or rules promulgated under this Act.
- (2) In conducting an investigation, the commission may hold hearings, administer oaths, issue subpoenas, and order testimony to be taken at a hearing or by deposition. A hearing held under this section shall be conducted in accordance with chapter 4 of the administrative procedures act of 1969, 1969 PA 306, MCL 24.271 to 24.287. A final decision order issued by the commission is subject to judicial review as provided by chapter 6 of the administrative procedures act of 1969, PA 306, MCL 24.301 to 24.306.

## **Appendix A** (CONTINUED)

(3) The commission may issue a subpoena to do either of the following:

- (a) Compel the attendance of a witness to testify at a hearing or deposition and give testimony.
- (b) Produce books, papers, documents, or other items.

(4) If a subpoena issued by the commission is not obeyed, the commission may petition the circuit court to require the attendance of a witness or the production of books, papers, documents, or other items. The circuit court may issue an order requiring a person to appear and give testimony or produce books, papers, documents, or other items. Failure to obey the order of the circuit court may be punished by the court as a contempt of court.

MCL §28.609d. Employment history records; Reporting requirements. Sec. 9d

(1) A law enforcement agency shall maintain an employment history record for each law enforcement officer employed by the law enforcement agency in the manner prescribed by the commission.

(2) A law enforcement agency shall report the date on which each person commences or terminates employment as a law enforcement officer for the law enforcement agency in the manner prescribed by the commission.

MCL §28.610. Agreements of commission with other agencies, colleges and universities. Sec. 10.

The commission may enter into agreements with colleges, universities, and other agencies to carry out the intent of this act.

MCL §28.611. Law enforcement commission; additional powers. Sec. 11.

(1) The commission may do all of the following:

- (a) Visit and inspect a police training school, or examine the curriculum or training procedures of a police training school, for which application for approval of the school has been made.

- (b) Issue certificates of approval to police training schools.

- (c) Authorize the issuance of certificates of graduation or diplomas by approved police training schools to law enforcement officers who have satisfactorily completed minimum courses of study.

- (d) Cooperate with state, federal, and local police agencies to establish and conduct local or area schools, or regional training centers for instruction and training of law enforcement officers of this state, and of its cities, counties, townships, and villages.

- (e) Make recommendations to the legislature on matters pertaining to qualification and training of law enforcement officers.

- (f) Establish preservice basic training programs at colleges and universities.

- (g) Require an examination for law enforcement officer certification under section 9a (1).

- (h) Issue a waiver as provided for under section 9 (7), or 9 (3) (c), or 9 (3) (h).

- (i) Establish and charge a fee to recover the cost of testing and training individuals who are not employed by a Michigan law enforcement agency.

- (j) Establish and charge a fee to recover the cost of issuing and reissuing certificates for individuals who are certified as law enforcement officers in this state.

(2) Fees charged under subsection (1) (i) and (j) shall be deposited in the law enforcement officer training fund created in section 13.

MCL §28.612. Executive director; appointment; term, duties, compensation. Sec. 12.

The commission shall appoint an executive director of the commission. The executive director shall hold office at the pleasure of the commission. The executive director shall perform the functions and duties that are assigned to him or her by the commission. The executive director shall receive compensation and reimbursement for expenses as provided by appropriation.

MCL §28.613. Law enforcement officers training fund; creation; appropriation. Sec. 13.

There is created in the state treasury a law enforcement officers training fund, from which, the legislature shall appropriate sums deemed necessary for the purposes of this act.

MCL §28.614. Law enforcement officers training fund; payment of amounts appropriated; reimbursement of training costs and living expenses; reduction of amounts; prohibited allocations. Sec. 14.

(1) The amounts annually appropriated by the legislature from the law enforcement officers training fund shall be paid by the state treasurer as follows:

- (a) In accordance with the accounting law of the state upon certification of the executive director to reimburse an amount not to exceed the training costs incurred for each officer meeting the recruitment standards prescribed pursuant to this act during the period covered by the allocation, plus an amount not to exceed the necessary living expenses incurred by the officer that are necessitated by training requiring that he or she be away from his or her residence overnight.

- (b) For the maintenance and administration of law enforcement officer testing and certification provided for by this act.

- (2) If the money in the fund to be appropriated by the legislature for the training and living expenses described in subsection (1) are insufficient to allocate the amount for training and living purposes, the amount shall be reduced proportionately.

- (3) An allocation shall not be made from the fund under this section to a training agency or to a city, county, township, or village or agency of the state that has not, throughout the period covered by the allocation, adhered to the standards established by the commission as applicable to either training or to personnel recruited or trained by the training agency, city, county, township, or village or agency of the state during that period.

- (4) Expenditures from the fund to be appropriated by the legislature for law enforcement officer testing and certification described in subsection (1) shall not exceed the revenue generated from fees collected pursuant to section 11 (1) (i) (j).

MCL §28.615. Application for reimbursement; contents. Sec. 15.

A training agency, city, county, township, or village or state agency that desires to receive reimbursement pursuant to section 14 shall apply to the commission for the reimbursement. The application shall contain information requested by the commission.

MCL §28.616. Effective date. Sec. 16.

This act is ordered to take immediate effect.

# **Appendix B**

## **Executive Order 2001-5**

Office of the Governor  
John Engler, Governor

Michigan Commission on Law Enforcement Standards EXECUTIVE ORDER 2001-5

EXECUTIVE ORDER No. 2001 - 5

MICHIGAN JUSTICE TRAINING COMMISSION AND MICHIGAN JUSTICE TRAINING FUND

COMMISSION ON LAW ENFORCEMENT STANDARDS AND LAW ENFORCEMENT OFFICERS TRAINING FUND

MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS

MICHIGAN DEPARTMENT OF STATE POLICE

EXECUTIVE REORGANIZATION

WHEREAS, Article V, Section 1, of the Constitution of the state of Michigan of 1963 vests the executive power in the Governor; and

WHEREAS, Article V, Section 2, of the Constitution of the State of Michigan of 1963 empowers the Governor to make changes in the organization of the Executive Branch or in the assignment of functions among its units which he considers necessary for efficient administration; and

WHEREAS, the Michigan Justice Training Commission and the Michigan Justice Training Fund were created within the Department of Management and Budget by Act No. 302 of the Public Acts of 1982, as amended, being Section 18.421 et seq. of the Michigan Compiled Laws; and subsequently transferred to the Department of State Police by Executive Order 1993-11, being Section 18.431 of the Michigan Compiled Laws; and

WHEREAS, the Michigan Law Enforcement Officers Training Council (later renamed the Commission on Law Enforcement Standards by Act No. 237 of the Public Acts of 1998, which amended Section 28.601 et seq. of the Michigan Compiled Laws) and the Law Enforcement Officers Training Fund were created under Act No. 203 of the Public Acts of 1965, as amended, being section 28.601 et seq. of the Michigan Compiled Laws; and subsequently transferred by a Type I transfer to the Department of State Police by Act No. 407 of the Public Acts of 1965, being Section 16.257 of the Michigan Compiled Laws; and

WHEREAS, the powers, functions, duties and responsibilities assigned to the Michigan Justice Training Commission, the Michigan Justice Training Fund, the Commission on Law Enforcement Standards, and the Law Enforcement Officers Training Fund can be more effectively carried out by a new Michigan Commission on Law Enforcement Standards; and

WHEREAS, it is necessary in the interests of efficient administration and effectiveness of government to effect changes in the organization of the Executive Branch of government.

NOW, THEREFORE, I, John Engler, Governor of the State of Michigan, pursuant to the powers vested in me by the Constitution of the State of Michigan of 1963 and the laws of the State of Michigan, do hereby order the following:

I. New Michigan Commission on Law Enforcement Standards.

- A. The new Michigan Commission on Law Enforcement Standards is hereby created as a Type I agency with the Department of State Police.
- B. All the statutory authority, powers, duties, functions and responsibilities of the Michigan Justice Training Commission, the Michigan Justice Training Fund, the Commission on Law Enforcement Standards and the Law Enforcement Officers Training Fund including those involving rule-making, grant awards and annual distributions and including, but not limited to, the statutory authority, powers, duties, functions and responsibilities set forth in:
  1. The Commission on Law Enforcement Standards Act, Act No. 203 of the Public Acts of 1965, as amended, being Section 28.601 et seq. of the Michigan Compiled Laws;
  2. The Michigan Justice Training Commission and Michigan Justice Training Fund Act, Act No. 302 of the Public Acts of 1982, as amended, being Section 18.421 et seq. of the Michigan Compiled Laws; are hereby transferred to the new Michigan Commission on Law Enforcement Standards by a Type III transfer, as defined by Section 3 of Act No. 380 of the Public Acts of 1965, as amended, being Section 16.103 of the Michigan Compiled Laws.
- C. The new Michigan Commission on Law Enforcement Standards shall consist of fifteen (15) members as follows:
  1. The Attorney General, or the designated representative of the Attorney General;
  2. The Director of the Department of State Police, or the Director's designated representative who is a Michigan State Police Officer;
  3. The Chief of the Police Department located in a city with a population of more than 750,000, or the Chief's designated representative who is a command officer with that department; and
  4. Twelve (12) members appointed by the governor, with the advice and consent of the Senate, as follows:
    - a. Three (3) individuals selected from a list of nine (9) active voting members of and submitted by the Michigan Association of Chiefs of Police or its successor organization;
    - b. Three (3) individuals selected from a list of nine (9) elected sheriffs submitted by the Michigan Sheriffs' Association or its successor organization;
    - c. One (1) individual selected from a list of three (3) individuals submitted by the Prosecuting Attorneys' Association of Michigan or its successor organization;
    - d. One (1) individual selected from a list of three (3) individuals submitted by the Criminal Defense Attorneys of Michigan or its successor organization;
    - e. One (1) individual selected from a list of three (3) individuals submitted by the Michigan State Police Troopers Association or its successor organization;
    - f. One (1) individual selected from a list of three (3) individuals submitted by the Michigan Chapter of the Fraternal Order of Police or its successor organization;

## **Appendix B (CONTINUED)**

- g. One (1) individual selected from a list of three (3) individuals submitted by the Police Officers Association of Michigan or its successor organization;
  - h. One (1) individual selected from a list of three (3) individuals submitted by a police association representing officers employed by one police agency employing more than 15 percent of the police officers in this state or their successor organizations; and
  - i. The Governor may appoint any individual meeting the membership requirements of the organizations listed in 4. a. through 4. h. in the event that an organization required to submit a list of potential candidates fails to submit a list:
    - (1) at least 30 days prior to a vacancy created by the expiration of a term; or
    - (2) within 30 days of the effective date of any other vacancy.
  - 5. An individual selected under subdivision 4 shall serve as a commission member only while serving as a member of the respective organizations in subparagraphs 4. a. through 4. h.
  - 6. Except as otherwise provided in this subdivision, members of the Commission appointed under subdivision 4 shall hold office for a term of three (3) years. However:
    - a. Of the members initially appointed from the list of nominees submitted by the Michigan Association of Chiefs of Police, one (1) member shall be appointed for a term of three (3) years, one (1) member shall be appointed for a term of two (2) years, and one (1) member shall be appointed for a term of one (1) year.
    - b. Of the members initially appointed from the list submitted by the Michigan Sheriffs' Association, one (1) member shall be appointed for a term of three (3) years, one (1) member shall be appointed for a term of two (2) years, and one (1) member shall be appointed for a term of one (1) year.
    - c. The members initially appointed from the list of nominees submitted by the Michigan State Police Troopers Association and the Michigan Chapter of the Fraternal Order of Police shall be appointed for a term of two (2) years.
    - d. The members initially appointed from the list of nominees submitted by the Police Officers Association of Michigan and the police association representing officers employed by one police agency employing more than 15 percent of the police officers in this state shall be appointed for a term of one (1) year.
  - 7. A vacancy on the commission caused by the expiration of a term or termination of the member's official position in law enforcement shall be filled in the same manner as the original appointment.
  - 8. A member appointed to fill a vacancy created other than by expiration of a term shall be appointed for the unexpired term of the member who he or she is to succeed in the same manner as the original appointment. A member may be reappointed for additional terms.
- D. The new Michigan Commission on Law Enforcement Standards, in addition to exercising the statutory authority, powers, duties, functions and responsibilities transferred to it by this order, shall focus its activities in order to accomplish the following objectives involving law enforcement organizations and officers:
- 1. Increase professionalism;
  - 2. Increase the number of law enforcement organizations that offer formal in-service training and increase the number of law enforcement officers who receive formal in-service training;
  - 3. Institute law enforcement in-service training standards applicable to all law enforcement in-service training in Michigan;
  - 4. Implement a web-based information system that will allow the Commission to accomplish its goals and communicate with Michigan law enforcement organizations in a more efficient manner, and;
  - 5. Ensure that grants awarded by the Commission to Michigan law enforcement organizations advance the objectives listed in subparagraphs D.1. through D.3.

### **II. Miscellaneous**

- A. The Director of the Department of State Police shall provide executive direction and supervision for the implementation of all transfers of authority made under this Order.
- B. The Executive Director of the new Michigan Commission on Law Enforcement Standards shall administer the assigned functions transferred by this Order in such ways as to promote efficient administration and shall make internal organizational changes as may be administratively necessary to complete the realignment of responsibilities prescribed by this Order.
- C. The Director of the Department of State Police and the Executive Director of the new Michigan Commission on Law Enforcement Standards shall immediately initiate coordination to facilitate the transfer and shall develop a memorandum of record identifying any pending settlements, issues of compliance with applicable federal and State laws and regulations, or obligations to be resolved by the Michigan Justice Training Commission, the Michigan Justice Training Fund, the Commission on Law Enforcement Standards and the Law Enforcement Officers Training Fund.
- D. All records, personnel, property and unexpended balances of appropriations, allocations and other funds used, held, employed, available or to be made available to the Michigan Justice Training Commission, the Michigan Justice Training Fund, the Commission on Law Enforcement Standards and the Law Enforcement Officers Training Fund for the activities, powers, duties, functions and responsibilities transferred by this Order are hereby transferred to the new Michigan Commission on Law Enforcement Standards.
- E. The State Budget Director shall determine and authorize the most efficient manner possible for handling financial transactions and records in the state's financial management system for the remainder of the fiscal year.
- F. All rules, orders, contracts and agreements relating to the assigned functions lawfully adopted prior to the effective date of this Order shall continue to be effective until revised, amended or repealed.
- G. Any suit, action or other proceeding lawfully commenced by, against or before any entity affected by this Order shall not abate by reason of the taking effect of this Order. Any suit, action or other proceeding may be maintained by, against or before the appropriate successor of any entity affected by this Order.
- H. The invalidity of any portion of this Order shall not affect the validity of the remainder thereof.

In fulfillment of the requirement of Article V, Section 2, of the Constitution of the state of Michigan of 1963, the provisions of this Executive Order shall become effective November 1, 2001.

Given under my hand and the Great Seal of the State of Michigan this 30th day of August, in the Year of our Lord, Two Thousand One.

# **Appendix C**

**EXECUTIVE ORDER No. 2008-19  
DEPARTMENT OF STATE POLICE  
EXECUTIVE REORGANIZATION**

WHEREAS, Section 1 of Article V of the Michigan Constitution of 1963 vests the executive power of the State of Michigan in the Governor;

WHEREAS, Section 2 of Article V of the Michigan Constitution of 1963 empowers the Governor to make changes in the organization of the executive branch of state government or in the assignment of functions among its units that the Governor considers necessary for efficient administration;

WHEREAS, the Michigan Commission on Law Enforcement Standards was created within the Department of State Police by Executive Order 2001-5;

WHEREAS, in the interests of efficient and effective administration of state government it is necessary to amend Executive Order 2001-5 to alter the composition of the Michigan Commission on Law Enforcement Standards; NOW,

THEREFORE, I, Jennifer M. Granholm, Governor of the State of Michigan, by virtue of the power and authority vested in the Governor by the Michigan Constitution of 1963 and Michigan law, order the following:

Section I.C of Executive Order 2001-5 is amended to read as follows:

"C. The Michigan Commission on Law Enforcement Standards shall consist of 17 members, including all of the following:

1. The Attorney General, or his or her designee from within the Department of Attorney General.
2. The Director of the Department of State Police, or his or her designee who is a police officer within the Department of State Police.
3. The chief of a police department located in a city with a population of more than 750,000, or his or her designee who is a command officer within that department.
4. Fourteen individuals appointed by the Governor, subject to disapproval by the Michigan Senate under Section 6 of Article V of the Michigan Constitution of 1963, including all of the following:
  - a. Three individuals selected from a list of not less than 9 active voting members of the Michigan Association of Chiefs of Police nominated by the Michigan Association of Chiefs of Police.
  - b. Three individuals selected from a list of not less than 9 elected county sheriffs nominated by the Michigan Sheriffs' Association.
  - c. One individual selected from a list of not less than 3 prosecuting attorneys nominated by the Prosecuting Attorneys Association of Michigan.
  - d. One individual selected from a list of not less than 3 criminal defense attorneys nominated by the Criminal Defense Attorneys of Michigan.

## **Appendix C (continued)**

- e. One individual selected from a list of not less than 3 individuals nominated by the Michigan State Police Troopers Association.
  - f. One individual selected from a list of not less than 3 individuals nominated by the Michigan Chapter of the Fraternal Order of Police.
  - g. One individual selected from a list of not less than 3 individuals submitted by the Police Officers Association of Michigan.
  - h. One individual selected from a list of not less than 3 individuals nominated by a police association representing police officers employed by a police agency employing more than 15 percent of the police officers in this state.
  - i. One individual selected from a list of not less than 3 individuals nominated by the Police Officers Labor Council of Michigan.
  - j. One individual selected from a list of not less than 3 individuals nominated by the Michigan Association of Police.
5. The Governor may appoint any individual meeting the membership requirements of the groups or organizations listed under Section I.C.4.a through I.C.4.j if an organization required to submit a list fails to submit a complete list of qualified nominees at least 30 days prior to a vacancy created by the expiration of a term, or not less than 30 days after the effective date of any other vacancy.
6. An individual appointed under Section I.C.4.a to I.C.4.j shall serve as a Commission member only while serving as a member of the organization that nominated the individual.
7. Members of the Commission appointed or reappointed under Section I.C.4.a to I.C.4.h after December 31, 2008 shall be appointed for a term of four years.
8. Of the members of the Commission initially appointed by the Governor under Sections I.C.4.i and I.C.4.j, one member shall be appointed for a term expiring on November 1, 2009, and one member shall be appointed for a term expiring on November 1, 2010. After the initial appointments, members of the Commission appointed under Sections I.C.4.i and I.C.4.j shall be appointed for a term of four years.
9. A vacancy on the Commission occurring other than by expiration of a term shall be filled by the Governor in the same manner as the original appointment for the balance of the unexpired term.".

In fulfillment of the requirements under Section 2 of Article V of the Michigan Constitution of 1963, the provisions of this Order are effective December 28, 2008 at 12:01 a.m.

Given under my hand and the Great Seal of the State of Michigan this 15th day of October in the year of our Lord, two thousand and eight.

JENNIFER M. GRANHOLM  
GOVERNOR

BY THE GOVERNOR:

SECRETARY OF STATE

## **Appendix D**    Act No. 302 of the Public Acts of 1982, as amended

An act to create the Michigan justice training commission and the Michigan justice training fund; to provide the powers and duties of certain state agencies; to provide for the distribution and expenditure of funds; to provide for the promulgation of rules; and to repeal this act on a specific date. Amended by P.A. 1989, No. 158, § 1, Imd. Eff. July 28, 1989; P.A. 1992, No. 104, § 1, Imd. Eff. June 25, 1992.

The People of the State of Michigan enact:

MCL §18.421. Definitions. Sec. 1.

As used in this act:

- (a) "Alcoholic liquor" means that term as defined in section 2 of the Michigan liquor control act, Act No.8 of the Public Acts of the Extra Session of 1933, being section 436.2 of the Michigan Compiled Laws.
- (b) "Eligible entity" means a city, village, township, county, junior college, community college, state supported college or university, or the department of state police.
- (c) "Fund" means the Michigan justice training fund created in section 5.
- (d) "In-service criminal justice training" means a criminal justice educational program presented by an agency or entity eligible to receive funds pursuant to this act or by a contractual service provider hired by the agency or entity eligible to receive funds pursuant to this act, including a course or package of instruction provided to an eligible trainee for the payment of a fee or tuition, or education or training presented through the use of audiovisual materials, which program, education, or training is designed and intended to enhance the direct delivery of criminal justice services by eligible employees of the agency or entity.
- (e) "MLEOTC certified police officer" means an individual certified as a police officer under the being sections 28.601 to 28.616 of the Michigan Compiled Laws.
- (f) "Professional association" means a national, state, or local police union, or an association or fraternal organization of police officers, correctional officers, or prosecuting attorneys.
- (g) "State or local agency" means any of the following:
  - (i) An agency, department, division, bureau, board, commission, council, or authority of the state or of a city, village, township, or county.
  - (ii) A state supported college or university.
  - (iii) A community college or junior college.
  - (iv) Any agency or entity of the judicial branch of government of this state.

MCL §18.422. Michigan Justice training commission, creation, members; business; voting. Sec. 2.

- (1) The Michigan justice training commission is created within the department of management and budget. The commission shall consist of the following members:
  - (a) The director of the department of state police or his or her representative.
  - (b) The president of the prosecuting attorneys' association of Michigan or his or her representative.
  - (c) The president of the Michigan sheriffs' association or his or her representative.
  - (d) The president of the Michigan association of chiefs of police or his or her representative.
  - (e) One person appointed by the governor who is employed by a police agency employing at least 20% of the police officers in this state.
  - (f) The president of the Michigan state police troopers association or his or her representative.
  - (g) One person appointed by the governor who has been elected by police officers other than police officers in administrative or managerial positions, representing the interests of police officers other than police officers in administrative or managerial positions.
  - (h) The president of the criminal defense attorneys of Michigan or his or her representative.
- (2) The commission shall elect a chairperson annually from among the members of the commission. A person shall not serve more than 2 consecutive years as chairperson.
- (3) The members of the commission shall be reimbursed for actual expenses, including travel expenses, from the fund. Members of the commission shall not be reimbursed for expenditures for alcoholic liquor, or for meal expenditures in excess of the per diem meal expenditures authorized for members of the state civil service.
- (4) The business which the commission may perform shall be conducted at a public meeting of the commission held in compliance with the open meetings act, Act No. 267 of the Public Acts of 1976, as amended, being sections 15.261 to 15.275 of the Michigan Compiled Laws. Public notice of the time, date, and place of the meeting shall be given in the manner required by Act No. 267 of the Public Acts of 1976, as amended.
- (5) The commission shall not perform any function authorized under section 3 without the affirmative votes of 5 members of the commission.

MCL §18.423. Duties of commission. Sec. 3.

The commission shall do all of the following, with the assistance of the department of management and budget:

- (a) Annually distribute 60% of the fund to eligible entities not including the money in the fund pursuant to section 5(2). An eligible entity receiving a distribution under this subdivision shall expend the distribution only for the in-service criminal justice training of its police officers. An eligible entity that uses money received under this subdivision shall maintain detailed records of the actual costs associated with the preparation for, the administration of, and the actual conducting of the training program. Use of money received under this subdivision for the payment of unreasonable or duplicative costs, as determined by the commission, shall result in the forfeiture of the money received by the eligible entity under this subdivision. Money distributed to an eligible entity which is not expended in the fiscal year of the distribution shall only be expended by the eligible entity for the in-service criminal justice training of its police officers in future fiscal years. An eligible entity receiving a distribution pursuant to this subdivision shall use the entire distribution for the in-service criminal justice training of its police officers within 2 years after receiving the distribution. If the eligible entity fails or refuses to use the entire distribution for the in-service criminal justice training of its police officers within 2 years after receiving the distribution, the eligible entity shall not be eligible to receive additional distributions pursuant to this subdivision until the prior distribution is used for the in-service criminal justice training of its police officers. A distribution made under this subdivision shall serve as a supplement to, and not as a replacement for, the funds budgeted on October 12, 1982, by an eligible entity for the in-service criminal justice training of its police officers. The distribution shall be made in 2 semiannual installments on dates determined by the commission and shall be expended only for the direct costs of the in-service criminal justice training of police officers. The funds shall be distributed on a per capita basis to eligible entities based upon the number of full-time equated sworn

## **Appendix D** (CONTINUED)

MLEOTC certified police officers employed. Each eligible entity shall receive a minimum distribution of \$500.00. For purposes of this subdivision, the number of full-time equated sworn MLEOTC certified police officers shall be determined by dividing the total number of paid work hours actually worked by sworn MLEOTC certified police officers in the eligible entity's fiscal year by 2,080 hours, rounded down to the nearest whole number. For each year, the percentage of police officers who provide direct police service receiving training under this act shall be equal to or greater than the percentage of police officers who are in full-time administrative positions receiving training under this act.

(b) Annually distribute through a competitive grant process the balance of the fund after making the distributions required in subdivisions (a) and (d) and the expenditures required under section 2(3). In distributing money from the fund, the commission shall consider the quality and cost effectiveness of the training programs of applicants for funds and the criminal justice needs of this state. Money shall not be distributed under this subdivision to a professional association. In distributing money from the fund, the commission shall attempt to provide equity in funding for training programs for prosecutors and assigned criminal defense counsel. A state or local agency that uses money received under this subdivision shall maintain detailed records of the actual costs associated with the preparation for, the administration of, and the actual conducting of the training program. Use of money received under this subdivision for the payment of unreasonable or duplicative costs, as determined by the auditor general or the commission, shall result in the forfeiture of the money received by the state or local agency under this subdivision. Grants under this subdivision shall be distributed only to the following:

(i) State or local agencies for the purpose of providing in-service criminal justice training programs to employees of those state or local agencies. A distribution made under this subparagraph shall serve as a supplement to, and not as a replacement for, the funds budgeted on October 12, 1982, by a state or local agency for in-service criminal justice training.

(ii) State or local agencies providing criminal justice training to the employees or the contractual service providers of other state or local agencies. A distribution made under this subparagraph shall be used to enhance and increase, but not supplant, the amount of local, federal, and other state funds that, in the absence of money from the Michigan justice training fund, are available for criminal justice training. As used in this subparagraph, "criminal justice training" means training which is designed and intended to enhance the direct delivery of criminal justice services by employees of state or local agencies; which is not required minimum basic training for police officers or initial training for other employees; and which is any of the following:

(A) A criminal justice educational program presented by the state or local agency or by a contractual training provider hired by the agency.

(B) A criminal justice course or package of instruction provided to an eligible trainee for the payment of a fee or tuition.

(c) Promulgate rules pursuant to the administrative procedures act of 1969, Act No. 306 of the Public Acts of 1969, as amended, being sections 24.201 to 24.328 of the Michigan Compiled Laws, which prescribe the procedures by which the commission shall distribute money from the fund.

(d) Annually distribute an amount from the fund to the department of management and budget to cover the reasonable expenses of providing staff services to the commission, and to cover the expense of maintaining a register of available criminal justice training programs in this state.

### MCL §18.424. Allowable expenditures. Sec. 4.

(1) Distributions of money under this act shall not be expended for any of the following:

(a) Criminal justice training conducted by a training provider not based in this state unless the training event has first been approved by the commission.

(b) Criminal justice training not located in this state, unless the training event has first been approved by the commission.

(c) Criminal justice training in another country.

(d) Meal expenditures in excess of the per diem meal expenditures authorized for civil service employees.

(e) Purchasing alcoholic liquor.

(f) Travel costs to participate in criminal justice training, unless the criminal justice training program is for the sole purpose of training or offers not less than 6 hours of qualifying training within any 24-hour period.

(g) The publication of a newsletter.

(2) The commission shall not approve any out-of-state training program unless the eligible entity requesting approval of the training program has exhausted all reasonable efforts to locate a similar training program in this state, and the commission is satisfied that a similar training program is not available in this state.

### MCL §18.424a. Printed material. Sec. 4a.

Any material printed from funds distributed under this act shall contain a statement that Michigan justice training funds were used to print that material.

### MCL §18.425. Michigan justice training fund; creation; distribution; investment earnings. Sec. 5.

(1) The Michigan justice training fund is created in the state treasury.

(2) Money in the fund which is not distributed in a fiscal year, and which was to be distributed under section 3(b) shall remain in the fund for distribution in future fiscal years only for the purposes described in section 3(b).

(3) Investment earnings from the Michigan justice training fund assets shall be deposited in the Michigan justice training fund.

### MCL §18.426. Annual reports. Sec. 6.

Each eligible entity and state or local agency receiving a distribution under this act shall report annually to the commission on the results of its training programs. Each training program financed in whole or in part by a distribution from the Michigan justice training fund shall be separately identified. The commission shall report annually to the appropriating committees of the legislature on the results of the expenditure of the amount distributed.

### MCL §18.427. Repealed by P.A. 1984, No. 364, § 2, Eff. March 29, 1985. Sec. 7. Repealed.

### MCL §18.428. Contingent enactment. Sec. 8.

This act shall not take effect unless House Bill No. 5520 of the 81st Legislature is enacted into law.

## **Appendix D** (CONTINUED)

MCL §18.429. Audits. Sec. 9.

The books, records, and accounts of the Michigan justice training commission shall be audited by the auditor general every 2 years.

MCL §18.430. Repealed by P.A. 1992, No. 104, § 2, Eff. June 25, 1992. Sec. 10. Repealed.

MCL §18.431. Michigan justice training commission and justice training fund; transfer of powers and duties to the department of state police  
WHEREAS, Article V, Section 2, of the Constitution of the State of Michigan of 1963 empowers the Governor to make changes in the organization of the Executive Branch or in the assignment of functions among its units which he considers necessary for efficient administration; and

WHEREAS, the Michigan Justice Training Commission and the Michigan Justice Training Fund were created within the Department of Management and Budget by Act No. 302 of the Public Acts of 1982, as amended, being Section 18.421 et seq. of the Michigan Compiled Laws; and

WHEREAS, the functions, duties and responsibilities assigned to the Michigan Justice Training Commission and the Michigan Justice Training Fund can be more effectively carried out under the supervision and direction of the head of the Department of State Police.

NOW, THEREFORE, I, John Engler, Governor of the State of Michigan, pursuant to the powers vested in me by the Constitution of the State of MICHIGAN of 1963 and the laws of the State of Michigan, do hereby order the following:

1. All the statutory authority, powers, duties, functions and responsibilities of the Michigan Justice Training Commission and the Michigan Justice Training Fund are hereby transferred to the Department of State Police, by a Type II transfer, as defined by Section 3 of Act No 380 of the Public Acts of 1965, as amended, being Section 16.103 of the Michigan Compiled Laws.
2. The Director of the Office of Contract Management of the Department of Management and Budget shall provide executive direction and supervision for the implementation of the transfers. The assigned functions shall be administered under the direction and supervision of the Department of State Police, and all prescribed functions of rule making, grant awards and annual distributions shall be transferred to the Department of State Police.
3. All records, personnel, property and unexpended balances of appropriations, allocations and other funds used, held, employed, available or to be made available to the Michigan Justice Training Commission and the Michigan Justice Training Fund for the activities transferred are hereby transferred to the Department of State Police to the extent required to provide for the efficient and effective operation of the Michigan Justice Training Commission and Michigan Justice Training Fund.
4. The Director of the Office of Contract Management of the Department of Management and Budget and the Director of the Department of State Police shall immediately initiate coordination to facilitate the transfer and develop a memorandum of record identifying any pending settlements, issues of compliance with applicable federal and State laws and regulations, or obligations to be resolved by the Michigan Justice Training Commission and the Michigan Justice Training Fund.
5. All rules, orders, contracts and agreements relating to the assigned functions lawfully adopted prior to the effective date of this Order shall continue to be effective until revised, amended or repealed.
6. Any suit, action or other proceeding lawfully commenced by, against or before any entity affected by this Order shall not abate by reason of the taking effect of this Order. Any suit, action or other proceeding may be maintained by, against or before the appropriate successor of any entity affected by this Order.

In fulfillment of the requirement of Article V, Section 2, of the Constitution of the State of Michigan of 1963, the provisions of this Executive Order shall become effective 60 days after filing.

## **Appendix E      Licensing of Private Security Police Officers**

### **PRIVATE SECURITY BUSINESS AND SECURITY ALARM ACT (EXCERPTS)** Act 330 of 1968

MCL 338.1052 Definitions; persons not subject to act. Sec. 2.

- (1) As used in this act:
  - (a) "Department" means the department of consumer and industry services except that in reference to the regulation of private security police, department means the department of state police.
  - (b) "Licensee" means a sole proprietorship, firm, company, partnership, limited liability company, or corporation licensed under this act.
  - (c) "Private security guard" means an individual or an employee of an employer who offers, for hire, to provide protection of property on the premises of another.
  - (d) "Private security police" means that part of a business organization or educational institution primarily responsible for the protection of property on the premises of the business organization.
  - (e) "Security alarm system" means a detection device or an assembly of equipment and devices arranged to signal the presence of a hazard requiring urgent attention or to which police are expected to respond. Security alarm system includes any system that can electronically cause an expected response by a law enforcement agency to a premises by means of the activation of an audible signal, visible signal, electronic notification, or video signal, or any combination of these signals, to a remote monitoring location on or off the premises. Security alarm system does not include a video signal that is not transmitted over a public communication system or a fire alarm system or an alarm system that monitors temperature, humidity, or other condition not directly related to the detection of an unauthorized intrusion into a premises or an attempted robbery at a premises.
  - (f) "Security alarm system agent" means a person employed by a security alarm system contractor whose duties include the altering, installing, maintaining, moving, repairing, replacing, selling, servicing, monitoring, responding to, or causing others to respond to a security alarm system.
  - (g) "Security alarm system contractor" means a sole proprietorship, firm, company, partnership, limited liability company, or corporation engaged in the installation, maintenance, alteration, monitoring, or servicing of security alarm systems or who responds to a security alarm system. Security alarm system contractor does not include a business that only sells or manufactures security alarm systems unless the business services security alarm systems, installs security alarm systems, monitors or arranges for the monitoring of a security alarm system, or responds to security alarm systems at the protected premises.
  - (h) "Security business" means a person or business entity engaged in offering, arranging, or providing 1 or more of the following services:
    - (i) Security alarm system installation, service, maintenance, alteration, or monitoring.
    - (ii) Private security guard.
    - (iii) Private security police.
  - (2) All businesses furnishing security alarm systems for the protection of persons and property, whose employees and security technicians travel on public property and thoroughfares in the pursuit of their duties, are subject to this act.
  - (3) A communications common carrier providing communications channels under tariffs for the transmission of signals in connection with an alarm system is not subject to this act.
  - (4) Railroad policemen appointed and commissioned under the railroad code of 1993, 1993 PA 354, MCL 462.101 to 462.451, are exempt from this act.

History: 1968, Act 330, Imd. Eff. July 12, 1968 ;—Am. 1969, Act 168, Imd. Eff. Aug. 5, 1969 ;—Am. 1975, Act 190, Imd. Eff. Aug. 5, 1975 ;—Am. 2000, Act 411, Eff. Mar. 28, 2001 ;—Am. 2002, Act 473, Eff. Oct. 1, 2002.

MCL 338.1056 License; qualifications. Sec. 6.

- (1) The department shall issue a license to conduct business as a security alarm system contractor or a private security guard, private security police, or to a private security guard business, if it is satisfied that the applicant is a sole proprietorship, or if a firm, partnership, company, limited liability company, or corporation the sole or principal license holder is an individual, who meets all of the following qualifications:
  - (a) Is not less than 25 years of age.
  - (b) Has a high school education or its equivalent.
  - (c) In the case of a licensee under this section after March 28, 2001, has not been under any sentence, including parole, probation, or actual incarceration, for the commission of a felony.
  - (d) In the case of a person licensed under this section on or before March 28, 2001, has not been under any sentence, including parole, probation, or actual incarceration, for the commission of a felony within 5 years before the date of application.
  - (e) Has not been convicted of an offense listed in section 10(1)(c) within 5 years before the date of application.
  - (f) Has not been dishonorably discharged from a branch of the United States military service.
  - (g) In the case of an applicant for a private security guard or agency license, has been lawfully engaged in 1 or more of the following:
    - (i) In the private security guard or agency business on his or her own account in another state for a period of not less than 3 years.
    - (ii) In the private security guard or agency business for a period of not less than 4 years as an employee of the holder of a certificate of authority to conduct a private security guard or agency business and has had experience reasonably equivalent to not less than 4 years of full-time guard work in a supervisory capacity with rank above that of patrolman.
    - (iii) In law enforcement employment as a certified police officer on a full-time basis for not less than 4 years for a city, county, or state government, or for the United States government.
    - (iv) In the private security guard or agency business as an employee or on his or her own account or as a security administrator in private business for not less than 2 years on a full-time basis, and is a graduate with a baccalaureate degree or its equivalent in the field of police administration or industrial security from an accredited college or university.
  - (h) In the case of an applicant for a security alarm system contractor license, has been lawfully engaged in either or both of the following:
    - (i) The security alarm system contractor business on his or her own account for a period of not less than 3 years.

## **Appendix E (continued)**

(ii) The security alarm system contractor business for a period of not less than 4 years as an employee of the holder of a certificate of authority to conduct a security alarm system contractor business, and has had experience reasonably equivalent to at least 4 years of full-time work in a supervisory capacity or passes a written exam administered by the department designed to measure his or her knowledge and training in security alarm systems.

- (i) Has posted with the department a bond provided for in this act.
- (j) Has not been adjudged insane unless restored to sanity by court order.
- (k) Does not have any outstanding warrants for his or her arrest.

(2) In the case of a sole proprietorship, firm, partnership, company, or corporation now doing or seeking to do business in this state, the resident manager shall comply with the applicable qualifications of this section.

History: 1968, Act 330, Imd. Eff. July 12, 1968 ;—Am. 1969, Act 168, Imd. Eff. Aug. 5, 1969 ;—Am. 1975, Act 190, Imd. Eff. Aug. 5, 1975 ;—Am. 1994, Act 326, Eff. Mar. 30, 1995 ;—Am. 2000, Act 411, Eff. Mar. 28, 2001 ;—Am. 2002, Act 473, Eff. Oct. 1, 2002.

MCL 338.1057 License; application; references; investigation; approval; nonrenewable temporary license; fees. Sec. 7.

(1) The department shall prepare a uniform application for the particular license and shall require the person filing the application to obtain reference statements from at least 5 reputable citizens who have known the applicant for a period of at least 5 years, who can attest that the applicant is honest, of good character, and competent, and who are not related or connected to the applicant by blood or marriage.

(2) Upon receipt of the application and application fee, the department shall investigate the applicant's qualifications for licensure.

(3) The application and investigation are not considered complete until the applicant has received the approval of the prosecuting attorney and the sheriff of the county in this state within which the principal office of the applicant is to be located. If the office is to be located in a city, township, or village, the approval of the chief of police may be obtained instead of the sheriff. Branch offices and branch managers shall be similarly approved.

(4) If a person has not previously been denied a license or has not had a previous license suspended or revoked, the department may issue a nonrenewable temporary license to an applicant. If approved by the department, the temporary license is valid until 1 or more of the following occur but not to exceed 120 days:

- (a) The completion of the investigations and approvals required under subsections (1), (2), and (3).
- (b) The completion of the investigation of the subject matter addressed in section 6.
- (c) The completion of the investigation of any employees of the licensee as further described in section 17.
- (d) Confirmation of compliance with the bonding or insurance requirements imposed in section 9.
- (e) The applicant fails to meet 1 or more of the requirements for licensure imposed under this act.
- (5) The fees for a temporary license shall be the applicable fees as described in section 9.

History: 1968, Act 330, Imd. Eff. July 12, 1968 ;—Am. 1975, Act 190, Imd. Eff. Aug. 5, 1975 ;—Am. 2000, Act 411, Eff. Mar. 28, 2001 ;—Am. 2002, Act 473, Eff. Oct. 1, 2002.

338.1060 License; revocation; grounds; failure to pay fines or fees; surrender of license; misdemeanor. Sec. 10.

(1) The department may revoke any license issued under this act if it determines, upon good cause shown, that the licensee or his or her manager, if the licensee is an individual, or if the licensee is not an individual, that any of its officers, directors, partners or its manager, has done any of the following:

- (a) Made any false statements or given any false information in connection with an application for a license or a renewal or reinstatement of a license.
- (b) Violated any provision of this act.

(c) Been, while licensed or employed by a licensee, convicted of a felony or a misdemeanor involving any of the following:

(i) Dishonesty or fraud.

(ii) Unauthorized divulging or selling of information or evidence.

(iii) Impersonation of a law enforcement officer or employee of the United States, this state, or a political subdivision of this state.

(iv) Illegally using, carrying, or possessing a dangerous weapon.

(v) Two or more alcohol related offenses.

(vi) Controlled substances under the public health code, 1978 PA 368, MCL 333.1101 to 333.25211.

(vii) An assault.

(d) Knowingly submitted any of the following:

(i) A name other than the true name of a prospective employee.

(ii) Fingerprints not belonging to the prospective employee.

(iii) False identifying information in connection with the application of a prospective employee.

(2) The department shall not renew a license of a licensee who owes any fine or fee to the department at the time for a renewal.

(3) Within 48 hours after notification from the department of the revocation of a license under this act, the licensee shall surrender the license and the identification card issued under section 14. A person who violates this subsection is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$500.00, or both.

History: 1968, Act 330, Imd. Eff. July 12, 1968 ;—Am. 1994, Act 326, Eff. Mar. 30, 1995 ;—Am. 2000, Act 411, Eff. Mar. 28, 2001 ;—Am. 2002, Act 473, Eff. Oct. 1, 2002.

## **Appendix F**

### **Licensing of Railroad Police Officers**

#### **MCOLES Certification and Commissioning PA 354 of 1993**

462.367 Railroad police officer; appointment; commission; eligibility; duration of commission; employment before certain date.

RAILROAD CODE OF 1993 (EXCERPT)  
Act 354 of 1993

462.367 Railroad police officer; appointment; commission; eligibility; duration of commission; employment before certain date. Sec. 367.

(1) Upon application in writing of a company owning, leasing, using, or operating any railroad company in this state, whether by steam, electricity, or other motive power, accompanied by the statements of 3 reputable United States citizens testifying to the moral character of the person mentioned in the application, the director of the department of state police, if the director finds the person to be suitable and qualified, may appoint and commission the person to act as a police officer for the company, upon the premises of the company, or elsewhere within the state, when in the discharge of his or her duties as a police officer for the company.

(2) A person shall not be eligible to receive an appointment unless the person is 18 years of age or older and has completed a minimum of 440 hours of training, which shall be certified by the Michigan law enforcement training council created by the Michigan law enforcement officers training council act of 1965, Act No. 203 of the Public Acts of 1965, being sections 28.601 to 28.616 of the Michigan Compiled Laws. Every police officer so appointed shall be known and designated as a railroad police officer. A railroad police officer's commission shall be in force until it becomes null and void or terminated as provided in this act.

(3) A railroad police officer employed on or before November 18, 1975 may continue that employment, and failure to meet the training standards required by this act shall not be grounds for dismissal or termination of employment.

History: 1993, Act 354, Imd. Eff. Jan. 14, 1994.

RAILROAD CODE OF 1993 (EXCERPT)  
Act 354 of 1993

462.377 Railroad police officer; duties and powers. Sec. 377.

Every railroad police officer, who is appointed and commissioned as provided in this act, shall have, exercise, and possess, throughout the state, while in the discharge of his or her duties as a railroad police officer, the powers of sheriffs, marshals, constables, and municipal police officers except in the service of civil process. A railroad police officer shall enforce and compel obedience to the laws of this state and to the ordinances of the cities, villages, and townships of this state when engaged in the discharge of his or her duties as a railroad police officer for the company.

History: 1993, Act 354, Imd. Eff. Jan. 14, 1994.

## Appendix G

## Public Safety Officers Benefit Act

### Act 46 of 2004

AN ACT to provide compensation to dependents of public safety officers who are killed or who are permanently and totally disabled in the line of duty; to create the public safety officers benefit fund; to prescribe the duties and responsibilities of certain state officers; and to make an appropriation.

History: 2004, Act 46, Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides  
"This act is retroactive and is effective October 1, 2003."

The People of the State of Michigan enact:

28.631 Short title.

Sec. 1. This act shall be known as the "public safety officers benefit act".

History: 2004, Act 46, Imd. Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides:

"This act is retroactive and is effective October 1, 2003."

28.632 Definitions.

Sec. 2. As used in this act:

- (a) "Commission" means the commission on law enforcement standards created under the commission on law enforcement standards act, 1965 PA 203, MCL 28.601 to 28.616.
- (b) "Dependent" means any individual who was substantially reliant for support upon the income of the deceased public safety officer.
- (c) "Direct and proximate" means that the antecedent event is a substantial factor in the result.
- (d) "Firefighter" means a regularly employed member of a fire department of a city, county, township, village, state university, or community college or a member of the department of natural resources who is employed to fight fires. Firefighter includes a volunteer member of a fire department.
- (e) "Law enforcement officer" means an individual involved in crime and juvenile delinquency control or reduction or enforcement of the criminal law. Law enforcement officer includes police, corrections, probation, parole, bailiffs, or other similar court officers.
- (f) "Line of duty" means either of the following:
  - (i) Any action which an officer whose primary function is crime control or reduction, enforcement of the criminal law, or suppression of fires is obligated or authorized by rule, regulations, condition of employment or service, or law to perform, including those social, ceremonial, or athletic functions to which the officer is assigned, or for which the officer is compensated, by the public agency he or she serves. For other officers, line of duty means any action the officer is so obligated or authorized to perform in the course or controlling or reducing crime, enforcing the criminal law, or suppressing fires.
  - (ii) Any action which an officially recognized or designated public employee member of a rescue squad or ambulance crew is obligated or authorized by rule, regulation, condition of employment or service, or law to perform.
- (g) "Member of a rescue squad or ambulance crew" means an officially recognized or designated employee or volunteer member of a rescue squad or ambulance crew.
- (h) "Permanent and total disability" means medically determinable consequences of a catastrophic, line-of-duty injury that permanently prevent a former public safety officer from performing any gainful work.
- (i) "Public safety officer" means any individual serving a public agency in an official capacity, with or without compensation, as a law enforcement officer, firefighter, rescue squad member, or ambulance crew member.
- (j) "Surviving spouse" means the husband or wife of the deceased officer at the time of the officer's death, and includes a spouse living apart from the officer at the time of the officer's death for any reason.

History: 2004, Act 46, Imd. Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides:  
"This act is retroactive and is effective October 1, 2003."

28.633 Public safety officers benefit fund; creation; disposition and investment of funds; lapse; expenditures; rules.

Sec. 3. (1) The public safety officers benefit fund is created within the state treasury.

- (2) The state treasurer may receive money or other assets from any source for deposit into the fund. The state treasurer shall direct the investment of the fund. The state treasurer shall credit to the fund interest and earnings from fund investments.
- (3) Money in the fund at the close of the fiscal year shall remain in the fund and shall not lapse to the general fund.
- (4) The commission shall expend money from the fund, upon appropriation, only to carry out the purposes of this act.
- (5) The commission shall promulgate rules pursuant to the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, that prescribe standards and rules for the distribution of benefits commensurate with the purpose of this act.

History: 2004, Act 46, Imd. Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides:  
"This act is retroactive and is effective October 1, 2003."

28.634 Death or disability of public safety officer; benefit; amount; additional benefit.

Sec. 4. (1) If a public safety officer dies or is permanently and totally disabled as the direct and proximate result of a personal injury sustained in the line of duty, the state shall pay a benefit of \$25,000.00 to 1 of the following:

- (a) If the deceased public safety officer leaves a surviving spouse, to that surviving spouse.
- (b) If the deceased public safety officer does not leave a surviving spouse, to his or her dependents.
- (c) If the public safety officer does not leave a surviving spouse or any surviving dependents, payment shall be made to the estate of the deceased public safety officer.

## **Appendix G** (CONTINUED)

(d) If the public safety officer is permanently and totally disabled, to the spouse, but if there is no spouse, to the dependents, and if there are no dependents, then to the entity providing care to the permanently and totally disabled public safety officer.

(2) The benefit shall be paid in addition to any other benefit that the beneficiary receives due to the death of the public safety officer.

History: 2004, Act 46, Imd. Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides:

"This act is retroactive and is effective October 1, 2003."

### 28.635 Interim benefit.

Sec. 5. (1) If it appears to the commission that a benefit will be paid under section 4, and if a showing of need is made, the commission may make an interim benefit payment of not more than \$3,000.00 to the person or entity who would be entitled to receive the full benefit payment.

(2) The amount of an interim benefit payment shall be deducted from the amount of any final benefit paid.

(3) If an interim benefit is paid under this section, but a final benefit in that case is not paid because the death or the permanent and total disability of the public safety officer is determined not to be covered under section 4, the recipient of the interim benefit payment is liable for repayment of that benefit payment. However, the state may waive its right to repayment of all or part of the interim benefit payment if substantial hardship would result to the recipient.

History: 2004, Act 46, Imd. Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides:

"This act is retroactive and is effective October 1, 2003."

### 28.636 Benefit payment; prohibitions.

Sec. 6. A benefit payment shall not be made under this act if any of the following apply:

(a) The personal injury that resulted in death or permanent and total disability was caused by the intentional misconduct of the public safety officer or by his or her intent to bring about the injury.

(b) The public safety officer was voluntarily intoxicated at the time the personal injury occurred.

(c) The public safety officer was performing his or her duties in a grossly negligent manner at the time the personal injury occurred.

(d) The injury was the direct and proximate result of the actions of an individual to whom payment would be made under this act.

History: 2004, Act 46, Imd. Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides:

"This act is retroactive and is effective October 1, 2003."

### 28.637 Appropriation; amount.

Sec. 7. One hundred twenty-five thousand dollars is hereby appropriated from the general fund to the public safety officers benefit fund for fiscal year 2003-2004 to pay for the benefits prescribed in this act.

History: 2004, Act 46, Imd. Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides:

"This act is retroactive and is effective October 1, 2003."

### 28.638 Payment of benefits; condition.

Sec. 8. The payment of benefits under this act is subject to an appropriation by the legislature of money necessary to make the payment.

History: 2004, Act 46, Imd. Eff. Oct. 1, 2003.

Compiler's note: Enacting section 1 of Act 46 of 2004 provides:

"This act is retroactive and is effective October 1, 2003."



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