

COVERT TOWNSHIP POLICE/FIRE DEPARTMENT



Julian Allen
Chief of Police

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Covert Township Police Department
Full Time Police Officer Position

Open Date: October 16, 2025

Closing Date: November 7, 2025

Contact Information:

Chief J. Allen

policechief@coverttwp.com

The Covert Township Police Department is currently accepting applications from qualified candidates wanting to attend the Police Academy and become a full-time Police Officer. During the academy, pay will be \$20/hour. Upon successful completion of the academy, the full-time salary range is \$56,411 - \$67,380 plus benefits and retirement package. To apply, fill out an application at: <http://www.coverttwp.com/police>. Email application, resume, and cover letter to policechief@coverttwp.com by November 7, 2025.

Minimum Requirements:

- U.S. Citizen
- 21 years of age or older
- No Domestic Violence or Felony Convictions
- Prior to hire, selected candidates will undergo and successfully pass a drug test, physical, psychological exam, and thorough background investigation.
- No drug use including THC/marijuana or illicit substances.

**Application, resume, and cover letter must be received by Friday,
November 7, 2025 at 12pm.**

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Ideal Candidate:

- Demonstrates dependability, reliability, professionalism, and ethical behavior.
- Ability to work successfully in a sometimes high-stress environment, handling multiple tasks and projects simultaneously.
- Excellent judgement skills in terms of interpersonal communication and ability to be flexible and adapt to changing work situations.
- Demonstrates experience working collaboratively with staff, students, and the public with tact and courtesy.
- Effective oral and written communication skills.
- Must possess excellent customer service skills.
- Basic computer knowledge and experience using standard word processing software such as Microsoft Word and basic use of email systems.
- Ability to use discretion in matters of confidentiality, interactions, and decision making.