

Basic Training Module Specifications

<u>Functional Area:</u>	I. Investigation
<u>Subject Area:</u>	D. Investigation
<u>Module Title:</u>	1. ON-SCENE PRELIMINARY INVESTIGATION
<u>Hours:</u>	Not less than 3 hours

Module Objectives:

I.D.1.1. Determine Whether an Incident is a Criminal or Civil Matter.

- a. Reviews the facts of an incident to determine if the elements of a criminal offense are present by considering case and statutory law (e.g., Michigan Vehicle Code, Michigan Statutes Annotated).
- b. Advises complainant of local policy (e.g., prosecutor's policy, police agency policy) if the incident is a civil matter.

I.D.1.2. Handle Complaints.

- a. Compares the facts of a complaint against the elements of an offense to determine whether a violation of law has occurred.
- b. Handles the following complaint in conformance with local policy when no law has been violated:
  - (1) dead body,
  - (2) desertion or AWOL,
  - (3) drowning,
  - (4) loitering,
  - (5) missing person,
  - (6) vulnerable adult
  - (7) prowling,
  - (8) recovering stolen property, and
  - (9) suicide attempt.

I.D.1.3. Advise Victims of Their Rights Under the William Van Regenmorter Crime Victims Rights Act.

- a. Advises the victim of a reported crime within 24 hours of the initial contact of the following (MCL 780.753):
  - (1) the availability of emergency and medical services, if applicable;
  - (2) the availability of victims' compensation benefits and the compensation board's address;
  - (3) the address and phone number of the prosecuting attorney; and
  - (4) the required statement regarding information on the status of the case.
- b. Advises the victim of the victim's right regarding any property taken during the course of the investigation.

I.D.1.4. Conduct a Preliminary Investigation by Protecting a Crime Scene and Locating Witnesses.

- a. Protects crime scene, if necessary, from further injury or destruction of evidence.
- b. Locates and identifies suspects, witnesses and victims.

I.D.1.5. Evaluate Information at a Preliminary Investigation to Determine Course of Action.

- a. Assesses all information to determine if an offense has occurred.
- b. Determines if there is probable cause or reasonable suspicion to continue the investigation.
- c. Takes appropriate enforcement action at the scene of a preliminary investigation.

I.D.1.6. Track a Person from a Scene.

- a. Tracks person from scene by:
  - (1) locating the prints (e.g., footprints, snowmobile tracks),
  - (2) determining the person's direction of travel,
  - (3) following the prints while preserving them for identification, and
  - (4) looking for additional evidence (e.g., an object the person may have dropped).
- b. Communicates pertinent information including:
  - (1) location of suspect's tracks (e.g., by providing a description of landmarks),
  - (2) number of suspects (e.g., based on nature of prints), and
  - (3) size and nature of footprints (e.g., size of shoe, identifying characteristics, etc.).

I.D.1.7. Search for Persons Using Proper Techniques.

- a. Describes person being sought to other officers, including information such as:
  - (1) name
  - (2) sex
  - (3) age
  - (4) height
  - (5) weight
  - (6) color of hair
  - (7) color of eyes
  - (8) any distinguishing features (e.g., marks, scars, limp)
  - (9) clothing description from head to foot
  - (10) unusual characteristics (e.g., abnormal mental condition)
  - (11) reason person is wanted (including reasons for using additional caution)
  - (12) direction of travel or area last seen
  - (13) vehicle description
- b. Conducts search for person by:
  - (1) interviewing acquaintances, neighbors, etc.,
  - (2) checking places frequented by person,
  - (3) checking attractive nuisances, (e.g., construction sites, abandoned buildings, etc.), and
  - (4) checking public facilities (e.g., parks, bus stations, pools, etc.).

I.D.1.8. Locate Witnesses to a Crime Using Various Methods.

- a. Identifies individuals as potential witnesses in the immediate crime scene area;
- b. Records license plates of vehicles at or near the scene, or reviews license plate reader data;
- c. Photographs large crowds at a crime scene;
- d. Canvasses the crime scene area (e.g., door-to-door);
- e. Interviews police informants or initial witnesses to the crime;
- f. Appeals for witnesses through the media, etc.

I.D.1.9 Initiate an AMBER Alert when appropriate.

- a. Law enforcement must confirm an abduction has taken place;
- b. The child must be at risk of serious injury or death;

I.D.1.9 Initiate an AMBER Alert when appropriate (continued).

- c. There must be sufficient descriptive information to disseminate to the general public which could assist with the recovery of the child and/or apprehension of the suspect such as:
  - (1) description of the captor;
  - (2) description of the captor's vehicle and/or license plate information;
  - (3) description of the child;
  - (4) any other relevant information suitable for public dissemination.
- d. The child must be under 18 years of age.

I.D.1.10 Initiate an Endangered Missing Advisory (EMA) when appropriate.

- a. An EMA can be requested when:
  - (1) the circumstances **do not** meet the AMBER alert criteria;
  - (2) the person is missing under suspicious unexplained circumstances;
  - (3) the missing person is in danger due to age, mental health, or physical disability;
  - (4) dangerous environmental or weather conditions exist;
  - (5) in the company of potentially a dangerous person;
  - (6) other factors that may expose the person to serious harm or injury are present; and
  - (7) public information is available that could assist in the recovery of the missing person.

I.D.1.11 Initiate a Mozelle Senior or Vulnerable Adult Medical Alert.

- a. The person must be one of the following:
  - (1) a person of any age suffering from senility, dementia, or other similar condition affecting memory;
  - (2) a person of any age suffering from a physical or mental condition that subjects the person or others to immediate danger; and
  - (3) a person at least 60 years of age and incapable of returning to their residence without assistance.
- b. Prepare a report on the missing senior or vulnerable adult.
  - (1) physical description;
  - (2) date, time and place;
  - (3) address of the vulnerable adult; and
  - (4) information gathered by a preliminary investigation.

I.D.1.11 Initiate a Mozelle Senior or Vulnerable Adult Medical Alert (continued).

- c. Forward information
- (1) law enforcement agencies that have jurisdiction in location of the of the missing senior or vulnerable adult;
  - (2) law enforcement agencies requested to be contacted by the reporting party;  
and
  - (3) a law enforcement agency may contact public broadcast or use social media outlets.

Note to Instructor: The Michigan State Police is the contact agency for initiating AMBER Alerts and Endangered Missing Advisory (EMA) in Michigan. An AMBER Alert and EMA can be initiated by contacting MSP (517) 241-8000.

Mozelle Alerts are generated and distributed to broadcast or social media outlets by local agencies. Officers can request an EMA via MSP in addition to a local Mozelle Alert.

Alert information and guidance for law enforcement officers and agencies can be found at: [https://www.michigan.gov/msp/0,4643,7-123-1878\\_77949---,00.html](https://www.michigan.gov/msp/0,4643,7-123-1878_77949---,00.html)

**Module History:**

Revised	04/06
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