

Basic Training Module Specifications

Functional Area: III. Detention and Prosecution  
Subject Area: B. Case Prosecution  
Module Title: 1. WARRANT PREPARATION  
Hours: Not less than 1 hour

Notes to Instructor:

Module Objectives:

- III.B.1.1. Identify Proper Court for Case Prosecution.
- a. Considers the type of offense, location of the crime, and age of the offender in choosing the proper court in which the case is likely to be prosecuted.
- III.B.1.2. Prepare Request for Warrant Authorization.
- a. Prepares request for warrant by including all relevant information:
    - (1) the offense and citation;
    - (2) the name of the suspect;
    - (3) the elements of the offense in the context in which they occurred;
    - (4) the location of the offense (venue);
    - (5) the name of the victim;
    - (6) the date and time of the offense.
  - b. Reviews completed request for completeness and accuracy.

**Module History**

Reviewed 9/21