MDARD- ADB, PO Box 30776, Lansing MI 48909
P: (800) 292-3939
E: MDARD-AnimalFeed@Michigan.gov
Michigan.gov/MDARD-Feed

FOR OFFICIAL USE ONLY		
$	-	0180 Feed Tonnage Fee
$	-	0456 Feed Ton Late Fee

For Official Use Only

Michigan Commercial Feed Inspection & Tonnage Fee Report
Reporting Period: July 1 - June 30

This report is required to be completed and filed with MDARD for each Michigan feed license per the Michigan Feed Law, PA 120 of 1975, as amended.

Section A: Firm Information

[1] Feed License #: Select License Number **[2] REPORTING YEAR (YYYY-YYYY):**

[3] Licensee Name:

[4] Street Address:

[5] City, State ZIP:

[6] Please note here any Licensee name/address changes or your firm's name and complete address if you're paying for a different Licensee.

Postmark Date:

Total Payment:

Complete Sections B through K that are applicable to your firm. If a section is not applicable, you may complete it with zeroes. Amounts less than .5 ton will automatically round to zero on the electronic form.

Section B: Complete this section if your firm MANUFACTURES commercial feed and feed ingredients in Michigan.

[7] Enter total tons of commercial feed and feed ingredients your firm manufactured in Michigan, excluding customer-formula feed and wet-by products, which will be captured in Sections D and E respectively. **If less than 1 ton, enter 1.** [7]

[8] In the table below, enter the approximate percentage of each type of commercial feed and feed ingredients your firm manufactures. Make sure the total of both columns equals 100%.

COMMERCIAL FEED & INGREDIENTS		%	COMMERCIAL FEED & INGREDIENTS		%
Beef	[8a]		Pet	[8g]	
Calf Milk Replacers	[8b]		Sheep	[8h]	
Chicken	[8c]		Specialty Pet	[8i]	
Dairy	[8d]		Swine	[8j]	
Equine	[8e]		Turkey	[8k]	
Fish	[8f]		Miscellaneous (Specify):	[8l]	

[9] Enter total tons of commercial feed and feed ingredients your firm manufactured in Michigan and distributed out of Michigan. [9]

[10] Subtract Line [9] from Line [7]. **Be sure to also enter this total on page 3 line 22** (If using electronic form, amount will automatically calculate). [10] 0

Section C: Complete this section if your firm DISTRIBUTES commercial feed and feed ingredients into or within Michigan. Do NOT include tons reported in Sections B, D, or E.

[11] Enter total tons of commercial feed and feed ingredients your firm distributed into or within Michigan, including all tons that your firm is paying on other parties behalf, (see page 3 section G). **If less than 1 ton, enter 1. Be sure to also enter this total on page 3 line 23** (If using electronic form, amount will automatically calculate). [11]

[12] In the table below, enter the approximate percentage of each type of commercial feed and feed ingredients your firm distributes. Make sure the total of both columns equals 100%.

COMMERCIAL FEED & INGREDIENTS		%	COMMERCIAL FEED & INGREDIENTS		%
Beef	[12a]		Pet	[12g]	
Calf Milk Replacers	[12b]		Sheep	[12h]	
Chicken	[12c]		Specialty Pet	[12i]	
Dairy	[12d]		Swine	[12j]	
Equine	[12e]		Turkey	[12k]	
Fish	[12f]		Miscellaneous (Specify):	[12l]	

Continue to pg. 2

Section D: Complete this section if your firm manufactures customer-formula feed. Product MUST meet the definition of customer-formula feed. If not, report tons in Section B.

[13] Enter total tons of customer-formula feed your firm manufactured in Michigan. **If less than 1 ton, enter 1.** [13]

[14] In the table below, enter the approximate percentage of each type of customer-formula feed your firm manufactures. Make sure the total of both columns equals 100%.

CUSTOMER-FORMULA FEED		%	CUSTOMER-FORMULA FEED		%
Beef	[14a]		Pet	[14g]	
Calf Milk Replacers	[14b]		Sheep	[14h]	
Chicken	[14c]		Specialty Pet	[14i]	
Dairy	[14d]		Swine	[14j]	
Equine	[14e]		Turkey	[14k]	
Fish	[14f]		Miscellaneous (Specify):	[14l]	

[15] Enter total tons of feed ingredients (e.g., grain bank ingredients such as corn, wheat, oats, etc.) your firm used to manufacture customer-formula feed. [15]

[16] Subtract Line [15] from Line [13]. **Also enter this total on page 3 line 24** (If using electronic form, amount will automatically calculate). [16] 0

Section E: Complete this section if your firm manufactures wet by-products in Michigan or distributes wet by-products into Michigan.

[17] Enter total tons of wet by-products your firm manufactured in and/or distributed into Michigan. [17]

[18] Enter total tons of wet by-products that your firm manufactured and distributed out of Michigan. [18]

[19] Subtract Line [18] from Line [17]. **Also enter this total on page 3 line 29** (If using electronic form, amount will automatically calculate). [19] 0

Section F: Claimed Inspection & Tonnage Fee Exemptions. List firms that are paying Inspection & Tonnage Fees FOR YOU. Don't include your firm. List additional firms on pg. 5 and 6 of this form if needed. Failure to complete this table correctly WILL DISALLOW claimed exemptions. Click here for a list of Michigan Commercial Feed licensees: Michigan Commercial Feed License List

Firm Name MI Lic# Street Address, City ST ZIP		Claimed Exemptions - Enter Tons
Select Firm	[20a]	
Select Firm	[20b]	
Select Firm	[20c]	
Select Firm	[20d]	
Select Firm	[20e]	
Select Firm	[20f]	
Select Firm	[20g]	
Select Firm	[20h]	
Select Firm	[20i]	
Select Firm	[20j]	
Select Firm	[20k]	
Select Firm	[20l]	
Select Firm	[20m]	
Select Firm	[20n]	
Select Firm	[20o]	
Select Firm	[20p]	
Select Firm	[20q]	
Enter total tons from any additional pages. (If using electronic form, amount will automatically transfer.)	[20r]	0
[20] Total Claimed Inspection & Tonnage Fee Exemptions - Add Lines [20a] through [20r], (If using electronic form, amount will automatically calculate). **Also enter this total on page 3 line 26.**	[20]	0

Continue to pg. 3

Section G: Claimed Inspection & Tonnage Fee Exemptions Validation. List ONLY firms with Michigan Commercial Feed Licenses that YOU PAY Inspection & Tonnage Fees for. Don't include your firm. This information is used to validate "Section F: Claimed Inspection & Tonnage Fee Exemptions" for other firms. Failure to complete this information correctly will disallow Claimed Inspection & Tonnage Fee Exemptions for these licensed firms. List additional firms on pg. 7 and 8 of this form if needed. Click here for a list of Michigan Commercial Feed licensees: Michigan Commercial Feed License List

MI Lic # Firm Name Street Address, City ST ZIP		Enter Tons
Select Firm	[21a]	
Select Firm	[21b]	
Select Firm	[21c]	
Select Firm	[21d]	
Select Firm	[21e]	
Select Firm	[21f]	
Select Firm	[21g]	
Select Firm	[21h]	
Select Firm	[21i]	
Select Firm	[21j]	
Enter total tons from any additional pages. (If using electronic form, amount will automatically transfer.)	[21k]	0
Add Lines [21a] through [21k], and enter total on Line [21], (If using electronic form, amount will automatically calculate). **Be sure to include this amount in your tonnage reported on page 1, line 11.**	[21]	0

Section H: Subtotal Calculation. Complete this section to calculate your tonnage subtotal. If using the electronic form, you will NOT enter any data here since the form will automatically and transfer amounts for you.

[22]	Transfer amount from Section B Line [10] to Line [22].	[22]	0
[23]	Transfer amount from Section C Line [11] to Line [23].	[23]	
[24]	Transfer amount from Section D Line [16] to Line [24].	[24]	0
[25]	Add Lines [22] through [24].	[25]	0
[26]	Transfer amount from Section F Line [20] to Line [26].	[26]	0
[27]	Subtract Line [26] from Line [25]. **Transfer the amount on Line [27] to Line [28] in Section I.**	[27]	0

Section I: Michigan Feed Inspection & Tonnage Fee Calculation. Complete this section to calculate your Michigan Feed Tonnage & Inspection Fee. If using the electronic form, you will NOT enter any data here since the form automatically calculates.

		Total Tons	Fee per Ton ($)		Inspection & Tonnage Fee	
Enter total tons of Commercial Feed and Feed Ingredients from Line [27] to Line [28], multiply Line [28] by Fee per Ton, and enter amount owed on Line [30].	[28]	0	x 0.30	[30]	$	0
Enter total tons of Wet By-Products from Line [19] to Line [29], multiply by Fee per Ton, and enter amount owed on Line [31].	[29]	0	x 0.15	[31]	$	0
Add Lines [30] and [31].			AOBJ 0180	[32]	$	0
If any tons have been reported on lines [28] or [29] your firm must pay a $50.00 minimum fee or the amount on Line [32], enter whichever is greater here. If zero tons have been reported enter zero and complete Section J.			AOBJ 0180	[33]	$	0
A late fee is assessed for any report not postmarked by the July 31 deadline. **ONLY IF APPLICABLE, enter a late fee of $50.00 or 10% of the total amount due (i.e., 10% of the amount on Line [33]), whichever is greater**.			AOBJ 0456	[34]		
Add Lines [33] and [34] for **Total Michigan Feed Inspection & Tonnage Fees Due (in US Dollars).**			AOBJ 0180	[35]	$	0

Section J: Zero Report Explanation. Please explain why you did not manufacture/distribute any commercial feed/feed ingredients into or within Michigan in this reporting period. If this section is applicable and left blank, your report is considered incomplete.

Section K: Complete this section to finalize this report. If left blank, your report is considered incomplete.

I hereby certify that the statements given above are true and correct to the best of my knowledge. (An electronic signature is acceptable.)

Signature **Title** **Date**

Printed Name (please print clearly) **Email** **Phone**

Michigan Department of Agriculture & Rural Development

Continue to pg. 4

Section L: Michigan Commercial Feed Inspection & Tonnage Fee Report Completion Instructions

An Inspection and Tonnage Fee must be paid on commercial feed distributed in this state by the person whose name appears on the label as the manufacturer, guarantor, or distributor except that a person other than the manufacturer, guarantor, or distributor may assume responsibility for the inspection fee, subject to the following:

- If more than one person is involved in the distribution of commercial feed and feed ingredients, **the *LAST PERSON* that is required to be licensed and that distributes to a non-licensee is responsible for paying the Inspection and Tonnage Fee**.
- An Inspection and Tonnage Fee will not be paid on customer-formula feeds if the Inspection and Tonnage Fee is paid on the commercial feed ingredients that are used within the customer-formula feed.

Pet Treat & Small Quantity Manufacturers: Enter the tons of commercial feed and feed ingredients you manufactured on Line [7] in Section B. If you are using the electronic form, it will automatically calculate for you by rounding on Line [7] and entering the appropriate amount due on Line [33]. If zero tons are reported no minimum fee is due, however you must complete section J and may be subject to audit.

Exempt Products (see Section M: Definitions) or if no commercial feed or feed ingredients were manufactured/distributed in Michigan during the reporting period: Complete Sections A, J and K.

To use the Claimed Inspection and Tonnage Exemption (Line [20]): Michigan Commercial Feed License List

- Section F MUST BE completed indicating who is paying the Inspection and Tonnage Fee on your behalf, AND
- Section G MUST BE completed by the Michigan Commercial Feed-licensed firm that is paying the Inspection and Tonnage Fee for your firm.
- Failure by EITHER firm to complete this information, completely and correctly, WILL DISALLOW the Claimed Inspection and Tonnage Fee Exemption.
- For auditing purposes, it is strongly recommended that you have a written agreement specifying who is paying the Inspection and Tonnage Fee.

To submit your completed Inspection Tonnage and Inspection Fee Report Form:

- **IF PAYMENT IS OWED,** please make a copy of this completed form for your records and submit the original form with a check or money order made payable to "State of Michigan" and mail to MDARD-ADB, 425 W OTTAWA ST PO BOX 30776, LANSING MI 48909.
- **IF NO PAYMENT IS OWED,** please enter zeroes in the appropriate spaces, make a copy of this completed form for your records, and submit the original form via one of the following methods:

  Email: MDARD-AnimalFeed@Michigan.gov

  USPS: TONNAGE PROGRAM, MDARD-ADB, PO BOX 30017, LANSING MI 48909-7517

Section M: Definitions

- **"Commercial feed** means all materials or combination of materials, including feed ingredients, that are distributed or intended for distribution for use as animal feed or for mixing in animal feed…"
- **Customer-formula feed** means commercial feed that consists of a mixture of commercial feeds or feed ingredients, each batch of which is manufactured according to the specific instructions of the final purchaser… 287.525 Sec. 5(1)(5)(a) Customer formula feed labels provide the quantity of each commercial feed and feed ingredient used in the mixture. If you provide a guaranteed analysis feed label, your feed is not a customer-formula feed.
- **Wet by-product** means feed ingredients that are by-products of manufacturing processes and have a moisture content equal to or greater than 60%.

For a complete list of definitions, please see the Michigan Feed Law, PA 120 of 1975, as amended. Michigan Feed Law

Section F: Claimed Inspection & Tonnage Fee Exemptions Additional Page - Use this sheet to enter additional Claimed Inspection & Tonnage Fee Exemptions from pg. 2. Transfer the total to the box above the total line. If using multiple additional pages, first add the total of each additional page together and then transfer that amount to the box above the total line.

Michigan Commercial Feed License List

Firm Name MI Lic# Street Address, City ST ZIP	Claimed Exemptions - Enter Tons
Select Firm	
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Total	0

Michigan Department of Agriculture & Rural Development

Section F: Claimed Inspection & Tonnage Fee Exemptions Additional Page - Use this sheet to enter additional Claimed Inspection & Tonnage Fee Exemptions from pg. 2. Transfer the total to the box above the total line. If using multiple additional pages, first add the total of each additional page together and then transfer that amount to the box above the total line.

Michigan Commercial Feed License List

Firm Name MI Lic# Street Address, City ST ZIP	Claimed Exemptions - Enter Tons
Select Firm	
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Total	0

Michigan Department of AGRICULTURE & Rural Development

Section G: Claimed Inspection & Tonnage Fee Exemptions Validation Additional Page - Use this sheet to enter additional firms YOU PAY the Inspection & Tonnage Fee for from Page 3. Transfer the total to pg. 3 to the box above the Total line. If using multiple additional pages, first add the total of each additional page together and then transfer that amount to the box above the Total line.

Michigan Commercial Feed License List

MI Lic # Firm Name Street Address, City ST ZIP	Enter Tons
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Select Firm	
Total	0

Michigan Department of Agriculture & Rural Development

Section G: Claimed Inspection & Tonnage Fee Exemptions Validation Additional Page - Use this sheet to enter additional firms YOU PAY the Inspection & Tonnage Fee for from Page 3. Transfer the total to pg. 3 to the box above the Total line. If using multiple additional pages, first add the total of each additional page together and then transfer that amount to the box above the Total line.

Michigan Commercial Feed License List

MI Lic # Firm Name Street Address, City ST ZIP	Enter Tons
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Michigan Department of Agriculture & Rural Development